

WILLOW FORK DRAINAGE DISTRICT  
PARK MATTERS

August 28, 2019

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in regular session, open to the public, on August 28, 2019, at the regular meeting place, inside the boundaries of the District, and the roll was called of the members of the Board:

Richard Ward	President
Dan Smith	Vice President
John Poulter	Secretary
Wendy Duncan	Assistant Vice President
Joe Robinson	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were John Baustarus and Jack Moller of Fort Bend County Municipal Utility District No. 124; Byron Hebert, City and Lindsay Hebert of the City of Katy; Doyle Callendar, form Mayor, City of Katy; Greg Nady and Robert Stowe, members of the public; Fran Matuska of F. Matuska, Inc.; Glen Jarrett of TBG Partners; Katie May of Inframark; Matthew and Andrew Dunn of On-Site Protection LLC; Craig Kalkomey of LJA Engineering; Yvonne Arceneaux; Jerry Schroeder and Dawn Mouton of Champions Hydro-Lawn, Inc. ("Champions"); and Stephen M. Robinson, Harry Thompson, and Patti Hopper of Allen Boone Humphries Robinson LLP.

APPROVAL OF MINUTES

The Board considered approving the minutes of the previous parks meeting. After discussion, Director Poulter moved to approve the minutes. Director Smith seconded the motion, which passed by unanimous vote.

COMMENTS FROM THE PUBLIC

Mr. Baustarus stated Fort Bend County Municipal Utility District No. 124 completed the Hawk Signal and is seeking reimbursement. Mr. Moller stated it is not clear that this is a Willow Fork Drainage District priority. Director Ward took issue with that statement. He stated the District is was initially denied the ability to build the signal at that location and is constructing another signal nearby and it is unclear if the County will allow both signals. The Board concurred to study this issue and make a decision at a later date.

Mr. Nady stated a contractor is doing a bad job on one segment of the trails. Mr. Nady asked for a wider trail near the Target shopping center. The Board stated they would ask Mr. Klein to send him a map.

Mr. Stowe asked for a map of the District's trails so that the HOA board can see where connections might be made. Mr. Klein stated he would send him a map.

#### REPORT FROM EVENTS DIRECTOR

Ms. Arceneaux reviewed recent and upcoming activities for Central Green. Ms. Arceneaux requested additional security for 10,000 Maniacs. Director Duncan moved to approve the events and extra security for 10,000 Maniacs. Director Smith seconded the motion, which carried unanimously.

Discussion ensued regarding the Four Black Dogs proposal to provide movies. After discussion, Director Duncan moved to approve the contract for a three-month trial period to review performance. Director Smith seconded the motion, which carried unanimously.

#### FRIENDS OF THE PARK

The Board discussed the success of the butterfly garden.

#### BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's reports for parks and drainage, copies of which is attached, including the checks presented for payment. After review and discussion, Director Poulter moved to approve the bookkeeper's report and payment of the bills. Director Duncan seconded the motion, which passed by unanimous vote.

#### REPORT FROM TBG PARTNERS

The Board did not receive a report.

#### CHAMPIONS MAINTENANCE REPORT

Mr. Schroeder reviewed the maintenance reports for parks and drainage, copies of which are attached, and updated the Board regarding the status of facilities and ongoing maintenance and repairs. After review and discussion, Director Smith moved to approve the report. Director Poulter seconded the motion, which carried unanimously.

## HURRICANE HARVEY MATTERS

Ms. May updated the Board regarding the status of District FEMA, a copy of which is attached.

## PARKS COMMITTEE RECOMMENDATIONS

There were no Parks Committee recommendations.

## ENGINEERING REPORT

Mr. Kalkomey reviewed the engineering report, a copy of which is attached.

Mr. Rivera stated LJA is waiting for an update on the mid-block crossings and stated one bid was received on August 21, 2019 and recommended award of the contract to Division III Construction in the initial contract amount of \$545,999.00. In response to a question from the Board, Mr. Kalkomey stated the reason for the unexpectedly high bid is Rapid Flash Beacon and the solar powered lighting on each crossing.

After review and discussion, Director Smith moved to approve the report and contract award. Director Poulter seconded the motion, which carried unanimously.

## COMMUNICATIONS MATTERS

Director Ward discussed communication matters. Discussion ensued regarding grass clippings. Discussion ensued regarding an emergency response plan. Mr. Kalkomey stated he would prepare an initial draft.

## SECURITY SERVICES

Mr. Matthew Dunn reported on security matters. He also reported on contacts between off-duty Sheriff's deputies and the public.

## CURRENT EVENTS

Director Robinson discussed current events, including the anniversary of the first lunar landing.

## REVIEW ACTION LIST AND DISCUSS MEETING SCHEDULE AND ITEMS FOR INCLUSION ON NEXT AGENDA

The Board concurred to hold the next parks meeting on September 25, 2019, at 12:30 p.m.

EXECUTIVE SESSION

This item was not necessary.

There being no other business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors

(SEAL)

