

MINUTES  
WILLOW FORK DRAINAGE DISTRICT

August 13, 2020

The Board of Directors (the “Board”) of Willow Fork Drainage District (the “District”) met in regular session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott’s emergency disaster declaration dated March 13, 2020, on the 13<sup>th</sup> day of August, 2020, and the roll was called of the members of the Board being present by telephone:

Vacant	President
Dan Smith	Vice President
John Poulter	Secretary
Wendy Duncan	Assistant Vice President
Joe Robinson	Assistant Secretary

and all of the above were present, except Director Ward, thus constituting a quorum.

Also attending the teleconference were: Chuck Mathison of Grand Lakes; Diana Dobbs, Robert Serrett, Clairice Flynn, and Robert Stowe, members of the public; Yvonne Arceneaux, Events Director; Glen Jarrett of TBG Partners; Katie May of Inframark Water & Infrastructure Services (“Inframark”); Jerry Schroeder and Dawn Mouton of Champions Hydro-Lawn (“Champions”); Mr. Craig Kalkomey of LJA Engineering; Karen Kottke of AECOM; Fran Matuska of F. Matuska, Inc.; and Harry H. Thompson and Patti Hopper of Allen Boone Humphries Robinson LLP (“ABHR”).

Mr. Thompson reviewed certain recommended protocols for conducting the District’s meeting via teleconference. He announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an “agenda packet” prior to the start of the meeting at <https://www.districtdirectory.org/agendapackets/wfdd/>

COMMENTS FROM DISTRICT RESIDENTS

There were no comments from District residents.

APPROVE MINUTES

The Board reviewed the minutes of the previous drainage meeting. Director Poulter stated moved to approve the minutes as discussed. Director Robinson seconded the motion, which carried unanimously.

## UPDATE ON COVID19 MATTERS

Mr. Thompson stated no action was needed on this item.

## VACANCY ON BOARD OF DIRECTOR AND APPOINTMENT PROCESS

Mr. Thompson stated previously the Board has interviewed interested candidates interested in serving on the Board. He stated there are three candidates running for two positions in the November election, and if the Board appointed one of those Directors, the election could be canceled. After review and discussion, the Board concurred to follow previously set policy and interview candidates interested in serving on the Board at the next parks meeting. In response to a question from Director Duncan, Mr. Thompson stated no public notice is required. After discussion, Director Smith moved to impose a deadline of September 8 for persons to submit resumes for the Board's consideration. Director Robinson seconded the motion, which carried unanimously.

## DIRECTORS ELECTION

Mr. Thompson reviewed a Resolution Designating an Agent of the Secretary of the Board of Directors designating Patti Hopper as an agent of the Secretary of the Board of Directors to accept candidate applications, a Notice to File Applications for Place on the Ballot, a Restated Order Calling Directors Election utilizing Fort Bend and Harris County to administer same, and the Notice of Election. After review and discussion, Director Smith moved to adopt the Resolution Designating an Agent of the Secretary of the Board of Directors, authorize Notice to File Applications for Place on the Ballot, adopt Restated Order Calling Directors Election, and authorize notice of election. The motion was seconded by Director Poulter and carried unanimously.

## HURRICANE HARVEY MATTERS, INCLUDING FEMA CLAIM

Ms. May updated the Board regarding the FEMA claim and reviewed a list of projects that have been submitted for FEMA reimbursement. No action was necessary.

## MAINTENANCE OF STORM SEWER LINES

Ms. May reviewed the storm sewer maintenance report, a copy of which is attached. She stated there were no excursions at either wastewater treatment plant. Ms. May updated the Board regarding televising of the storm sewer lines. She stated the project is progressing, and she will send the report to Mr. Kalkomey upon completion. In response to a question from Director Smith, Ms. May stated minor cleaning can be done during televising, and large repairs are brought to the Board. After discussion, the Board concurred to appoint Director Smith to approve urgent repairs between meetings. Director Smith then moved to approve the report and Inframark invoices. Director Poulter seconded the motion, which carried unanimously.

## BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached. After review and discussion, Director Poulter moved to approve the bookkeeper's report and payment of the bills. Director Robinson seconded the motion, which passed by unanimous vote.

Ms. Matuska reviewed the draft budget for the fiscal year ending September 30, 2021. She requested the Board and consultants to review the draft and contact her with any questions or comments. The Board discussed the differences in expenses from the current year and for the upcoming budget year and reserves.

## TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Matuska presented the County tax collection report.

## IMPLEMENTATION OF SENATE BILL NO. 2

This item was handled at a previous meeting.

## OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE,

Mr. Schroeder reviewed the operator's report, a copy of which is attached, and reviewed the status of the ditches and channels, as well as the trails.

## ENGINEER'S REPORT

Mr. Kalkomey reviewed the engineer's report, a copy of which is attached.

Mr. Kalkomey updated the Board regarding desilting of the Diversion Channel from the Cinco South Wastewater Treatment Plant to Buffalo Bayou and recommended approval of Pay Estimate No. 9 in the amount of \$653,011.20, payable to Allgood Construction. He stated he hopes the project can wrap up within the next 30 days. Director Smith moved to approve the pay estimate. Director Poulter seconded the motion, which carried unanimously.

Mr. Kalkomey stated Fort Bend County has provided an updated watershed model for the Barker Reservoir and the Willow Fork and stated LJA will review the report upon Board approval.

Mr. Kalkomey stated LJA is still receiving and incorporating comments from the Corps of Engineers for the pilot project in Barker Reservoir.

Mr. Kalkomey updated the Board regarding the Texas Water Development Board Application for the pilot project and stated correspondence has been received from several of the stakeholders.

Mr. Kalkomey stated additional grant programs are available for resiliency and mitigation. He stated special districts are only eligible to apply for the Harvey dollars available. He stated it is unlikely the District will qualify because of neighborhood demographics.

Discussion ensued regarding the grant application. In response to a question from Director Poulter, Mr. Kalkomey stated a grant writer would charge between \$10,000 to \$20,000 to prepare the application.

Mr. Kalkomey updated the Board regarding the mid-block crossing project and stated no action was necessary.

Mr. Kalkomey stated LJA is continuing work with Inframark to develop a capital improvement plan addressing outfall and storm line repairs, replacements, and maintenance.

Mr. Kalkomey updated the Board regarding the design of the Westheimer Parkway underpass project. No action was necessary

Mr. Kalkomey updated the Board regarding Harvey Recovery Projects, specifically restoration of Va9, Va1, and Va12 to their pre-Harvey conditions and stated no action was necessary.

Mr. Kalkomey updated the Board regarding the Saddlebook Crossing neighborhood drainage issues. He stated the Fort Bend County Drainage District and Fort Bend County Road and Bridge would like to install an additional 42-inch culvert under Roesner Road to alleviate some of the excessive ponding on the west side (upstream) of Roesner Road. He requested authorization to review the County's request.

After review and discussion, Director Smith moved to approve the report, approve the pay estimate, authorize LJA to review the County's request to install a culvert under Roesner Road, authorize LJA to review the new drainage model for the Barker Reservoir and Willow Fork Watershed for a cost not to exceed \$7,000, and to not complete the grant application. Director Poulter seconded the motion, which carried unanimously.

Mr. Kalkomey stated a resident called regarding several drainage inlets in the Greens at Willow Fork, Section 1. Mr. Kalkomey stated he believes the drainage facility belongs to Willow Fork. He recommended modifying the inlets from E to A. He stated the rebar on the opening of the inlets is in bad condition. He stated the neighborhood is gated and access may be an issue. He recommended that Inframark be authorized to make the repairs/modifications. The Board requested Mr. Kalkomey and Ms. Hopper to do additional research to ensure the inlets are District inlets. In response to a



question from Ms. Hopper, Mr. Kalkomey stated there is no immediate danger to the public.

#### PARK MATTERS

Mr. Jarrett updated the Board regarding ongoing projects. He stated no action was necessary. Director Smith stated one of the trail signs is in the wrong location.

Ms. Arceneaux requested funds not used in a fiscal year from Cinco MUD 12 be put in a separate fund for Central Green events. The Board concurred that if the funds in any one year are not spent, then Cinco MUD 12 should decide if the funds should be rolled over to the next year. The Board concurred it was necessary to keep as much flexibility as possible in the general fund to be able to address needs at all parks that may be necessary.

#### PARKS COMMITTEE MATTERS AND RECOMMENDATIONS

There were no new recommendations.

#### COMMUNITY COMMUNICATIONS

Director Duncan updated the Board regarding communication matters. Director Robinson expressed concern over using Facebook due to the recent Congressional investigations. He suggested the District consider different social media platforms. Mr. Thompson stated he would research this issue.

#### CURRENT EVENTS AND ACTION ITEMS

Director Robinson discussed current events, including COVID19 matters and floodplain matters.

The Board concurred to hold the next drainage meeting on September 10, 2020.

#### EXECUTIVE SESSION

The Board did not convene in Executive Session.

#### OPEN SESSION

This item was not necessary.

There being no other business to come before the Board, the meeting was adjourned.

(SEAL)



/s/ John C. Poulter  
Secretary, Board of Directors

## ACTION LIST

1. The Board will hold the next drainage meeting on August 13, 2020, at 11:30 a.m.

## LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
List of FEMA projects .....	2
Storm Sewer Maintenance Report .....	2
Bookkeeper's Report For Drainage And Parks.....	3
Tax Report .....	3
Operator's Report.....	3
Engineer's Report.....	3
Communications Report .....	5

WFDD: Operations Meeting 08/13/2020 - FEMA Summary

FEMA PDMG: Giavonna Gabriel  
 State Representative: Tonya Edwards

Project Number	Description	Completed	Mitigation	Submitted to FEMA	TCEQ Stock Pile Permit / THC Required	Army Corps Permit Required	Submitted Total to Date	FEMA Obligated	Project Total to Date	FEMA Mitigation Scope	LJA Mitigation Scope	PAID
4418_V0	Diversion Channel - Silt Removal	No	No	Yes	Yes	Yes - Permitted	\$ 4,318,576.43	\$ 3,973,214.89	\$ 4,318,576.43	N/A	N/A	
Notes: Under State Review, Submitted Extension until Feb 2021												
4429	WFDD Park and Exploration Park	Yes	No	Yes	No	No	\$ 204,305.45	\$ 183,374.91	\$ 204,305.45	N/A	N/A	\$ 199,197.82
Notes: Paid 11/22/2019 \$183,874.91, 04/23/2020 \$15,322.91												
62581	Storm Water Quality Park	No	Yes	No	Yes - If stock piling material	Yes	\$ 15,474.96	\$ 566,740.00	\$ 15,474.96	\$ 586,640.00	\$ 586,640.00	
Notes: Submitted Extension until Feb 2021												
46734	VA3, VA11, VA14 Repairs	Yes	No	Yes	Yes	Yes	\$ 170,505.00	\$ 153,454.50	\$ 170,505.00	N/A	N/A	
Notes: Pending USACE Permit Review, State Reviewing												
62591	VA1, VA9, VA12 Repairs	No	No	Yes	Yes - If stock piling material	Yes	\$ 34,925.00	\$ 93,955.32	\$ 34,925.00	N/A	N/A	
Notes: Submitted extension until Feb 2021. Pending USACE Permit Review. FEMA Scope of Work Estimate: VA1 = \$33,922.69, VA9 = \$40,654.12, VA12 = \$12,604.03, VA12 = \$17,213.96 (silt removal) Total = \$104,394.80												
46737	Storm Line Cleaning	Yes	No	Yes	Yes - Permitted	No	\$ 464,204.43	\$ 417,783.99	\$ 464,204.43	N/A	N/A	\$ 393,564.62
Notes: Paid 11/14/2019 \$363,290.42, 04/13/2020 \$30,274.20												
4418_V0	2017-2018 Work	\$ 2,148,630.21					\$ 5,207,991.27	\$ 5,388,523.61	\$ 5,207,991.27			\$ 592,762.44
4418_V1	Payment Application 1	\$ 108,075.60										
	Payment Application 2	\$ 360,849.02										
	Payment Application 3	\$ 173,404.80										
	Payment Application 4	\$ 242,200.80										
	Payment Application 5	\$ 358,344.00										
	Payment Application 6	\$ 409,968.00	paid 05/14/2020									
	Payment Application 7	\$ 217,296.00	paid 06/11/2020									
	Payment Application 8	\$ 299,808.00	paid 07/09/2020									
	Payment Application 9		paid 08/13/2020									
		\$ 4,318,576.43										
Payment Details												
Date	Project Number	Amount	Paid By	Notes								
11/22/2019	4429 - WFDD Park and Exploration Park	\$ 183,874.91	FEMA	Pay up to 90% of total project								
11/14/2019	46737 - Storm Line Cleaning	\$ 363,290.42	FEMA	Pay up to 90% of total project								
4/13/2020	46737 - Storm Line Cleaning	\$ 30,274.20	TDEM	Pay up to 75% of district cost (10% of Project by TDEM)								
4/23/2020	4429 - WFDD Park and Exploration Park	\$ 15,322.91	TDEM	Pay up to 75% of district cost (10% of Project by TDEM)								
		\$ 592,762.44										



*Enhancing Our Community  
through Drainage, Parks & Trails*



## Willow Fork Drainage District

Storm Line Maintenance Report - July 2020  
Board Meeting 8-13-2020

Reviewed by

A handwritten signature in blue ink, reading "K May". The signature is written in a cursive style and is positioned above a horizontal line.

Katie May

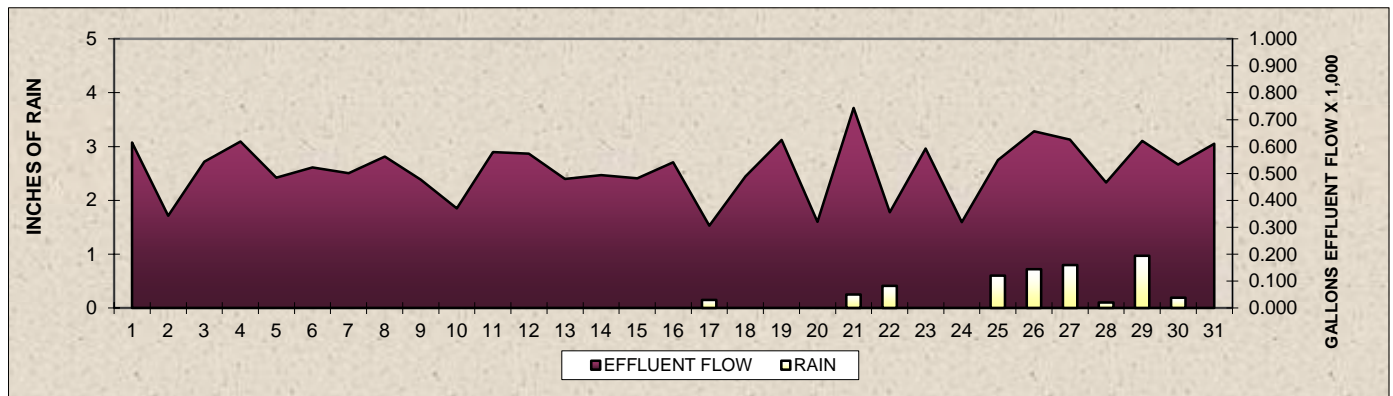
Account Manager

**Willow Fork Drainage District**  
**STORM LINE MAINTENANCE REPORT**  
**July 2020**



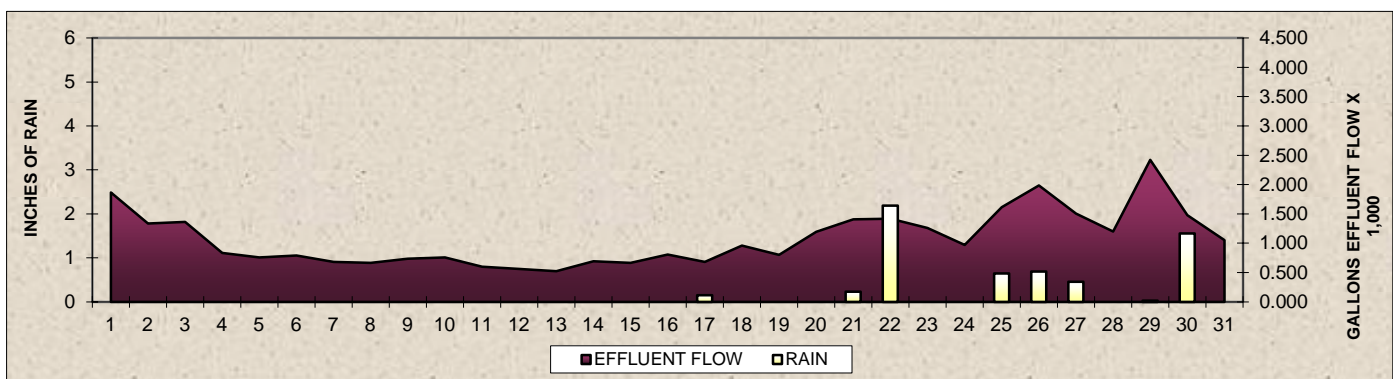
<b>SOUTH WASTEWATER TREATMENT PLANT</b>		<b>TCEQ #:</b>	<b>WQ0013172-002</b>
	<b>PERMITTED</b>	<b>REPORTED</b>	<b>EXCURSION</b>
AVERAGE PERMITTED FLOW	0.91 MGD	0.516	NO
AVERAGE PERMITTED CBOD	10 mg/L	3.010	NO
AVERAGE E.coli	63	1.260	NO
AVERAGE PERMITTED TSS	15 mg/L	1.290	NO
MAXIMUM PERMITTED pH	9	7.720	NO
MINIMUM PERMITTED pH	6	7.590	NO
AVERAGE AMMONIA (AS N)	3 mg/L	0.166	NO

**TOTAL RAINFALL:** 4.19 inches **South YTD Rainfall:** 29.44



<b>CENTRAL WASTEWATER TREATMENT PLANT</b>		<b>TCEQ #:</b>	<b>WQ0013558-001</b>
	<b>PERMITTED</b>	<b>REPORTED</b>	<b>EXCURSION</b>
AVERAGE PERMITTED FLOW	3.3 MGD	1.330	NO
AVERAGE PERMITTED CBOD	10 mg/L	2.560	NO
AVERAGE E.coli	63	1.160	NO
AVERAGE PERMITTED TSS	15 mg/L	1.060	NO
MAXIMUM PERMITTED pH	9	7.730	NO
MINIMUM PERMITTED pH	6	7.420	NO
AVERAGE AMMONIA AS N mg/L	2 mg/L	0.066	NO

**TOTAL RAINFALL:** 5.96 inches **Central YTD Rainfall:** 31.01



**Basic Operations Fee** \$ 250.00

**Summary of invoiced repairs > \$1000**

Clean and televise two outfall lines MH24 to VA9-15NE1 and MH13 to VA9-15NE2	\$	3,665.53
Perform Storm Sewer survey of manholes and inlets. Photograph manholes and inlets; documents any damages	\$	54,180.00
<b>TOTAL AMOUNT INVOICED</b>	<b>\$</b>	<b>58,145.34</b>

**STORM WATER MANAGEMENT - 2020**
**Storm Sewer Maintenance and Repairs**

Software for MS4 reporting	Jan-20
Survey WFC Ditch for MS4	Jan-20
Survey VA9 Ditch for MS4	Jan-20
Survey VA1 Ditch for MS4	Jan-20
"Keep it Clean" sign inspection for AECOM	Jan-20
Survey and follow up 12 outfalls	Jan-20
Perform storm line survey via polecam on Sec.9	May-20
Perform storm line survey via polecam on Sec.33	May-20
Perform Storm Sewer survey of manholes and inlets. Photograph manholes and inlets; documents any damages	Jun-20
Clean and televise two outfall lines MH24 to VA9-15NE1 and MH13 to VA9-15NE2	Jul-20

**Drainage Maintenance and Repairs**

Meet with AECOM for site inspections in Cinco	Jan-20
Produce copies of Drainage District map	Jan-20

**Sanitary Sewer Maintenance and Repairs**

None

**Inspections**

Grease Trap: None

**Construction**

None

**Sanitary Sewer Overflows**

None

**Bill Messages**

None

**MS4 Inserts**

None

## WFDD: 5 Year Plan

Inframark will complete storm manhole and inlet survey:

Year	District	MH & Inlet Count	Survey Estimate	MH Repair 20% Estimate
1	CNC1 CNC2 CNC1 Master	MH=148, Inlet=105 MH=135, Inlet=67 MH=350, Inlet=400 <b>Total: 1205</b>	\$54,225 – Completed Aug 2020	\$168,700
2	CNC3 CNC5 CNC6 CNC7	MH=109, Inlet=71 MH=10, MH=32, MH=173, Inlet=127 <b>Total: 522</b>	\$28,710	\$73,500
3	CNC9 CNC10 CNC12	MH=45, Inlet=28 MH=165, Inlet=158 MH=25 <b>Total: 421</b>	\$23,155	\$59,500
4	CNC14 W	MH=309, Inlet=230 <b>Total: 539</b>	\$29,645	\$75,600
5	CNC14 E	MH=236, Inlet=197 <b>Total: 433</b>	\$23,815	\$60,900

Inframark will inspect storm collection lines, by lapping all lines and televising as needed

Year	District	Lamping Estimate	Televising Estimate	Cleaning/Root Cutter
1	CNC1 CNC2 CNC1 Master	\$35,547 – Pending Completion Aug 2020	\$25,000	\$30,000
2	CNC3 CNC5 CNC6 CNC7	\$15,399	\$25,000	\$30,000
3	CNC9 CNC10 CNC12	\$12,419.50	\$25,000	\$30,000
4	CNC14W	\$15,900.50	\$25,000	\$30,000
5	CNC14E	\$12,773.50	\$25,000	\$30,000



**WILLOW FORK DRAINAGE DISTRICT**  
**SUMMARY OF CASH TRANSACTIONS**  
**FOR THE PERIOD JULY 1, 2020 - AUGUST 13, 2020**  
(Unaudited)

	GENERAL FUND =====	DEBT SERVICE/TAX FUND =====
<b>BALANCE, JUNE 30, 2020</b>	<b>\$25,331.63</b>	<b>\$0.00</b>
RECEIPTS	48,826.00	0.00
DISBURSEMENTS	(338,730.38)	(17,307.35)
INVEST PROCEEDS	400,000.00	17,307.35
INVEST PURCHASES	(12,629.78)	0.00
TRANSFERS	0.00	0.00
<b>BALANCE, JULY 31, 2020</b>	<b>122,797.47</b>	<b>0.00</b>
CURRENT MONTHS ACTIVITY:		
RECEIPTS	20,149.81	0.00
DISBURSEMENTS	(863,285.59)	(19,018.77)
INVEST PROCEEDS	0.00	19,018.77
INVEST PURCHASES	(12,252.96)	0.00
TRANSFERS	0.00	0.00
CURRENT CASH BALANCE	(732,591.27)	0.00
CURRENT INVESTMENTS	3,800,737.07	5,791,489.02
<b>CASH BALANCES, AUGUST 13, 2020</b>	<b>\$3,068,145.80</b>	<b>\$5,791,489.02</b>
DESILTING RESERVE	\$0.00	
DUE FROM GRAND LAKES	\$660,765.18	

**WILLOW FORK DRAINAGE DISTRICT**  
**CASH TRANSACTIONS**  
**FOR THE MONTH ENDED JULY 31, 2020**

Document		Vendor / Customer Name	Description	Receipts	Disbursements
Date	Number				
GENERAL FUND					
=====					
7/9/20	7900	WENDY L. DUNCAN	DIR FEES 6/2;6/10;6/11		415.57
7/9/20	7901	JOHN C. POULTER	DIR FEE 6/11		93.52
7/9/20	7902	JOSEPH S. ROBINSON	DIR FEE 6/11		138.52
7/9/20	7903	DANIEL W. SMITH	DIR FEE 6/11		63.52
7/9/20	7904	AECOM TECHNICAL SERVICES INC	PERMIT RENEWAL		6,133.09
7/9/20	7905	ALLEN BOONE HUMPHRIES ROBINSON	GEN;PILOT;FEMA;CONST THRU 6/19		9,272.67
7/9/20	7906	ALLGOOD CONSTRUCTION CO INC	EST#8 DIVERSION CHANNEL		299,808.00
7/9/20	7907	APRIL RENBERG	JUNE 2020		568.75
7/9/20	7908	F MATUSKA INC	JUNE 2020		1,272.16
7/9/20	7909	INFRAMARK LLC	JUNE 2020		3,030.63
7/9/20	7910	LJA ENGINEERING	GEN;DESILT;PILOT THRU 5/29		7,827.48
7/9/20	7911	CHRISTOPHER T. BRONSELL	SECURITY PATROL 26 HRS		1,127.55
7/9/20	7912	TANNER J. EDDLEBLUTE	SECURITY PATROL 24 HRS		1,028.11
7/9/20	7913	FERNANDO P. FLORES	SECURITY PATROL 15 HRS		622.69
7/9/20	7914	ARAMIS A. GONZALEZ	SECURITY PATROL 25 HRS		1,086.83
7/9/20	7915	TIM OXLEY	SECURITY PATROL 4 HRS		182.85
7/9/20	7916	BRIAN E. SCHMITT	SECURITY PATROL/COORDINATION 10 HRS		423.13
7/22/20	7917	CHRISTOPHER T. BRONSELL	SECURITY PATROL 5 HRS		228.56
7/22/20	7918	TANNER J. EDDLEBLUTE	SECURITY PATROL 16 HRS		702.42
7/22/20	7919	FERNANDO P. FLORES	SECURITY PATROL 5 HRS		219.56
7/22/20	7920	ARAMIS A. GONZALEZ	SECURITY PATROL 10 HRS		457.13
6/1/20	J9-18	BBVA INTEREST		24.27	
6/15/20	J9-19	BBVA SC			18.00
7/1/20	R10-1	DEP GRAND LAKES SHARE VB R&M		12,322.95	
7/7/20	J10-2	TSFR MAY MAINT TAX - DRAINAGE		12,629.78	
7/8/20	J10-1	US TREASURY FORM 941 Q2/2020			4,009.64
7/17/20	R10-3	DEP CINCO 12 SHARE MS4		2,742.00	
7/17/20	R10-4	DEP CINCO 11 SHARE MS4		1,935.00	
7/17/20	R10-5	DEP CINCO 9 SHARE MS4		3,827.00	
7/21/20	R10-6	DEP CINCO 7 SHARE MS4		4,925.00	
7/23/20	R10-7	DEP CINCO 3 SHARE MS4		2,859.00	
7/23/20	R10-8	DEP CINCO 10 SHARE MS4		4,576.00	
7/23/20	R10-9	DEP CINCO 6 SHARE MS4		2,985.00	
TOTALS - GENERAL FUND				48,826.00	338,730.38
				=====	=====
DEBT SERVICE/TAX FUND					
=====					
7/7/20	J10-2	TSFR MAY MAINT TAX - DRAINAGE			12,629.78
7/7/20	J10-3	TSFR MAY MAINT TAX - PARK			4,677.57
TOTALS - DEBT SERVICE/TAX FUND				0.00	17,307.35
				=====	=====

**WILLOW FORK DRAINAGE DISTRICT**  
**CASH TRANSACTIONS**  
**FOR THE PERIOD ENDED AUGUST 13, 2020**

Document		Vendor / Customer Name	Description	Receipts	Disbursements
Date	Number				
GENERAL FUND					
=====					
8/13/20	7921	WENDY L. DUNCAN	DIR FEES 7/9;7/16;7/21		415.57
8/13/20	7922	JOHN C. POULTER	DIR FEE 7/9		93.52
8/13/20	7923	JOSEPH S. ROBINSON	DIR FEE 7/9		138.52
8/13/20	7924	DANIEL W. SMITH	DIR FEE 7/9;NAFSMA REG FEE		513.52
8/13/20	7925	AECOM TECHNICAL SERVICES INC	MS4 PERMITTING		4,199.74
8/13/20	7926	ALLEN BOONE HUMPHRIES ROBINSON	LEGAL THRU 7/24		11,769.94
8/13/20	7927	ALLGOOD CONSTRUCTION CO INC	EST#9 DIVERSION CHANNEL DESILT		653,011.20
8/13/20	7928	APRIL RENBERG	JULY 2020		1,125.00
8/13/20	7929	ASSOCIATION OF WATER BOARD DIR	CONFERENCE (DUNCAN)		179.00
8/13/20	7930	CHAMPIONS HYDRO-LAWN INC	JUNE-JULY MAINT;GRAFFITI REMOVAL		115,875.87
8/13/20	7931	ESITEFUL	MAY 2020		292.50
8/13/20	7932	F MATUSKA INC	JULY 2020		1,163.25
8/13/20	7933	INFRAMARK LLC	JULY 2020		58,145.34
8/13/20	7934	LJA ENGINEERING	GEN;DESILT;PILOT THRU 6/26		6,596.79
8/13/20	7935	CHRISTOPHER T. BRONSELL	SECURITY PATROL 26 HRS		1,127.55
8/13/20	7936	TANNER J. EDDLEBLUTE	SECURITY PATROL 10.25 HRS		467.56
8/13/20	7937	FERNANDO P. FLORES	SECURITY PATROL 20 HRS		822.26
8/13/20	7938	ARAMIS A. GONZALEZ	SECURITY PATROL 40 HRS		1,689.53
8/13/20	7939	BRIAN E. SCHMITT	SECURITY PATROL/COORDINATION 40 HRS		1,639.53
8/3/20	R11-1	DEP CINCO 5 SHARE MS4		3,408.00	
8/3/20	R11-2	DEP CINCO 8 SHARE MS4		3,480.00	
8/10/20	R11-3	DEP GRAND LAKES SHARE VB R&M		1,008.85	
8/11/20	J11-2	TSFR JUNE MAINT TAX- DRAINAGE		12,252.96	
8/12/20	J11-1	US TREASURY FORM 941 Q3/2020			4,019.40
TOTALS - GENERAL FUND				20,149.81	863,285.59
				=====	=====
DEBT SERVICE/TAX FUND					
=====					
8/11/20	J11-2	TSFR JUNE MAINT TAX- DRAINAGE			12,252.96
8/11/20	J11-3	TSFR JUNE MAINT TAX - PARK			6,765.81
TOTALS - DEBT SERVICE/TAX FUND				0.00	19,018.77
				=====	=====

# WILLOW FORK DRAINAGE DISTRICT

## SUMMARY OF INVESTMENTS

AUGUST 13, 2020

(Unaudited)

BANK	ACCT #	RATE	PURCHASE DATE	MATURITY DATE	AMOUNT
=====					
<u>GENERAL FUND</u>					
TEXPOOL	1010600004	0.2082%			\$2,893,772.68
TEXAS CLASS	01-0026-0001	0.4500%			906,964.39
TOTAL GENERAL FUND INVESTMENTS					<u>\$3,800,737.07</u>
=====					
<u>DEBT SERVICE FUND</u>					
TEXPOOL	1010600002	0.2082%			\$5,202,370.27
TEXPOOL(TAX ACCT)	1010600006	0.2082%			29,337.86
TEXAS CLASS	01-0026-0003	0.4500%			559,780.89
TOTAL DEBT SERVICE FUND INVESTMENTS					<u>\$5,791,489.02</u>
=====					

### SCHEDULE OF DEBT SERVICE PAYMENTS

	PAID 01-Mar-18	PAID 01-Sep-18	PAID 01-Mar-19	PAID 01-Sep-19	PAID 01-Mar-20	01-Sep-20
-----						
SERIES 2009REF(BANK OF NY)						
PRINCIPAL		180,000.00		1,170,000.00		1,235,000.00
INTEREST	130,387.50	130,387.50	126,337.50	126,337.50	100,012.50	100,012.50
SERIES 2012REF(BANK OF NY)						
PRINCIPAL		240,000.00		250,000.00		265,000.00
INTEREST	16,887.50	16,887.50	13,287.50	13,287.50	9,537.50	9,537.50
SERIES 2012 PARKS(BANK OF NY)						
PRINCIPAL						
INTEREST	74,306.25	74,306.25	74,306.25	74,306.25	74,306.25	74,306.25
SERIES 2013 REF(BANK OF NY)						
PRINCIPAL		2,580,000.00		1,680,000.00		1,710,000.00
INTEREST	89,550.00	89,550.00	50,850.00	50,850.00	25,650.00	25,650.00
SERIES 2015 PARKS(BANK OF NY)						
PRINCIPAL						
INTEREST	133,750.00	133,750.00	133,750.00	133,750.00	133,750.00	133,750.00
SERIES 2015 REF(BANK OF NY)						
PRINCIPAL		30,000.00		35,000.00		35,000.00
INTEREST	39,650.00	39,650.00	39,350.00	39,350.00	39,000.00	39,000.00
SERIES 2017BANK OF NY)						
PRINCIPAL						
INTEREST	135,487.50	135,487.50	135,487.50	135,487.50	135,487.50	135,487.50
-----						
	620,018.75	3,650,018.75	573,368.75	3,708,368.75	517,743.75	3,762,743.75
-----						
	2018	4,270,037.50	2019	4,281,737.50	2020	4,280,487.50
=====						

**WILLOW FORK DRAINAGE DISTRICT**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**DRAINAGE - GENERAL FUND, ACTUAL AND BUDGET**  
**FOR ONE AND NINE MONTHS ENDED JUNE 30, 2020**

	Current Period	----- Year-to-Date -----			----- Annual -----	
	Actual	Actual	Budget	Variance	Budget	Variance
REVENUES						
MAINTENANCE TAX REVENUE	\$ 10,603.98	\$ 2,491,093.49	\$ 2,460,000.00	31,093.49	\$ 2,510,850.00	(19,756.51)
INTEREST EARNED	1,057.68	38,368.86	60,000.00	(21,631.14)	80,000.00	(41,631.14)
MISCELLANEOUS REVENUE	0.00	393,564.62	0.00	393,564.62	0.00	393,564.62
MS4	42,249.00	42,249.00	0.00	42,249.00	64,000.00	(21,751.00)
TOTAL REVENUES	53,910.66	2,965,275.97	2,520,000.00	445,275.97	2,654,850.00	310,425.97
EXPENDITURES						
DIRECTOR FEES	900.00	11,625.00	14,850.00	(3,225.00)	21,000.00	(9,375.00)
LEGAL-BARKER PILOT PROJECT	1,576.55	1,576.55	0.00	1,576.55	0.00	1,576.55
LEGAL-DOJ SUBPOENA	0.00	101.25	0.00	101.25	0.00	101.25
LEGAL-FEMA	637.50	637.50	0.00	637.50	0.00	637.50
LEGAL-CONSTRUCTION	1,996.25	1,996.25	0.00	1,996.25	0.00	1,996.25
LEGAL FEES-GENERAL	5,062.37	83,124.13	67,500.00	15,624.13	90,000.00	(6,875.87)
AUDITING FEES	0.00	19,100.00	19,000.00	100.00	19,000.00	100.00
ENGINEERING FEES-GENERAL	2,164.91	16,979.89	45,000.00	(28,020.11)	60,000.00	(43,020.11)
OPERATOR FEES	250.00	2,150.00	2,025.00	125.00	2,700.00	(550.00)
ELECTION EXPENSES	0.00	0.00	7,500.00	(7,500.00)	10,000.00	(10,000.00)
PAYROLL TAXES	511.93	4,066.55	5,250.00	(1,183.45)	7,000.00	(2,933.45)
BOOKKEEPING FEES	880.00	7,920.00	8,250.00	(330.00)	11,000.00	(3,080.00)
BOOKKEEPING-TAX MATTERS	300.00	2,700.00	2,700.00	0.00	3,600.00	(900.00)
REPAIRS & MAINTENANCE-ROUTINE	25,352.25	547,065.98	551,971.00	(4,905.02)	755,974.00	(208,908.02)
LEGAL NOTICES	0.00	0.00	1,500.00	(1,500.00)	2,000.00	(2,000.00)
PRINTING & OFFICE SUPPLIES	159.42	6,042.42	3,750.00	2,292.42	5,000.00	1,042.42
INSURANCE	0.00	11,979.00	15,000.00	(3,021.00)	15,000.00	(3,021.00)
TRAVEL & EXPENSES	120.00	5,644.32	7,730.00	(2,085.68)	20,000.00	(14,355.68)
OTHER OFFICE EXPENSES	343.75	25,273.68	27,000.00	(1,726.32)	36,000.00	(10,726.32)
DUES	0.00	1,675.00	5,000.00	(3,325.00)	5,000.00	(3,325.00)
SECURITY SERVICE	5,791.50	41,530.50	52,500.00	(10,969.50)	70,000.00	(28,469.50)
MS4 IMPLEMENTATION	6,133.09	85,546.71	138,750.00	(53,203.29)	185,000.00	(99,453.29)
REPAIRS - MAJOR	2,731.37	29,292.26	562,500.00	(533,207.74)	750,000.00	(720,707.74)
REPAIRS - MAJOR-DESILT	264,164.16	1,911,963.73	0.00	1,911,963.73	0.00	1,911,963.73
ENGINEER-EROSION REPAIRS	0.00	8,753.26	0.00	8,753.26	0.00	8,753.26
ENGINEER - MAJOR-DESILT	1,674.93	36,677.72	0.00	36,677.72	0.00	36,677.72
TRASH CLEAN UP	4,944.00	44,496.00	44,505.00	(9.00)	59,340.00	(14,844.00)
ENGR-BARKER RESERVOIR STUDY	2,256.65	22,332.18	37,500.00	(15,167.82)	50,000.00	(27,667.82)
TOTAL EXPENDITURES	327,950.63	2,930,249.88	1,619,781.00	1,310,468.88	2,177,614.00	752,635.88
EXCESS REVENUES (EXPENDITURES)	(\$ 274,039.97)	\$ 35,026.09	\$ 900,219.00	(865,192.91)	\$ 477,236.00	(442,209.91)

**WILLOW FORK DRAINAGE DISTRICT**  
**Check Register**  
**For the Period From Aug 13, 2020 to Aug 13, 2020**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
4595	8/13/20	YVONNE J. ARCENEUX	1104-9	2,419.34
4596	8/13/20	KENNETH R. JOHNSON	1104-9	424.66
4597	8/13/20	CRISTEN WIATR	1104-9	400.00
4598	8/13/20	CYNTHIA STUBBINS	1104-9	1,250.00
4599	8/13/20	HOUSTON TENTS & EVENT	1104-9	4,722.68
4600	8/13/20	JADE MOUNTAIN MARTIAL A	1104-9	85.00
4601	8/13/20	JJPR	1104-9	1,823.57
4602	8/13/20	TEXAS COUNTIES DIVISION	1104-9	1,660.00
4603	8/13/20	TRINA MAXWELL	1104-9	340.00
Total				<u>13,125.25</u>



**WILLOW FORK DRAINAGE DISTRICT**  
**DRAINAGE GENERAL FUND, BUDGET**  
**FOR THE YEAR ENDED 9/30/2021**

	TOTAL 2021 =====	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21
<b>REVENUE:</b>													
Maintenance Tax (1)	2,497,300	5,000	5,000	80,000	300,000	800,000	700,000	300,000	200,000	50,000	30,000	20,000	7,300
Interest Earned	40,000	3,335	3,335	3,330	3,335	3,335	3,330	3,335	3,335	3,330	3,335	3,335	3,330
MS4	43,000												43,000
<b>TOTAL REVENUE</b>	<b>2,580,300</b>	<b>8,335</b>	<b>8,335</b>	<b>83,330</b>	<b>303,335</b>	<b>803,335</b>	<b>703,330</b>	<b>303,335</b>	<b>203,335</b>	<b>53,330</b>	<b>33,335</b>	<b>23,335</b>	<b>53,630</b>
<b>EXPENDITURES:</b>													
Professional Fees													
Audit Fees (2)	19,800		18,000			1,800							
Legal Fees -General (7)	100,000	8,335	8,335	8,330	8,335	8,335	8,330	8,335	8,335	8,330	8,335	8,335	8,330
Engineer Fees (8)	60,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Engineer-Barker Reservoir Study (8)	50,000	4,165	4,165	4,170	4,165	4,165	4,170	4,165	4,165	4,170	4,165	4,165	4,170
MS4 Implementation/Reporting (6)	100,000	8,335	8,335	8,330	8,335	8,335	8,330	8,335	8,335	8,330	8,335	8,335	8,330
Contracted Services													
Operator Fees (9)	3,000	250	250	250	250	250	250	250	250	250	250	250	250
Bookkeeping-General	14,000	1,165	1,165	1,170	1,165	1,165	1,170	1,165	1,165	1,170	1,165	1,165	1,170
Bookkeeping-Tax	3,600	300	300	300	300	300	300	300	300	300	300	300	300
Security	70,000	5,835	5,835	5,830	5,835	5,835	5,830	5,835	5,835	5,830	5,835	5,835	5,830
Repairs & Maint.													
Repairs-Routine (4)	766,215	202,319	64,216	25,851	20,164	18,914	99,652	25,851	75,479	25,851	106,589	74,229	27,101
Repairs-Major (5)	750,000	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500
Debris Clean Up	59,340	4,945	4,945	4,945	4,945	4,945	4,945	4,945	4,945	4,945	4,945	4,945	4,945
Administrative													
Directors Fees	21,000	1,650	900	1,650	2,250	1,650	900	1,650	900	3,300	1,650	3,600	900
Insurance	15,000	15,000											
Printing & Office Supplies	9,000	750	750	750	750	750	750	750	750	750	750	750	750
Travel & Expenses	20,000	90	90	90	2,860	90	90	90	90	4,240	90	12,090	90
Other Expenses (3)	38,000	3,165	3,165	3,170	3,165	3,165	3,170	3,165	3,165	3,170	3,165	3,165	3,170
Dues	5,000	3,000			550	1,450							
Payroll Taxes	7,000	585	585	580	585	585	580	585	585	580	585	585	580
Election Expenses	10,000	2,500	2,500	2,500	2,500								
Legal Notices	2,000	165	165	170	165	165	170	165	165	170	165	165	170
<b>TOTAL EXPENDITURES</b>	<b>2,122,955</b>	<b>330,054</b>	<b>191,201</b>	<b>135,586</b>	<b>133,819</b>	<b>129,399</b>	<b>206,137</b>	<b>133,086</b>	<b>181,964</b>	<b>138,886</b>	<b>213,824</b>	<b>195,414</b>	<b>133,586</b>
<b>EXCESS (EXPENDITURES)</b>	<b>457,345</b>	<b>(321,719)</b>	<b>(182,866)</b>	<b>(52,256)</b>	<b>169,516</b>	<b>673,936</b>	<b>497,193</b>	<b>170,249</b>	<b>21,371</b>	<b>(85,556)</b>	<b>(180,489)</b>	<b>(172,079)</b>	<b>(79,956)</b>
DESILTING RESERVE(9/30/21 FYE)	(150,000)												
DESILTING RESERVE @ 9/30/20 FYE	0												
EMERGENCY RESERVE	(4,000,445)												
PROJECTED FUND BALANCE 10/1/20	3,693,100												
<b>EXCESS SOURCES (USES)</b>	<b>\$0</b>												

(1) 2019 Certified Value 4,204,231,075 x .06 x 99%  
(2) Per J Hanna  
(3) Includes Website Maintenance & Communications Rep  
(4) Net of Grand Lakes 23% share  
(5) Includes year 2 of Inframark 5 year plan  
(6) Per K Kottke  
(7) Per H Thompson  
(8) Per C Kalkomey  
(9) Per K May

**DRAFT**

**WILLOW FORK DRAINAGE DISTRICT  
DRAINAGE GENERAL FUND, BUDGET  
FOR THE YEAR ENDED 9/30/2021**

		TOTAL 2021 =====	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21
<b>MOWING</b>														
Area I:	258.59 ac x \$60/ac (69.17ac VB)	\$186,185	\$15,515	\$15,515	\$15,515	\$15,515	\$15,515	\$15,515	\$15,515	\$15,515	\$15,515	\$15,515	\$15,515	\$15,515
Area II:	28 ac x \$60/ac (28 ac VB)	20,160	1,680	1,680	1,680	1,680	1,680	1,680	1,680	1,680	1,680	1,680	1,680	1,680
Area III:	36.5 ac x \$220/ac(21.6 ac VB)	64,240	8,030	8,030	8,030	8,030	8,030	8,030	8,030	8,030	8,030	8,030	8,030	8,030
Area IV:	18 ac x \$60/ac	12,960	1,080	1,080	1,080	1,080	1,080	1,080	1,080	1,080	1,080	1,080	1,080	1,080
Area V:	11 ac x \$60/ac	7,920	660	660	660	660	660	660	660	660	660	660	660	660
Area VI:	13.66 ac x \$60/ac	9,835	820	820	820	820	820	820	820	820	820	820	820	820
<b>FERTILIZATION - Organic</b>														
Areas I,II,IV,V&VI:	329.25 ac x \$259/ac (97.17 VB)	170,552						85,276				85,276		
<b>OVERSEED &amp; FERTILIZE - Organic</b>														
Areas I,II,IV,V&VI:	329.25 ac x \$575/ac (97.17 VB)	189,319	189,319											
<b>HERBICIDE</b>														
	1,600,000 sf X \$.03/sf	144,000		48,000						48,000			48,000	
	Channel Bottoms (940,900 sf VB)													
	84,800 sf X \$.03/sf	7,632		2,544						2,544			2,544	
	Channel Fencelines													
<b>GABION CLEAN OUT</b>														
	1 unit @ \$1250	7,500		1,250		1,250		1,250		1,250		1,250		1,250
<b>RECONNAISSANCE</b>														
	12 months x \$500/mo	6,000	500	500	500	500	500	500	500	500	500	500	500	500
<b>SUB TOTAL</b>		826,302	217,604	72,049	28,285	21,505	20,255	106,781	28,285	80,079	28,285	114,811	78,829	29,535
<b>GRAND LAKES SHARE</b>														
<b>CHAMPIONS BUDGET</b>		(60,087)	(15,285)	(7,833)	(2,434)	(1,341)	(1,341)	(7,129)	(2,434)	(4,600)	(2,434)	(8,222)	(4,600)	(2,434)
<b>NET CHAMPIONS BUDGET</b>		766,215	202,319	64,216	25,851	20,164	18,914	99,652	25,851	75,479	25,851	106,589	74,229	27,101

Area I:	258.59 Acres	Slopes
Area II:	28 Acres	Dry Bottoms
Area III:	36.5 Acres	Wet Bottoms
Area IV:	18 Acres	Corp to WF
Area V:	11 Acres	T-103-02(HCFCD)
Area VI:	13.66 Acres	Va12 Easement
	365.75	Total Acreage for Budgeting Purposes

**DRAFT**

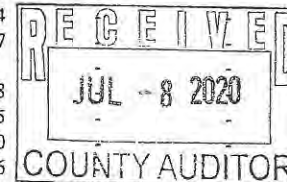


# SUMMARY MONTHLY REPORT OF PROPERTY TAXES

COLLECTED BY CARRIE SURRETT, TAX ASSESSOR-COLLECTOR OF FT. BEND COUNTY, TEXAS DURING THE MONTH OF JUNE 2020

I, CARRIE SURRETT, TAX ASSESSOR-COLLECTOR OF FORT BEND COUNTY, DO SOLEMNLY SWEAR THAT THE WITHIN ATTACHED SHEETS ARE A TRUE AND CORRECT REPORT OF ALL PROPERTY TAXES COLLECTED DURING THE MONTH OF JUNE 2020, SHOWING THE TOTAL COLLECTIONS AS FOLLOWS, VIZ:

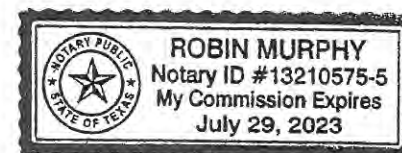
STATE	CURRENT PAYMENTS	CURRENT P & I	DELINQUENT PAYMENTS	DELINQUENT P&I	RENDITION PENALTY	REN PEN DISTRIB	TAX COLLECTION TOTAL	JURIS COMM	JURIS DEPOSITS	DISBURSED TOTAL	TAX COLLECTION YTD TOTAL
COUNTY	1,311,166.37	150,056.03	168,961.43	27,937.44	(140.12)	-	1,657,981.15	-	-	-	0.00
DRAINAGE	45,157.56	5,165.82	6,762.60	1,139.03	(4.92)	-	58,220.09	582.20	-	1,657,981.15	312,530,594.51
LR & FC	-	-	0.47	-	-	-	0.47	-	-	57,637.89	10,670,459.21
W C JR COLL	21,958.10	2,595.91	3,366.97	742.78	(0.37)	-	28,663.39	-	-	0.47	5.76
FEES-ATTORNEY	80,913.21	-	86,801.22	-	-	-	167,714.43	-	-	28,663.39	1,675,397.22
FB PKW	-	-	0.08	0.05	-	-	0.13	-	-	167,714.43	1,756,592.86
KATY ISD	749,017.88	80,061.52	241,011.47	8,740.17	(132.80)	-	1,078,698.24	-	-	0.13	0.55
ENCLAVE @ RIVER PARK PID	185.16	-	-	-	-	-	185.16	-	-	1,078,698.24	252,079,090.03
LAMAR CISD	1,099,600.70	111,784.02	108,796.94	25,234.89	(41.06)	-	1,345,375.49	-	-	185.16	103,003.96
KENDLETON ISD	-	-	-	-	-	-	-	-	-	1,345,375.49	225,894,348.47
FORT BEND ESD #4	32,511.58	3,006.80	4,586.38	787.92	(0.79)	-	40,891.89	-	-	-	2,668.65
FORT BEND ESD #3	1,438.97	187.40	403.11	158.54	(0.07)	-	2,187.95	-	-	40,891.89	8,260,193.04
FULSHEAR	13,398.77	1,245.96	2,583.63	88.82	(0.78)	-	17,316.40	-	-	2,187.95	150,551.21
RICHMOND	32,442.91	3,273.07	3,559.91	1,404.87	(10.25)	-	40,670.51	-	-	17,316.40	3,856,164.28
FBISD	2,332,993.97	247,845.71	161,738.79	47,003.88	(249.41)	-	2,789,332.94	-	-	40,670.51	3,863,331.16
FBISD INACTIVE & CED INAC	-	-	-	-	-	-	-	-	-	2,789,332.94	518,018,305.84
FORT BEND MUD #46	21,435.90	2,854.76	99.09	63.41	(0.77)	-	24,452.39	-	-	-	0.00
UNL RDS	-	-	-	-	-	-	-	-	-	24,452.39	33,442.00
BEASLEY	423.46	-	137.85	40.31	-	-	601.62	-	-	-	0.00
ROSENBERG	52,356.56	6,322.89	1,848.86	555.93	(2.11)	-	61,082.13	-	-	601.62	131,353.20
ARCOLA	17,806.07	2,542.97	2,349.73	747.76	-	-	23,446.53	-	-	61,082.13	11,163,840.56
ORCHARD	659.49	80.22	1.76	-	-	-	741.47	-	-	23,446.53	942,233.87
KENDLETON	4,137.47	575.59	320.73	122.01	-	-	5,155.80	-	-	741.47	82,014.21
HARRIS FT BD ESD #100	16,370.52	1,992.06	433.87	93.19	0.16	-	18,889.80	-	-	5,155.80	131,340.81
MEADOWS PLACE	35,345.61	3,724.93	291.65	52.50	(14.91)	-	39,399.78	-	-	18,889.80	4,339,728.61
NEEDVILLE	6,815.51	737.64	280.35	156.55	(1.06)	-	7,988.99	-	-	39,399.78	3,062,208.71
SIMONTON	1,648.62	96.08	147.43	43.87	(0.16)	-	1,935.84	-	-	7,988.99	793,236.55
FT BD WATER SUPPLY#1	72,858.13	9,849.06	9,591.95	2,813.02	-	-	95,112.16	-	-	1,935.84	167,756.83
FT BD ESD #1	2,163.96	191.46	72.68	21.07	-	-	2,449.17	-	-	95,112.16	3,586,573.49
FT BD W C I D #2	26,038.54	3,144.50	651.91	227.43	(7.34)	-	30,055.04	-	-	2,449.17	391,958.45
H C C - STAFFORD	5,595.21	677.43	68.73	18.44	(2.67)	-	6,357.14	-	-	30,055.04	8,447,388.62
STAFFORD MSD	73,700.62	8,576.16	1,168.20	303.10	(33.51)	-	83,714.57	-	-	6,357.14	2,834,979.98
CITY OF STAFFORD	-	-	-	-	-	-	-	-	-	83,714.57	31,945,945.68
NEEDVILLE ISD & CED	202,010.89	25,262.24	29,329.82	5,168.54	(3.91)	-	261,767.58	-	-	-	0.00
FT BD ESD #2	22,457.61	2,201.33	13,985.23	316.68	(4.80)	-	38,956.05	-	-	261,767.58	15,637,281.14
ESD #5	26,465.67	3,023.33	(63.03)	(6.68)	(0.59)	-	29,418.70	-	-	38,956.05	6,964,275.26
FT BD MUD # 134-C	25,340.34	2,037.85	1,382.83	163.34	-	-	28,924.36	-	-	29,418.70	4,884,806.82
FT BD MUD #41	8,075.60	777.36	88.12	24.68	-	-	8,965.76	-	-	28,924.36	10,395,367.65
WILLOWFORK DRAINAGE	35,301.06	3,490.21	1,959.98	1,157.62	(5.74)	-	41,903.13	-	-	8,965.76	1,387,681.78
CINCO MUD #9	5,307.22	487.22	(11.73)	-	(0.14)	-	5,782.57	-	-	41,903.13	7,754,278.10
CITY OF MISSOURI CITY	255,116.46	22,027.14	23,752.12	5,692.06	(18.55)	-	306,569.23	-	-	5,782.57	1,539,860.37
H C C - MISSOURI CITY	25,831.44	2,761.92	2,174.77	564.56	(2.41)	-	31,330.28	-	-	306,569.23	44,005,427.65
FBC FRESH WATER #2	48,374.74	6,301.88	1,310.01	476.09	-	-	56,462.72	-	-	31,330.28	5,674,641.04
CINCO MUD #2	6,548.40	379.85	37.53	8.28	(0.18)	-	6,973.88	-	-	56,462.72	944,951.18
CINCO MUD #5	7,973.60	839.60	464.72	134.77	(1.25)	-	9,411.44	-	-	6,973.88	2,137,311.66
CINCO MUD #7	6,811.42	470.06	-	-	-	-	7,281.48	-	-	9,411.44	907,070.53
PID#2 ASSESSMENT	2,978.20	403.66	-	-	-	-	3,381.86	-	-	7,281.48	1,933,500.85
										3,381.86	700,002.96



PID#4 ASSESSMENT	-	-	-	-	-	-	-	-	-	-	394,775.29
CITY OF SUGAR LAND	195,835.29	17,821.91	12,935.51	3,471.93	(27.54)	-	230,037.10	-	-	230,037.10	53,177,854.12
FORT BEND MUD #1	-	-	-	-	-	-	-	-	-	-	0.00
ELDRIDGE ROAD MUD	-	-	-	-	-	-	-	-	-	-	111.99
FORT BEND MUD #134B	35,335.11	3,640.71	-	-	-	-	38,975.82	-	-	38,975.82	7,980,117.55
FORT BEND MUD #162	2,144.56	279.64	-	-	-	-	2,424.20	-	-	2,424.20	1,680,593.86
FORT BEND MUD #155	7,559.00	375.55	231.97	93.95	-	-	8,260.47	-	-	8,260.47	3,430,551.59
RENDITION PENALTY (INC SL	-	-	-	-	-	726.21	726.21	-	-	726.21	36,032.60
FIRST COLONY LID #2	6,968.51	864.88	-	-	-	-	7,833.39	-	-	7,833.39	16,909.48
NSF CK CHGES & TAX CERTII	2,170.00	-	245.00	-	-	-	2,415.00	-	-	2,415.00	29,260.00
CITY OF KATY	43,554.04	5,593.86	47.74	142.46	(16.44)	-	49,321.66	-	-	49,321.66	9,818,410.95
FORT BEND ESD #6	3,683.57	424.33	933.78	72.82	-	-	5,114.50	-	-	5,114.50	500,094.23
FORT BEND ESD #8	4,025.15	524.14	619.56	182.91	-	-	5,351.76	-	-	5,351.76	289,540.51
FORT BEND LID #14	1,988.22	127.53	-	-	-	-	2,115.75	-	-	2,115.75	916,760.89
FORT BEND LID #12	5,324.27	543.28	146.72	17.05	(1.72)	-	6,029.60	-	-	6,029.60	1,898,368.77
FORT BEND ESD #7	15,024.03	1,879.08	1,491.17	406.32	-	-	18,800.60	-	-	18,800.60	1,856,126.42
DEFINED AREA #1	-	-	-	-	-	-	-	-	-	-	593,142.86
FORT BEND MUD #67	-	-	-	-	-	-	-	-	-	-	(1,623.75)
FORT BEND MUD #68	-	-	-	-	-	-	-	-	-	-	(41.39)
FORT BEND MUD #69	-	-	221.68	117.49	-	-	339.17	-	-	339.17	483.87
FORT BEND MUD #112	-	-	-	-	-	-	-	-	-	-	56.49
FORT BEND MUD #111	-	-	-	-	-	-	-	-	-	-	313.97
FORT BEND MUD #108	-	-	-	-	-	-	-	-	-	-	61.08
FORT BEND MUD #109	-	-	400.45	208.23	-	-	608.68	-	-	608.68	393.56
FORT BEND MUD #106	-	-	-	-	-	-	-	-	-	-	(198.37)
FORT BEND MUD #117	-	-	-	-	-	-	-	-	-	-	(324.53)
FORT BEND LID #15	22,851.05	3,136.50	-	-	-	-	25,987.55	-	-	25,987.55	25,987.55
TOTAL	7,083,196.30	752,763.05	897,721.74	136,910.08	(726.21)	726.21	8,870,091.17	582.20	0.00	8,869,508.97	1,594,426,924.90

*Carrie Smith*  
TAX ASSESSOR-COLLECTOR, FORT BEND COUNTY, TEXAS

SUBSCRIBED AND SWORN BEFORE ME, THIS 8th DAY OF July, 2020 BY *Robin Murphy*  
NOTARY PUBLIC, STATE OF TEXAS



I, ROBERT E STURDIVANT, COUNTY AUDITOR OF FORT BEND COUNTY, DO HEREBY CERTIFY THAT I HAVE CAREFULLY EXAMINED THE ABOVE MENTIONED MONTHLY REPORT OF TAXES COLLECTED BY CARIE SMITH, TAX ASSESSOR-COLLECTOR OF SAID COUNTY, AND HAVE COMPARED SAID REPORT WITH STUBS FILED IN THIS OFFICE AND FIND THE SAME CORRECT.

*Robert E Sturdivant*  
COUNTY AUDITOR, FORT BEND COUNTY, TEXAS

*ok 7/10/20*

**FORT BEND COUNTY TAX OFFICE  
TOTAL TAXES DUE - RECAP  
59 - WILLOW FORK DRAINAGE DISTRICT**

DATE	BEGINNING BALANCE	CURRENT PAYMENTS	PREVIOUS YR PAYMENTS	CURRENT LEVY ADJ.	PREVIOUS YR LEVY ADJ.	2019 TAXES	TOTAL
06/01/2020	143,140.23	(5,748.89)					137,391.34
06/02/2020	137,391.34	(4,724.55)					132,666.79
06/03/2020	132,666.79	(1,484.76)					131,182.03
06/04/2020	131,182.03	(416.08)					130,765.95
06/05/2020	130,765.95	(2,259.89)					128,506.06
06/08/2020	128,506.06	(1,831.97)	(22.20)				126,651.89
06/09/2020	126,651.89	(2,190.84)	(725.76)				123,735.29
06/10/2020	123,735.29	(1,367.72)	(0.20)				122,367.37
06/11/2020	122,367.37	(2,285.09)					120,082.28
06/12/2020	120,082.28	246.49					120,328.77
06/13/2020	120,328.77				(2,172.22)		118,156.55
06/15/2020	118,156.55	(1,042.59)					117,113.96
06/16/2020	117,113.96	(875.67)					116,238.29
06/17/2020	116,238.29	(1,523.66)	(11.44)				114,703.19
06/18/2020	114,703.19	(2,387.55)	5.50		23.44		112,344.58
06/19/2020	112,344.58	(495.26)	(49.41)	159.82			111,959.73
06/22/2020	111,959.73	(28.49)					111,931.24
06/23/2020	111,931.24	(2,587.86)	(963.85)				108,379.53
06/24/2020	108,379.53	(1,738.41)					106,641.12
06/25/2020	106,641.12	(408.43)					106,232.69
06/26/2020	106,232.69	(871.90)					105,360.79
06/29/2020	105,360.79	(266.00)					105,094.79
06/30/2020	105,094.79	(1,011.94)	(192.62)				103,890.23
TOTAL		(35,301.06)	(1,959.98)	0.00	0.00	159.82	(2,148.78)
						0.00	

06/30/2020 23:02:22 3492105  
 TC298-D SELECTION: DEPOSIT  
 RECEIPT DATE: ALL  
 LOCATION: ALL

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 FROM: 06/01/2020 THRU 06/30/2020  
 JURISDICTION: 0059 WILLOWFORK DRAINAGE

PAGE: 38  
 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2019	M & O	.095000	18,127.63	.00	1,792.26	.00	19,919.89	176.54	.00	.00	20,096.43
	I & S	.090000	17,173.43	.00	1,697.95	.00	18,871.38	.00	.00	.00	18,871.38
	TOTAL	.185000	35,301.06	.00	3,490.21	.00	38,791.27	176.54	.00	.00	38,967.81
2018	M & O	.100000	615.87	.00	172.76	.00	788.63	276.89	.00	.00	1,065.52
	I & S	.085000	523.47	.00	146.86	.00	670.33	.00	.00	.00	670.33
	TOTAL	.185000	1,139.34	.00	319.62	.00	1,458.96	276.89	.00	.00	1,735.85
2017	M & O	.090000	40.59	.00	16.64	.00	57.23	23.53	.00	.00	80.76
	I & S	.095000	42.85	.00	17.57	.00	60.42	.00	.00	.00	60.42
	TOTAL	.185000	83.44	.00	34.21	.00	117.65	23.53	.00	.00	141.18
2016	M & O	.090000	5.57	.00	2.95	.00	8.52	3.50	.00	.00	12.02
	I & S	.095000	5.87	.00	3.11	.00	8.98	.00	.00	.00	8.98
	TOTAL	.185000	11.44	.00	6.06	.00	17.50	3.50	.00	.00	21.00
2010	M & O	.060000	90.63	.00	90.71	.00	181.34	.00	.00	.00	181.34
	I & S	.130000	196.36	.00	196.53	.00	392.89	.00	.00	.00	392.89
	TOTAL	.190000	286.99	.00	287.24	.00	574.23	.00	.00	.00	574.23
2009	M & O	.060000	89.31	.00	100.10	.00	189.41	103.51	.00	.00	292.92
	I & S	.130000	193.51	.00	216.89	.00	410.40	.00	.00	.00	410.40
	TOTAL	.190000	282.82	.00	316.99	.00	599.81	103.51	.00	.00	703.32
2008	M & O	.060000	49.25	.00	61.11	.00	110.36	.00	.00	.00	110.36
	I & S	.130000	106.70	.00	132.39	.00	239.09	.00	.00	.00	239.09
	TOTAL	.190000	155.95	.00	193.50	.00	349.45	.00	.00	.00	349.45
ALL	M & O		19,018.85	.00	2,236.53	.00	21,255.38	583.97	.00	.00	21,839.35
ALL	I & S		18,242.19	.00	2,411.30	.00	20,653.49	.00	.00	.00	20,653.49
ALL	TOTAL		37,261.04	.00	4,647.83	.00	41,908.87	583.97	.00	.00	42,492.84
DLQ	M & O		891.22	.00	444.27	.00	1,335.49	407.43	.00	.00	1,742.92
DLQ	I & S		1,068.76	.00	713.35	.00	1,782.11	.00	.00	.00	1,782.11
DLQ	TOTAL		1,959.98	.00	1,157.62	.00	3,117.60	407.43	.00	.00	3,525.03
CURR	M & O		18,127.63	.00	1,792.26	.00	19,919.89	176.54	.00	.00	20,096.43
CURR	I & S		17,173.43	.00	1,697.95	.00	18,871.38	.00	.00	.00	18,871.38
CURR	TOTAL		35,301.06	.00	3,490.21	.00	38,791.27	176.54	.00	.00	38,967.81

## FORT BEND COUNTY

Rendition Commission Distribution Detail  
from 06/01/2020 to 06/30/2020

Date: 07/06/2020 12:49:00

County Code: 79

Tax Unit Page: 1 of 1

Tax Unit: 59 WILLOWFORK DRAINAGE

Account No.	Year	Deposit	Levy Collected	Rendition Penalty	P & I Collected	Rendition P & I	Appraisal Commission	Disbursement Amount
9960072170078914	2019	CC500601	33.33	3.03	4.33	0.00	0.15	37.51
9960102080029914	2019	O200609J6	137.37	12.49	17.86	0.00	0.62	154.61
9960032130019914	2019	EK200610	13.33	1.21	2.00	0.00	0.06	15.27
9960032190107914	2019	CC400610	73.26	6.66	10.99	0.00	0.33	83.92
9960142080022914	2019	CC200610	71.23	6.48	10.68	0.00	0.32	81.59
9960062190056914	2019	EK200615	42.74	3.89	6.41	0.00	0.19	48.96
9960032150103914	2019	EK300618	76.58	6.96	11.49	0.00	0.35	87.72
9960012070018914	2019	O200630BT9	61.05	5.55	9.16	0.00	0.28	69.93
9960162150063914	2019	CC300618	70.63	6.42	10.59	0.00	0.32	80.90
9960022150057914	2019	CC200622	6.78	0.62	1.02	0.00	0.03	7.77
9960022160045914	2019	EK200622	486.06	44.19	72.91	0.00	2.21	556.76
Total for 2019			1,072.36	97.50	157.44	0.00	4.86	1,224.94
Account No.	Year	Deposit	Levy Collected	Rendition Penalty	P & I Collected	Rendition P & I	Appraisal Commission	Disbursement Amount
9960182160028914	2018	CC200630	109.18	9.93	31.66	0.00	0.50	140.34
Total for 2018			109.18	9.93	31.66	0.00	0.50	140.34
Account No.	Year	Deposit	Levy Collected	Rendition Penalty	P & I Collected	Rendition P & I	Appraisal Commission	Disbursement Amount
9960182160028914	2017	CC200630	83.44	7.59	34.21	0.00	0.38	117.27
Total for 2017			83.44	7.59	34.21	0.00	0.38	117.27
Total for Tax Unit 59 WILLOWFORK DRAINAGE			1,264.98	115.02	223.31	0.00	5.74	1,482.55



06/30/2020 20:42:2  
TC168

3492106

TAX COLLECTION SYSTEM  
TAX COLLECTOR MONTHLY REPORT  
FROM 06/01/2020 TO 06/30/2020

PAGE: 44  
INCLUDES AG ROLLBACK

FISCAL START: 10/01/2019 END: 09/30/2020 JURISDICTION: 0059 WILLOWFORK DRAINAGE

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----	-----	-----	-----
CURRENT YEAR	4,188,245,809	15,985,266	4,204,231,075	00.185000	7,780,296.33	14,502
	-----	-----	-----	-----	-----	-----

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
-----								
2019	7,750,676.87	159.82	29,619.46	35,301.06	7,721,022.75	59,273.58	99.24	0.00
2018	18,062.61	23.44	3,811.58-	1,139.34	6,036.65	8,214.38	42.36	0.00
2017	7,289.48	.00	1,283.56-	83.44	532.68	5,473.24	8.87	0.00
2016	6,945.12	.00	10.16-	11.44	892.35	6,042.61	12.87	0.00
2015	4,617.11	.00	61.43	0.00	480.90	4,197.64	10.28	0.00
2014	3,748.12	.00	23.90	0.00	368.75	3,403.27	9.78	0.00
2013	3,077.36	.00	0.00	0.00	1.44	3,075.92	.05	0.00
2012	3,259.91	.00	0.00	0.00	0.00	3,259.91		0.00
2011	2,912.90	.00	0.00	0.00	0.00	2,912.90		0.00
2010	3,350.37	.00	0.00	286.99	286.99	3,063.38	8.57	0.00
2009	3,683.55	2,105.12-	2,105.12-	282.82	282.82	1,295.61	17.92	0.00
2008	1,201.46	67.10-	67.10-	155.95	271.79	862.57	23.96	0.00
2007	1,134.12	.00	0.00	0.00	272.18	861.94	24.00	0.00
2006	1,092.34	.00	0.00	0.00	295.94	796.40	27.09	0.00
2005	417.44	.00	0.00	0.00	0.00	417.44		0.00
2004	415.13	.00	0.00	0.00	0.00	415.13		0.00
2003	2.68	.00	0.00	0.00	0.00	2.68		0.00
2000	321.63	.00	0.00	0.00	0.00	321.63		0.00
****	7,812,208.20	1,988.96- ✓	22,427.27	37,261.04	7,730,745.24	103,890.23		0.00

07/06/2020 12:50:10 3495100  
TC539-R SELECTION: DEPOSIT

TAX COLLECTION SYSTEM  
OVERPAYMENT REFUNDS  
REFUND ALLOCATION DETAIL SCHEDULE  
JURISDICTION: 0059 WILLOWFORK DRAINAGE

PAGE: 14

TU	ACCOUNT	YEAR	ESCROW AMOUNT	AGENT	PAYER / AGENT	OWNER
0059	4248-01-004-0150-914	2019	73.05	24314221	FREEDOM MORTGAGE	CUNNINGHAM CHARLES R & LAUREL
	JURISDICTION TOTAL		73.05			

Run Date: 07/06/2020 12:50:12  
Request Seq: 3495101

**FORT BEND COUNTY  
PERCENTAGE OF LEVY COLLECTED**

Tax Units : ALL  
From 10/01/2013 To 06/30/2020

collection\_percent.rdf v1.4  
Page 58 of 139

**59 -WILLOWFORK DRAINAGE**

<b>Tax Year</b>	<b>Taxes Due</b>	<b>Adjustments</b>	<b>Levy Paid</b>	<b>Balance</b>	<b>% Collected</b>
2013	6,179,609.33	288,449.32	6,464,982.73	3,075.92	99.95%
2014	6,607,472.20	349,639.52	6,953,708.45	3,403.27	99.95%
2015	7,090,453.79	343,772.83	7,430,028.98	4,197.64	99.94%
2016	7,383,612.17	379,386.91	7,756,956.47	6,042.61	99.92%
2017	7,653,153.26	-99,759.43	7,547,920.59	5,473.24	99.93%
2018	7,205,697.88	33,860.75	7,231,344.25	8,214.38	99.89%
2019	7,750,676.87	29,619.46	7,721,022.75	59,273.58	99.24%



WILLOWFORK DRAINAGE  
DELINQUENT TAXES PAID JUNE 2020

Taxunit	Owner Name	Account Number	Year	Alternate Payor	Levy Paid	Penalty Paid	Interest Paid	Attorney Fees Paid	Payment Amount	Deposit Date
59	SITARSKI HENRY L & MARY K	4249030010420914	2009	28390285	282.82	33.94	283.05	103.51	703.32	09-Jun-2020
59	SITARSKI HENRY L & MARY K	4249030010420914	2008	28390285	155.95	18.71	174.79	.00	349.45	09-Jun-2020
59	SITARSKI MARY K	4249030010420914	2010	28390285	286.99	34.44	252.80	.00	574.23	09-Jun-2020
	TOTAL				725.76	87.09	710.64	103.51	1627.00	



## Willow Fork Drainage District

### Detention and Drainage Facilities Report

August 13, 2020



13226 Kaltenbrun ~ Houston, Texas 77086 ~ Phone: 281-445-2614 ~ Fax: 281-445-2349  
Account Representative: Jerry Schroeder ~ Cell: (713) 703-3516  
Email: [jschroeder@champhydro.com](mailto:jschroeder@champhydro.com)

## I. Facilities East of Grand Pkwy:



- **Diversion Channel** – last 8200 LF currently being desilted. Pictures at end of report.



## Va1 @ Peek Rd





















## Vala









## Va1b





## Valc





Va9







Va9-15NE2 / Va9-15NE1













Va9b



FEMA

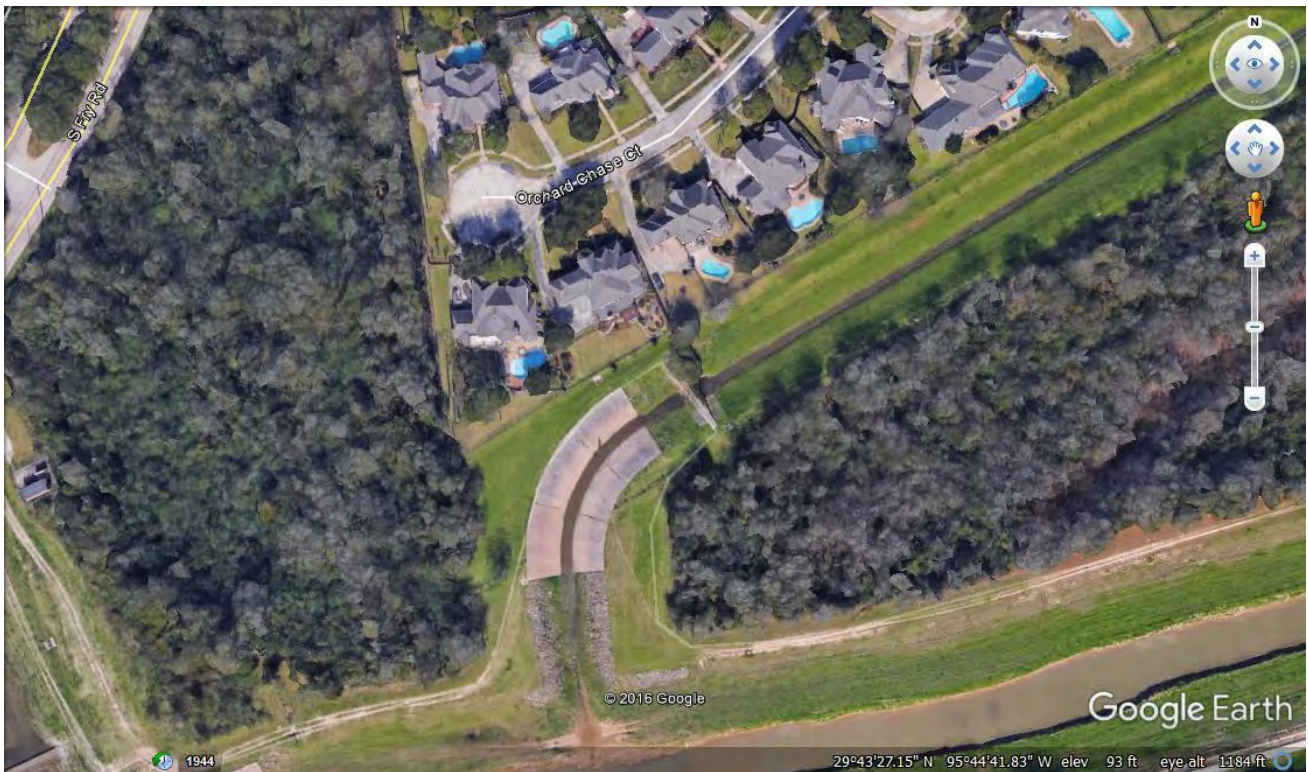








Va14









T103-02-00









## Diversion Channel – Peek Rd



























**WILLOW FORK DRAINAGE DISTRICT  
DRAINAGE MEETING ENGINEERING REPORT  
August 13, 2020  
LJA Job No. 2642-0001D (12.3)**

**Agenda Item No. 13 - Engineering matters**

**a) New drainage model and floodplain administrator duties:**

LJA has received the Fort Bend County Drainage District's Preliminary Master Drainage Plan Update for the Willow Fork of Buffalo Bayou Watershed. LJA would like to request authorize to spend up to \$7,500 (billed hourly not to exceed) for the following services:

1. Review the Models and Associated Data
2. Coordinate with the Fort Bend County Drainage District on any potential comments, considerations, and/or clarifications
3. Provide a summary memo of our review to the Willow Fork Drainage District.

***REQUIRED BOARD ACTION: Authorize LJA to perform a review of the Willow Fork of Buffalo Bayou Master Drainage Plan Update prepared by the Fort Bend County Drainage District.***

**b) Report on outfall inspections and rehabilitation plan and review maintenance chart and authorize appropriate action:**

LJA has nothing new to report.

**c) Discuss and authorize appropriate action regarding desilting of final 8200 linear feet of Diversion Channel:**

To date, Allgood Construction has excavated approximately 145,000 cubic yards of material from the Diversion Channel. Approximately 130,000 cubic yards of material has been removed and disposed of off-site. Allgood Construction is currently working near Project Station 140+00 with a remaining 3,500 linear feet of desilting remaining.





*Figure 1 - Overall Status Map of Work Completing and Work Remaining*



*Figure 2 - Current Work Area (Station 140+00) - Staging Cofferdams  
Looking Back towards Canyon Gate*



*Figure 3 - End of Project Area (At WWTP Near Exploration Park)  
Looking Downstream into Barker Reservoir*

Pay Applications			
Number	PA Amount	Remaining Contract Amount	Status
PA No. 1	\$108,075.60	\$4,143,572.40 <sup>(1) (3)</sup>	Paid
PA No. 2	\$360,849.02	\$3,899,482.73 <sup>(2) (3)</sup>	Paid
PA No. 3	\$173,404.80	\$3,726,077.94 <sup>(2) (3)</sup>	Paid
PA No. 4	\$242,200.80	\$3,483,877.13 <sup>(2) (3)</sup>	Paid
PA No. 5	\$358,344.00	\$3,125,533.13 <sup>(2) (3)</sup>	Paid
PA No. 6	\$409,968.00	\$2,715,565.13 <sup>(2) (3)</sup>	Paid
PA No. 7	\$217,296.00	\$2,498,269.13 <sup>(2) (3)</sup>	Paid
PA No. 8	\$299,808.00	\$2,198,461.13 <sup>(2) (3)</sup>	Paid
<b>PA No. 9</b>	<b>\$653,011.20</b>	<b>\$1,545,449.93 <sup>(2) (3)</sup></b>	<b>LJA Recommends Payment</b>

**Notes:**

- <sup>(1)</sup> Does not Include Change Order No. 1. After Change Order No 1, the remaining contract amount will be \$4,260,331.75.  
<sup>(2)</sup> Includes Change Order No. 1.  
<sup>(3)</sup> Includes Retainage

Change Orders			
Number	Total Amount	Updated Contract Amount	Summary / Status
CO No. 1	\$116,759.35	\$4,368,407.35	Approved / Complete

**REQUIRED BOARD ACTION: Approve Pay Application No. 9.**



- d) **Authorize appropriate action regarding pilot project in the Barker Reservoir with U.S. Army Corps of engineers, including approval of plans and specifications and obtaining Corps approval:**

At the time of this report, there are no updates related to the USACE review.

As we have discussed in previous months, LJA submitted a Flood Infrastructure Fund Application to the Texas Water Development Board for consideration of receiving a zero-interest loan for the project. That application is discussed in Item 13.e. In addition to this funding source, the General Land Office (GLO) has finalized their plan for administering a Community Development Block Grant Mitigation (CDBG-MIT) Program. Overall the program includes \$4,297,189,000 in funding assistance from the U.S. Department of Housing and Urban Development (HUD) for the purpose of building and implementing structural and non-structural projects, program and partnerships through the State of Texas that will reduce the risks and impacts from future natural disasters, primary flood related disasters. LJA has attached the GLO's CDBG-MIT Summary.

The overall GLO approved plan has separated the \$4B into various pools. If the District is the primary applicant, the only funding pool the District is eligible for is the Hurricane Harvey Mitigation Competition which totals \$2,144,776,720.

#### **Hurricane Harvey State Mitigation Competition:**

This competition will fund mitigation projects for Hurricane Harvey HUD MID and State MID areas. The competition is open to cities, counties, COGs, state agencies, Indian Tribes, Port Authorities, River Authorities, and special purpose districts. Examples of projects include flood control and drainage improvements, infrastructure improvements, green infrastructure, public facilities, and buyouts. Each proposed project must have a total proposed cost between \$3 million to \$100 million.

During this first round of applications, which are due October 28, 2020, the GLO is only awarding \$1B out of the overall \$2B for Hurricane Harvey. The additional funds will be distributed later.

Similar to other CDBG Programs, these funds are primarily used for projects benefiting low to moderate-income areas (LMI). The CDBG-MIT does allow 50% of the funding to be used for projects outside of these areas to receiving funding but the application scoring is weighted to prioritize LMI areas. Each project is awarded points up to 105 points. Projects that receive at least 65 points will be the projects prioritized and reviewed first. If funding is still available after all of the projects with 65 points or more are either funded or denied, projects with less than 65 points will be reviewed.

LJA has completed an initial scoring for the Barker Reservoir Project. Based on this initial review, the Barker Reservoir Project could potentially receive a score between 45 to 55. Although this score is below the desired 65 points, the District could decide to submit an application. If so, LJA can work with the District to select a grant writer familiar with CDBG Projects that can prepare and submit the application on the District's behalf.

***REQUIRED BOARD ACTION: Authorize the selection of a grant writer to prepare and submit a CDBG-MIT Application or table.***

e) **Discuss and take appropriate action regarding Texas Water Development Board Application.**

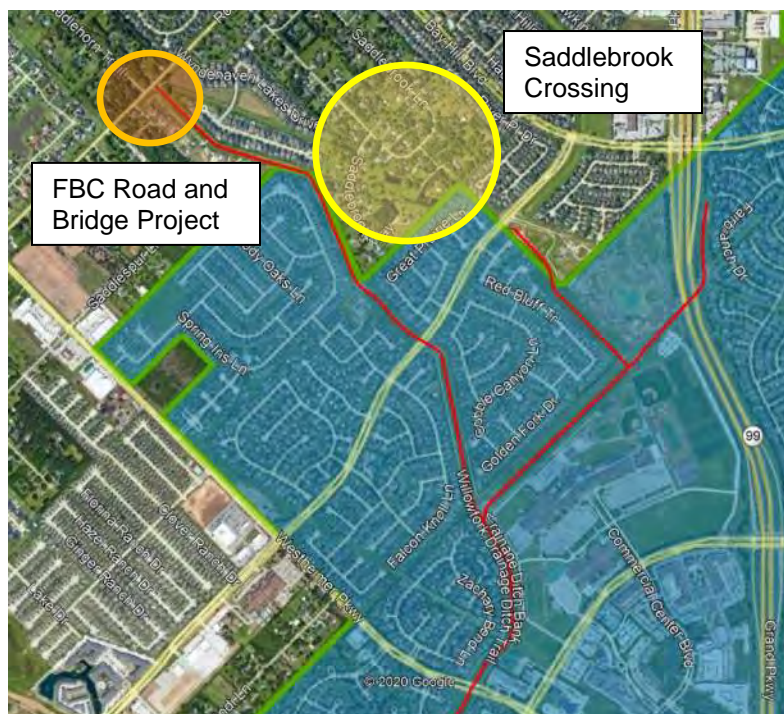
At the time of this report, there are no updates related to the TWDB's review of the District Application. The TWDB continues to show the following Schedule for FIF.

- March 16, 2020 - Abridged application period begins
- June 15, 2020 - Abridged applications due
- Late Summer/Early Fall 2020
  - Board considers prioritization of abridged applications and Invitations extended to submit complete financial applications
- Fall 2020
  - Applications due
- Winter 2020
  - Financial assistance commitments begin
- Late 2020/Early 2021
  - Borrower closings begin (six-month commitment expiration period)

f) **Saddlebrook Crossing drainage request and authorize appropriate action;**

LJA currently does not have any official requests related to Saddlebrook Crossing.

Independent of the Saddlebrook Crossing but immediately to the west, the Fort Bend County Drainage District and Fort Bend County Road and Bridge would like to install an additional 42" cross culvert under Roesner Road. The purpose of this culvert is to alleviate some excessive ponding on the west (upstream) side of Roesner Road.



*Figure 4 - Project Overall Location*



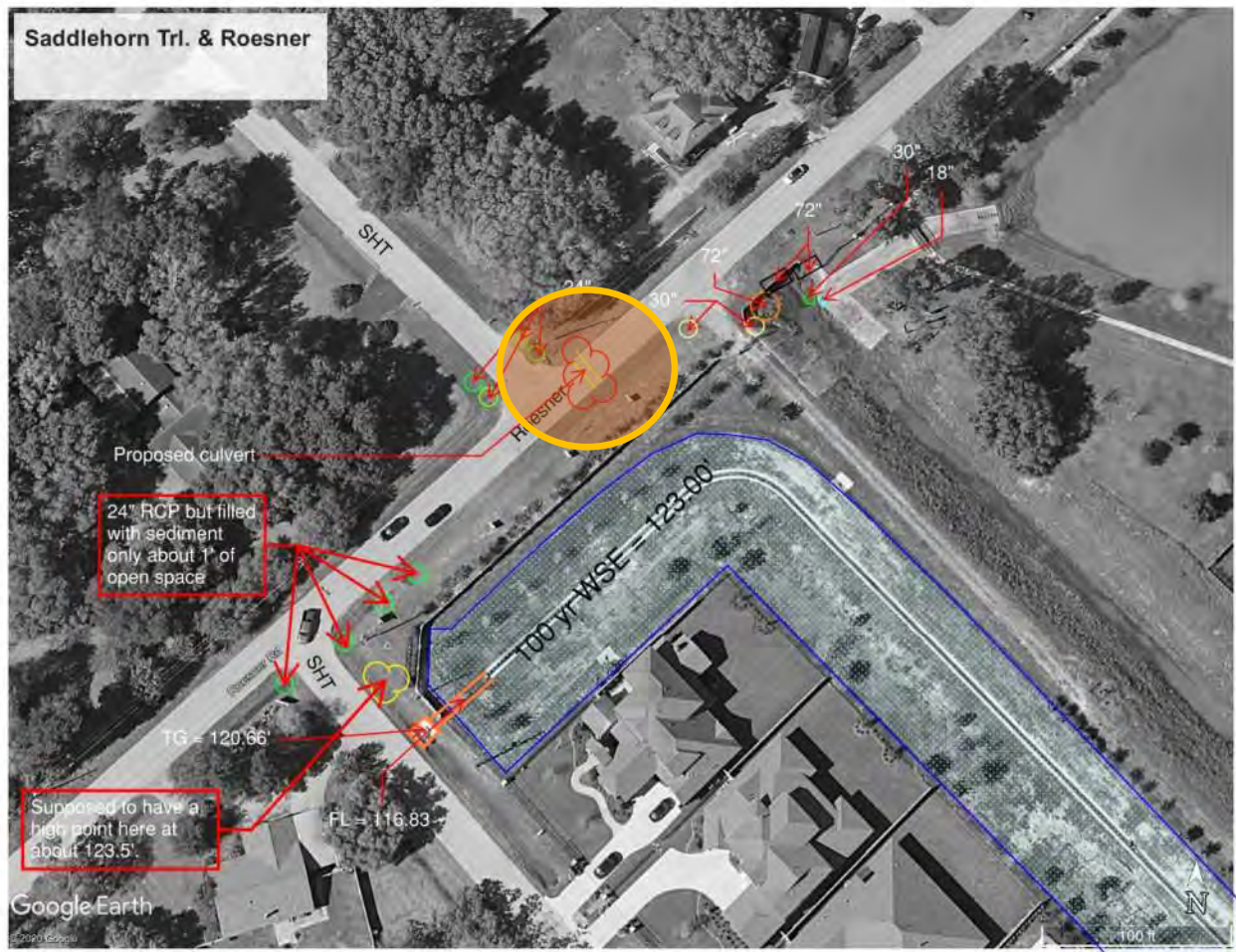


Figure 5 - FBCDD Location Map (Image Provided by FBCDD)



Figure 6 - Existing Roesner Road Crossing at Upstream End of Va3 (Looking West)

LJA has discussed this additional culvert with the Fort Bend County Drainage District but has not officially approved or denied the additional culvert into the District's Va3 channel. Similar to Saddlebrook Crossing, LJA is awaiting Board input prior to reviewing the crossing request.

**REQUIRED BOARD ACTION: Approve the additional Culvert connection into Va3 as proposed by Fort Bend County.**

- g) **Discuss financing of all desilting, repairs, and rehabilitation work due to Hurricane Harvey and authorize execution of Interlocal Agreement with Grand Lakes Water Control & Improvement District No. 2 and authorize financial advisor to take necessary action to obtain bridge financing, if appropriate:**

LJA has nothing to report this month.

- h) **Authorize appropriate action regarding contract for mid-block crossings;**

Division III is continuing to work on the mid-block crossings at various locations. LJA has received Pay Application No. 1; however, at the time of this report the Pay Application was incomplete and not approved by LJA. LJA is hoping to present the Pay Application at the Board meeting. Per comments made at the July Park's Board Meeting, LJA is working with Division III on the widths of the ramps installed at each location. The design intent was to install the ramps at the same width as the incoming trails with a minimum width of 6'. The plans by AECOM, however, did include a Fort Bend County typical detail that conflicts with the design and shows a minimum width of 4'. Additionally, some of the trails were not installed during the bid phase of the project.

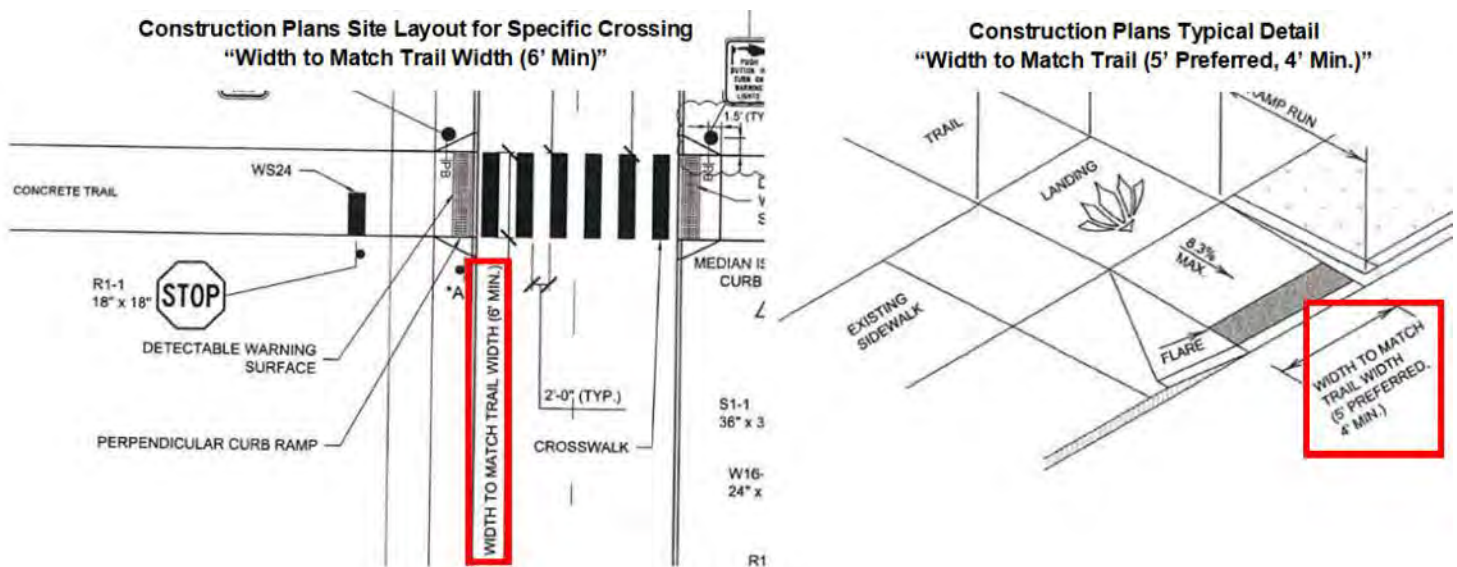


Figure 5 - Snapshots from Construction Plan



LJA is continuing to work with Division III on correcting this issue and will provide an update to the Board on our discussions with Division III by the August Park's meeting.



*Figure 6 - Mid-Block Crossing at Finbury*



*Figure 7 - Mid-Block Crossing at Barton Meadow*



*Figure 8 - Mid-Block Crossing at Gaston*



*Figure 9 - Mid-Block Crossing at Enchanted Meadow*

***REQUIRED BOARD ACTION: Approve Pay Application No. 1.***

- i) **Deeds, easements, offsite drainage agreements, requests to transfer drainage capacity and requests to serve drainage capacity:**

LJA has nothing to report this month.



j) **Design of District Facilities:**

Westheimer Pkwy Underpass (Task Order No. 5): This week LJA will submit the preliminary Plans for the Parks Committee and the Fort Bend County Engineering Department review. LJA is requesting authorization to advertise and bid the proposed project as soon as the Park's Committee comments are addressed, and the plans are approved by Fort Bend County. LJA anticipates receiving approvals toward the end of August into September which means possibly awarding the project at the September Parks Meeting or the October Drainage Board Meeting.

***REQUIRED BOARD ACTION: Authorize LJA to advertise and bid the Westheimer Parkway Underpass Project as soon as approvals are received.***

k) **Status of ongoing repairs to facilities:**

a) **Harvey Recovery Projects**

- **Va1, Va9 and Va12 Slope Erosion:** LJA continues to work with Inframark on the remaining erosion repair project for Va1, Va9, Va12. LJA is working on a bid package to repair this channel based on FEMA's approved repair quantities. Because these channels have additional erosion issues, the bid package will include the additional items to repair the entire channels within the FEMA approved area.

**Summary of Proposed Board Action Items:**

<b>Agenda Item</b>	<b>Project Name</b>	<b>Required Action</b>
13.a	FBCDD Barker Watershed Master Plan Update	Authorize LJA to perform a review of the Willow Fork of Buffalo Bayou Master Drainage Plan Update prepared by the Fort Bend County Drainage District.
13.c	Diversion Channel Desilting Downstream of Exploration Park	Approve Pay Application No. 9
13.d	Barker Reservoir Project – Grant Funding	Authorize the selection of a grant writer to prepare and submit a CDBG-MIT Application or table.
13.f	FBC Roesner Road Culvert	Approve the additional Culvert connection into Va3 as proposed by Fort Bend County.
13.h	Mid-Block Crossings	Approve Pay Application No. 1.
13.j	Westheimer Pkwy Underpass (Task Order No. 5)	Authorize LJA to advertise and bid the Westheimer Parkway Underpass Project as soon as approvals are received.

**Items requiring Board Signatures:**

- Nothing required at the time of this report.

**Items for next month's Agenda:**

- Nothing requested at the time of this report.

August 6, 2020

Willow Fork Drainage District  
c/o Mr. Harry Thompson  
Allen Boone Humphries Robinson LLP  
3200 Southwest Freeway, Suite 2600  
Houston, Texas 77027

Re: Progress Estimate No. 9  
Construction of the Diversion Channel Downstream of WWTP Desilting  
Willow Fork Drainage District  
City of Houston E.T.J., Fort Bend County, Texas  
LJA Job No. 2642-0001T (11.2)

Dear Directors:

Enclosed for your approval is Progress Estimate No. 9 for the referenced project as submitted by Allgood Construction Co., Inc. Included with the estimate are the Conditional Waiver and Release on Progress Payment and Unconditional Waiver and Release on Progress Payment..

We have reviewed this estimate with our project representative, and the quantities are in accordance with work performed. Therefore, we recommend payment in the amount of \$653,011.20.

Please call me at 713.953.5276 if you have any questions regarding this estimate.

Sincerely,



Craig W. Kalkomey, P.E., CFM  
Senior Project Manager

CWK/cd

Enclosure

Copy: Mr. Sterling Moore, Allgood Construction Co., Inc. (w/ enclosure)  
TCEQ Regional Office (Houston) (w/ enclosure)  
Mr. Jacob Minter, P.E., LJA Engineering, Inc. (w/ enclosure)  
Mr. Maurice Parr, LJA Engineering, Inc. (w/ enclosure)



### PROGRESS ESTIMATE

Project: Construction of the Diversion  
Channel Downstream of WWTP  
Desilting  
Willow Fork Drainage District  
City of Houston E.T.J.  
Fort Bend County, Texas

LJA Job No. 2642-0001T Estimate No. 9  
For Period From 6/27/2020 to 7/28/2020  
Contract Completion Date: 4/21/2020  
Notice to Proceed Date: 10/4/2019  
Approved Time Extensions: \_\_\_\_\_  
Revised Contract Completion Date: \_\_\_\_\_

Contract Date: September 12, 2019

TOTAL AMOUNT WORK:  
DONE TO DATE: \$ 3,136,619.35

Original Contract Amount: \$ 4,251,648.00

Less Late Start Amount: (\$ 0.00 )

Revised Contract Amount: \$ 4,368,407.35

Less Amount Retained: (\$ 313,661.94 )

Final Contract Amount: \$ \_\_\_\_\_

Less Previous Payments: (\$ 2,169,946.22 )

Less Economic Disincentives: (\$ 0.00 )

AMOUNT DUE  
CONTRACTOR: \$ 653,011.20

Owner: Willow Fork Drainage District

Contractor: Allgood Construction Co., Inc.

#### CERTIFICATE OF THE CONTRACTOR OR HIS DULY AUTHORIZED REPRESENTATIVE

To the best of my knowledge, I certify that all items, quantities and prices of work and materials shown on the face of this estimate are correct; that all work has been performed and materials supplied in full accordance with the terms and conditions of the corresponding construction contractual documents between the Owner and the Contractor, including all changes authorized thereto; that the foregoing is a true and correct statement of the contract amount up to and including the last day of the period covered by this estimate and that no part of the "AMOUNT DUE CONTRACTOR" has been received.

I further certify that all just and lawful bills against the below named Contractor, for labor, material and expendable equipment employed in the performance of said contract have been paid in full accordance with the Contract requirements.

Allgood Construction Co., Inc.

Contractor

8/3/2020

Date



Signature

Project Manager

Title

#### CERTIFICATE OF ENGINEER'S REPRESENTATIVE

I certify that a qualified project representative was present on the project on a periodic basis to observe construction and that all materials and work included in this statement have been performed in general accordance with the construction plans and specifications and authorized changes thereto. I further certify that I have verified this estimate and that, to the best of my knowledge and belief, it is a true and correct statement of work performed and materials supplied by the Contractor, that the amount due him is correct and just.

PROJECT MANAGER:  DATE: 08/10/2020

OWNER'S ACCEPTANCE: \_\_\_\_\_ DATE: \_\_\_\_\_

**ALLGOOD CONSTRUCTION CO., INC.**1702 SETTEGAST RANCH ROAD  
RICHMOND, TEXAS 77406**APPLICATION FOR PAYMENT****Diversion Channel Downstream of WWTP  
Desilting**

OWNER: Willow Fork Drainage District

DISTRICT: Willow Fork Drainage District

PROJECT: Diversion Channel Downstream of WWTP Desilting

APPLICATION NO: 9.0  
CONTRACT DATE: October 4, 2019  
NOTICE TO PROCEED: October 4, 2019  
APPLICATION DATE: July 28, 2020  
PROJECT NUMBER: 2642-0001T  
ALLGOOD OWNER ID: 1920APPLICATION PERIOD:  
FROM: June 27, 2020  
TO: July 28, 2020  
REQUESTED RAIN DAYS:  
REVISED CONTRACT TIMETIME USED THIS APP: 32  
TIME USED TO DATE: 299  
CONTRACT TIME: 200  
REV. CONTRACT TIME: 0.00  
PERCENT USED: 149.5%

For and in consideration of the sum of **\$653,011.20**, representing payment under the above referenced contract for all labor, materials and/or services furnished by the undersigned for the **Diversion Channel Downstream of WWTP Desilting** in Fort Bend County, Texas, and represented by payment request dated **7/28/2020** covering all such work from **6/27/2020 to 7/28/2020** less retention up to that date, undersigned hereby certifies that all labor and materials prior to the above date by undersigned in connection with the above named project have been paid in full. The undersigned agrees to indemnify and save harmless **Willow Fork Drainage District** against all loss, damage or expense of any character whatsoever that may arise by reason of claims for labor or unpaid materials used in connection with said improvements, prior to the above date. The undersigned further hereby releases and waives any and all liens or lien-rights against all real property owned by **Willow Fork Drainage District** in **Fort Bend County, Texas**, arising out of work performed or materials furnished for or in connection with construction of said project.

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the attached Continuation Sheet.

1. ORIGINAL CONTRACT AMOUNT	\$ 4,251,648.00
2. CHANGE ORDERS	\$ 116,759.35
	\$ -
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 4,368,407.35
4. TOTAL COMPLETED TO DATE	\$ 3,136,619.35
(Column I on Continuation Sheet)	
5. RETAINAGE: 10% of Completed Work	\$ 313,661.94
6. TOTAL EARNED LESS RETAINAGE	\$ 2,822,957.42
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS APPLICATIONS FOR PAYMENT	\$ 2,169,946.22
(Line 6 from prior APPLICATION)	
8. CURRENT PAYMENT DUE	<b>\$ 653,011.20</b>
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$ 1,545,449.94

Allgood Construction Company, Incorporated

Submitted By: CMDate: 7/28/2020

This Instrument was acknowledged before me on, July 28, 2020 by Cameron Moore,  
of Allgood Construction Company, Incorporated, a Texas Corporation, on behalf of said corporation.  
Sworn to and subscribed before me, a notary public on this the 28 day of July, 2020.

Linnette Colon  
Notary Public for the State of Texas  
My Commission Expires: 5-8-22 7/24/22





APPLICATION NO:

9.0

APPLICATION DATE:

July 28, 2020

PROJECT NO:

2642-0001T

PROJECT NAME:

Diversion Channel Downstream of WWTP Desilting

**ALLGOOD CONSTRUCTION CO., INC.**

1702 SETTEGAST RANCH ROAD

RICHMOND, TEXAS 77406



ITEM NO.	DESCRIPTION OF WORK	ORIGINAL QTY.	QTY. ADJ.	REVISED QTY	UNIT PRICE (\$)	COST (\$)	UNIT	WORK COMPLETED				TOTAL COMPLETED TO DATE (\$)	%	BALANCE TO FINISH (\$)
								FROM PRVIOUS APPLICATIONS (Qty.)	THIS PERIOD (Qty.)	THIS PERIOD (\$)	COMPLETD TO DATE (Qty.)			
	<b>CHANNEL DESILTING</b>													
1	SITE PREPARATION INCLUDING REMOVAL OF DEBRIS, VEGETATION AND TREES, COMPLETE IN PLACE	1.00		1.00	\$ 37,200.00	\$ 37,200.00	LS	1.00		\$0.00	1.00	\$ 37,200.00	100.00%	\$ -
2	EXCAVATION OF SAND/SILT MATERIAL FROM CHANNEL BOTTOM, INCLUDING FINE GRADING TO REESTABLISH THE FLOWLINES OF THE EXISTING CHANNEL PER THE CONSTRUCTION PLANS.	183,720.00		183,720.00	\$ 9.60	\$ 1,763,712.00	CY	135,400.00	7,250.00	\$69,600.00	142,650.00	\$ 1,369,440.00	77.65%	\$ (394,272.00)
3	HAUL AND DISPOSAL OF EXCAVATED MATERIAL. THE MATERIAL BECOMES THE PROPERTY OF THE CONTRACTOR AND SHALL BE DISPOSED OF IN A LEGAL MANNER. THE CONTRACTOR TO PROVIDE LOCATION(S) OF THE DISPOSAL, WHICH SHALL NOT BE PLACED IN THE FLOODPLAIN OR OTHER ENVIRONMENTALLY SENSITIVE AREAS WITHOUT REQUIRED PERMITS FOR DISPOSAL.	183,720.00		183,720.00	\$ 12.00	\$ 2,204,640.00	CY	70,000.00	54,460.00	\$653,520.00	124,460.00	\$ 1,493,520.00	67.74%	\$ (711,120.00)
4	CARE AND CONTROL OF WATER, INCLUDING BUT NOT LIMITED TO COFFER DAMS, BYPASS PUMPING, AND DEWATERING TO COMPLETE THE PROJECT WITH THE EXISTING CHANNEL.	1.00		1.00	\$ 90,000.00	\$ 90,000.00	LS	1.00		\$0.00	1.00	\$ 90,000.00	100.00%	\$ -
5	CONCRETE RIP RAP (GRADUATION 1) 18" THICK INCLUDING 36" X 36" TOE WALL AROUND 66" STORM OUTFALL, COMPLETE IN PLACE.	120.00		120.00	\$ 120.00	\$ 14,400.00	SY	-		\$0.00	-	\$ -	0.00%	\$ (14,400.00)
6	HYDROMULCH SEED DISTURBED AREAS, COMPLETE IN PLACE.	16.95		16.95	\$ 2,340.00	\$ 39,663.00	AC	-		\$0.00	-	\$ -	0.00%	\$ (39,663.00)
7	STORMWATER POLLUTION PREVENTION PLAN COMPLIANCE, INCLUDING CONTRACTOR'S BOOKLET NOI AND NOT, COMPLETE IN PLACE	1.00		1.00	\$ 600.00	\$ 600.00	LS	1.00		\$0.00	1.00	\$ 600.00	100.00%	\$ -
8	STAGE II INLET PROTECTION BARRIER ON EXISTING INLET (TO BE USED ONLY AT THE DIRECTION OF THE ENGINEER), COMPLETE IN PLACE	13.00		13.00	\$ 54.00	\$ 702.00	EA	-		\$0.00	-	\$ -	0.00%	\$ (702.00)
9	FILTER FABRIC FENCE (SILT BARRIER FENCING), SWMHCA SPECIFICATION NO. 4211, (TO BE USED ONLY AS DIRECTED BY THE ENGINEER), COMPLETE IN PLACE	16,750.00		16,750.00	\$ 1.50	\$ 25,125.00	LF	-		\$0.00	-	\$ -	0.00%	\$ (25,125.00)
10	INSTALLATION, MAINTENANCE AND REMOVAL OF STABILIZED CONSTRUCTION EXIT, SWMHCA SPECIFICATION NO. 4711, (TO BE USED ONLY AS DIRECTED BY THE ENGINEER), COMPLETE IN PLACE	1.00		1.00	\$ 2,400.00	\$ 2,400.00	EA	-		\$0.00	-	\$ -	0.00%	\$ (2,400.00)
11	STREET CLEANING, (TO BE USED ONLY AS DIRECTED BY THE ENGINEER), COMPLETE IN PLACE	1.00		1.00	\$ 5,400.00	\$ 5,400.00	LS	-		\$0.00	-	\$ -	0.00%	\$ (5,400.00)
12	REGRADE EXISTING BACKSLOPE SWALE TO ESTABLISH POSITIVE DRAINAGE, COMPLETE IN PLACE	6,430.00		6,430.00	\$ 4.20	\$ 27,006.00	LF	-		\$0.00	-	\$ -	0.00%	\$ (27,006.00)
13	TEMPORARY TRAFFIC CONTROL FOR SITE PER FORT BEND COUNTY STANDARDS, COMPLETE IN PLACE	1.00		1.00	\$ 40,800.00	\$ 40,800.00	LS	0.66	0.06	\$2,448.00	0.72	\$ 29,376.00	72.00%	\$ (11,424.00)
	<b>CHANGE ORDER NO. 1 - ITEMS</b>													
14	Move-in and start-up, including performance and payment bonds for 100 percent (100%) of the contract amount.	1.00		1.00	\$ 2,285.00	\$ 2,285.00	LS	1.00		\$0.00	1.00	\$ 2,285.00	100.00%	\$ -
15	Road Preparation	6,145.00		6,145.00	\$ 1.73	\$ 10,630.85	SY	6,145.00		\$0.00	6,145.00	\$ 10,630.85	100.00%	\$ -
16	Gravel Road with matrex barrier 8" Thick	5,410.00		5,410.00	\$ 17.25	\$ 93,322.50	SY	5,410.00		\$0.00	5,410.00	\$ 93,322.50	100.00%	\$ -
17	Heavy Clearing	0.30		0.30	\$ 9,775.00	\$ 2,932.50	ACRE	0.30		\$0.00	0.30	\$ 2,932.50	100.00%	\$ -
18	Light Clearing	0.90		0.90	\$ 1,725.00	\$ 1,552.50	ACRE	0.90		\$0.00	0.90	\$ 1,552.50	100.00%	\$ -

APPLICATION NO:

9.0

APPLICATION DATE:

July 28, 2020

PROJECT NO:

2642-0001T

PROJECT NAME:

Diversion Channel Downstream of WWTP Desilting

**ALLGOOD CONSTRUCTION CO., INC.**

1702 SETTEGAST RANCH ROAD

RICHMOND, TEXAS 77406



ITEM NO.	DESCRIPTION OF WORK	ORIGINAL QTY.	QTY. ADJ.	REVISED QTY	UNIT PRICE (\$)	COST (\$)	UNIT	WORK COMPLETED				TOTAL COMPLETED TO DATE (\$)	%	BALANCE TO FINISH (\$)
								FROM PRVIOUS APPLICATIONS (Qty.)	THIS PERIOD (Qty.)	THIS PERIOD (\$)	COMPLETD TO DATE (Qty.)			
19	36" HDPE Ditch Crossing	40.00		40.00	\$ 75.00	\$ 3,000.00	LF	40.00		\$0.00	40.00	\$ 3,000.00	100.00%	\$ -
20	12" PVC C900 Gravel Road Cross Drains	80.00		80.00	\$ 34.50	\$ 2,760.00	LF	80.00		\$0.00	80.00	\$ 2,760.00	100.00%	\$ -
GRAND TOTALS						\$4,368,131.35				\$725,568.00		\$3,136,619.35		\$ (1,231,512.00)

*Maurice A. Parr*

8-1-20



# FORM I: CONDITIONAL WAIVER FOR PROGRESS PAYMENTS

\*\*\*\*\*

## CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

Project: Diversion Channel Downstream of WWTP Desilting

Job No. 2642-0001T

On receipt by the signer of this document of a check from Willow Fork Drainage District (maker of check) in the sum of \$ 653,011.20 payable to Allgood Construction Co., Inc. (payee or payees of check) and when the check has been properly endorsed and has been paid by the bank on which it is drawn, this document becomes effective to release any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the property of Willow Fork Drainage District (owner) located at Fort Bend County, Texas (location) to the following extent: Diversion Channel Downstream of WWTP Desilting (job description).

This release covers a progress payment for all labor, services, equipment, or materials furnished to the property or to Willow Fork Drainage District (person with whom signer contracted) as indicated in the attached statement(s) or progress payment request(s), except for unpaid retention, pending modifications and changes, or other items furnished.

Before any recipient of this document relies on this document, the recipient should verify evidence of payment to the signer.

The Signer warrants that the signer has already paid or will use the funds received from this progress payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project in regard to the attached statement(s) or progress payment request(s).

Allgood Construction Co., Inc.  
(Company Name)

By:   
(Signature)

Title: Project Manager

Date: 8/3/2020

**FORM 2: UNCONDITIONAL WAIVER FOR PROGRESS PAYMENTS**

\*\*\*\*\*

NOTICE: THIS DOCUMENT WAIVES RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. IT IS PROHIBITED FOR A PERSON TO REQUIRE YOU TO SIGN THIS DOCUMENT IF YOU HAVE NOT BEEN PAID THE PAYMENT AMOUNT SET FORTH BELOW. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL RELEASE FORM.

**UNCONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT**

Project: Diversion Channel Downstream of WWTP Desilting

Job No.: 2642-0001T

The signer of this document has been paid and has received a progress payment in the sum of \$ 299,808.00 for all labor, services, equipment, or materials furnished to the property or to Willow Fork Drainage District (person with whom signer contracted) on the property of Willow Fork Drainage District (owner) located at Fort Bend County, Texas (location) to the following extent: Diversion Channel Downstream of WWTP Desilting (job description). The signer therefore waives and releases any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the above referenced project to the following extent: Diversion Channel Downstream of WWTP Desilting (job description).

This release covers a progress payment for all labor, services, equipment, or materials furnished to the property or to Willow Fork Drainage District (person with whom signer contracted) as indicated in the attached statement(s) or progress payment request(s), except for unpaid retention, pending modifications and changes, or other items furnished.

The signer warrants that the signer has already paid or will use the funds received from this progress payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project in regard to the attached statement(s) or progress payment request(s).

Allgood Construction Co., Inc.  
(Company Name)

By:   
(Signature)

Title: Project Manager

Date: 8/3/2020



# TEXAS GENERAL LAND OFFICE

## State of Texas CDBG Mitigation Action Plan: Building Stronger for a Resilient Future

This summary published on April 1, 2020 (Action Plan Approved by HUD: March 31, 2020)



### ► OVERVIEW

- The Texas General Land Office (GLO) is administering \$4,297,189,000 in U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant Mitigation (CDBG-MIT) funds.
- These CDBG-MIT funds will be used to build and implement structural and non-structural projects, programs, and partnerships throughout the state of Texas that reduce the risks and impacts of future natural disasters.
- *The State of Texas CDBG Mitigation Action Plan: Building Stronger for a Resilient Future* outlines the use of funds, programs, eligible applicants, and eligibility criteria.



### ► PROGRAM BUDGET

- The GLO developed a mitigation needs assessment to determine programs.
- The GLO will administer state programs focused on infrastructure, housing, and planning.
- HUD requires that at least 50% of total funds must be used for activities benefiting low- to moderate-income (LMI) persons. All programs will have an LMI priority.

Programs	HUD Most Impacted and Distressed	State Most Impacted and Distressed	Total Allocation
2015 Floods State Mitigation Competition	\$23,048,475	\$23,048,475	\$46,096,950
2016 Floods State Mitigation Competition	\$73,840,380	\$73,840,380	\$147,680,760
Hurricane Harvey State Mitigation Competition	\$1,072,388,360	\$1,072,388,360	\$2,144,776,720
Regional Mitigation Program	\$400,000,000	\$100,000,000	\$500,000,000
HMGP: Supplemental	\$85,000,000	\$85,000,000	\$170,000,000
Coastal Resiliency Program	\$100,000,000	-	\$100,000,000
Housing Oversubscription Supplemental	\$320,000,000	\$80,000,000	\$400,000,000
Resilient Home Program	\$80,000,000	\$20,000,000	\$100,000,000
State Project Delivery	\$64,457,835	\$64,457,835	\$128,915,670
Hazard Mitigation Plans	\$15,000,000	\$15,000,000	\$30,000,000
Resilient Communities Program	\$50,000,000	\$50,000,000	\$100,000,000
Regional and State Planning	\$107,429,725	\$107,429,725	\$214,859,450
State Administration	\$107,429,725	\$107,429,725	\$214,859,450
<b>Total</b>	<b>\$ 2,498,594,500</b>	<b>\$ 1,798,594,500</b>	<b>\$ 4,297,189,000</b>

### ► ELIGIBLE AREAS

- HUD has identified Aransas, Brazoria, Chambers, Fayette, Fort Bend, Galveston, Hardin, Harris, Hays, Hidalgo, Jasper, Jefferson, Liberty, Montgomery, Newton, Nueces, Orange, Refugio, San Jacinto, San Patricio, Travis, Victoria, and Wharton Counties; 75979, 77320, 77335, 77351, 77414, 77423, 77482, 77493, 77979, and 78934 ZIP codes as the Most Impacted and Distressed (HUD MID).
- HUD requires that at least 50% of the total allocation must address identified risks in HUD MID areas.
- Up to 50% of the total allocation may address identified risks in State MID areas.
- A project may be located outside of HUD MID and State MID areas if the project demonstrates how it would reduce identified risks in the HUD or State MID areas.

# TEXAS GENERAL LAND OFFICE

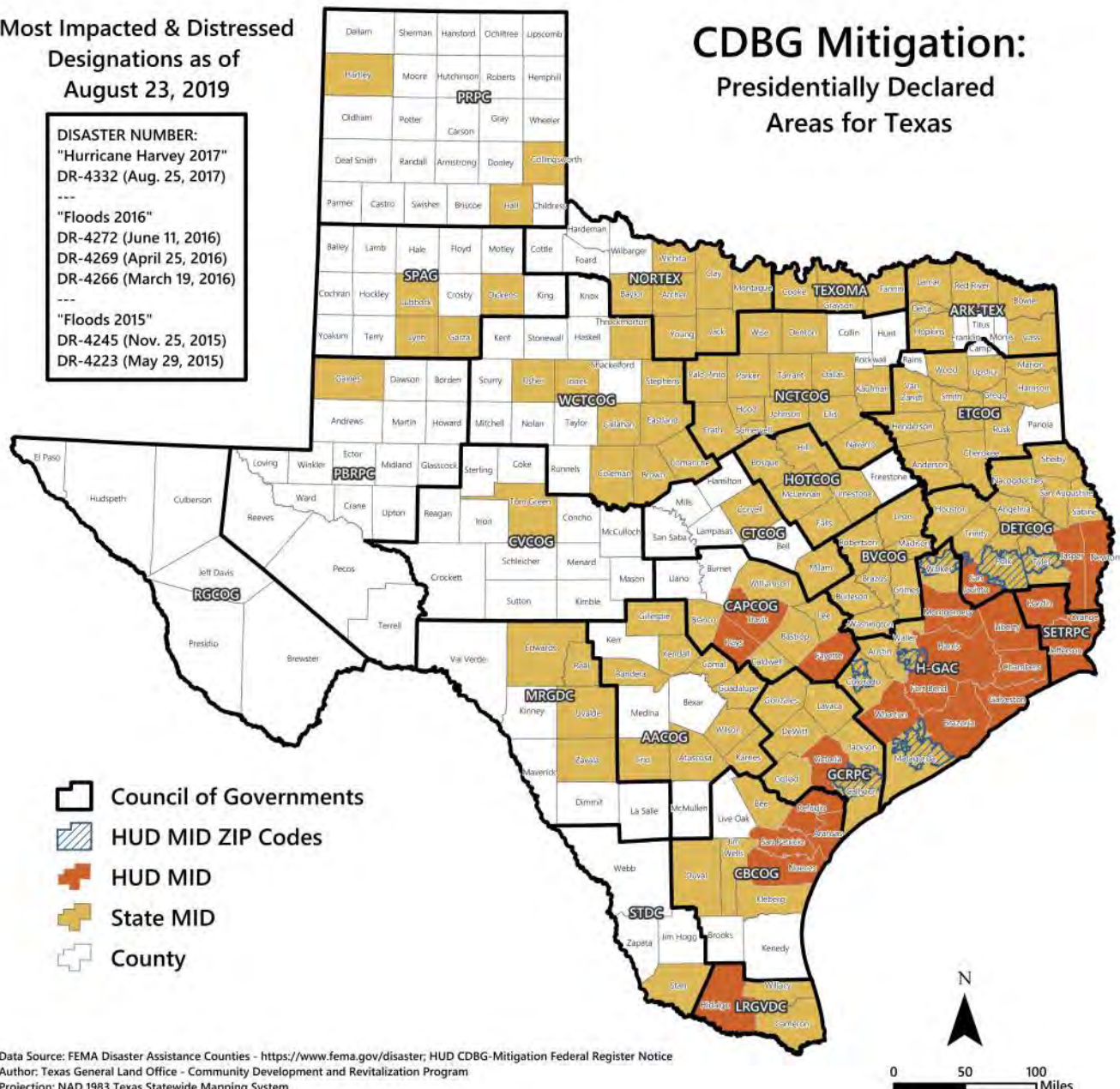
## State of Texas CDBG Mitigation Action Plan: Building Stronger for a Resilient Future



### Most Impacted & Distressed Designations as of August 23, 2019

**DISASTER NUMBER:**  
"Hurricane Harvey 2017"  
DR-4332 (Aug. 25, 2017)  
---  
"Floods 2016"  
DR-4272 (June 11, 2016)  
DR-4269 (April 25, 2016)  
DR-4266 (March 19, 2016)  
---  
"Floods 2015"  
DR-4245 (Nov. 25, 2015)  
DR-4223 (May 29, 2015)

### CDBG Mitigation: Presidentially Declared Areas for Texas



### ► HUD'S MITIGATION DEFINITION

"Activities that increase resilience to disasters and reduce or eliminate the long-term risk of loss of life, injury, damage to and loss of property, and suffering and hardship, by lessening the impact of future disasters." - CDBG-MIT Federal Register Notice



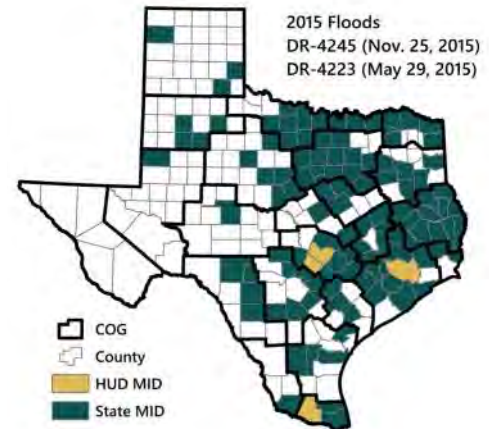


### ► CDBG-MIT PROGRAMS

#### INFRASTRUCTURE PROGRAMS: \$3.1 BILLION

##### ► 2015 and 2016 Floods State Mitigation Competitions:

Two separate competitions will provide funds to cities, counties, Indian Tribes, and councils of governments (COG) to address risks in the 2015 and 2016 Floods HUD MID and State MID areas. Examples of projects include flood control and drainage improvements, infrastructure improvements, green infrastructure, public facilities, and buyouts. Each proposed project must have a total proposed cost between \$3 million to \$10 million.

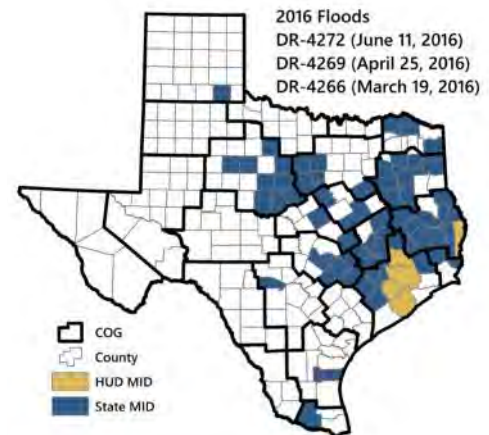


##### ► Hurricane Harvey State Mitigation Competition:

This competition will fund mitigation projects for Hurricane Harvey HUD MID and State MID areas. The competition is open to cities, counties, COGs, state agencies, Indian Tribes, Port Authorities, River Authorities, and special purpose districts. Examples of projects include flood control and drainage improvements, infrastructure improvements, green infrastructure, public facilities, and buyouts. Each proposed project must have a total proposed cost between \$3 million to \$100 million.

##### ► Hazard Mitigation Grant Program: Supplemental:

The Texas Division of Emergency Management (TDEM) has called for, selected, and prioritized a variety of local mitigation projects through FEMA's Hazard Mitigation Grant Program (HMGP). This supplemental helps fund HMGP CDBG-MIT eligible projects that were selected but unable to receive funding in Hurricane Harvey impacted areas.

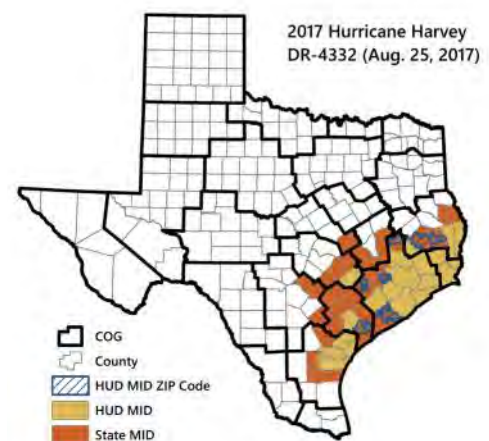


##### ► Regional Mitigation Program:

Each council of governments (COG) impacted by Hurricane Harvey will be allocated funds. Each COG will develop a method of distribution (MOD) to allocate funds to local units of governments and Indian Tribes. The GLO encourages the prioritization of regional investments with regional impacts in risk reduction to develop disaster-resistant infrastructure including upgrading of water, sewer, solid waste, communications, energy, transportation, health and medical infrastructure, and natural mitigation infrastructure.

##### ► Coastal Resiliency Program:

Provides funds for a combination of green/grey infrastructure, or non-structural CDBG-MIT eligible projects identified in the Texas Coastal Master Plan in Hurricane Harvey HUD MID and State MID areas that increase long-term coastal resiliency. Counties, cities, navigation districts, port authorities, non-governmental organizations and state agencies are eligible. Examples of projects include wetland protection, beach nourishment and dune restoration, regional infrastructure improvements, and oyster reef enhancements.



# TEXAS GENERAL LAND OFFICE

State of Texas CDBG Mitigation Action Plan:  
Building Stronger for a Resilient Future



## HOUSING PROGRAMS: \$500 MILLION

### ▶ **Housing Oversubscription Supplemental:**

Provides funds to reconstruct owner-occupied single family homes damaged by Hurricane Harvey with elevation or storm hardening. Eligible participants will be drawn from the GLO's existing waitlisted eligible Homeowner Assistance Program (HAP) applicants.

### ▶ **Resilient Home Program:**

Provides funds to reconstruct owner-occupied single-family homes damaged by Hurricane Harvey with additional resiliency standards. Eligible participants will be drawn from the GLO's existing waitlisted eligible Homeowner Assistance Program (HAP) applicants. This program will serve as a showcase for more resilient residential construction.

## PLANNING PROGRAMS: \$344 MILLION

### ▶ **Hazard Mitigation Plans:**

Provides funds for the development of FEMA-approved Local Hazard Mitigation Action Plans (LHMAP) and an enhanced State Hazard Mitigation Plan. Development or update of an LHMAP may include studies to enhance a community's understanding of risk including dam inundation studies, flood studies, and wildfire studies. TDEM and FEMA HMGP eligible entities located within any CDBG-MIT county are eligible.

### ▶ **Resilient Communities Program:**

Provides funds for the development, adoption, and implementation of modern and resilient building codes, flood damage prevention ordinances, and local plans. Cities, counties, COGs, and Indian Tribes located in any CDBG-MIT eligible area are eligible to apply.

### ▶ **Regional and State Planning:**

Provides funding for regional and statewide planning studies and tools that work to reduce risks and impacts of future disasters. The GLO will oversee these funds in partnership with local, state, and federal entities.

## GLO's Community Development and Revitalization Division

In addition to short-term housing in partnership with FEMA, the CDR division of the Texas General Land Office administers both Community Development Block Grant Disaster Recovery (CDBG-DR) and Mitigation (CDBG-MIT) funds on behalf of the state of Texas. More than \$14 billion have been allocated for recovery and mitigation following Hurricanes Rita, Dolly, and Ike, the 2011 wildfires, the 2015 and 2016 Floods, Hurricane Harvey, 2018 South Texas floods and the 2019 disasters. These grants can be used for a wide variety of activities including housing redevelopment, infrastructure repair and long-term planning.



# TEXAS GENERAL LAND OFFICE

State of Texas CDBG Mitigation Action Plan:  
Building Stronger for a Resilient Future



## ► CDBG-MIT HUD AND STATE MID AREAS

County	2015	2016	Harvey	County	2015	2016	Harvey
Anderson	-	State MID	-	Duval	State MID	-	-
Angelina	State MID	State MID	-	Eastland	State MID	State MID	-
Aransas	-	-	HUD MID	Edwards	State MID	-	-
Archer	State MID	-	-	Ellis	State MID	-	-
Atascosa	State MID	-	-	Erath	State MID	State MID	-
Austin	State MID	State MID	State MID	Falls	-	State MID	-
Bandera	-	State MID	-	Fannin	State MID	-	-
Bastrop	State MID	State MID	State MID	Fayette	State MID	State MID	HUD MID
Baylor	State MID	-	-	Fisher	-	State MID	-
Bee	-	-	State MID	Fort Bend	State MID	HUD MID	HUD MID
Blanco	State MID	-	-	Frio	State MID	-	-
Bosque	State MID	State MID	-	Gaines	State MID	-	-
Bowie	State MID	-	-	Galveston	State MID	-	HUD MID
Brazoria	State MID	HUD MID	HUD MID	Garza	State MID	-	-
Brazos	-	State MID	-	Gillespie	State MID	-	-
Brown	State MID	State MID	-	Goliad	-	-	State MID
Burleson	State MID	State MID	State MID	Gonzales	State MID	-	State MID
Caldwell	State MID	State MID	State MID	Grayson	State MID	-	-
Calhoun	-	-	State MID	Gregg	-	State MID	-
Callahan	State MID	State MID	-	Grimes	State MID	State MID	State MID
Cameron	State MID	-	-	Guadalupe	State MID	-	State MID
Cass	State MID	State MID	-	Hall	State MID	State MID	-
Chambers	-	-	HUD MID	Hardin	State MID	State MID	HUD MID
Cherokee	State MID	State MID	-	Harris	HUD MID	HUD MID	HUD MID
Clay	State MID	-	-	Harrison	State MID	State MID	-
Coleman	-	State MID	-	Hartley	State MID	-	-
Collingsworth	State MID	-	-	Hays	HUD MID	-	-
Colorado	State MID	State MID	State MID	Henderson	State MID	State MID	-
Comal	State MID	-	State MID	Hidalgo	HUD MID	State MID	-
Comanche	State MID	State MID	-	Hill	State MID	-	-
Cooke	State MID	-	-	Hood	State MID	State MID	-
Coryell	State MID	State MID	-	Hopkins	State MID	-	-
Dallas	State MID	-	-	Houston	State MID	State MID	-
Delta	State MID	-	-	Jack	State MID	-	-
Denton	State MID	-	-	Jackson	-	-	State MID
DeWitt	State MID	-	State MID	Jasper	State MID	State MID	HUD MID
Dickens	State MID	-	-	Jefferson	-	-	HUD MID



# TEXAS GENERAL LAND OFFICE

State of Texas CDBG Mitigation Action Plan:  
Building Stronger for a Resilient Future



County				County					
2015	2016	Harvey		2015	2016	Harvey			
Jim Wells	State MID	-	State MID	Robertson	State MID	-	-		
Johnson	State MID	-	-	Rusk	State MID	-	-		
Jones	State MID	State MID	-	Sabine	State MID	State MID	State MID		
Karnes	-	-	State MID	San Augustine	State MID	State MID	State MID		
Kaufman	State MID	-	-	San Patricio	-	-	HUD MID		
Kendall	State MID	-	-	San Jacinto	State MID	State MID	HUD MID		
Kleberg	-	State MID	State MID	Shelby	State MID	State MID	-		
Lamar	State MID	State MID	-	Smith	State MID	State MID	-		
Lavaca	-	-	State MID	Somervell	State MID	State MID	-		
Lee	State MID	State MID	State MID	Starr	State MID	-	-		
Leon	State MID	State MID	-	Stephens	-	State MID	-		
Liberty	State MID	State MID	HUD MID	Tarrant	State MID	-	-		
Limestone	-	State MID	-	Throckmorton	State MID	State MID	-		
Lubbock	State MID	-	-	Tom Green	State MID	-	-		
Lynn	State MID	-	-	Travis	HUD MID	State MID	-		
Madison	State MID	State MID	State MID	Trinity	State MID	State MID	-		
Marion	-	State MID	-	Tyler	State MID	State MID	State MID		
Matagorda	-	-	State MID	Upshur	-	State MID	-		
McLennan	State MID	-	-	Uvalde	State MID	-	-		
Milam	State MID	State MID	State MID	Van Zandt	State MID	State MID	-		
Montague	State MID	-	-	Victoria	State MID	-	HUD MID		
Montgomery	State MID	HUD MID	HUD MID	Walker	State MID	State MID	State MID		
Nacogdoches	State MID	-	-	Waller	State MID	State MID	State MID		
Navarro	State MID	State MID	-	Washington	State MID	State MID	State MID		
Newton	State MID	HUD MID	HUD MID	Wharton	State MID	State MID	HUD MID		
Nueces	State MID	-	HUD MID	Wichita	State MID	-	-		
Orange	State MID	State MID	HUD MID	Willacy	State MID	-	-		
Palo Pinto	State MID	State MID	-	Williamson	State MID	-	-		
Parker	State MID	State MID	-	Wilson	State MID	-	-		
Polk	State MID	State MID	State MID	Wise	State MID	-	-		
Real	State MID	-	-	Wood	-	State MID	-		
Red River	State MID	State MID	-	Young	State MID	-	-		
Refugio	State MID	-	HUD MID	Zavala	State MID	-	-		
Harvey HUD Most Impacted and Distressed (MID) ZIP Codes									
75979	77320	77335	77351	77414	78934	77423	77482	77493	77979



# **State of Texas CDBG-MIT Action Plan: Supplemental Material**

## **Hurricane Harvey State Mitigation Competition**

Applicant Eligibility and Scoring Criteria





## Table of Contents

A)	Eligible Applicants .....	1
B)	Eligible Applicant Areas .....	2
C)	Hurricane Harvey State Mitigation Competition Scoring Criteria .....	3
	1) County Composite Disaster Index.....	5
	2) Social Vulnerability Index.....	7
	3) Per Capita Market Value .....	10
	4) LMI National Objective .....	12
	5) Project Type Identified in Local Adopted Plan.....	13
	6) Management Capacity .....	14
	7) Project Impact.....	20
	8) Leverage .....	22
	9) Mitigation/Resiliency Measures.....	23
	10) Tie-breaker: Higher Poverty Rate .....	24
D)	Hurricane Harvey State Mitigation Competition Eligible Activities.....	26
E)	Hurricane Harvey State Mitigation Competition Ineligible Activities .....	27
F)	Application Selection Process Example.....	29





## A) Eligible Applicants

Hurricane Harvey State Competition Eligible Applicants
Cities
Counties
Indian Tribes
Council of Governments
State Agencies
Special Purpose Districts
Port Authorities
River Authorities

Entities may coordinate activities and submit a joint project that crosses jurisdictional boundaries. Each applicant may submit a total of three individual applications and three joint applications.

Additional areas within counties not explicitly cited as eligible may also become locations of Hurricane Harvey CDBG-MIT funded activities if it can be demonstrated how the expenditure of CDBG-MIT funds in that area will measurably mitigate risks identified within an eligible area (e.g., upstream water retention projects to reduce downstream flooding in an eligible area). Applicants may come from outside of the Hurricane Harvey HUD MID and State MID areas but must enter into an interlocal agreement or memorandum of understanding with a Hurricane Harvey HUD MID or State MID governmental entity representing an area that the project measurably mitigates. **To score an application located outside the Hurricane Harvey HUD and State MID areas, it will be scored based on the project service area beneficiaries located in the Hurricane Harvey HUD or State MID areas.**



## B) Eligible Applicant Areas

Hurricane Harvey State Mitigation Competition				
HUD MID Counties		State MID Counties		
Aransas	Montgomery	Austin	Grimes	Polk
Brazoria	Newton	Bastrop	Guadalupe	Sabine
Chambers	Nueces	Bee	Jackson	San Augustine
Fayette	Orange	Burleson	Jim Wells	Tyler
Fort Bend	Refugio	Caldwell	Karnes	Walker
Galveston	San Jacinto	Calhoun	Kleberg	Waller
Hardin	San Patricio	Colorado	Lavaca	Washington
Harris	Victoria	Comal	Lee	
Jasper	Wharton	DeWitt	Madison	
Jefferson		Goliad	Matagorda	
Liberty		Gonzales	Milam	
HUD MID ZIP Codes				
75979	78934	77414	77335	77423
77351	77482	77979	77320	77493





## C) Hurricane Harvey State Mitigation Competition Scoring Criteria

Question(s)	Criteria	Maximum Points	Self-Score
What is the project service area's Composite Disaster Index?	<b>County Composite Disaster Index</b>	<b>10 Points Possible</b>	
	<i>Top 10%</i>	<i>10 Points</i>	
	<i>Top 25%</i>	<i>8 Points</i>	
	<i>Top 75%</i>	<i>5 Points</i>	
	<i>Bottom 25%</i>	<i>2 Points</i>	
	<i>Bottom 10%</i>	<i>0 Points</i>	
	<i>Prorated CDI rank</i>	<i>Calculated Points</i>	
What is the project service area's Social Vulnerability Index (SoVI)?	<b>Social Vulnerability Index</b>	<b>10 Points Possible</b>	
	<i>High</i>	<i>10 Points</i>	
	<i>Medium High</i>	<i>8 Points</i>	
	<i>Medium</i>	<i>5 Points</i>	
	<i>Medium Low</i>	<i>2 Points</i>	
	<i>Low</i>	<i>0 Points</i>	
	<i>Prorated SoVI rank</i>	<i>Calculated Points</i>	
What is the project service area's Per Capita Market Value?	<b>Per Capita Market Value</b>	<b>10 Points Possible</b>	
	<i>Less than \$40,000.00</i>	<i>10 Points</i>	
	<i>\$40,000.01 - \$65,000.00</i>	<i>8 Points</i>	
	<i>\$65,000.01 - \$100,000.00</i>	<i>5 Points</i>	
	<i>\$100,000.01 - \$250,000.00</i>	<i>2 Points</i>	
	<i>\$250,000.01 or greater</i>	<i>0 Points</i>	
Does the project meet the low-to moderate-income (LMI) HUD National Objective?	<b>LMI National Objective</b>	<b>20 Points Possible</b>	
	Project meets LMI national objective	<i>20 Points</i>	
	Project does not meet LMI national objective	<i>0 Points</i>	
Is the project type identified in a Local Adopted Plan?	<b>Project type Identified in Local Adopted Plan</b>	<b>5 Points Possible</b>	
	Project type identified in local adopted plan	<i>5 Points</i>	
	Project type not identified	<i>0 Points</i>	
What is the applicant's management capacity?	<b>Management Capacity</b>	<b>15 Points Possible</b>	
	No CDBG-DR contracts with GLO (management capacity assessment)	<i>Up to 15 Points</i>	



Question(s)	Criteria	Maximum Points	Self-Score
	Performance on GLO CDBG-DR contract(s), programs and/or projects	<i>Up to 15 Points</i>	
<b>What is the total project application amount per total project beneficiaries?</b>  <b>What is the percentage of project beneficiaries out of the total population within the applying jurisdiction(s)?</b>	<b>Project Impact</b>	<b>25 Points Possible</b>	
	Total project application amount per total project beneficiaries	<i>15 Points</i>	
	Percentage of total project beneficiaries out of the total population within a jurisdiction(s)	<i>10 Points</i>	
<b>What percentage of project costs being requested are coming from non-CDBG funding sources?</b>	<b>Leverage</b>	<b>5 Points Possible</b>	
	Non-CDBG Leverage (a minimum value of 1% of the CDBG-MIT funds requested)	<i>5 Points</i>	
<b>What mitigation or resiliency measures have been taken by the applicant(s)?</b>	<b>Mitigation/Resiliency Measures</b>	<b>5 Points Possible</b>	
	Measures taken by the applicants(s)	<i>5 Points</i>	
<b>Total Possible Points</b>		<b>105 Possible Points</b>	
Tie: Breaker: Higher Poverty Rate			

\*Applications that do not score a minimum of 65 points will only be considered after all applications scoring greater than this amount have been funded.





## 1) County Composite Disaster Index

Data Source: Composite Disaster Index (CDI) Score by County.

Maximum Points: 10 Points

<b>Rank 5</b>	Top 10%	10 Points
<b>Rank 4</b>	Top 25%	8 Points
<b>Rank 3</b>	Top 75%	5 Points
<b>Rank 2</b>	Bottom 25%	2 Points
<b>Rank 1</b>	Bottom 10%	0 Points
<b>Multi-County Project</b>	Prorated CDI rank	Calculated Points

A county placed in the “Top 10%” (Rank 5) of the Composite Disaster Index indicates that this location is in the most vulnerable area(s) for natural hazards within Texas.

Methodology:

### Method 1.

- If the proposed project service area is in one (1) county, the CDI rank will be that of the county where the project service area is located.
- If the proposed project service area is in multiple counties and have the same CDI rank, the CDI rank will be that of the counties.

#### Steps for Method 1:

1. Identify which county or counties the project beneficiaries are located.
2. If the project beneficiaries are in one county use the county’s CDI rank.
3. If the project beneficiaries are located in more than one county but all the counties CDI ranks are the same use the same CDI rank.

### Method 2.

- If the proposed project service area is within multiple counties with different CDI ranks, the overall project CDI rank will be calculated as a multi-county prorated CDI rank based on project beneficiaries between the multiple county area.

#### Steps for Method 2:

1. Identify which counties the project beneficiaries are located in.
2. Identify the CDI rank for each county.
3. Identify the total project beneficiaries.
4. Identify the number of beneficiaries located in each county.
5. Multiply each county’s CDI rank by the county project beneficiaries.
6. Sum the products of each county’s CDI rank by county project beneficiaries.
7. Divide the sum of the products of each county’s CDI rank by county project beneficiaries by the total project beneficiaries.
8. The quotient is the calculated score rounded to the nearest hundredth place.



## Method 1. Project Service Area is in One (1) County or Multiple Counties with the Same CDI

**Example 1: (Individual or Joint Application, One Eligible County):** City A is submitting a project that will have project beneficiaries in one eligible county (County A), and County A is in the Top 10% (Rank 5, 10 Points). The applicable CDI rank will be calculated as seen below:

- 1) Top 10% = Rank 5
- 2) **Rank 5 = 10 Points**

## Method 2. Project Service Area is in Multiple Counties with Different CDIs

**Example 2: (Individual or Joint Application, Multiple Eligible Counties):** Council of Governments A is submitting a project that will have project beneficiaries in three eligible counties (County A, County B, and County C).

	CDI Rank	Points	Project Beneficiaries
County A	Top 75%	5	10,000
County B	Top 25%	8	15,000
County C	Bottom 25%	2	13,000
<b>Total Project Beneficiaries</b>			<b>38,000</b>

The applicable CDI rank will be calculated as seen below:

- 1) 5 (County A Rank Points) X 10,000 (County A Project Beneficiaries) = 50,000
- 2) 8 (County B Rank Points) X 15,000 (County B Project Beneficiaries) = 120,000
- 3) 2 (County C Rank Points) X 13,000 (County C Project Beneficiaries) = 26,000
- 4) 50,000 + 120,000 + 26,000 = **196,000**
- 5) 10,000 (County A Project Beneficiaries) + 15,000 (County B Project Beneficiaries) + 13,000 (County C Project Beneficiaries) = **38,000**
- 6) **196,000** (Total of Respective Points X County Project Beneficiaries) / **38,000** (Total Project Beneficiaries) = **5.16 points**



## 2) Social Vulnerability Index

Data Source: Social Vulnerability Index (SoVI) Score (County or City Level Data).

Maximum Points: 10 Points

<b>Rank 5</b>	High	10 Points
<b>Rank 4</b>	Medium High	8 Points
<b>Rank 3</b>	Medium	5 Points
<b>Rank 2</b>	Medium Low	2 Points
<b>Rank 1</b>	Low	0 Points
<b>Multi-County Project</b>	Prorated SoVI rank	Calculated Points

An area that is placed in the “High” ranking of the Social Vulnerability Index indicates that this location is in the most socially vulnerable; in particular, vulnerable to natural hazards.

Methodology:

### Method 1:

- If the proposed project service area is wholly within one (1) city, then the city SoVI rank will be used.
- If the proposed project service area is wholly within one (1) county (either in the unincorporated areas or both the unincorporated areas and incorporated areas), then the county SoVI rank will be used.
- If city level SoVI data is not available for an applicable city, then the county SoVI rank in which the city is located will be used.

### Steps for Method 1:

1. Identify which city, cities, county or counties the project beneficiaries are located.
2. Identify which Method 1 scenario applies.
3. Use the SoVI rank for the applicable scenario.

### Method 2:

- If the proposed project service area is wholly within multiple cities, then the overall project SoVI rank will be calculated as a multi-city prorated SoVI rank based on project beneficiaries between the multiple cities.
- If the proposed project service area is in multiple counties (either in the unincorporated areas or both the unincorporated areas and incorporated areas), then the overall project SoVI rank will be calculated as a multi-county prorated SoVI rank based on project beneficiaries between the multiple county areas.



### Steps for Method 2:

1. Identify which counties or cities the project beneficiaries are located in.
2. Identify which Method 2 scenario applies.
3. Identify the SoVI rank for each county or city.
4. Identify the total project beneficiaries.
5. Identify the number of beneficiaries located in each county or city.
6. Multiply each county's or city's SoVI rank by the county or city project beneficiaries.
7. Sum the products of each county's or city's SoVI rank by county or city project beneficiaries.
8. Divide the sum of the products of each county's or city's SoVI rank by county or city project beneficiaries by the total project beneficiaries.
9. The quotient is the calculated score rounded to the nearest hundredth place.

### Method 1.

**Example 1: (Individual or Joint Applicant, One Eligible City):** City A is submitting a project that will have project beneficiaries in both the incorporated areas of City A and the unincorporated areas of County A. City A is located with County A. County A SoVI rank will be used. County A has a “High” SoVI score (Rank 5, 10 Points). The applicable SoVI score will be calculated as seen below:

- 1) High = Rank 5
- 2) **Rank 5 = 10 Points**

### Method 2.

**Example 2: (Individual or Joint Applicant, Multiple Eligible Cities or Counties):** Council of Governments A is submitting a project that will have project beneficiaries in a total of five eligible counties in both the incorporated and unincorporated areas of County A, County B, County C, County D, and County E.

	SoVI Rank	Points	Project Beneficiaries
County A	Low	0	9,000
County B	Medium	5	4,000
County C	Medium Low	2	12,000
County D	Medium	5	2,000
County E	Medium High	8	6,000
<b>Total Project Beneficiaries</b>			<b>33,000</b>





- 1)  $0 \text{ (County A Rank Points)} \times 9,000 \text{ (County A Project Beneficiaries)} = \mathbf{0}$
- 2)  $5 \text{ (County B Rank Points)} \times 4,000 \text{ (County B Project Beneficiaries)} = \mathbf{20,000}$
- 3)  $2 \text{ (County C Rank Points)} \times 12,000 \text{ (County C Project Beneficiaries)} = \mathbf{24,000}$
- 4)  $5 \text{ (County D Rank Points)} \times 2,000 \text{ (County D Project Beneficiaries)} = \mathbf{10,000}$
- 5)  $8 \text{ (County E Rank Points)} \times 6,000 \text{ (County E Project Beneficiaries)} = \mathbf{48,000}$
- 6)  $0 + 20,000 + 24,000 + 10,000 + 48,000 = \mathbf{102,000}$
- 7)  $9,000 \text{ (County A Project Beneficiaries)} + 4,000 \text{ (County B Project Beneficiaries)} + 12,000 \text{ (County C Project Beneficiaries)} + 2,000 \text{ (County D Project Beneficiaries)} + 6,000 \text{ (County E Project Beneficiaries)} = \mathbf{33,000}$
- 8)  $\mathbf{102,000 / 33,000 = 3.09 \text{ Points}}$

### 3) Per Capita Market Value

Data Source: Most recently available American Community Survey (ACS) 5-year estimates Table B01003 and most recently available County/City Tax Rates and Levies dataset from the Texas Comptroller's Office (see also GLO-CDR's supplemental data table).

Maximum Points: 10 Points

<b>Rank 5</b>	Less than \$40,000.00	10 Points
<b>Rank 4</b>	\$40,000.01 - \$65,000.00	8 Points
<b>Rank 3</b>	\$65,000.01 - \$100,000.00	5 Points
<b>Rank 2</b>	\$100,000.01 - \$250,000.00	2 Points
<b>Rank 1</b>	\$250,000.01 or greater	0 Points

Methodology: Per Capita Market Value (PCMV) is calculated by dividing a jurisdiction's Market Value by the jurisdiction's total population.

#### Method 1:

- If the proposed project service area is wholly within one (1) city, then city's PCMV rank will be used.
- If the proposed project service area is wholly within one (1) county (either in the unincorporated areas or both the unincorporated areas and incorporated areas), then the county's PCMV rank will be used.

#### Method 2:

- If the proposed project service area is wholly within multiple cities, then the aggregate PCMV rank of the cities will be calculated.
- If the proposed project service area is in multiple counties (either in the unincorporated areas or both the unincorporated areas and incorporated areas), then the aggregate PCMV rank of the counties will be calculated.

#### Steps for Method 2:

1. Identify which counties or cities the project beneficiaries are located in.
2. Identify which Method 2 scenario applies.
3. Identify the market value for each county or city.
4. Identify the population for each county or city.
5. Identify the number of project beneficiaries located in each county or city.
6. Sum the counties' or cities' market value.
7. Sum the counties' or cities' populations.
8. Divide the sum of counties' or cities' market value by counties' or cities' total populations.





## Method 1.

**Example 1: (Individual or Joint Application, One Eligible Jurisdiction):** City A is submitting a project where the project service area is solely within their jurisdiction. City A has a Market Value of \$11,844,012,976 and a population of 120,000.

The applicable PCMV rank will be calculated as seen below:

- 1)  $(\$11,844,012,976 \text{ (Total Market Value)} / 120,000 \text{ (Total Population)}) = \$98,700.11 \text{ (Per Capita Market Value)}$
- 2)  $\$98,700.11 = \text{Rank 3}$
- 3) **Rank 3 = 5 Points**

## Method 2.

**Example 2: (Individual or Joint Application, Multiple Eligible Jurisdictions):** River Authority A is submitting a project where the project service area is partially within County A, County B, and County C. The applicable PCMV score for the project will be calculated as seen below:

	Market Value	Population
County A	\$46,196,173,154	350,000
County B	\$28,449,181,011	280,000
County C	\$6,165,749,284	72,000
<b>Total</b>	<b>\$80,811,103,449</b>	<b>702,000</b>

- 1)  $\$80,811,103,449 \text{ (Total Market Value)} / 702,000 \text{ (Total Population)} = \$115,115.53 \text{ (Aggregate Per Capita Market Value)}$
- 2) **\$115,115.53 = Rank 2 (2 Points)**



#### 4) LMI National Objective

Data Source: Application.

Maximum Points: 20 Points

<b>Project meets LMI National Objective</b>	20 Points
<b>Project does not meet LMI National Objective</b>	0 Points

Methodology: The activity will be reviewed to identify if the proposed project meets the low- to moderate- income (LMI) HUD National Objective. Project beneficiary information will be reviewed to determine this HUD National Objective. This will be verified during the application review process according to the guidance in the application guide.





## 5) Project Type Identified in Local Adopted Plan

Data Source: Adopted Local Plan.

Maximum Points: 5 Points

<b>Project Type identified in Local Adopted Plan</b>	5 Points
<b>Project Type not identified in Local Adopted Plan</b>	0 Points

### Methodology:

1. Applicants must cite where the proposed project type or activity is identified and detailed in any current and locally adopted plan for the area(s) where the project is seeking to be implemented.
2. For this criterion, “current” means a plan that has been adopted less than five (5) years before the submission of the application for this competition. If a plan was developed but not formally adopted, the plan is not eligible to be utilized for this criterion. For this criterion, “local” means any adopted plan that covers the boundaries of the proposed project service area(s).
3. If multiple entities are submitting a joint project that crosses jurisdictional boundaries, the proposed project type or activity must be identified within a plan, or multiple plans, that cover the multijurisdictional area where the project is being implemented.
4. Applicants must provide the title of the adopted plan(s) being referenced, a PDF of the adopted plan(s) with the adoption date(s), the page number(s) of where the proposed project type(s) is within the adopted plan(s), and a documentation from the applicable city council, commissioners court, or other representative body which formally adopted the plan. The plan(s) must have been adopted before the CDBG-MIT competition application deadline.

No matter if an entity is submitting a single or joint project, the required plan can be any plan adopted by the applicant or the applicable city, county, council of governments, or other governing entity where the proposed project is located. For example, if the applicant is a state of Texas agency, council of governments, port authority, river authority, or special purpose district, plan documentation can come from a city level, county level, state level, or any governmental plan which covers the project area.



## 6) Management Capacity

Data Source: CDBG contracts with GLO and applicable management capacity documentation.

Maximum Points: 15 Points

<b>No CDBG contracts with GLO (management capacity assessment)</b>	Up to 15 Points
<b>Performance on GLO CDBG contract(s), programs, and/or projects</b>	Up to 15 Points

### Up to 15 Points: Performance on GLO CDBG contract(s), programs, and/or projects

Methodology: Applicants that do not have a 2015 Floods, 2016 Floods, or Hurricane Harvey CDBG-DR contract with GLO will be scored by the following method.

If multiple entities are submitting a joint project, a “Lead Applicant” must be identified and will be responsible for the applicable management capacity questions.

1. Did the applicant submit its adopted procurement policy and procedures with <i>2 CFR 200.318 – 200.326 and Appendix II to Part 200</i> incorporated?	3 Points
Yes	3 Points
No	0 Points
2. Did the applicant submit its most recent, fiscal year-end audit report?	6 Points
Single Audit Report	6 Points
Comprehensive Annual Financial Audit Report without a Single Audit	4 Points
Any other financial review	2 Points
No Audit Report	0 Points
3. Has the applicant received federal or state grants for construction projects within last 10 years?	6 Points
3 years or less	6 Points
Over 3 to 6 years	4 Points
Over 6 to 10 years	2 Points
Over 10 years or no prior grants	0 Points





1. Did the applicant submit its adopted procurement policy and procedures with 2 CFR 200.318 – 200.326 and Appendix II to Part 200 incorporated?

Yes: The applicant's procurement policy and procedures have been incorporated 2 CFR 200.318 – 200.326 and Appendix II to Part 200 requirements. The GLO will review the procurement policy and procedures the applicant submitted using GLO procurement review checklist.

No: The applicant did not submit its adopted procurement policy and procedures with its application.

or

The applicant's procurement policy and procedures have not incorporated 2 CFR 200.318 – 200.326 and Appendix II to Part 200 requirements. The GLO will review the procurement policy and procedures the applicant submitted using procurement review checklist.

2. Did the applicant submit its most recent, fiscal year-end audit report?

6 Points: The applicant submitted its most recent, fiscal year-end single audit report.

or

4 Points: The applicant submitted its most recent, fiscal year-end comprehensive annual financial audit report without a single audit report.

or

2 Points: The applicant submitted another financial review based on the Standards for Attestation Engagements (SSAEs).

or

0 Points: The applicant did not submit its most recent, fiscal year-end audit report or another financial review.

3. Has the applicant received federal or state grants for construction projects within last 10 years? The timeframe will be assessed based the date of the competition deadline.

Applicants must submit documentation to verify a grant for a construction project. The applicant must submit list a of grant(s) with the following description:



- a. What entity funded the grant?
- b. What were the contract terms (Start and End Date)?
- c. Grant/contract amount
- d. Provide a brief project description.

Grants may include, but not limited to, funding for construction projects from the HUD's CDBG Entitlement Program, Texas Department of Agriculture's CDBG program, Texas Water Development Board, Texas Division of Emergency Management, Federal Emergency Management Agency, Texas Department of Transportation, U.S. Army Corps of Engineers, International Boundary and Water Commission, and U.S. Economic Development Administration.

The timeframe will be access based on contract start date, if no contract start date available, the grant award date will be used. Applicant must provide evidence of contract date or award date.

- 6 Points: The applicant received federal or state grants for construction projects 3 years or less ago.
- 4 Points: The applicant received federal or state grants for construction projects over 3 years and less than 6 years ago.
- 2 Points: The applicant received federal or state grants for construction projects over 6 years and less than 10 years ago.
- 0 Points: The applicant received federal or state grants for construction projects over 10 years ago or no prior grants.

**Up to 15 Points:** Performance on GLO CDBG contract(s), programs, and/or projects:

Methodology: Contract, project or program status, and contract project or program expenditure are determined by reviewing CDBG-DR contracts that the applicant has with the GLO. CDBG-DR contracts will be those associated with the 2015 Floods, 2016 Floods, and Hurricane Harvey. If multiple entities are submitting a joint project, a "Lead Applicant" must be identified and will be responsible for the applicable management capacity questions. The contract status, contract expenditure and assignment of applicable points will be assessed as of the date of the competition deadline.

Each contract will be assessed according to the methodology describe below. Points are divided by applicant's the number of contracts. The points per contracts are divided by each scoring question. Additional points will be awarded for 2015 and 2016 Floods contracts that have submitted the Grant Completion Report no later than 60 days after contract termination or at the conclusion of all contract activities, whichever occurs first, not to exceed the maximum 15 points available.



### Example:

Applicant A has a 2016 Floods Infrastructure Contract, a Hurricane Harvey Local Buyout and Acquisition Contract, and a Hurricane Harvey Infrastructure Contract.

- Total Points Available: 15
- Total Contracts: 3
- Total Points per Contract: 15 points / 3 contracts = 5 points per contract

Applicant B has a 2015 Floods Infrastructure Contract, a 2015 Floods Housing Contract, a 2016 Floods Infrastructure Contract, a Hurricane Harvey Local Buyout and Acquisition Contract, and a Hurricane Harvey Infrastructure Contract.

- Total Points Available: 15
- Total Contracts: 5
- Total Points per Contract: 15 points / 5 contracts = 3 points per contract

Note: The applicant will not be penalized for GLO administration delays. However, insufficient and/or rejected documentation and draw requests submitted by the subrecipient to the GLO will not be accepted by the GLO for scoring purposes.

### 2015 Floods, 2016 Contracts, and/or Hurricane Harvey \$57.8 million

		% of Points
1. Timely Expenditure (25% of Points per Contract)	Have <u>NOT</u> received a GLO Timely Expenditure Letter	Full Points
	Have <u>NOT</u> received a GLO Timely Expenditure Letter since February 2020	½ Points
	Have received a GLO Timely Expenditure Letter since February 2020	0 Points
2. Did the applicant submit procurement policy and procedures with 2 CFR 200.318 – 200.326 and Appendix II to Part 200 incorporated? (25% of Points per Contract)	Yes	Full Points
	No	0 Points
3. Monthly Activity Status Reports (25% of Points per Contract)	No Delinquent Reports	Full Points
	No Delinquent Reports since February 2020	½ Points
	Delinquent Reports since February 2020	0 Points





4. Project Milestones and Expenditures  (25% of Points per Contract)	Completed project milestones and percentage of expenditures are in line	Full Points
	Completed project milestones and percentage of expenditures are NOT in line	0 Points
5. Grant Completion Report Submitted  (+10% of Points per Contract)	Submitted no later than 60 days after contract termination or at the conclusion of all contract activities, whichever occurs first.	+10% of Points per Contract
	Delinquent Report	0 points

### **Hurricane Harvey Local Buyout and Acquisition Program Contract**

		% of Points
1. Timely Expenditure  (20% of Points Per Contract)	Have <u>NOT</u> received a GLO Timely Expenditure Letter	Full Points
	Have received a GLO Timely Expenditure Letter	0 Points
2. Did the applicant submit procurement policy and procedures with 2 CFR 200.318 – 200.326 and Appendix II to Part 200 incorporated?  (20% of Points Per Contract)	Yes	Full Points
	No	0 Points
3. Program Guidelines  (20% of Points Per Contract)	Guidelines submitted no later than the close of business sixty (60) days subsequent to the effective date of Contract	Full Points
	Delinquent Guidelines	0 Points
4. Monthly Activity Status Reports  (20% of Points Per Contract)	No Delinquent Reports	Full Points
	Delinquent Reports	0 Points
5. Project Milestones and Expenditures  (20% of Points Per Contract)	Completed project milestones and percentage of expenditures are in line	Full Points
	Completed project milestones and percentage of expenditures are NOT in line	0 Points



### Hurricane Harvey Local Infrastructure Program

		% of Points
1. Timely Expenditure (20% of Points Per Contract)	Have <u>NOT</u> received a GLO Timely Expenditure Letter	Full Points
	Have received a GLO Timely Expenditure Letter	0 Points
2. Did the applicant submit procurement policy and procedures with 2 CFR 200.318 – 200.326 and Appendix II to Part 200 incorporated? (20% of Points Per Contract)	Yes	Full Points
	No	0 Points
3. Start-Up Documentation (20% of Points Per Contract)	Start-up documentation submitted no later than the close of business sixty (60) days subsequent to the effective date of Contract	Full Points
	Delinquent Start Up Documentation	0 Points
4. Monthly Activity Status Reports (20% of Points Per Contract)	No Delinquent Reports	Full Points
	Delinquent Reports	0 Points
5. Project Milestones and Expenditures (20% of Points Per Contract)	Completed project milestones and percentage of expenditures are in line	Full Points
	Completed project milestones and percentage of expenditures are NOT in line	0 Points

### City of Houston and Harris County Hurricane Harvey Contracts.

Points for the city of Houston and Harris County Hurricane Harvey contracts will be assessed by the GLO based on current performance of executed contracts.



## 7) Project Impact

The Project Impact criteria will consider cost per persons benefiting and percentage of persons benefiting within jurisdiction(s).

### A. Total project application amount per total project beneficiaries

Data Source: CDBG-MIT project application amount and total project beneficiaries

Maximum Points: 15 Points

Rank 6	< \$100.01	15 Points
Rank 5	\$100.01 – \$500.00	12 Points
Rank 4	\$500.01 – \$1,500.00	9 Points
Rank 3	\$1,500.01 – \$5,000.00	6 Points
Rank 2	\$5,000.01 – \$10,000.00	3 Points
Rank 1	> \$10,000.01	0 Points

Methodology: The cost per person ratio is determined by dividing the CDBG-MIT project application amount by the number of project beneficiaries.

**Example 1:** City A has submitted a project application amount of \$5,000,000. The total project beneficiaries are 10,000.

- 1)  $\$5,000,000$  (project application amount) /  $10,000$  (total project beneficiaries) = **\$500 per project beneficiary (Rank 5, 12 Points)**

**Example 2:** County A and City B are submitting a joint project. The project application amount of the joint project is \$8,000,000. The total project beneficiaries are 6,500.

- 1)  $\$8,000,000$  (project application amount) /  $6,500$  (total project beneficiaries) = **\$1,230.77 per person benefiting (Rank 4, 9 Points)**

### B. Percentage of total project beneficiaries out of the total population within a jurisdiction(s)

Data Source: Most recently available American Community Survey (ACS) 5-year estimates Table B01003 and total project beneficiaries

Maximum Points: 10 Points

Percentage to raw score conversions will be rounded to the nearest hundredth place.

Methodology: The percentage of persons benefitting within a jurisdiction(s) is determined dividing the total project of beneficiaries by the total population of the jurisdiction(s).





### Method 1:

- If the proposed project service area is wholly within one (1) city, then the city total population will be used.
- If the proposed project service area is in wholly within one (1) county (either in the unincorporated areas or both the unincorporated areas and incorporated areas), then the county total population will be used.

### Method 2:

- If the proposed project service area is wholly within multiple cities, the total population for each city will be used.
- If the proposed project service area is in multiple counties (either in the unincorporated areas or both the unincorporated areas and incorporated areas), then the total population for each county will be used.

### Steps for Method 2:

1. Identify the total project beneficiaries.
2. Identify which jurisdictions the project beneficiaries are located in.
3. Identify which Method 2 scenario applies.
4. Identify total population for each jurisdiction.
5. Sum the total population for each jurisdiction.
6. Divide the total project beneficiaries by total populations of all jurisdictions.
7. The quotient of the equation is then multiplied by 10 to get the total number of points earned (rounded to two decimal places, or hundredths).

### Method 1.

**Example 1:** County A has a population of 89,174. The total project beneficiaries in County A are 12,775.

- 1)  $12,775 \text{ (project beneficiaries)} / 89,174 \text{ (total population)} = .1433$
- 2)  $.1433 \times 10 \text{ points} = 1.43 \text{ points}$

### Method 2.

**Example 2:** City A and City B are submitting a joint project application with the project service area within both cities. City A has a population of 25,265. City B has a population of 13,947. The total project beneficiaries are 8,775.

- 1)  $25,265 \text{ (City A population)} + 13,947 \text{ (City B population)} = 39,212 \text{ (total population)}$
- 2)  $8,775 \text{ (project beneficiaries)} / 39,212 \text{ (total population)} = .2238$
- 3)  $.2238 \times 10 \text{ points} = 2.24 \text{ points}$



## 8) Leverage

Data Source: CDBG-MIT project application amount and Letter(s) of Commitment from state, federal, local, nonprofit, or private funding sources.

Maximum Points: 5 Points

<b>Non-CDBG Leverage (a minimum value of 1% of the CDBG-MIT funds requested)</b>	5 Points
<b>Non-CDBG Leverage (a value less than 1% of the CDBG-MIT funds requested)</b>	0 Points

Methodology: The commitment letters from a federal, state, local, nonprofit, or private funding source will be reviewed to determine the amount of leveraged funds utilized for the proposed project. In order to receive points under this criterion, the leveraging must have a minimum value of 1% of the CDBG-MIT funds requested. For purposes of this criterion, leveraged funds include equipment, materials, and cash from the applicant and/or sources from other than the requesting entity or entities if the application contains a joint project that crosses jurisdictional boundaries. CDBG-DR and CDBG-MIT funds used as leverage are ineligible for scoring purposes.



## 9) Mitigation/Resiliency Measures

Data Source: Application and supporting documentation.

Maximum Points: 5 Points

<b>Measures taken by applicant(s)</b>	5 Points
<b>Measures not taken by applicant(s)</b>	0 Points

Methodology: The applicant(s) must document if prior capital improvement projects, short or long-range planning efforts, community engagement or educational outreach, the implementation of enhanced building codes or code enforcement, or other related efforts have been completed which enhances hazard mitigation and/or resiliency to natural hazards throughout the applicable jurisdiction or service area of the applicant(s). If no previous efforts have been made, this must be stated in the application.

If a joint project is being submitted by multiple entities that crosses jurisdictional boundaries, each jurisdiction or entity should provide examples of previous hazard mitigation or resiliency efforts that have been completed within their jurisdiction(s) or service area. Source documents such as bond election information, project documentation, community engagement material, news articles, etc., must be attached to the application which prove such efforts have been implemented.





## 10) Tie-breaker: Higher Poverty Rate

Data Source: Most recently available American Community Survey (ACS) 5- year estimates Table S1701.

Methodology: The poverty rate within a jurisdiction(s) is determined by reviewing the “Percent Below Poverty Level” column of ACS 5- year estimates Table S1701 and if necessary, reviewing the “Total” column and “Below Poverty Level” column of ACS Table S1701 to calculate the percent below poverty level for a multiple jurisdictional area.

### Method 1:

- If the proposed project service area is wholly within one (1) city, then the city “Percent Below Poverty Level” information will be used.
- If the proposed project service area is wholly within one (1) county (either in the unincorporated areas or both the unincorporated areas and incorporated areas), then the county “Percent Below Poverty Level” information will be used.

### Method 2:

- If the proposed project service area is wholly within multiple cities, then the “Total” population and total amount of people “Below Poverty Level” for each city will be used. A calculation will then be applied to determine the percent below poverty level for the applying jurisdictions.
- If the proposed project service area is in multiple counties (either in the unincorporated areas or both the unincorporated areas and incorporated areas), then the “Total” population and total amount of people “Below Poverty Level” for each county will be used. A calculation will then be applied to determine the percent below poverty level for the applying jurisdictions.

### Steps for Method 2:

1. Identify which jurisdictions the project service area is located in.
2. Identify which Method 2 scenario applies.
3. Identify the applicable “Below Poverty Level” populations for each jurisdiction.
4. Sum the “Below Poverty Level” populations totals for each jurisdiction.
5. Identify the applicable “Total” populations for each jurisdiction.
6. Sum the applicable “Total” populations for each jurisdiction.
7. Divide the sum of the calculated “Below Poverty Level” population by the sum of the calculated “Total” population for the applicable jurisdictions.
8. The quotient of the equation is then the rate to be used to determine the higher rate in the case of a tie breaker.

## Method 1.

**Example 1:** County A has a “percent below poverty level” of 15.5% as seen in ACS 5- year estimates Table S1701.

- 1) 15.5% (County A percent below poverty level)

## Method 2.

**Example 2:** City A and City B are submitting a joint project application with a project service area within both cities.

	Population Below Poverty Level	Total Population
City A	6,392	27,695
City B	4,810	18,174
<b>Total</b>	<b>11,202</b>	<b>45,869</b>

- 1) 6,392 (City A “Below Poverty Level” population) + 4,810 (City B “Below Poverty Level” population) = 11,202 (Sum of “Below Poverty Level”)
- 2) 27,695 (City A “Total” population) + 18,174 (City B “Total” population) = 45,869 (Sum of “Total” population)
- 3) 11,202 (Sum of “Below Poverty Level”) / 45,869 (Sum of “Total” population) = 0.244
- 4) **0.244 = 24.4%**



## **D) Hurricane Harvey State Mitigation Competition Eligible Activities**

- i. Flood control and drainage improvements, including the construction or rehabilitation of stormwater management system;
- ii. Infrastructure improvements (such as water and sewer facilities, streets, provision of generators, removal of debris, bridges, etc.);
- iii. Natural or green infrastructure;
- iv. Communications infrastructure;
- v. Public Facilities;
- vi. Buyouts or Acquisition with or without relocation assistance, down payment assistance, housing incentives, and demolition;
- vii. Housing incentives;
- viii. Activities designed to relocate families outside of floodplains;
- ix. Public service within the 15 percent cap (e.g., housing counseling, legal counseling, job training, mental health, and general health services);
- x. FEMA Hazard Mitigation Grant Program (HMGP) cost share for CDBG-MIT eligible project;
- xi. Economic development (assistance to businesses for the installation of disaster mitigation improvements and technologies; financing to support the development of technologies, systems and other measures to mitigate future disaster impacts; “hardening” of commercial areas and facilities; and financing critical infrastructure sectors to allow continued commercial operations during and after disasters);
- xii. Nonresidential structures must be elevated to the standards described in this paragraph or floodproofed, in accordance with FEMA floodproofing standards at 44 CFR 60.3(c)(3)(ii) or successor standard, up to at least two feet above the 100-year (or 1 percent annual chance) floodplain. All Critical Actions, as defined at 24 CFR 55.2(b)(3), within the 500-year (or 0.2 percent annual chance) floodplain must be elevated or floodproofed (in accordance with the FEMA standards) to the higher of the 500-year floodplain elevation or 3 feet above the 100-year floodplain elevation. If the 500-year floodplain or elevation is unavailable, and the Critical Action is in the 100-year floodplain, then the structure must be elevated or floodproofed at least 3 feet above the 100-year floodplain elevation. Critical Actions are defined as an “activity for which even a slight chance of flooding would be too great, because such flooding might result in loss of life, injury to persons or damage to property.” For example, Critical Actions include hospitals, nursing homes, police stations, fire stations and principal utility lines.
- xiii. Rehabilitation, reconstruction, and new construction of affordable multi-family housing.





## **E) Hurricane Harvey State Mitigation Competition Ineligible Activities**

- i. Emergency response services. Emergency response services shall mean those services that are carried out in the immediate response to a disaster or other emergency in order to limit the loss of life and damage to assets by state and local governmental and nongovernmental emergency public safety, fire, law enforcement, emergency response, emergency medical (including hospital emergency facilities), and related personnel, agencies, and authorities;
- ii. CDBG-MIT funds may not be used to enlarge a dam or levee beyond the original footprint of the structure that existed prior to the disaster event. CDBG-MIT funds for levees and dams are required to:
  - a. Register and maintain entries regarding such structures with the USACE National Levee Database or National Inventory of Dams;
  - b. Ensure that the structure is admitted in the USACE PL 84–99 Rehabilitation Program (Rehabilitation Assistance for Non-Federal Flood Control Projects);
  - c. Ensure the structure is accredited under the FEMA NFIP; and
  - d. Maintain file documentation demonstrating a risk assessment prior to funding the flood control structure and documentation that the investment includes risk reduction measures.
- iii. Funds may not be used to assist a privately-owned utility for any purpose. A private utility, also referred to as an investor-owned utility, is owned by private investors and is for-profit as opposed to being owned by a public trust or agency (e.g., a coop or municipally owned utility);
- iv. Buildings and facilities used for the general conduct of government (e.g., city halls, courthouses, and emergency operation centers);
- v. By law, (codified in the HCD Act as a note to 105(a)), the amount of CDBG-MIT funds that may be contributed to a USACE project is \$250,000 or less;
- vi. Section 582 of the National Flood Insurance Reform Act of 1994, as amended, (42 U.S.C. 5154a) prohibits flood disaster assistance in certain circumstances. In general, it provides that no federal disaster relief assistance made available in a flood disaster area may be used to make a payment (including any loan assistance payment) to a person for “repair, replacement, or restoration” for damage to any personal, residential, or commercial property if that person at any time has received federal flood disaster assistance that was conditioned on the person first having obtained flood insurance under applicable federal law and the person has subsequently failed to obtain and maintain flood insurance as required under applicable federal law on such property. No disaster assistance may be provided for the repair, replacement, or restoration of a property to a person who has failed to meet this requirement;



- vii. Funding shall not be used to reimburse homeowners, businesses or entities (other than grantees, local governments, and subrecipients described above) for mitigation activities completed prior to the applicability date of the federal register notice;
- viii. If the property is purchased through the use of eminent domain, the ultimate use of that property may not benefit a particular private party and must be for a public use; eminent domain can be used for public use, but public use shall not be construed to include economic development that primarily benefits private entities; and
- ix. Incentive payments to households that move to disaster-impacted floodplains.

## F) Application Selection Process Example

Each applicant may submit a total of three individual applications and three joint applications. Depending on demand, no applicant will be awarded for their subsequent applications until all successful eligible applicants have been awarded funding at least once. For the purpose of this competition individual and joint applications are considered mutually exclusive, meaning an applicant may be awarded its highest scoring one individual application and one joint application. A joint application may be queued if a co-applicant's other joint application scores higher and is awarded. Applications that do not score a minimum of 65 points will only be considered after all applications scoring greater than this amount have been funded.

Applications			
Applicant	Application Type	Application Score	Awarded
Council of Governments A_Application	Individual	99.4	Yes
City A and County A_Application	Joint	98.5	Yes
River Authority A and County B_Application	Joint	95.1	Yes
County A_Application	Individual	94	Yes
Special Purpose District A_Application	Individual	92.9	Yes
County A and Special Purpose District A_Application	Joint	91.8	Queued
City B_Application	Individual	89.6	Yes
Port Authority A and County C_Application	Joint	88.5	Yes
River Authority A_Application	Individual	87.4	Yes
County C_Application	Individual	84.1	Yes
Indian Tribe A_Application	Individual	83	Yes
Council of Governments A_Application	Individual	81.9	Queued
County A and County C_Application	Joint	78.2	Queued
Special Purpose District A and City B_Application	Joint	75.3	Yes
City B_Application	Individual	70.9	Queued
Indian Tribe A and County B_Application	Joint	68.7	Queued
Applications Below 65 Point Threshold			
City C_Application	Individual	64.3	No
Special Purpose District A and City A_Application	Joint	61	No
Application Queue			
Applicant	Application Type	Application Score	Awarded
County A and Special Purpose District A_Application	Joint	91.8	Yes
Council of Governments A_Application	Individual	80.8	Yes
County A and County C_Application	Joint	78.2	Yes
FUNDING DEPLETED			
City B_Application	Individual	70.9	No
Indian Tribe A and County B_Application	Joint	68.7	No



## **Communications Report for Willow Fork Drainage District (8/13/20)**

### **Website**

Updates since last reporting include:

- Updated Parks Master Plan on District Maps and Parks & Trails Overview pages.
- Added July issue of newsletter on the Newsletter & Updates page.

### **Ongoing Communications**

- Newsletter – The July newsletter was distributed 7/30 is being prepared, with articles on: hurricane season preparation, mid-block crossings, the hazards of motorized vehicles on trails, and an update on COVID/park operations. The next newsletter will be distributed in September.

As part of the mid-block crossings article, worked with TBG and LJA consultants to update completed trails and add mid-block crossing locations and future underpass to the Parks Master Plan map.

### **Action Item(s)**

None