

MINUTES

WILLOW FORK DRAINAGE DISTRICT

April 11, 2019

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in regular session, open to the public, on April 11, 2019, at the Willow Fork Country Club, 21055 Westheimer Parkway, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
Dan Smith	Vice President
John Poulter	Secretary
Wendy Duncan	Assistant Vice President
Joe Robinson	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Dion Cole, member of the public; Julie Williams of Rathmann & Associates; Yvonne Arceneaux, Events Director; Dray Holeman, Assistant to Ms. Arceneaux; Katie May and McKenzie Osborn of Inframark Water & Infrastructure Services ("Inframark"); Neil Stillman, Friends of the Park; Shea Walker, Jerry Schroeder, and Dawn Mouton of Champions Hydro-Lawn; Sean Hewitt of TBG Partners; Noe Escobar of LJA Engineering; Karen Kottke of AECOM; Fran Matuska of F. Matuska, Inc.; and Stephen M. Robinson and Harry Thompson of Allen Boone Humphries Robinson LLP ("ABHR").

APPROVE MINUTES

The Board reviewed the minutes of the previous drainage meeting. Director Poulter moved to approve the minutes. Director Smith seconded the motion, which carried unanimously.

COMMENTS FROM DISTRICT RESIDENTS

There were no comments from District residents.

HURRICANE HARVEY MATTERS, INCLUDING FEMA CLAIM

Ms. May updated the Board regarding the FEMA claim and reviewed a list of projects being submitted for FEMA reimbursement. A list of the FEMA projects is attached. Director Poulter then moved to approve the report. Director Duncan seconded the motion, which carried unanimously. Director Ward stated FEMA is

considering rejecting the District's claim for \$80,000 for plantings at Willow Fork and Exploration Parks. Ms. May stated she is continuing to work with FEMA to get the claim approved.

MAINTENANCE OF STORM SEWER LINES,

Ms. May reviewed the storm sewer maintenance report, a copy of which is attached. Ms. May stated Inframark and LJA may present the five-year inspection and maintenance soon.

BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached. After review and discussion, Director Poulter moved to approve the bookkeeper's report and payment of the bills. Director Smith seconded the motion, which passed by unanimous vote.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Matuska distributed the tax report, a copy of which is attached.

TAX EXEMPTIONS

The Board considered tax exemptions for the 2019 tax year. Ms. Williams recommended increasing the over 65 and/or disabled exemption from \$50,000 to \$60,000. The Board concurred to grant a \$60,000 exemption for persons over 65 and/or disabled. Director Robinson then moved to adopt a Resolution Concerning Exemptions from Taxation granting a \$60,000 exemptions for persons over 65 and/or disabled. Director Duncan seconded the motion. All Directors voted in favor of the motion, except Directors Poulter and Smith, thus the motion carried.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE,

Mr. Schroeder reviewed the operator's report, a copy of which is attached, and reviewed pictures of the ditches and channels, as well as the parks. Mr. Schroeder requested approval of two proposals to repair an interceptor swale on Va14 for an estimated cost of \$15,812.00 each. After review and discussion, Director Smith moved to approve the report and the proposals. Director Duncan seconded the motion, which carried unanimously.

ENGINEER'S REPORT

Mr. Escobar updated the Board regarding removal of the silt stockpiled along the Diversion Channel and stated work is complete.

Mr. Escobar reviewed the engineer's report, a copy of which is attached.

Mr. Escobar stated LJA is working with ABHR to develop a scope and fees to determine possible interim projects that could provide additional storage in the Barker Reservoir based on Chief reports completed during the U. S. Army Corps of Engineer's study of the Barker Reservoir and the Buffalo Bayou.

Mr. Escobar stated Fort Bend County's contractor has mobilized, and LJA is working with Fort Bend County and the contractor regarding pedestrian safety concerns near Exploration Park.

Mr. Escobar stated LJA is working with Inframark to develop a capital improvement plan addressing outfall and storm line repairs, replacements, and maintenance.

Mr. Escobar stated LJA is discussing contractor concerns regarding the desiltation of the last 8200 linear feet of the diversion channel to better understand how to bid the project in the future to receive the best bids possible.

Ms. Kottke updated the Board regarding MS-4 matters. She stated the annual report was submitted to the Texas Commission on Environmental Quality. She stated AECOM is preparing the new permit and will circulate for comment. She presented a proposal to complete the work. She stated the District is responsible for 50% of the costs, and the municipal utility districts will be responsible for the remaining 50%.

Director Duncan moved to approve the engineer's report, the MS-4 proposal, and the action items. Director Smith seconded the motion, which carried unanimously.

PARK MATTERS, INCLUDING PARKS COMMITTEE RECOMMENDATIONS

Ms. Arceneaux updated the Board regarding current and future events at Central Green.

Ms. Mouton updated the Board regarding the butterfly garden and presented the site plan. Mr. Stillman stated Friends of the Park will maintain the garden. After discussion, Director Robinson moved to approve the butterfly garden plan and plantings at a cost not to exceed \$18,500. Director Smith seconded the motion, which carried unanimously.

COMMUNITY COMMUNICATIONS

The Board discussed future postcard mailings. Director Poulter stated he found the location on the website to sign up for future mailings and requested the minutes to reflect his newfound knowledge.

EXECUTIVE SESSION

The Board did not convene in Executive Session.

OPEN SESSION

This item was not necessary.

CURRENT EVENTS AND ACTION ITEMS

Director Robinson updated the Board regarding current events. Mr. Robinson discussed bills of interest being considered during the 86th Legislature. There being no other business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors