

MINUTES
WILLOW FORK DRAINAGE DISTRICT

May 14, 2020

The Board of Directors (the “Board”) of Willow Fork Drainage District (the “District”) met in regular session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott’s emergency disaster declaration dated March 13, 2020, on the 14th day of May, 2020, and the roll was called of the members of the Board being present by telephone:

Richard Ward	President
Dan Smith	Vice President
John Poulter	Secretary
Wendy Duncan	Assistant Vice President
Joe Robinson	Assistant Secretary

and all of the above were present, except Director Ward, thus constituting a quorum.

Also attending the teleconference were: Chuck Mathison of Grand Lakes; Diane Dobbs, Robert Stowe, Robert Serrett, members of the public; Yvonne Arceneaux, Events Director; Katie May of Inframark Water & Infrastructure Services (“Inframark”); Jerry Schroeder of Champions Hydro-Lawn (“Champions”); Mr. Craig Kalkomey of LJA Engineering; Karen Kottke of AECOM; Fran Matuska of F. Matuska, Inc.; and Harry H. Thompson and Patti Hopper of Allen Boone Humphries Robinson LLP (“ABHR”).

Mr. Thompson reviewed certain recommended protocols for conducting the District’s meeting via teleconference. He announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an “agenda packet” prior to the start of the meeting at <https://www.districtdirectory.org/agendapackets/wfdd/>

COMMENTS FROM DISTRICT RESIDENTS

There were no comments from District residents.

APPROVE MINUTES

The Board reviewed the minutes of the previous drainage meeting. Director Poulter stated moved to approve the minutes. Director Smith seconded the motion, which carried unanimously.

UPDATE ON COVID19 MATTERS

Mr. Thompson stated there is no specific update on this matter.

HURRICANE HARVEY MATTERS, INCLUDING FEMA CLAIM

Ms. May updated the Board regarding the FEMA claim and reviewed a list of projects that have been submitted for FEMA reimbursement. She stated FEMA continues to question the mitigation amounts on Project 62591 (VA1, VA9, and VA12). She stated if the District repairs the channels to pre-Harvey conditions, the project should be approved, but if the District adds mitigation, FEMA may not approve full amounts. Mr. Kalkomey stated to rehabilitate to pre-Harvey conditions will cost approximately \$211,000, of which FEMA will pay approximately \$96,000. He stated to add concrete rip rap for mitigation purposes, the cost is \$520,000, but FEMA, as of now, may not approve the additional work. In response to a question from the Board, Mr. Schroeder stated Va9 is most in need of the additional armor on the side slopes. After discussion, the Board concurred Ms. May, Mr. Schroeder, and Mr. Kalkomey continue to work with FEMA to resolve the differences for the time being.

MAINTENANCE OF STORM SEWER LINES

Ms. May reviewed the storm sewer maintenance report, a copy of which is attached. She stated there were no excursions at either wastewater treatment plant. Director Poulter moved to approve the report. Director Smith seconded the motion, which carried unanimously.

ARBITRAGE REPORT FOR SERIES 2015 BONDS

Mr. Thompson stated the Omnicap report shows the District does not have positive arbitrage on the 2015 Bonds, and no payment is due to the Internal Revenue Service. A copy of the report is kept in the District's permanent records.

BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached. After review and discussion, Director Poulter moved to approve the bookkeeper's report and payment of the bills. Director Smith seconded the motion, which passed by unanimous vote.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Matuska presented the County tax collection report.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE,

Mr. Schroeder reviewed the operator's report, a copy of which is attached, and reviewed the status of the ditches and channels, as well as the trails. In response to a question from Director Smith, Mr. Kalkomey updated the Board regarding Fort Bend

County's work on the Willow Fork. After review and discussion, Director Smith moved to approve the report. No action was necessary.

ENGINEER'S REPORT

Mr. Kalkomey reviewed the engineer's report, a copy of which is attached.

Mr. Kalkomey updated the Board regarding desilting of the Diversion Channel from the Cinco South Wastewater Treatment Plant to Buffalo Bayou and recommended approval of Pay Estimate No. 6 in the amount of \$409,968.00, payable to Allgood Construction. Director Smith moved to approve the pay estimate. Director Poulter seconded the motion, which carried unanimously.

Mr. Kalkomey stated LJA is still receiving incorporating comments preparing final calculations for the pilot project in Barker Reservoir.

Mr. Kalkomey LJA submitted the District's initial report regarding the pilot project in the Barker Reservoir and awaiting final comment.

Mr. Kalkomey stated LJA is continuing to complete the Texas Water Development Board Application for the pilot project. He stated will distribute to the Board and ABHR later this week.

Mr. Kalkomey stated LJA is continuing work with Inframark to develop a capital improvement plan addressing outfall and storm line repairs, replacements, and maintenance.

Mr. Kalkomey presented Task Order No. 5 for the Westheimer Parkway underpass for the Board's review.

PARK MATTERS, INCLUDING PARKS COMMITTEE RECOMMENDATIONS

Mr. Klein stated a \$1,700,000 surplus is projected from Park Bond Issue No. 3 and the District has potential eligible projects in the amount of \$1,500,000. Mr. Klein stated the Parks Committee recommends proceeding with the Westheimer Parkway underpass. Director Smith moved to authorize ABHR and TBG to prepare a surplus funds application for this project and approval of LJA Task Order No. 5. Director Robinson seconded the motion, which carried unanimously.

Mr. Klein reviewed Change Order No. 1 for the Exploration Park Restroom in the amount of \$16,962.00 related to rotation of the building. Director Robinson moved to approve the Change Order. Director Smith seconded the motion, which carried unanimously.

