

WILLOW FORK DRAINAGE DISTRICT
PARK MATTERS

April 24, 2019

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in regular session, open to the public, on April 24, 2019, at the regular meeting place, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
Dan Smith	Vice President
John Poulter	Secretary
Wendy Duncan	Assistant Vice President
Joe Robinson	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Gregg Nady and Robert Stowe, members, of the public; Neil Stillman of Friends of the Park; Craig Kalkomey of LJA Engineering, Inc.; Fran Matuska and Rose Montalbano of F. Matuska, Inc.; Katie May of Inframark; Matthew Dunn of On-Site Protection LLC; Yvonne Arceneaux; Dray Holeman, assistant to Ms. Arceneaux; Sean Hewitt of TBG Partners ("TBG"); Jerry Schroeder and Dawn Mouton of Champions Hydro-Lawn, Inc. ("Champions"); and Angela Lutz and Patti Hopper of Allen Boone Humphries Robinson LLP.

APPROVAL OF MINUTES

The Board considered approving the minutes of the previous parks meeting. After discussion, Director Poulter moved to approve the minutes. Director Smith seconded the motion, which passed by unanimous vote.

COMMENTS FROM THE PUBLIC

Mr. Nady stated he approached Cinco Municipal Utility District No. 12 about a trail on the east side of La Centerra between Cinco Ranch Boulevard and Westheimer Parkway. He stated a feeder road is being added, and plans for a trail can be finished once the plans for the feeder road are complete. Mr. Stowe stated TxDOT has schematics of the proposed feeder road on line.

FRIENDS OF THE PARK

Mr. Stillman stated an event will be held April 27 regarding storm water pollution. Ms. Hopper stated a copy of the materials were provided to AECOM for the District storm water pollution prevention program manual. Mr. Stillman stated Katy

Independent School District will hold its second "Art in the Park" event in October. Mr. Stillman stated an informational event will be held in August regarding biking in Katy.

REPORT FROM TBG PARTNERS,

Mr. Hewitt presented the landscape architect's report, a copy of which is attached.

Mr. Hewitt updated the Board regarding the parks and trails.

Mr. Hewitt updated the Board regarding the Exploration Park Bathroom project and stated bids will be presented to the Board at the July parks meeting.

Mr. Hewitt updated the Board regarding Trails Package 1 and reviewed and recommended approval of Pay Estimate No. 17 in the amount of \$67,011.08, payable to D. L. Meacham.

Mr. Hewitt updated the Board regarding Trails Package 2 and reviewed and stated he had no items for approval.

Mr. Hewitt updated the Board regarding Trail Package 3 and presented Pay Estimate No. 1 in the amount of \$42,300.00, payable to MoBill Contractors.

Mr. Hewitt updated the Board regarding the Pedestrian Bridge and stated no action was necessary.

After review and discussion, Director Duncan moved to approve the report and the pay estimates detailed on the landscape architect's report. Director Smith seconded the motion, which carried unanimously.

BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's reports for parks and drainage, copies of which is attached, including the checks presented for payment. After review and discussion, Director Poulter moved to approve the bookkeeper's report and payment of the bills. Director Smith seconded the motion, which passed by unanimous vote.

CHAMPIONS MAINTENANCE REPORT

Mr. Schroeder reviewed the maintenance reports for parks and drainage, a copies of which are attached, and updated the Board regarding the status of facilities and ongoing maintenance and repairs. Discussion ensued regarding the stanchions and the pros and cons of installing permanent ones. The Board concurred that the Parks Committee should discuss in detail and make a recommendation to the Board.

Mr. Schroeder stated red algae is blooming in the ponds at Willow Fork Park. He stated he is working with TBG to determine which trees may need to be replaced and irrigation repairs and/or additions.

Discussion ensued regarding alligators at Willow Fork Park. The Board concurred to install warning signs at the park entries. Director Smith moved to approve the report and installation of three signs at a cost not to exceed \$1,500.00. Director Poulter seconded the motion, which carried unanimously.

Ms. Mouton updated the Board regarding the Butterfly Garden.

REPORT FROM EVENTS DIRECTOR

Ms. Arceneaux reviewed recent and upcoming activities for Central Green. Ms. Arceneaux stated she is having problems with people bring glass to Central Green. She requested authorization to post signs prohibiting glass as well as easels to hold the signs. Mr. Arceneaux stated the Bollywood event received international news coverage. Director Smith moved to approve the events and the signs at a cost not to exceed \$2000.00. Director Poulter seconded the motion, which carried unanimously.

PARKS COMMITTEE RECOMMENDATIONS

There were no Parks Committee recommendations.

ENGINEERING REPORT

Mr. Kalkomey distributed and reviewed the engineer's report, a copy of which is attached.

Mr. Kalkomey updated the Board regarding the mid-block crossings.

Mr. Kalkomey updated the Board regarding the "Safe Routes to School Program". He stated LJA submitted the preliminary application and discussed the timeline. He requested authorization to submit detailed traffic counts before the end of May and presented LJA Task Order No. 8 for same.

Mr. Kalkomey recommended additional signage regarding alligators at a cost of \$450.00 per sign.

Mr. Kalkomey updated the Board regarding the Exploration Park Restroom Facilities and discussed surveying and environmental work.

Mr. Kalkomey updated the Board regarding the County desilting of the Willow Fork.

Director Poulter then moved to approve the engineer's report, Task Order No. 8, and to authorize LJA and Champions to obtain pricing for additional alligator signs. Director Smith seconded the motion, which carried unanimously.

HURRICANE HARVEY AND FEMA MATTERS

Ms. May discussed the FEMA claim and mitigation. Mr. Kalkomey stated LJA's opinion and FEMA's opinion regarding the scope of several projects differ. Ms. May stated Inframark and LJA are working with FEMA to reconcile the differences.

COMMUNICATIONS MATTERS

Director Ward Ms. Renberg updated the Board regarding communications.

SECURITY SERVICES

Mr. Matthew Dunn reported on security matters. He also reported on contacts between off-duty Sheriff's deputies and the public.

CURRENT EVENTS

Director Robinson discussed current events, including the Texas Legislature and the Spring AWBD breakfast.

REVIEW ACTION LIST AND DISCUSS MEETING SCHEDULE AND ITEMS FOR INCLUSION ON NEXT AGENDA

The Board concurred to hold the next parks meeting on May 22, 2019, at 12:30 p.m.


EXECUTIVE SESSION

This item was not necessary.

There being no other business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors