

MINUTES  
WILLOW FORK DRAINAGE DISTRICT

September 10, 2020

The Board of Directors (the “Board”) of Willow Fork Drainage District (the “District”) met in regular session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott’s emergency disaster declaration dated March 13, 2020, on the 10<sup>th</sup> day of September, 2020, and the roll was called of the members of the Board being present by telephone:

Vacant	President
Dan Smith	Vice President
John Poulter	Secretary
Wendy Duncan	Assistant Vice President
Joe Robinson	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also attending the teleconference were: Mike Welch of Greens at Willow Fork; Diana Dobbs, Eric Kruppa, Greg Nady, and Robert Stowe, members of the public; Yvonne Arceneaux, Events Director; Matt Klein of TBG Partners; Katie May of Inframark Water & Infrastructure Services (“Inframark”); Shea Walker, Jerry Schroeder, and Dawn Mouton of Champions Hydro-Lawn (“Champions”); Mr. Craig Kalkomey of LJA Engineering; Karen Kottke of AECOM; Fran Matuska of F. Matuska, Inc.; and Harry H. Thompson and Patti Hopper of Allen Boone Humphries Robinson LLP (“ABHR”).

Mr. Thompson reviewed certain recommended protocols for conducting the District’s meeting via teleconference. He announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an “agenda packet” prior to the start of the meeting at <https://www.districtdirectory.org/agendapackets/wfdd/>

COMMENTS FROM DISTRICT RESIDENTS

There were no comments from District residents.

APPROVE MINUTES

The Board reviewed the minutes of the previous drainage meeting. Director Poulter stated moved to approve the minutes. Director Robinson seconded the motion, which carried unanimously.

#### UPDATE ON COVID19 MATTERS

Mr. Thompson stated no action was needed on this item.

#### HURRICANE HARVEY MATTERS, INCLUDING FEMA CLAIM

Ms. May updated the Board regarding the FEMA claim and reviewed a list of projects that have been submitted for FEMA reimbursement. No action was necessary.

#### MAINTENANCE OF STORM SEWER LINES

Ms. May reviewed the storm sewer maintenance report, a copy of which is attached. She stated there were no excursions at either wastewater treatment plant. Ms. May updated the Board regarding televising of the storm sewer lines. She stated the project is progressing, and she will send the report to Mr. Kalkomey upon completion. In response to a question from Director Smith, Ms. May stated minor cleaning can be done during televising, and large repairs are brought to the Board. After discussion, the Board concurred to appoint Director Smith to approve urgent repairs between meetings. Director Smith then moved to approve the manhole repair identified on the Inframark report and approve the Inframark invoices. Director Poulter seconded the motion, which carried unanimously.

#### BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report, a copy of which is attached. After review and discussion, Director Poulter moved to approve the bookkeeper's report and payment of the bills. Director Robinson seconded the motion, which passed by unanimous vote.

Ms. Matuska reviewed the draft budget for the fiscal year ending September 30, 2021. After review and discussion, Director Poulter moved to adopt the budget for the fiscal year ending September 31, 2021. Director Robinson seconded the motion, which carried unanimously.

#### TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Matuska presented the County tax collection report.

#### OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE,

Mr. Schroeder reviewed the operator's report, a copy of which is attached, and reviewed the status of the ditches and channels, as well as the trails.

#### ENGINEER'S REPORT

Mr. Kalkomey reviewed the engineer's report, a copy of which is attached.

Mr. Kalkomey updated the Board regarding desilting of the Diversion Channel from the Cinco South Wastewater Treatment Plant to Buffalo Bayou and recommended approval of Pay Estimate No. 9 in the amount of \$653,011.20, payable to Allgood Construction. He stated he hopes the project can wrap up within the next 30 days. Director Smith moved to approve the pay estimate. Director Poulter seconded the motion, which carried unanimously.

Mr. Kalkomey stated Fort Bend County has provided an updated watershed model for the Barker Reservoir and the Willow Fork, LJA is reviewing the report on behalf of the District.

Mr. Kalkomey updated the Board regarding LJA's interactions with the Corps of Engineers for the pilot project in Barker Reservoir.

Mr. Kalkomey updated the Board regarding the Texas Water Development Board Application for the pilot project and stated correspondence has been received from several of the stakeholders.

Mr. Kalkomey updated the Board regarding the mid-block crossing project and stated no action was necessary.

Mr. Kalkomey stated LJA is continuing work with Inframark to develop a capital improvement plan addressing outfall and storm line repairs, replacements, and maintenance.

Mr. Kalkomey updated the Board regarding the design of the Westheimer Parkway underpass project. No action was necessary.

Mr. Kalkomey updated the Board regarding Harvey Recovery Projects, specifically restoration of Va9, Va1, and Va12 to their pre-Harvey conditions and stated no action was necessary.

Mr. Kalkomey updated the Board regarding the Saddlebook Crossing neighborhood drainage issues and stated he had no items for approval.

Mr. Kalkomey updated the Board regarding the Fort Bend County Drainage District and Fort Bend County Road and Bridge request to install an additional culvert under Roesner Road to alleviate some of the excessive ponding on the west side (upstream) of Roesner Road. He requested authorization to review the County's request. Discussion ensued regarding the impact on the District's drainage facilities.

After review and discussion, Director Smith moved to approve the report, approve the pay estimate, authorize LJA to review the County's request to install a culvert under Roesner Road, authorize LJA to review the new drainage model for the Barker Reservoir and Willow Fork Watershed for a cost not to exceed \$7,000, and to not

complete the grant application. Director Poulter seconded the motion, which carried unanimously.

Ms. Kottke stated she had no updates on the MS-4 program.

#### PARK MATTERS

Mr. Klein gave a brief update regarding ongoing projects. He stated no action was necessary. Director Smith stated one of the trail signs is in the wrong location.

Ms. Arceneaux discussed ongoing events at Central Green.

#### PARKS COMMITTEE MATTERS AND RECOMMENDATIONS

There were no new recommendations.

#### COMMUNITY COMMUNICATIONS

Director Duncan updated the Board regarding communication matters. No action was necessary.

#### CURRENT EVENTS AND ACTION ITEMS

Director Robinson discussed current events, including COVID19 matters, flood matters, the Association of Water Board Directors mid winter conference, and hurricane preparedness.

#### APPOINTMENT OF NEW DIRECTOR

Mr. Nady stated he has lived in the District for 22 years. He stated he is retired and has time to dedicate to the District outside of Directors meetings. He stated he is an advocate for hike and bike trails, volunteers with the Katy Independent School District, and volunteers for community groups.

Mr. Kruppa stated he has lived in the District for ten years and has worked as an engineer. He stated his work has given him experience working with governmental agencies. He stated he has a young family and is interest in serving the community.

In response to a question from Director Poulter, Mr. Nady stated he hopes he could contribute to the trail projects in the community, as well as, parks and drainage. He stated he believes he would bring sound judgment and eyes in the field as he regularly rides his bike in the District.

In response to a question from Director Poulter, Mr. Kruppa stated he hopes to contribute to solving drainage issues because of his career experience.

Director Robinson stated both candidates were excellent. Director Smith stated Mr. Nady has attended meetings for several years and has shown a commitment to the community. Director Poulter agreed with Director Smith.

Director Smith then moved to appoint Mr. Nady to the Board. Director Robinson seconded the motion, which carried unanimously.

The Board next considered reorganizing. After discussion, Director Poulter moved to appoint Wendy Duncan to be the President of the Board, appoint Director Nady to be Assistant Vice President, and for all other Directors to retain their current positions. Director Robinson seconded the motion, which carried unanimously.

The Board concurred to hold the next drainage meeting on October 8, 2020.

#### EXECUTIVE SESSION

The Board did not convene in Executive Session.

#### OPEN SESSION

This item was not necessary.

There being no other business to come before the Board, the meeting was adjourned.

/s/ John Poulter

Secretary, Board of Directors

(SEAL)



## ACTION LIST

1. The Board will hold the next drainage meeting on October 8, 2020, at 11:30 a.m.

## LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
List of FEMA projects .....	2
Storm Sewer Maintenance Report .....	2
Bookkeeper's Report For Drainage And Parks.....	2
Tax Report .....	2
Operator's Report.....	2
Engineer's Report.....	2
Commnications's Report.....	4

WFDD: Operations Meeting 09/10/2020 - FEMA Summary

FEMA PDMG: Giavonna Gabriel  
 State Representative: Tonya Edwards

Project Number	Description	Completed	Mitigation	Submitted to FEMA	TCEQ Stock Pile Permit / THC Required	Army Corps Permit Required	Submitted Total to Date	FEMA Obligated	Project Total to Date	FEMA Mitigation Scope	LJA Mitigation Scope	PAID
4418_V0	Diversion Channel - Silt Removal	No	No	Yes	Yes	Yes - Permitted	\$ 4,318,576.43	\$ 3,973,214.89	\$ 5,194,974.83	N/A	N/A	
Notes: Under State Review, Submitted Extension until Feb 2021												
4429	WFDD Park and Exploration Park	Yes	No	Yes	No	No	\$ 204,305.45	\$ 183,374.91	\$ 204,305.45	N/A	N/A	\$ 199,197.82
Notes: Paid 11/22/2019 \$183,874.91, 04/23/2020 \$15,322.91												
62581	Storm Water Quality Park	No	Yes	No	Yes - If stock piling material	Yes	\$ 15,474.96	\$ 566,740.00	\$ 15,474.96	\$ 586,640.00	\$ 586,640.00	
Notes: Submitted Extension until Feb 2021												
46734	VA3, VA11, VA14 Repairs	Yes	No	Yes	Yes	Yes	\$ 170,505.00	\$ 153,454.50	\$ 170,505.00	N/A	N/A	
Notes: Pending USACE Permit Review, State Reviewing												
62591	VA1, VA9, VA12 Repairs	No	No	Yes	Yes - If stock piling material	Yes	\$ 34,925.00	\$ 93,955.32	\$ 34,925.00	N/A	N/A	
Notes: Submitted extension until Feb 2021. Pending USACE Permit Review. FEMA Scope of Work Estimate: VA1 = \$33,922.69, VA9 = \$40,654.12, VA12 = \$12,604.03, VA12 = \$17,213.96 (silt removal) Total = \$104,394.80												
46737	Storm Line Cleaning	Yes	No	Yes	Yes - Permitted	No	\$ 464,204.43	\$ 417,783.99	\$ 464,204.43	N/A	N/A	\$ 393,564.62
Notes: Paid 11/14/2019 \$363,290.42, 04/13/2020 \$30,274.20												
4418_V0	2017-2018 Work	\$ 2,148,630.21					\$ 5,207,991.27	\$ 5,388,523.61	\$ 6,084,389.67			\$ 592,762.44
4418_V1	Payment Application 1	\$ 108,075.60										
	Payment Application 2	\$ 360,849.02										
	Payment Application 3	\$ 173,404.80										
	Payment Application 4	\$ 242,200.80										
	Payment Application 5	\$ 358,344.00										
	Payment Application 6	\$ 409,968.00	paid 05/14/2020									
	Payment Application 7	\$ 217,296.00	paid 06/11/2020									
	Payment Application 8	\$ 299,808.00	paid 07/09/2020									
	Payment Application 9	\$ 653,011.20	paid 08/13/2020									
	Payment Application 10	\$ 223,387.20	paid 09/10/2020									
		\$ 5,194,974.83										
Payment Details												
Date	Project Number	Amount	Paid By	Notes								
11/22/2019	4429 - WFDD Park and Exploration Park	\$ 183,874.91	FEMA	Pay up to 90% of total project								
11/14/2019	46737 - Storm Line Cleaning	\$ 363,290.42	FEMA	Pay up to 90% of total project								
4/13/2020	46737 - Storm Line Cleaning	\$ 30,274.20	TDEM	Pay up to 75% of district cost (10% of Project by TDEM)								
4/23/2020	4429 - WFDD Park and Exploration Park	\$ 15,322.91	TDEM	Pay up to 75% of district cost (10% of Project by TDEM)								
		\$ 592,762.44										



*Enhancing Our Community  
through Drainage, Parks & Trails*



## Willow Fork Drainage District

Storm Line Maintenance Report - August 2020  
Board Meeting 9-10-2020

Reviewed by

A handwritten signature in blue ink, reading "K May". The signature is written over a horizontal line.

Katie May

Account Manager

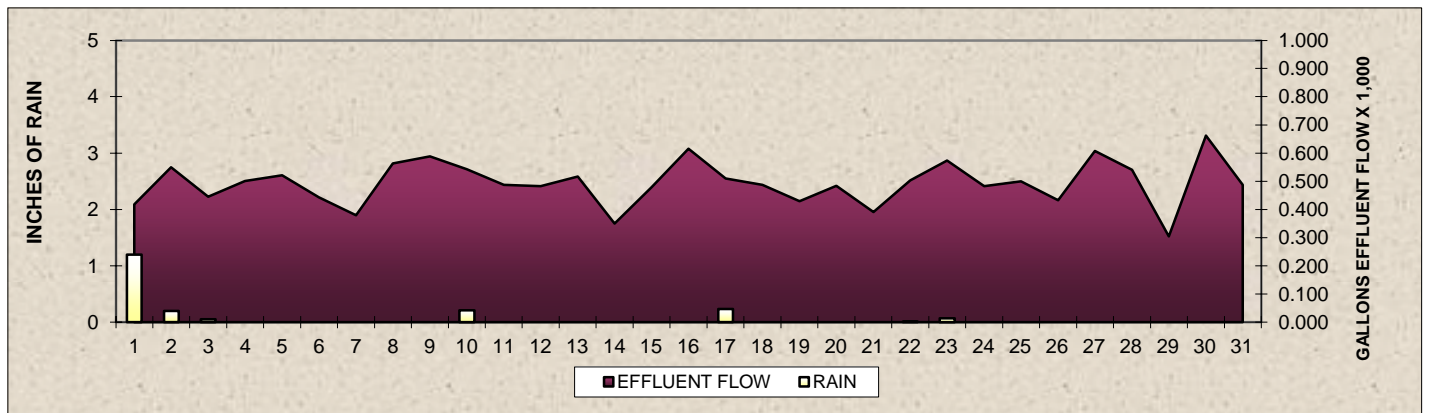


**Willow Fork Drainage District**  
**STORM LINE MAINTENANCE REPORT**  
**August 2020**



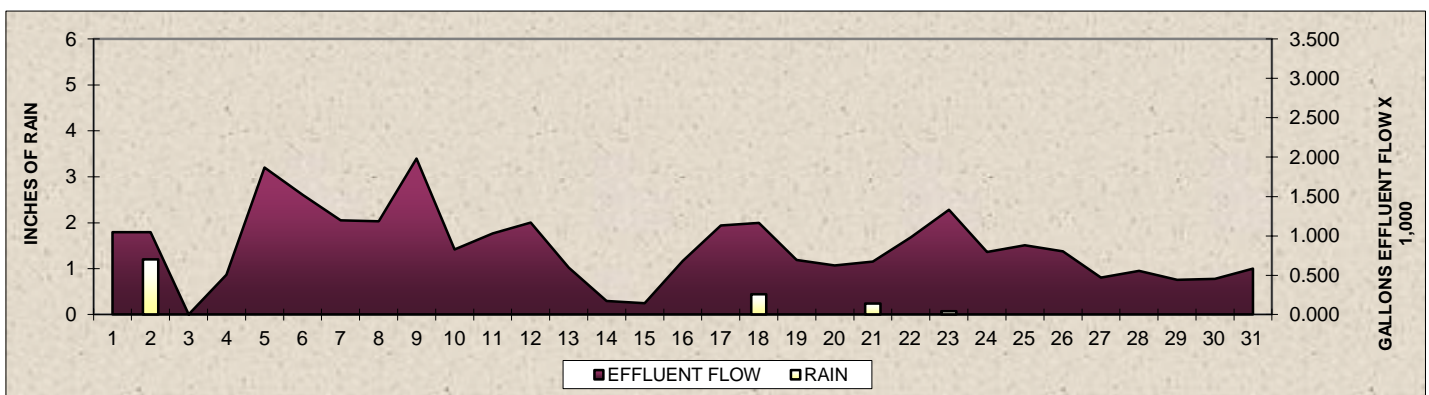
<b>SOUTH WASTEWATER TREATMENT PLANT</b>		<b>TCEQ #:</b>	<b>WQ0013172-002</b>
	<b>PERMITTED</b>	<b>REPORTED</b>	<b>EXCURSION</b>
AVERAGE PERMITTED FLOW	0.91 MGD	0.493	NO
AVERAGE PERMITTED CBOD	10 mg/L	3.230	NO
AVERAGE E.coli	63	1.000	NO
AVERAGE PERMITTED TSS	15 mg/L	3.890	NO
MAXIMUM PERMITTED pH	9	7.930	NO
MINIMUM PERMITTED pH	6	7.700	NO
AVERAGE AMMONIA (AS N)	3 mg/L	0.163	NO

**TOTAL RAINFALL:** 1.97 inches **South YTD Rainfall:** 31.41



<b>CENTRAL WASTEWATER TREATMENT PLANT</b>		<b>TCEQ #:</b>	<b>WQ0013558-001</b>
	<b>PERMITTED</b>	<b>REPORTED</b>	<b>EXCURSION</b>
AVERAGE PERMITTED FLOW	3.3 MGD	1.330	NO
AVERAGE PERMITTED CBOD	10 mg/L	2.340	NO
AVERAGE E.coli	63	1.090	NO
AVERAGE PERMITTED TSS	15 mg/L	1.040	NO
MAXIMUM PERMITTED pH	9	7.910	NO
MINIMUM PERMITTED pH	6	7.540	NO
AVERAGE AMMONIA AS N mg/L	2 mg/L	0.090	NO

**TOTAL RAINFALL:** 1.95 inches **Central YTD Rainfall:** 32.96



**Basic Operations Fee** \$ 250.00

**Summary of invoiced repairs > \$1000**

**TOTAL AMOUNT INVOICED** \$ 268.39

**STORM WATER MANAGEMENT - 2020**
**Storm Sewer Maintenance and Repairs**

Software for MS4 reporting	Jan-20
Survey WFC Ditch for MS4	Jan-20
Survey VA9 Ditch for MS4	Jan-20
Survey VA1 Ditch for MS4	Jan-20
"Keep it Clean" sign inspection for AECOM	Jan-20
Survey and follow up 12 outfalls	Jan-20
Perform storm line survey via polecam on Sec.9	May-20
Perform storm line survey via polecam on Sec.33	May-20
Perform Storm Sewer survey of manholes and inlets. Photograph manholes and inlets; documents any damages	Jun-20
Clean and televise two outfall lines MH24 to VA9-15NE1 and MH13 to VA9-15NE2	Jul-20

**Drainage Maintenance and Repairs**

Meet with AECOM for site inspections in Cinco	Jan-20
Produce copies of Drainage District map	Jan-20

**Sanitary Sewer Maintenance and Repairs**

None

**Inspections**

Grease Trap: None

**Construction**

None

**Sanitary Sewer Overflows**

None

**Bill Messages**

None

**MS4 Inserts**

None

**WILLOW FORK DRAINAGE DISTRICT**  
**SUMMARY OF CASH TRANSACTIONS**  
**FOR THE PERIOD AUGUST 1, 2020 - SEPTEMBER 10, 2020**  
(Unaudited)

	GENERAL FUND =====	DEBT SERVICE/TAX FUND =====
<b>BALANCE, JULY 31, 2020</b>	<b>\$122,797.47</b>	<b>\$0.00</b>
RECEIPTS	31,672.08	0.00
DISBURSEMENTS	(864,889.53)	(3,781,762.52)
INVEST PROCEEDS	750,000.00	3,781,762.52
INVEST PURCHASES	(12,252.96)	0.00
TRANSFERS	0.00	0.00
<b>BALANCE, AUGUST 31, 2020</b>	<b>27,327.06</b>	<b>0.00</b>
CURRENT MONTHS ACTIVITY:		
RECEIPTS	6,110.91	0.00
DISBURSEMENTS	(242,667.18)	(25,743.55)
INVEST PROCEEDS	0.00	9,687.67
INVEST PURCHASES	(6,110.91)	0.00
TRANSFERS	0.00	0.00
CURRENT CASH BALANCE	(215,340.12)	(16,055.88)
CURRENT INVESTMENTS	3,057,621.90	2,040,961.16
<b>CASH BALANCES, SEPTEMBER 10, 2020</b>	<b>\$2,842,281.78</b> =====	<b>\$2,024,905.28</b> =====
DESILTING RESERVE	\$0.00	
DUE FROM GRAND LAKES	\$713,348.92	

**WILLOW FORK DRAINAGE DISTRICT**  
**CASH TRANSACTIONS**  
**FOR THE MONTH ENDED AUGUST 31, 2020**

Document		Vendor / Customer Name	Description	Receipts	Disbursements
Date	Number				
GENERAL FUND					
=====					
8/13/20	7921	WENDY L. DUNCAN	DIR FEES 7/9;7/16;7/21		415.57
8/13/20	7922	JOHN C. POULTER	DIR FEE 7/9		93.52
8/13/20	7923	JOSEPH S. ROBINSON	DIR FEE 7/9		138.52
8/13/20	7924	DANIEL W. SMITH	DIR FEE 7/9;NAFSMA REG FEE		513.52
8/13/20	7925	AECOM TECHNICAL SERVICES INC	MS4 PERMITTING		4,199.74
8/13/20	7926	ALLEN BOONE HUMPHRIES ROBINSON	LEGAL THRU 7/24		11,769.94
8/13/20	7927	ALLGOOD CONSTRUCTION CO INC	EST#9 DIVERSION CHANNEL DESILT		653,011.20
8/13/20	7928	APRIL RENBERG	JULY 2020		1,125.00
8/13/20	7929	ASSOCIATION OF WATER BOARD DIR	CONFERENCE (DUNCAN)		179.00
8/13/20	7930	CHAMPIONS HYDRO-LAWN INC	JUNE-JULY MAINT;GRAFFITI REMOVAL		115,875.87
8/13/20	7931	ESITEFUL	MAY 2020		292.50
8/13/20	7932	F MATUSKA INC	JULY 2020		1,163.25
8/13/20	7933	INFRAMARK LLC	JULY 2020		58,145.34
8/13/20	7934	LJA ENGINEERING	GEN;DESILT;PILOT THRU 6/26		6,596.79
8/13/20	7935	CHRISTOPHER T. BRONSELL	SECURITY PATROL 26 HRS		1,127.55
8/13/20	7936	TANNER J. EDDLEBLUTE	SECURITY PATROL 10.25 HRS		467.56
8/13/20	7937	FERNANDO P. FLORES	SECURITY PATROL 20 HRS		822.26
8/13/20	7938	ARAMIS A. GONZALEZ	SECURITY PATROL 40 HRS		1,689.53
8/13/20	7939	BRIAN E. SCHMITT	SECURITY PATROL/COORDINATION 40 HRS		1,639.53
8/26/20	7940	CHRISTOPHER T. BRONSELL	SECURITY PATROL 5 HRS		228.56
8/26/20	7941	TANNER J. EDDLEBLUTE	SECURITY PATROL 4 HRS		182.85
8/26/20	7942	ARAMIS A. GONZALEZ	SECURITY PATROL 10 HRS		457.13
8/26/20	7943	BRIAN E. SCHMITT	SECURITY PATROL/COORDINATION 17 HRS		725.13
7/1/20	J10-19	BBVA INTEREST		10.27	
7/15/20	J10-20	BBVA SC			10.27
8/3/20	R11-1	DEP CINCO 5 SHARE MS4		3,408.00	
8/3/20	R11-2	DEP CINCO 8 SHARE MS4		3,480.00	
8/10/20	R11-3	DEP GRAND LAKES SHARE VB R&M		1,008.85	
8/11/20	J11-2	TSFR JUNE MAINT TAX- DRAINAGE		12,252.96	
8/12/20	J11-1	US TREASURY FORM 941 Q3/2020			4,019.40
8/26/20	R11-4	DEP CINCO 2 SHARE MS4		6,040.00	
8/26/20	R11-5	DEP CINCO 14 SHARE MS4		5,472.00	
TOTALS - GENERAL FUND				31,672.08	864,889.53
				=====	=====
DEBT SERVICE/TAX FUND					
=====					
8/11/20	J11-2	TSFR JUNE MAINT TAX- DRAINAGE			12,252.96
8/11/20	J11-3	TSFR JUNE MAINT TAX - PARK			6,765.81
8/25/20	J11-8	DEBT SERVICE PAYMENT DUE 9/1			274,537.50
8/25/20	J11-8	DEBT SERVICE PAYMENT DUE 9/1			1,335,012.50
8/25/20	J11-8	DEBT SERVICE PAYMENT DUE 9/1			1,735,650.00
8/25/20	J11-8	DEBT SERVICE PAYMENT DUE 9/1			133,750.00
8/25/20	J11-8	DEBT SERVICE PAYMENT DUE 9/1			74,306.25
8/25/20	J11-8	DEBT SERVICE PAYMENT DUE 9/1			135,487.50
8/25/20	J11-8	DEBT SERVICE PAYMENT DUE 9/1			74,000.00
TOTALS - DEBT SERVICE/TAX FUND				0.00	3,781,762.52
				=====	=====

**WILLOW FORK DRAINAGE DISTRICT**  
**CASH TRANSACTIONS**  
**FOR THE PERIOD ENDED SEPTEMBER 10, 2020**

Document		Vendor / Customer Name	Description	Receipts	Disbursements
Date	Number				
GENERAL FUND					
=====					
9/10/20	7944	WENDY L. DUNCAN	DIR FEES 8/6-8/8;8/13		415.57
9/10/20	7945	JOHN C. POULTER	DIR FEE 8/13		93.52
9/10/20	7946	JOSEPH S. ROBINSON	DIR FEE 8/13		138.52
9/10/20	7947	DANIEL W. SMITH	DIR FEES 8/11;8/12;8/13		265.57
9/10/20	7948	ALLGOOD CONSTRUCTION CO INC	EST#10 DIVERSION CHANNEL		223,387.20
9/10/20	7949	APRIL RENBERG	AUGUST 2020		562.50
9/10/20	7950	ESITEFUL	JUNE - JULY 2020		617.50
9/10/20	7951	F MATUSKA INC	AUGUST 2020		1,362.57
9/10/20	7952	INFRAMARK LLC	AUGUST 2020		268.39
9/10/20	7953	LJA ENGINEERING	GEN;DESILT;EROSION THRU 7/31		6,700.55
9/10/20	7954	CHRISTOPHER T. BRONSELL	SECURITY PATROL 24 HRS		1,046.11
9/10/20	7955	TANNER J. EDDLEBLUTE	SECURITY PATROL 12 HRS		538.56
9/10/20	7956	FERNANDO P. FLORES	SECURITY PATROL 14 HRS		583.98
9/10/20	7957	ARAMIS A. GONZALEZ	SECURITY PATROL 28 HRS		1,206.97
9/10/20	7958	BRIAN E. SCHMITT	SECURITY PATROL/COORDINATION 25 HRS		1,043.83
9/8/20	J12-2	TSFR JULY MAINT TAX - DRAINAGE		6,110.91	
9/10/20	J12-1	US TREASURY FORM 941 Q3/2020			4,435.84
TOTALS - GENERAL FUND				6,110.91	242,667.18
				=====	=====
DEBT SERVICE/TAX FUND					
=====					
9/10/20	7959	FORT BEND CENTRAL APPRAISAL DI	TAX- 1ST QTR BILLING		13,925.88
9/10/20	7960	HARRIS COUNTY APPRAISAL DISTRI	TAX- QTR 4 ASSESSMENT		1,080.00
9/10/20	7961	THE BANK OF NEW YORK	DSF- PAF SERIES 2009;2015		1,050.00
9/8/20	J12-2	TSFR JULY MAINT TAX - DRAINAGE			6,110.91
9/8/20	J12-3	TSFR JULY MAINT TAX - PARK			3,576.76
TOTALS - DEBT SERVICE/TAX FUND				0.00	25,743.55
				=====	=====

# WILLOW FORK DRAINAGE DISTRICT

## SUMMARY OF INVESTMENTS

SEPTEMBER 10, 2020

(Unaudited)

	BANK	ACCT #	RATE	PURCHASE DATE	MATURITY DATE	AMOUNT
<u>GENERAL FUND</u>	=====	=====	=====	=====	=====	=====
	TEXPOOL	1010600004	0.1768%			\$2,150,412.71
	TEXAS CLASS	01-0026-0001	0.3200%			907,209.19
	TOTAL GENERAL FUND INVESTMENTS					<u>\$3,057,621.90</u>
						=====
<u>DEBT SERVICE FUND</u>						
	TEXPOOL	1010600002	0.1768%			\$1,449,962.20
	TEXPOOL(TAX ACCT)	1010600006	0.1768%			31,066.97
	TEXAS CLASS	01-0026-0003	0.3200%			559,931.99
	TOTAL DEBT SERVICE FUND INVESTMENTS					<u>\$2,040,961.16</u>
						=====

### SCHEDULE OF DEBT SERVICE PAYMENTS

	PAID 01-Mar-18	PAID 01-Sep-18	PAID 01-Mar-19	PAID 01-Sep-19	PAID 01-Mar-20	PAID 01-Sep-20
SERIES 2009REF(BANK OF NY)						
PRINCIPAL		180,000.00		1,170,000.00		1,235,000.00
INTEREST	130,387.50	130,387.50	126,337.50	126,337.50	100,012.50	100,012.50
SERIES 2012REF(BANK OF NY)						
PRINCIPAL		240,000.00		250,000.00		265,000.00
INTEREST	16,887.50	16,887.50	13,287.50	13,287.50	9,537.50	9,537.50
SERIES 2012 PARKS(BANK OF NY)						
PRINCIPAL						
INTEREST	74,306.25	74,306.25	74,306.25	74,306.25	74,306.25	74,306.25
SERIES 2013 REF(BANK OF NY)						
PRINCIPAL		2,580,000.00		1,680,000.00		1,710,000.00
INTEREST	89,550.00	89,550.00	50,850.00	50,850.00	25,650.00	25,650.00
SERIES 2015 PARKS(BANK OF NY)						
PRINCIPAL						
INTEREST	133,750.00	133,750.00	133,750.00	133,750.00	133,750.00	133,750.00
SERIES 2015 REF(BANK OF NY)						
PRINCIPAL		30,000.00		35,000.00		35,000.00
INTEREST	39,650.00	39,650.00	39,350.00	39,350.00	39,000.00	39,000.00
SERIES 2017BANK OF NY)						
PRINCIPAL						
INTEREST	135,487.50	135,487.50	135,487.50	135,487.50	135,487.50	135,487.50
	620,018.75	3,650,018.75	573,368.75	3,708,368.75	517,743.75	3,762,743.75
	2018	4,270,037.50	2019	4,281,737.50	2020	4,280,487.50
		=====		=====		=====



**WILLOW FORK DRAINAGE DISTRICT**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**DRAINAGE - GENERAL FUND, ACTUAL AND BUDGET**  
**FOR ONE AND TEN MONTHS ENDED JULY 31, 2020**

	Current Period Actual	----- Year-to-Date -----			----- Annual -----	
		Actual	Budget	Variance	Budget	Variance
<b>REVENUES</b>						
MAINTENANCE TAX REVENUE	\$ 8,399.97	\$ 2,499,493.46	\$ 2,490,000.00	9,493.46	\$ 2,510,850.00	(11,356.54)
INTEREST EARNED	888.57	39,257.43	66,665.00	(27,407.57)	80,000.00	(40,742.57)
MISCELLANEOUS REVENUE	0.00	393,564.62	0.00	393,564.62	0.00	393,564.62
MS4	0.00	42,249.00	0.00	42,249.00	64,000.00	(21,751.00)
<b>TOTAL REVENUES</b>	<b>9,288.54</b>	<b>2,974,564.51</b>	<b>2,556,665.00</b>	<b>417,899.51</b>	<b>2,654,850.00</b>	<b>319,714.51</b>
<b>EXPENDITURES</b>						
DIRECTOR FEES	900.00	12,525.00	16,500.00	(3,975.00)	21,000.00	(8,475.00)
LEGAL-BARKER PILOT PROJECT	1,012.50	2,589.05	0.00	2,589.05	0.00	2,589.05
LEGAL-DOJ SUBPOENA	0.00	101.25	0.00	101.25	0.00	101.25
LEGAL-FEMA	212.50	850.00	0.00	850.00	0.00	850.00
LEGAL-CONSTRUCTION	0.00	1,996.25	0.00	1,996.25	0.00	1,996.25
LEGAL FEES-GENERAL	10,544.94	93,669.07	75,000.00	18,669.07	90,000.00	3,669.07
AUDITING FEES	0.00	19,100.00	19,000.00	100.00	19,000.00	100.00
ENGINEERING FEES-GENERAL	991.17	17,971.06	50,000.00	(32,028.94)	60,000.00	(42,028.94)
OPERATOR FEES	250.00	2,400.00	2,250.00	150.00	2,700.00	(300.00)
ELECTION EXPENSES	0.00	0.00	10,000.00	(10,000.00)	10,000.00	(10,000.00)
PAYROLL TAXES	599.04	4,665.59	5,835.00	(1,169.41)	7,000.00	(2,334.41)
BOOKKEEPING FEES	780.00	8,700.00	9,165.00	(465.00)	11,000.00	(2,300.00)
BOOKKEEPING-TAX MATTERS	300.00	3,000.00	3,000.00	0.00	3,600.00	(600.00)
REPAIRS & MAINTENANCE-ROUTINE	65,735.26	612,801.24	659,977.00	(47,175.76)	755,974.00	(143,172.76)
LEGAL NOTICES	0.00	0.00	1,665.00	(1,665.00)	2,000.00	(2,000.00)
PRINTING & OFFICE SUPPLIES	143.33	6,185.75	4,165.00	2,020.75	5,000.00	1,185.75
INSURANCE	0.00	11,979.00	15,000.00	(3,021.00)	15,000.00	(3,021.00)
TRAVEL & EXPENSES	0.00	5,644.32	7,820.00	(2,175.68)	20,000.00	(14,355.68)
OTHER OFFICE EXPENSES	1,482.50	27,016.18	30,000.00	(2,983.82)	36,000.00	(8,983.82)
DUES	0.00	1,675.00	5,000.00	(3,325.00)	5,000.00	(3,325.00)
SECURITY SERVICE	6,930.00	48,460.50	58,335.00	(9,874.50)	70,000.00	(21,539.50)
MS4 IMPLEMENTATION	0.00	85,546.71	154,165.00	(68,618.29)	185,000.00	(99,453.29)
REPAIRS - MAJOR	61,761.28	91,053.54	625,000.00	(533,946.46)	750,000.00	(658,946.46)
REPAIRS - MAJOR-DESILT	579,408.49	2,491,372.22	0.00	2,491,372.22	0.00	2,491,372.22
ENGINEER-EROSION REPAIRS	471.63	9,224.89	0.00	9,224.89	0.00	9,224.89
ENGINEER - MAJOR-DESILT	0.00	36,677.72	0.00	36,677.72	0.00	36,677.72
TRASH CLEAN UP	4,944.00	49,440.00	49,450.00	(10.00)	59,340.00	(9,900.00)
ENGR-BARKER RESERVOIR STUDY	0.00	22,332.18	41,665.00	(19,332.82)	50,000.00	(27,667.82)
<b>TOTAL EXPENDITURES</b>	<b>736,466.64</b>	<b>3,666,976.52</b>	<b>1,842,992.00</b>	<b>1,823,984.52</b>	<b>2,177,614.00</b>	<b>1,489,362.52</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>(\$ 727,178.10)</b>	<b>(\$ 692,412.01)</b>	<b>\$ 713,673.00</b>	<b>(1,406,085.01)</b>	<b>\$ 477,236.00</b>	<b>(1,169,648.01)</b>

**WILLOW FORK DRAINAGE DISTRICT**  
**Check Register**  
**For the Period From Sep 10, 2020 to Sep 10, 2020**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
4631	9/10/20	YVONNE J. ARCENEUX	1104-9	2,419.34
4632	9/10/20	KENNETH R. JOHNSON	1104-9	288.59
4633	9/10/20	CRISTEN WIATR	1104-9	475.00
4634	9/10/20	HOUSTON TENTS & EVENT	1104-9	3,015.00
4635	9/10/20	JADE MOUNTAIN MARTIAL A	1104-9	85.00
4636	9/10/20	TEXAS COUNTIES DIVISION	1104-9	5,580.00
4637	9/10/20	TRINA MAXWELL	1104-9	595.00
4638	9/10/20	ALEX ARCENEUX	1104-9	30.00
4639	9/10/20	CHERI KNIGHT	1104-9	63.75
4640	9/10/20	MICHAEL D LAWSON	1104-9	30.00
Total				<u>12,581.68</u>



**WILLOW FORK DRAINAGE DISTRICT**  
**DRAINAGE GENERAL FUND, BUDGET**  
**FOR THE YEAR ENDED 9/30/2021**

	TOTAL 2021 =====	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21
REVENUE:													
Maintenance Tax (1)	2,136,390	5,000	5,000	50,000	200,000	700,000	600,000	300,000	200,000	50,000	20,000	5,000	1,390
Interest Earned	40,000	3,335	3,335	3,330	3,335	3,335	3,330	3,335	3,335	3,330	3,335	3,335	3,330
MS4	43,000												43,000
TOTAL REVENUE	2,219,390	8,335	8,335	53,330	203,335	703,335	603,330	303,335	203,335	53,330	23,335	8,335	47,720
EXPENDITURES:													
Professional Fees													
Audit Fees (2)	19,800		18,000			1,800							
Legal Fees -General (7)	100,000	8,335	8,335	8,330	8,335	8,335	8,330	8,335	8,335	8,330	8,335	8,335	8,330
Engineer Fees (8)	60,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Engineer-Barker Reservoir Study (8)	50,000	4,165	4,165	4,170	4,165	4,165	4,170	4,165	4,165	4,170	4,165	4,165	4,170
MS4 Implementation/Reporting (6)	100,000	8,335	8,335	8,330	8,335	8,335	8,330	8,335	8,335	8,330	8,335	8,335	8,330
Contracted Services													
Operator Fees (9)	3,000	250	250	250	250	250	250	250	250	250	250	250	250
Bookkeeping-General	14,000	1,165	1,165	1,170	1,165	1,165	1,170	1,165	1,165	1,170	1,165	1,165	1,170
Bookkeeping-Tax	3,600	300	300	300	300	300	300	300	300	300	300	300	300
Security	70,000	5,835	5,835	5,830	5,835	5,835	5,830	5,835	5,835	5,830	5,835	5,835	5,830
Repairs & Maint.													
Repairs-Routine (4)	766,215	202,319	64,216	25,851	20,164	18,914	99,652	25,851	75,479	25,851	106,589	74,229	27,101
Repairs-Major (5)	750,000	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500
Debris Clean Up	59,340	4,945	4,945	4,945	4,945	4,945	4,945	4,945	4,945	4,945	4,945	4,945	4,945
Administrative													
Directors Fees	21,000	1,650	900	1,650	2,250	1,650	900	1,650	900	3,300	1,650	3,600	900
Insurance	15,000	15,000											
Printing & Office Supplies	9,000	750	750	750	750	750	750	750	750	750	750	750	750
Travel & Expenses	20,000	90	90	90	2,860	90	90	90	90	4,240	90	12,090	90
Other Expenses (3)	38,000	3,165	3,165	3,170	3,165	3,165	3,170	3,165	3,165	3,170	3,165	3,165	3,170
Dues	5,000	3,000			550	1,450							
Payroll Taxes	7,000	585	585	580	585	585	580	585	585	580	585	585	580
Election Expenses	10,000	2,500	2,500	2,500	2,500								
Legal Notices	2,000	165	165	170	165	165	170	165	165	170	165	165	170
TOTAL EXPENDITURES	2,122,955	330,054	191,201	135,586	133,819	129,399	206,137	133,086	181,964	138,886	213,824	195,414	133,586
EXCESS (EXPENDITURES)	96,435	(321,719)	(182,866)	(82,256)	69,516	573,936	397,193	170,249	21,371	(85,556)	(190,489)	(187,079)	(85,866)
DESILTING RESERVE(9/30/21 FYE)	(150,000)			(1) 2019 Certified Value 4,204,231,075 x .06 x 99%									
DESILTING RESERVE @ 9/30/20 FYE	0			(2) Per J Hanna									
EMERGENCY RESERVE	(3,639,535)			(3) Includes Website Maintenance & Communications Rep									
PROJECTED FUND BALANCE 10/1/20	3,693,100			(4) Net of Grand Lakes 23% share									
				(5) Includes year 2 of Inframark 5 year plan									
				(6) Per K Kottke									
				(7) Per H Thompson									
				(8) Per C Kalkomey									
EXCESS SOURCES (USES)	\$0			(9) Per K May									

- (1) 2019 Certified Value 4,204,231,075 x .06 x 99%  
(2) Per J Hanna  
(3) Includes Website Maintenance & Communications Rep  
(4) Net of Grand Lakes 23% share  
(5) Includes year 2 of Inframark 5 year plan  
(6) Per K Kottke  
(7) Per H Thompson  
(8) Per C Kalkomey  
(9) Per K May

DRAFT

**WILLOW FORK DRAINAGE DISTRICT  
DRAINAGE GENERAL FUND, BUDGET  
FOR THE YEAR ENDED 9/30/2021**

		TOTAL 2021 =====	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21
<b>MOWING</b>														
Area I:	258.59 ac x \$60/ac (69.17ac VB)	\$186,185	\$15,515	\$15,515	\$15,515	\$15,515	\$15,515	\$15,515	\$15,515	\$15,515	\$15,515	\$15,515	\$15,515	\$15,515
Area II:	28 ac x \$60/ac (28 ac VB)	20,160	1,680	1,680	1,680	1,680	1,680	1,680	1,680	1,680	1,680	1,680	1,680	1,680
Area III:	36.5 ac x \$220/ac(21.6 ac VB)	64,240	8,030	8,030	8,030	8,030	8,030	8,030	8,030	8,030	8,030	8,030	8,030	8,030
Area IV:	18 ac x \$60/ac	12,960	1,080	1,080	1,080	1,080	1,080	1,080	1,080	1,080	1,080	1,080	1,080	1,080
Area V:	11 ac x \$60/ac	7,920	660	660	660	660	660	660	660	660	660	660	660	660
Area VI:	13.66 ac x \$60/ac	9,835	820	820	820	820	820	820	820	820	820	820	820	820
<b>FERTILIZATION - Organic</b>														
Areas I,II,IV,V&VI:	329.25 ac x \$259/ac (97.17 VB)	170,552						85,276				85,276		
<b>OVERSEED &amp; FERTILIZE - Organic</b>														
Areas I,II,IV,V&VI:	329.25 ac x \$575/ac (97.17 VB)	189,319	189,319											
<b>HERBICIDE</b>														
	1,600,000 sf X \$.03/sf	144,000		48,000						48,000			48,000	
	Channel Bottoms (940,900 sf VB)													
	84,800 sf X \$.03/sf	7,632		2,544						2,544			2,544	
	Channel Fencelines													
<b>GABION CLEAN OUT</b>														
	1 unit @ \$1250	7,500		1,250		1,250		1,250		1,250		1,250		1,250
<b>RECONNAISSANCE</b>														
	12 months x \$500/mo	6,000	500	500	500	500	500	500	500	500	500	500	500	500
<b>SUB TOTAL</b>		<b>826,302</b>	<b>217,604</b>	<b>72,049</b>	<b>28,285</b>	<b>21,505</b>	<b>20,255</b>	<b>106,781</b>	<b>28,285</b>	<b>80,079</b>	<b>28,285</b>	<b>114,811</b>	<b>78,829</b>	<b>29,535</b>
<b>GRAND LAKES SHARE</b>														
<b>CHAMPIONS BUDGET</b>		<b>(60,087)</b>	<b>(15,285)</b>	<b>(7,833)</b>	<b>(2,434)</b>	<b>(1,341)</b>	<b>(1,341)</b>	<b>(7,129)</b>	<b>(2,434)</b>	<b>(4,600)</b>	<b>(2,434)</b>	<b>(8,222)</b>	<b>(4,600)</b>	<b>(2,434)</b>
<b>MET CHAMPIONS BUDGET</b>		<b>766,215</b>	<b>202,319</b>	<b>64,216</b>	<b>25,851</b>	<b>20,164</b>	<b>18,914</b>	<b>99,652</b>	<b>25,851</b>	<b>75,479</b>	<b>25,851</b>	<b>106,589</b>	<b>74,229</b>	<b>27,101</b>

Area I: 258.59 Acres Slopes  
Area II: 28 Acres Dry Bottoms  
Area III: 36.5 Acres Wet Bottoms  
Area IV: 18 Acres Corp to WF  
Area V: 11 Acres T-103-02(HCFCD)  
Area VI: 13.66 Acres Va12 Easement

=====

365.75 Total Acreage for Budgeting Purposes

=====

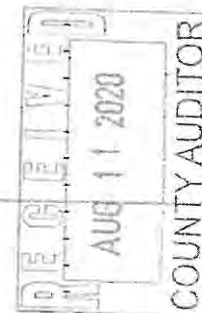
**DRAFT**

# SUMMARY MONTHLY REPORT OF PROPERTY TAXES

COLLECTED BY CARRIE SURRATT, TAX ASSESSOR-COLLECTOR OF FT. BEND COUNTY, TEXAS DURING THE MONTH OF JULY 2020

I, CARRIE SURRATT, TAX ASSESSOR-COLLECTOR OF FORT BEND COUNTY, DO SOLEMNLY SWEAR THAT THE WITHIN ATTACHED SHEETS ARE A TRUE AND CORRECT REPORT OF ALL PROPERTY TAXES COLLECTED DURING THE MONTH OF JULY 2020, SHOWING THE TOTAL COLLECTIONS AS FOLLOWS, VIZ.

	CURRENT PAYMENTS	CURRENT P & I	DELINQUENT PAYMENTS	DELINQUENT P&I	RENTITION PENALTY	REN PEN DISTRIB	TAX COLLECTION TOTAL	JURIS COMM	JURIS DEPOSITS	DISBURSED TOTAL	TAX COLLECTION YTD TOTAL
STATE	-	-	-	-	-	-	-	-	-	-	0.00
COUNTY	-	-	585,654.74	123,318.35	(225.03)	-	708,748.06	-	-	708,748.06	313,239,342.57
DRAINAGE	-	-	19,780.91	4,377.44	(8.15)	-	24,150.20	241.50	-	23,908.70	10,694,609.41
LR & FC	-	-	0.23	-	-	-	0.23	-	-	0.23	5.99
W C JR COLL	-	-	13,217.71	2,073.77	(0.06)	-	15,291.42	-	-	15,291.42	1,690,688.64
FEES-ATTORNEY	-	-	501,320.67	-	-	-	501,320.67	-	-	501,320.67	2,257,913.53
FB PKW	-	-	0.08	0.05	-	-	0.13	-	-	0.13	0.68
KATY ISD	-	-	579,634.00	52,127.55	(123.95)	-	631,637.60	-	-	631,637.60	252,710,727.63
ENCLAVE @ RIVER PARK PID	-	-	370.00	-	-	-	370.00	-	-	370.00	103,373.96
LAMAR CISD	-	-	832,342.04	97,010.66	(43.42)	-	929,309.28	-	-	929,309.28	226,823,657.75
KENDLETON ISD	-	-	-	-	-	-	-	-	-	-	2,668.65
FORT BEND ESD #4	-	-	24,328.20	2,612.21	(3.49)	-	26,936.92	-	-	26,936.92	8,287,129.96
FORT BEND ESD #3	-	-	637.10	114.70	-	-	751.80	-	-	751.80	151,303.01
FULSHEAR	-	-	6,121.54	1,854.55	(3.41)	-	7,972.68	-	-	7,972.68	3,864,136.96
RICHMOND	-	-	33,482.55	3,686.43	(0.18)	-	37,168.80	-	-	37,168.80	3,902,499.96
FBISD	-	-	1,724,873.17	238,629.45	(379.85)	-	1,963,122.77	-	-	1,963,122.77	519,981,428.61
FBISD INACTIVE & CED INAC	-	-	-	-	-	-	-	-	-	-	0.00
FORT BEND MUD #46	-	-	18,762.81	3,015.55	(6.14)	-	21,772.22	-	-	21,772.22	55,214.22
UNL RDS	-	-	-	-	-	-	-	-	-	-	0.00
BEASLEY	-	-	892.16	54.86	-	-	947.02	-	-	947.02	132,300.22
ROSENBERG	-	-	40,168.52	7,608.87	(13.66)	-	47,763.73	-	-	47,763.73	11,211,604.29
ARCOLA	-	-	9,914.71	1,974.87	-	-	11,889.58	-	-	11,889.58	954,123.45
ORCHARD	-	-	690.90	90.54	-	-	781.44	-	-	781.44	82,795.65
KENDLETON	-	-	4,104.50	852.90	-	-	4,957.40	-	-	4,957.40	136,298.21
HARRIS FT BD ESD #100	-	-	2,456.58	1,122.42	(0.96)	-	3,578.04	-	-	3,578.04	4,343,306.65
MEADOWS PLACE	-	-	18,678.38	912.73	-	-	19,591.11	-	-	19,591.11	3,081,799.82
NEEDVILLE	-	-	8,183.47	1,284.76	-	-	9,468.23	-	-	9,468.23	802,704.78
SIMONTON	-	-	(47.55)	62.55	-	-	15.00	-	-	15.00	167,771.83
FT BD WATER SUPPLY#1	-	-	59,490.11	12,132.83	-	-	71,622.94	-	-	71,622.94	3,658,196.43
FT BD ESD #1	-	-	1,745.54	80.59	-	-	1,826.13	-	-	1,826.13	393,784.58
FT BD W C I D #2	-	-	15,798.75	2,662.32	(15.76)	-	18,445.31	-	-	18,445.31	8,465,833.93
H C C - STAFFORD	-	-	3,236.67	789.39	(5.03)	-	4,021.03	-	-	4,021.03	2,839,001.01
STAFFORD MSD	-	-	51,461.99	10,431.36	(62.72)	-	61,830.63	-	-	61,830.63	32,007,776.31
CITY OF STAFFORD	-	-	-	-	-	-	-	-	-	-	0.00
NEEDVILLE ISD & CED	-	-	110,767.77	20,327.25	(0.60)	-	131,094.42	-	-	131,094.42	15,768,375.36
FT BD ESD #2	-	-	8,693.66	655.49	(0.46)	-	9,350.69	-	-	9,350.69	6,973,625.95
ESD #5	-	-	12,586.90	1,314.77	(1.69)	-	13,899.98	-	-	13,899.98	4,898,706.80
FT BD MUD #134-C	-	-	29,619.22	358.88	(5.06)	-	29,973.04	-	-	29,973.04	10,425,340.69
FT BD MUD #41	-	-	4,828.08	540.69	-	-	5,368.77	-	-	5,368.77	1,393,050.55
WILLOWFORK DRAINAGE	-	-	19,107.33	1,717.19	(1.27)	-	20,823.25	-	-	20,823.25	7,775,101.35
CINCO MUD #9	-	-	4,158.70	195.37	(0.42)	-	4,353.65	-	-	4,353.65	1,544,214.02
CITY OF MISSOURI CITY	-	-	265,220.49	27,821.08	(52.85)	-	292,988.72	-	-	292,988.72	44,298,416.37
H C C - MISSOURI CITY	-	-	17,381.96	3,216.60	(7.81)	-	20,590.75	-	-	20,590.75	5,695,231.79
FBC FRESH WATER #2	-	-	12,025.87	1,747.52	(1.11)	-	13,772.28	-	-	13,772.28	958,723.46
CINCO MUD #2	-	-	8,631.00	33.66	(0.69)	-	8,663.97	-	-	8,663.97	2,145,975.63
CINCO MUD #5	-	-	4,508.88	374.28	-	-	4,883.16	-	-	4,883.16	911,953.69
CINCO MUD #7	-	-	4,715.65	193.14	-	-	4,908.79	-	-	4,908.79	1,938,409.64
PID#2 ASSESSMENT	-	-	2,558.77	5.79	-	-	2,564.56	-	-	2,564.56	702,567.52





PID#4 ASSESSMENT	-	-	5,506.66	1,443.75	-	-	6,950.41	-	-	6,950.41	401,725.70
CITY OF SUGAR LAND	-	-	120,611.06	15,511.86	(35.25)	-	136,087.67	-	-	136,087.67	53,313,941.79
FORT BEND MUD #1	-	-	-	-	-	-	-	-	-	-	0.00
ELDRIDGE ROAD MUD	-	-	-	-	-	-	-	-	-	-	111.99
FORT BEND MUD #134B	-	-	22,591.78	542.43	(7.11)	-	23,127.10	-	-	23,127.10	8,003,244.65
FORT BEND MUD #162	-	-	2,035.02	646.44	-	-	2,681.46	-	-	2,681.46	1,683,275.32
FORT BEND MUD #155	-	-	5,451.34	491.39	(0.13)	-	5,942.60	-	-	5,942.60	3,436,494.19
RENDITION PENALTY (INC SI	-	-	-	-	-	1,030.85	1,030.85	-	-	1,030.85	37,064.22
FIRST COLONY LID #2	-	-	5,385.85	700.84	-	-	6,086.69	-	-	6,086.69	22,996.17
NSF CK CHGES & TAX CERTII	-	-	1,660.00	-	-	-	1,660.00	-	-	1,660.00	30,920.00
CITY OF KATY	-	-	23,721.63	3,920.40	(21.19)	-	27,620.84	-	-	27,620.84	9,846,031.79
FORT BEND ESD #6	-	-	4,487.22	566.51	-	-	5,053.73	-	-	5,053.73	505,147.96
FORT BEND ESD #8	-	-	3,587.39	611.18	-	-	4,198.57	-	-	4,198.57	293,739.08
FORT BEND LID #14	-	-	1,255.22	109.19	-	-	1,364.41	-	-	1,364.41	918,125.30
FORT BEND LID #12	-	-	3,042.16	405.31	(2.53)	-	3,444.94	-	-	3,444.94	1,901,813.71
FORT BEND ESD #7	-	-	11,113.71	1,576.29	(0.13)	-	12,689.87	-	-	12,689.87	1,868,816.29
DEFINED AREA #1	-	-	-	-	-	-	-	-	-	-	593,142.86
FORT BEND MUD #67	-	-	-	-	-	-	-	-	-	-	(1,623.75)
FORT BEND MUD #68	-	-	-	-	-	-	-	-	-	-	(41.39)
FORT BEND MUD #69	-	-	(9.60)	-	-	-	(9.60)	-	-	(9.60)	474.27
FORT BEND MUD #112	-	-	-	-	-	-	-	-	-	-	56.49
FORT BEND MUD #111	-	-	-	-	-	-	-	-	-	-	313.97
FORT BEND MUD #108	-	-	-	-	-	-	-	-	-	-	61.08
FORT BEND MUD #109	-	-	-	-	-	-	-	-	-	-	393.56
FORT BEND MUD #106	-	-	-	-	-	-	-	-	-	-	(198.37)
FORT BEND MUD #117	-	-	-	-	-	-	-	-	-	-	(324.53)
FORT BEND LID #15	-	-	55,381.18	7,318.44	(0.74)	-	62,698.88	-	-	62,698.88	88,686.43
FORT BEND LID #19	-	-	12,064.12	2,241.45	-	-	14,305.57	-	-	14,305.57	14,305.57
FORT BEND MUD #129	-	-	-	-	-	-	-	-	-	-	0.00
TOTAL	0.00	0.00	5,339,991.50	663,468.89	(1,030.85)	1,030.85	6,003,460.39	241.50	0.00	6,003,218.89	1,600,430,386.06

*Carrie Surratt*

TAX ASSESSOR-COLLECTOR, FORT BEND COUNTY, TEXAS

SUBSCRIBED AND SWORN BEFORE ME, THIS 10th DAY OF Aug, 20

BY

*Robin Murphy*  
NOTARY PUBLIC, STATE OF TEXAS



I, ROBERT E STURDIVANT, COUNTY AUDITOR OF FORT BEND COUNTY, DO HEREBY CERTIFY THAT I HAVE CAREFULLY EXAMINED THE ABOVE MENTIONED MONTHLY REPORT OF TAXES COLLECTED BY CARRIE SURRATT, TAX ASSESSOR-COLLECTOR OF SAID COUNTY, AND HAVE COMPARED SAID REPORT WITH STUBS FILED IN THIS OFFICE AND FIND THE SAME CORRECT

*Robert E Sturdivant*  
COUNTY AUDITOR, FORT BEND COUNTY, TEXAS

**FORT BEND COUNTY TAX OFFICE  
TOTAL TAXES DUE - RECAP  
59 - WILLOW FORK DRAINAGE DISTRICT**

DATE	BEGINNING BALANCE	CURRENT PAYMENTS	PREVIOUS YR PAYMENTS	CURRENT LEVY ADJ.	PREVIOUS YR LEVY ADJ.	2019 TAXES	TOTAL
07/01/2020	103,890.23		(1,303.04)				102,587.19
07/02/2020	102,587.19		(710.20)				101,876.99
07/06/2020	101,876.99		(758.63)				101,118.36
07/07/2020	101,118.36		(884.01)				100,234.35
07/08/2020	100,234.35		(778.76)				99,455.59
07/09/2020	99,455.59		(834.74)				98,620.85
07/10/2020	98,620.85		91.90				98,712.75
07/13/2020	98,712.75						98,712.75
07/14/2020	98,712.75		(1,323.30)				97,389.45
07/15/2020	97,389.45		(632.62)		(211.60)		96,545.23
07/16/2020	96,545.23		(558.24)				95,986.99
07/17/2020	95,986.99		(253.43)				95,733.56
07/20/2020	95,733.56		(1,590.28)				94,143.28
07/21/2020	94,143.28		(154.51)		(311.08)		93,677.69
07/22/2020	93,677.69		(1,360.09)				92,317.60
07/23/2020	92,317.60		855.91		(2,156.55)		91,016.96
07/24/2020	91,016.96		(830.96)				90,186.00
07/27/2020	90,186.00		(1,426.73)				88,759.27
07/28/2020	88,759.27		(1,894.37)				86,864.90
07/29/2020	86,864.90		(921.82)				85,943.08
07/30/2020	85,943.08		(2,202.50)				83,740.58
07/31/2020	83,740.58		(1,636.91)				82,103.67
<b>TOTAL</b>		0.00	(19,107.33)	0.00	0.00	0.00	

TAX COLLECTION SYSTEM  
DEPOSIT DISTRIBUTION  
FROM: 07/01/2020 THRU 07/31/2020  
JURISDICTION: 0059 WILLOWFORK DRAINAGE

PAGE: 41  
INCLUDES AG ROLLBACK

[illegible]

# FORT BEND COUNTY

## Rendition Commission Distribution Detail from 07/01/2020 to 07/31/2020

Date: 08/04/2020 14:37:44

County Code: 79

Tax Unit Page: 1 of 1

Tax Unit: 59 WILLOWFORK DRAINAGE

Account No.	Year	Deposit	Levy Collected	Rendition Penalty	P & I Collected	Rendition P & I	Appraisal Commission	Disbursement Amount
9960122170068914	2019	CC400706	41.21	3.75	6.18	0.00	0.19	47.20
9960152190005914	2019	CC200727	12.21	1.11	2.20	0.00	0.06	14.35
9960012170136914	2019	EK300723	35.62	3.24	6.41	0.00	0.16	41.87
9960012190242914	2019	J200716AW5	43.48	3.95	7.83	0.00	0.20	51.11
Total for 2019			132.52	12.05	22.62	0.00	0.61	154.53
Total for Tax Unit 59 WILLOWFORK DRAINAGE			132.52	12.05	22.62	0.00	0.61	154.53

# FORT BEND COUNTY

## Rendition Commission Distribution Detail from 07/01/2020 to 07/31/2020

Date: 08/04/2020 14:37:44

County Code: 101

Tax Unit Page: 1 of 1

Tax Unit: 59 WILLOWFORK DRAINAGE

Account No.	Year	Deposit	Levy Collected	Rendition Penalty	P & I Collected	Rendition P & I	Appraisal Commission	Disbursement Amount
2279947	2019	J200714AW3	145.10	13.19	0.00	0.00	0.66	144.44
Total for 2019			145.10	13.19	0.00	0.00	0.66	144.44
Total for Tax Unit 59 WILLOWFORK DRAINAGE			145.10	13.19	0.00	0.00	0.66	144.44



08/05/2020 23:40:5  
TC168

3530068

TAX COLLECTION SYSTEM  
TAX COLLECTOR MONTHLY REPORT  
FROM 07/01/2020 TO 07/31/2020

PAGE: 46  
INCLUDES AG ROLLBACK

FISCAL START: 10/01/2019 END: 09/30/2020 JURISDICTION: 0059 WILLOWFORK DRAINAGE

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	4,188,245,809	14,745,311	4,202,991,120	00.185000	7,777,935.88	14,656

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2019	7,750,676.87	2,360.45-	27,259.01	17,996.05	7,739,018.80	38,917.08	99.50	0.00
2018	18,062.61	314.93-	4,126.51-	35.11	6,071.76	7,864.34	43.57	0.00
2017	7,289.48	3.85-	1,287.41-	300.76	833.44	5,168.63	13.89	0.00
2016	6,945.12	.00	10.16-	11.42	903.77	6,031.19	13.03	0.00
2015	4,617.11	.00	61.43	0.00	480.90	4,197.64	10.28	0.00
2014	3,748.12	.00	23.90	0.00	368.75	3,403.27	9.78	0.00
2013	3,077.36	.00	0.00	0.00	1.44	3,075.92	.05	0.00
2012	3,259.91	.00	0.00	326.10	326.10	2,933.81	10.00	0.00
2011	2,912.90	.00	0.00	362.44	362.44	2,550.46	12.44	0.00
2010	3,350.37	.00	0.00	75.45	362.44	2,987.93	10.82	0.00
2009	3,683.55	.00	2,105.12-	0.00	282.82	1,295.61	17.92	0.00
2008	1,201.46	.00	67.10-	0.00	271.79	862.57	23.96	0.00
2007	1,134.12	.00	0.00	0.00	272.18	861.94	24.00	0.00
2006	1,092.34	.00	0.00	0.00	295.94	796.40	27.09	0.00
2005	417.44	.00	0.00	0.00	0.00	417.44		0.00
2004	415.13	.00	0.00	0.00	0.00	415.13		0.00
2003	2.68	.00	0.00	0.00	0.00	2.68		0.00
2000	321.63	.00	0.00	0.00	0.00	321.63		0.00
****	7,812,208.20	2,679.23- ✓	19,748.04	19,107.33	7,749,852.57	82,103.67		0.00

TAX COLLECTION SYSTEM  
OVERPAYMENT REFUNDS  
REFUND ALLOCATION DETAIL SCHEDULE  
JURISDICTION: 0059 WILLOWFORK DRAINAGE

TU	ACCOUNT	YEAR	ESCROW AMOUNT	AGENT	PAYER / AGENT	OWNER
0059	2273-01-001-0330-914	2019	0.40	0	ERNEST LEWIS E & KATHLEEN	ERNEST LEWIS E & KATHLEEN
0059	2273-01-001-0330-914	2019	0.50	0	ERNEST LEWIS E & KATHLEEN	ERNEST LEWIS E & KATHLEEN
0059	2273-01-001-0330-914	2019	0.50	0	ERNEST LEWIS E & KATHLEEN	ERNEST LEWIS E & KATHLEEN
0059	2273-01-001-0330-914	2019	0.61	0	ERNEST LEWIS E & KATHLEEN	ERNEST LEWIS E & KATHLEEN
	ACCOUNT TOTAL		2.01			
0059	9960-13-208-0072-914	2019	384.86	28546876	MUSIC & ARTS	MUSIC & ARTS CENTER
	JURISDICTION TOTAL		386.87			

Run Date: 08/04/2020 14:40:06

Request Seq: 3526231

**FORT BEND COUNTY  
PERCENTAGE OF LEVY COLLECTED**

collection\_percent.rdf v1.4

Page 58 of 139

Tax Units : ALL

From 10/01/2013 To 07/31/2020

**59 -WILLOWFORK DRAINAGE**

<b>Tax Year</b>	<b>Taxes Due</b>	<b>Adjustments</b>	<b>Levy Paid</b>	<b>Balance</b>	<b>% Collected</b>
2013	6,179,609.33	288,449.32	6,464,982.73	3,075.92	99.95%
2014	6,607,472.20	349,639.52	6,953,708.45	3,403.27	99.95%
2015	7,090,453.79	343,772.83	7,430,028.98	4,197.64	99.94%
2016	7,383,612.17	379,386.91	7,756,967.89	6,031.19	99.92%
2017	7,653,153.26	-99,763.28	7,548,221.35	5,168.63	99.93%
2018	7,205,697.88	33,545.82	7,231,379.36	7,864.34	99.89%
2019	7,750,676.87	27,259.01	7,739,018.80	38,917.08	99.50%
2020		0.00	0.00		

WILLOWFORK DRAINAGE  
DELINQUENT TAXES PAID JULY 2020

Tax Unit	Owner Name	Account Number	Year	Alternate Payor	Levy Paid	Penalty Paid	Interest Paid	Attorney Fees Paid	Payment Amount	Deposit Date
59	SITARSKI MARY K	4249030010420914	2011	28564347	362.44	43.49	279.38	115.98	801.29	07-Jul-2020
59	SITARSKI MARY K	4249030010420914	2010	28564347	75.45	9.05	67.21	.00	151.71	07-Jul-2020
59	SITARSKI MARY K	4249030010420914	2012	28564347	326.10	39.13	212.24	96.53	674.00	07-Jul-2020
	TOTAL				763.99	91.67	558.83	212.51	1627.00	



## Willow Fork Drainage District

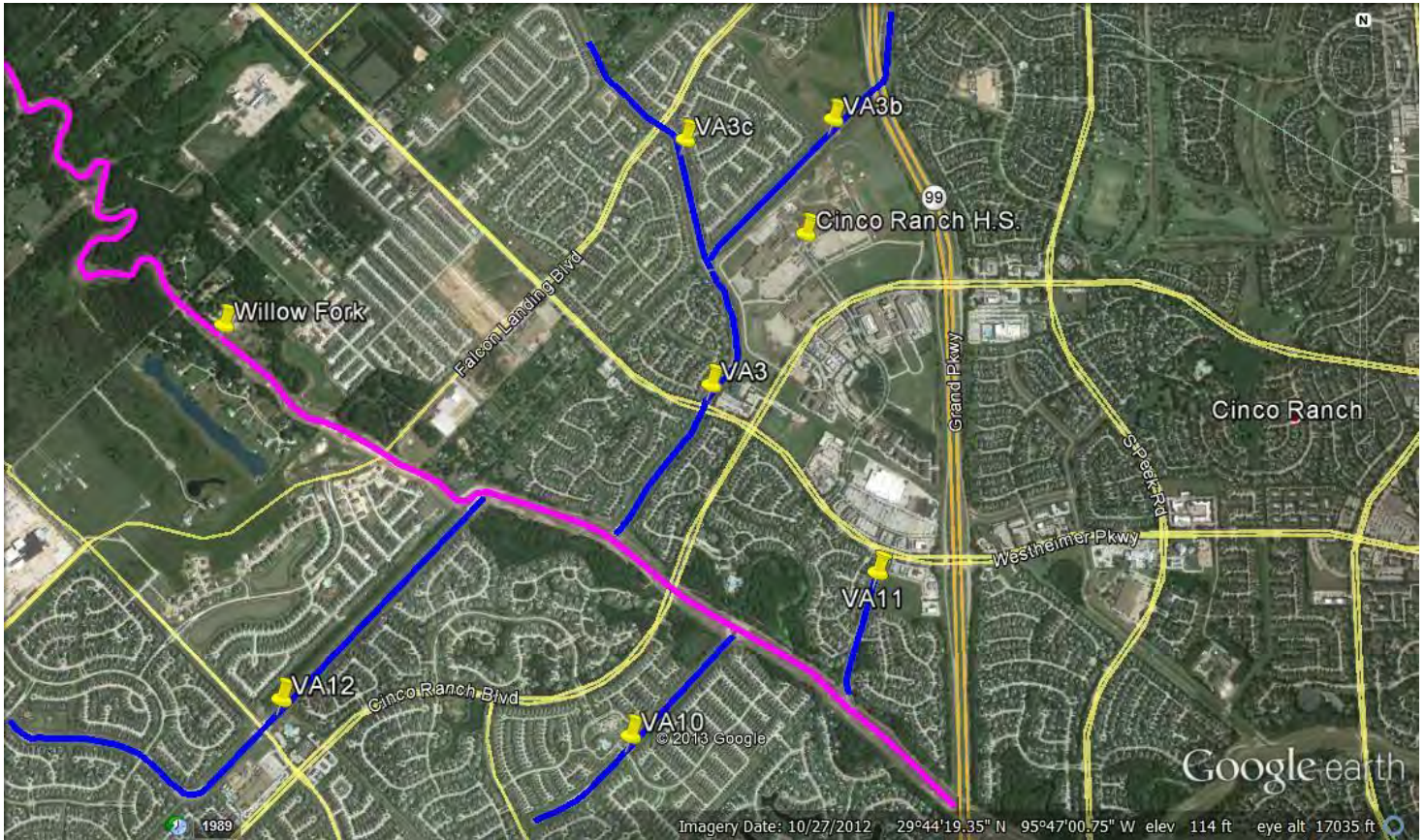
### Detention and Drainage Facilities Report

September 10, 2020



13226 Kaltenbrun ~ Houston, Texas 77086 ~ Phone: 281-445-2614 ~ Fax: 281-445-2349  
Account Representative: Jerry Schroeder ~ Cell: (713) 713-3516 ~  
Email: [jschroeder@champhydro.com](mailto:jschroeder@champhydro.com)

## I. Facilities West of Grand Pkwy:



- Va3 system - no issues. Trail Segment “S” under maintenance.
- Va10 – small toe damage at beginning by boxes. Monitoring.
- Va11 – no issues. Trail Segment “V” under maintenance.
- Va12 – Several areas where concrete slope paving at toe on outfalls is showing erosion. Will prioritize areas for repairs. Trail Segment “R” under construction.
- Proposal for WFDD 32 AC Park Nut Sedge Treatment Phase 2

## East Side Update

**Diversion Channel Desilting of final 8200 LF in progress**



## Va3 @ 99



























## Buffalo Bayou Repairs





## Va10





# Va11









## Va12























# Champions Hydro-Lawn, Inc.

13226 Kaltenbrun Houston, TX 77086

281/445-2614 - office 281/445-2349 – fax

[jschroeder@champhydro.com](mailto:jschroeder@champhydro.com) 713-703-3516 - cell

Company:

Attn:

Date:

WFDD

September 10, 2020

Street:

Phone:

Fax:

Estimate for: WFDD 32 AC Park Nut Sedge Treatment Phase 2

## **Proposed Activities:**

1. Apply Dismiss / Surfactant / Indicator to Native Areas (3 x) every 7-10 days

## **Equipment required**

1- Mule

1 – Spray Unit

## **Estimated Days:**

6 working days over 3 / 4 week period

## **COST:**

**\$10,069.20**

**Payment: Net 30 Days**

WE PROPOSE TO HEREBY FURNISH MATERIAL & LABOR, COMPLETE IN ACCORDANCE W/ ABOVE SPECS, for the sum of: See Above DOLLARS (\$10,069.20). **Tax to Apply If Applicable.** As above, upon completion any unpaid balance after **30** days will be charged 1 ¼% interest. Any material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, flood and other necessary insurance. Our workers are fully covered by Workmen’s Compensation insurance. By signing this proposal/contract, we, the undersigned, agree to accept the insurance coverage provided by Champions Hydro-Lawn, Inc. as stated on the attached certificate.

Authorized Signature \_\_\_\_\_  
**Jerry Schroeder / Account Manager**

This proposal may be withdrawn by CHL if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL: The above prices, specs and conditions are satisfactory and are hereby accepted. CHL is authorized to do the work as specified. Payment will be made as outlined above. By signing this proposal/contract, we, the undersigned, agree to accept the insurance coverage provided by Champions Hydro-Lawn, Inc. as stated on the attached certificate.

Signature: _____	Date of Acceptance: _____
Printed Name: _____	Title: _____



**WILLOW FORK DRAINAGE DISTRICT  
 DRAINAGE MEETING ENGINEERING REPORT  
 September 10, 2020  
 LJA Job No. 2642-0001D (12.3)**

**Agenda Item No. 9 - Engineering matters**

**a) New drainage model and floodplain administrator duties:**

LJA is continuing to review the FBCDD model for the Willow Fork of Buffalo Bayou Watershed. LJA has nothing new to report this month.

**b) Report on outfall inspections and rehabilitation plan and review maintenance chart and authorize appropriate action:**

LJA has nothing new to report.

**c) Discuss and authorize appropriate action regarding desilting of final 8200 linear feet of Diversion Channel:**

To date, Allgood Construction has excavated approximately 160,000 cubic yards of material from the Diversion Channel. Approximately 135,000 cubic yards of material has been removed and disposed of off-site. Allgood Construction is currently working near Project Station 130+00 with a remaining 3,300 linear feet of desilting remaining.

Pay Applications			
Number	PA Amount	Remaining Contract Amount	Status
PA No. 1	\$108,075.60	\$4,143,572.40 <sup>(1) (3)</sup>	Paid
PA No. 2	\$360,849.02	\$3,899,482.73 <sup>(2) (3)</sup>	Paid
PA No. 3	\$173,404.80	\$3,726,077.94 <sup>(2) (3)</sup>	Paid
PA No. 4	\$242,200.80	\$3,483,877.13 <sup>(2) (3)</sup>	Paid
PA No. 5	\$358,344.00	\$3,125,533.13 <sup>(2) (3)</sup>	Paid
PA No. 6	\$409,968.00	\$2,715,565.13 <sup>(2) (3)</sup>	Paid
PA No. 7	\$217,296.00	\$2,498,269.13 <sup>(2) (3)</sup>	Paid
PA No. 8	\$299,808.00	\$2,198,461.13 <sup>(2) (3)</sup>	Paid
PA No. 9	\$653,011.20	\$1,545,449.93 <sup>(2) (3)</sup>	Paid
<b>PA No. 10</b>	<b>\$223,387.20</b>	<b>\$1,322,062.73 <sup>(2) (3)</sup></b>	<b>LJA Recommends Payment</b>

**Notes:**

<sup>(1)</sup> Does not Include Change Order No. 1. After Change Order No 1, the remaining contract amount will be \$4,260,331.75.

<sup>(2)</sup> Includes Change Order No. 1.

<sup>(3)</sup> Includes Retainage.

Change Orders			
Number	Total Amount	Updated Contract Amount	Summary / Status
CO No. 1	\$116,759.35	\$4,368,407.35	Approved / Complete

**REQUIRED BOARD ACTION: Approve Pay Application No. 10.**

- d) **Authorize appropriate action regarding pilot project in the Barker Reservoir with U.S. Army Corps of engineers, including approval of plans and specifications and obtaining Corps approval:**

At the time of this report, there are no updates related to the USACE review. Per LJA's September 8 conversation with Richard Long, the USACE is continuing to review and discuss the proposed project. No official schedule on when the USACE will provide feedback, but LJA continues to be in contact with the USACE.

- e) **Discuss and take appropriate action regarding Texas Water Development Board Application.**

At the time of this report, there are no updates related to the TWDB's review of the District Application. The TWDB has adjusted the scheduled slightly; however, they still show awarding funding to successful projects by the end of the year.

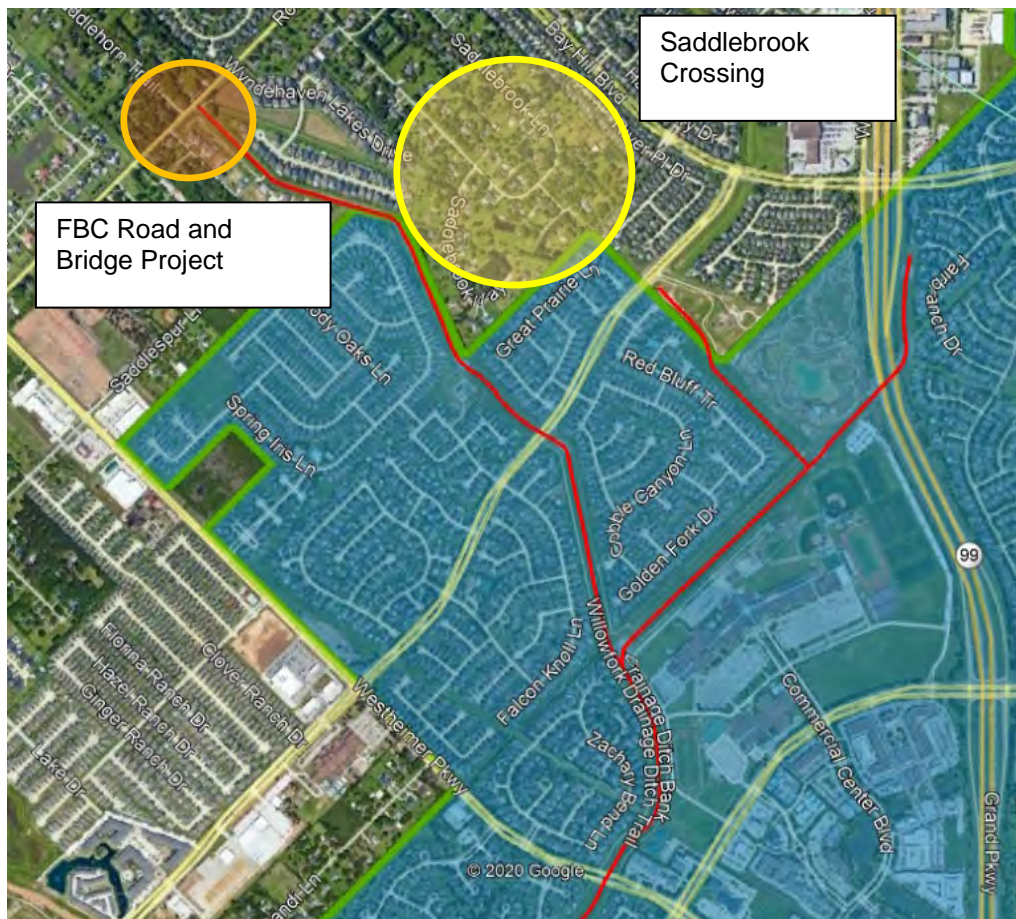
#### Schedule

- March 16, 2020 - Abridged application period begins
- June 15, 2020 - Abridged applications due
- Late Summer - Flood IUP posted for a 30-day public comment period
- Fall 2020 - Board considers adoption of final Flood IUP and invitations extended to submit complete financial applications
- Late Fall 2020 - Complete applications due
- Winter 2020 - Financial assistance commitments begin
- Early 2021 - Borrower closings begin (six-month commitment expiration period)

- f) **Saddlebrook Crossing drainage request, including County request to install 42-inch culvert under Roesner Road and Authorize appropriate action; and authorize appropriate action;**

- **Saddlebrook Crossing Drainage Request:** LJA currently does not have any official requests related to Saddlebrook Crossing.
- **Roesner Road Drainage Culvert:** LJA has discussed this crossing with the Fort Bend County Drainage District. Please note that LJA had an error on their previous report and the size of the culvert is a 24" CMP with the County potentially looking at an 18" CMP. Below is a summary of the increase capacity at Roesner Road.
  - Size Comparison:
    - Existing Capacity: 171.87 Square Feet of Opening
      - i. 24", 30", 48", 72", and 6'x6'(2 Boxes)
    - Proposed Capacity:
      - i. With Additional 24" – 175.01 Square Feet (1.8% Increase)
      - ii. With Additional 18" – 173.64 Square Feet (1.0% increase)

- Below are the images shared at August Board Meeting.



*Figure 1 - Project Overall Location*





***REQUIRED BOARD ACTION: Approve the additional Culvert connection into Va3 as proposed by Fort Bend County or Require Additional Information.***

- g) **Discuss financing of all desilting, repairs, and rehabilitation work due to Hurricane Harvey and authorize execution of Interlocal Agreement with Grand Lakes Water Control & Improvement District No. 2 and authorize financial advisor to take necessary action to obtain bridge financing, if appropriate:**

LJA has nothing to report this month.

- h) **Authorize appropriate action regarding contract for mid-block crossings;**

Division III is continuing to work on the mid-block crossings at various locations Although progress on-site has been minimal, Division III is working on pouring the signal bases and coordinating/receiving the various signs, lighting, and poles.

The biggest issue to date is a conflict in the proposed ramp widths. Based on the plans, the contractor was supposed to match the existing trails; however, not all trails were installed at the time of bidding this project. The table below summarizes the conditions as of October 2019 when the project was originally bid along with the Contractor's interpretation of the plans.

Location	Type of Crossing	Existing Trail (@ Bid)	Existing Trail (09/08)	Current Ramp Status	Division III Claim
Barton Meadow	Category 1	6'	6'	Formed 5'	Per Detail, they assumed 5' wide ramp. Additional 1' will require Change Order. Additionally, Bid Quantities for Sidewalk Removal/Replacement does not account of wider ramp.
Nicks Run	Category 1	6'	6'	Formed 5'	Per Detail, they assumed 5' wide ramp. Additional 1' will require Change Order. Additionally, Bid Quantities for Sidewalk Removal/Replacement does not account of wider ramp.
Finbury	Category 1	N/A	10'	Poured 5'	Per Detail, they assumed 5' wide ramp. Additional 5' will require Change Order. Additionally, Bid Quantities for Sidewalk Removal/Replacement does not account of wider ramp.
Zachary Bend	Category 2	6'	6'	Formed 5'	Per Detail, they assumed 5' wide ramp. Additional 1' will require Change Order. Additionally, Bid Quantities for Sidewalk Removal/Replacement does not account of wider ramp.
Enchanted Meadow	Category 2	8'	8'	Poured 5'	Per Detail, they assumed 5' wide ramp. Additional 3' will require Change Order. Additionally, Bid Quantities for Sidewalk Removal/Replacement does not account of wider ramp.
Gaston	Category 3	N/A	10'	Poured 5'	Per Detail, they assumed 5' wide ramp. Additional 5' will require Change Order. Additionally, Bid Quantities for Sidewalk Removal/Replacement does not account of wider ramp.
Falcon Landing	Category 4	8'	8'	No Activity	Per Detail, they assumed 5' wide ramp. Additional 3' will require Change Order. Additionally, Bid Quantities for Sidewalk Removal/Replacement does not account of wider ramp.
Westheimer (@ YMCA)	Category 6	8' (Not Completed to Westheimer)	8'	No Activity	Per Detail, they assumed 5' wide ramp especially since the trails was offset from the location of the ramp. Additional 3' will require Change Order. Additionally, Bid Quantities for Sidewalk Removal/Replacement does not account of wider ramp.
S. Fry Road	Category 6	10'	10'	No Activity	Per Detail, they assumed 5' wide ramp. Additional 5' will require Change Order. Additionally, Bid Quantities for Sidewalk Removal/Replacement does not account of wider ramp.
S. Mason Road (North of Diversion)	Category 6	10'	10'	No Activity	Per Detail, they assumed 5' wide ramp. Additional 5' will require Change Order. Additionally, Bid Quantities for Sidewalk Removal/Replacement does not account of wider ramp.
S. Mason Road (South of Diversion)	Category 6	10'	10'	No Activity	Per Detail, they assumed 5' wide ramp. Additional 5' will require Change Order. Additionally, Bid Quantities for Sidewalk Removal/Replacement does not account of wider ramp.

Below is a summary of the Division III's claim on assuming 5' wide ramps on all locations.



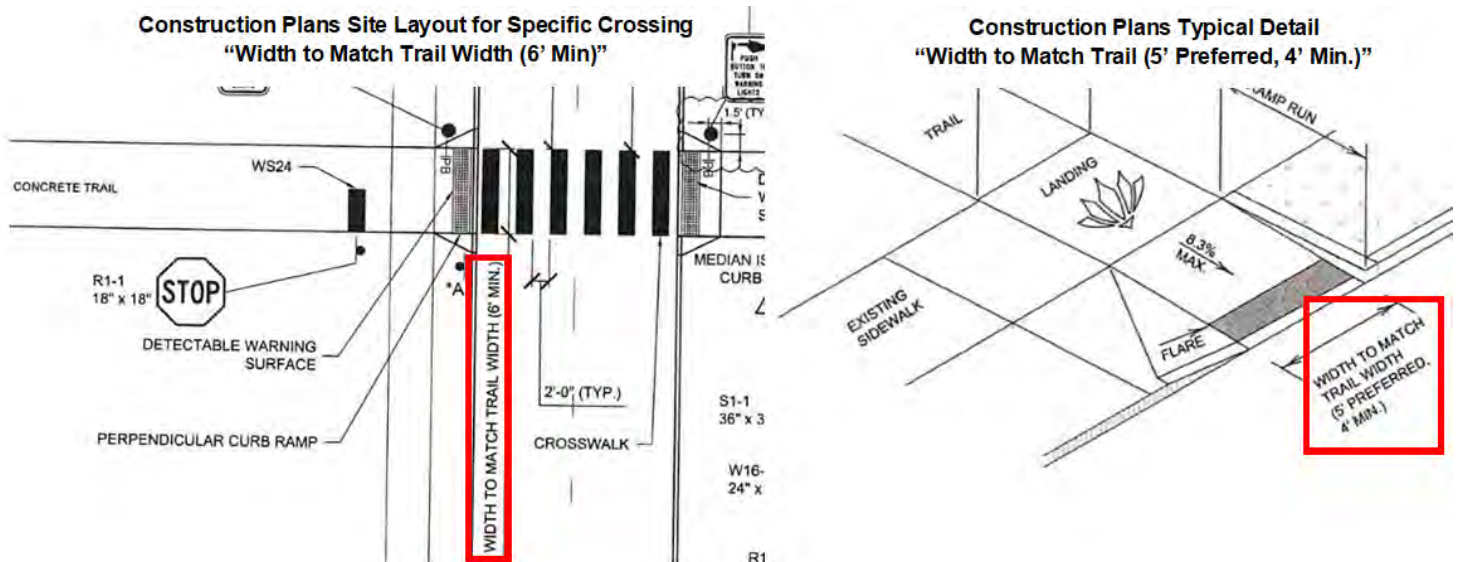


Figure 4 - Snapshots from Construction Plan

LJA is continuing to work with Division III on resolving this conflict; however, at this time Division III has stated they will be submitting an official statement that this work should be a change order to widen the ramps to match the existing trails. Although this is being viewed as a change order, this is actually an adjustment of quantities because the wider ramps will require additional existing sidewalk to be removed/replaced. LJA will continue to keep the Board informed on the progress and will present any official requests at the next Board meeting.

- i) **Deeds, easements, offsite drainage agreements, requests to transfer drainage capacity and requests to serve drainage capacity:**

LJA has nothing to report this month.

- j) **Design of District Facilities:**

Westheimer Pkwy Underpass (Task Order No. 5): LJA has received comments from the Fort Bend County Engineering Department and Cinco MUD No. 10. We are currently working on addressing their comments. Cinco MUD No. 10 provided additional information on existing water and sanitary sewer utilities under Va3. LJA believes these utilities are not in conflict with the underpass, but we are adding them to our plans to show the location of these utilities to obtain a Letter of No Objection from Cinco MUD No. 10.

- k) **Status of ongoing repairs to facilities:**

- a) **Harvey Recovery Projects**

- **Va1, Va9 and Va12 Slope Erosion:** LJA continues to work with Inframark on the remaining erosion repair project for Va1, Va9, Va12. LJA is working on a bid package to repair this channel based on FEMA's approved repair quantities. Because these channels have additional erosion issues, the bid package will include the additional items to repair the entire channels within the FEMA approved area.



- As previously mentioned, Inframark and LJA has received an email from a resident who lives in the Greens at Willow Fork Section 1 who has raised concerns about 2 Type 'E' Inlets within the Section.



*Figure 5 - Overall District Map with Greens Located*





Figure 6 - Inlet Location Map

Per the resident's request, they would like the WFDD or MUD to consider replacing the Type E Inlets, which have openings approximately 12" tall by 36" wide per opening. Originally these openings included rebar that was cast in the inlet top to keep large debris and create a safe opening. As shown in the pictures below, the rebar has fallen apart and no longer effectively services its original purpose creating a safety concern.



Figure 7 - E Inlet No. 1



Figure 8 - E Inlet No. 2

As part of the communication, the resident requested that the inlets be replaced with a new inlet top with a grate, similar to a traditional Type A Inlet, see picture below.



*Figure 9 - A Inlet (Example)*

After reviewing the approximate drainage area of this storm sewer system and after discussions with ABHR, LJA has determined that these lines are possibly owned by Cinco MUD 5 and not the District. This determination is based on our understanding of how the District has traditionally determined its ownership which is divided into 2 main categories. Any outfalls outside of the categories are considered to be owned by others. The 2 main categories are:

1. Public Outfalls into a WFDD Channel or Willow Fork of Buffalo Bayou
  - The District owns/maintains most outfalls within the District that outfall into a District maintained channel and Willow Fork of Buffalo Bayou except for private commercial or HOA outfalls. These are typically about the last 100 feet or so from the last, downstream most, manhole to the channel.
2. Major Trucklines Serving Multiple MUDs or Sections
  - Examples of these are the main trucklines down major thoroughfares such as Westheimer Parkway. In these cases, the District owns the main storm sewer line while the MUDs are responsible for the street inlets and other area drains.

Based on these categories, Figure 10 summarizes LJA's initial determination. We have sent this information to the Cinco MUD 5 Engineer.



Willow Fork Drainage District  
 September 10, 2020  
 Page 10 of 11

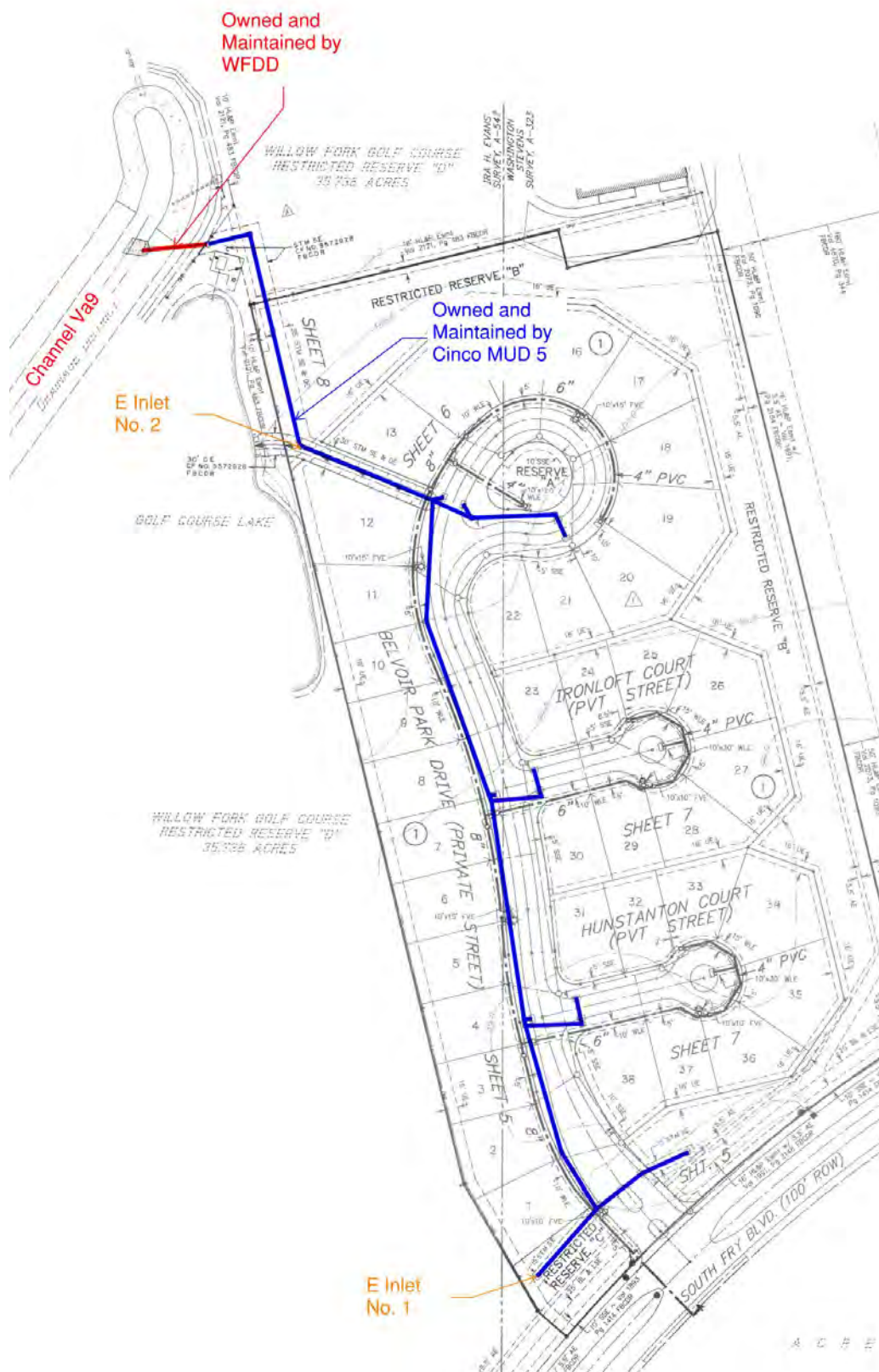


Figure 10 – Summary of Storm Sewer Ownership for Greens at Willow Fork Section 1



- I) MS4 Matters, including action items budget and implementation of matrix/timeline:
- **AECOM is handling the District's MS4 Program and will give a separate update.**

**Summary of Proposed Board Action Items:**

<b>Agenda Item</b>	<b>Project Name</b>	<b>Required Action</b>
9.c	Diversion Channel Desilting Downstream of Exploration Park	Approve Pay Application No. 10
9.f	FBC Roesner Road Culvert	Approve the additional Culvert connection into Va3 as proposed by Fort Bend County or Require Additional Information.

**Items requiring Board Signatures:**

- Nothing required at the time of this report.

**Items for next month's Agenda:**

- Nothing requested at the time of this report.



1904 W Grand Parkway N, Suite 100, Katy, Texas 77449  
t 713.953.5200 f 713.953.5026 LJA.com TBPE F-1386

September 3, 2020

Willow Fork Drainage District  
c/o Mr. Harry Thompson  
Allen Boone Humphries Robinson LLP  
3200 Southwest Freeway, Suite 2600  
Houston, Texas 77027

Re: Progress Estimate No. 10  
Construction of the Diversion Channel Downstream of WWTP Desilting  
Willow Fork Drainage District  
City of Houston E.T.J., Fort Bend County, Texas  
LJA Job No. 2642-0001T (11.2)

Dear Directors:

Enclosed for your approval is Progress Estimate No. 10 for the referenced project as submitted by Allgood Construction Co., Inc. Included with the estimate are the Conditional Waiver and Release on Progress Payment and Unconditional Waiver and Release on Progress Payment.

We have reviewed this estimate with our project representative, and the quantities are in accordance with work performed. Therefore, we recommend payment in the amount of \$223,387.20.

Please call me at 713.953.5276 if you have any questions regarding this estimate.

Sincerely,

A handwritten signature in black ink, appearing to read "C. W. Kalkomey".

Craig W. Kalkomey, P.E., CFM  
Senior Project Manager

CWK/cd

Enclosure

Copy: Mr. Sterling Moore, Allgood Construction Co., Inc. (w/ enclosure)  
TCEQ Regional Office (Houston) (w/ enclosure)  
Mr. Jacob Minter, P.E., LJA Engineering, Inc. (w/ enclosure)  
Mr. Maurice Parr, LJA Engineering, Inc. (w/ enclosure)

# PROGRESS ESTIMATE

Project: Construction of the Diversion  
Channel Downstream of WWTP  
Desilting  
Willow Fork Drainage District  
City of Houston E.T.J.  
Fort Bend County, Texas

LJA Job No. 2642-0001T Estimate No. 10  
For Period From 7/29/2020 to 8/25/2020  
Contract Completion Date: 4/21/2020  
Notice to Proceed Date: 10/4/2019  
Approved Time Extensions:  
Revised Contract Completion Date:

Contract Date: September 12, 2019

TOTAL AMOUNT WORK:  
DONE TO DATE: \$ 3,384,827.35

Original Contract Amount: \$ 4,251,648.00

Less Late Start Amount: (\$ 0.00 )

Revised Contract Amount: \$ 4,368,407.35

Less Amount Retained: (\$ 338,482.74 )

Final Contract Amount: \$

Less Previous Payments: (\$ 2,822,957.42 )

Less Economic Disincentives: (\$ 0.00 )

AMOUNT DUE  
CONTRACTOR: \$ 223,387.20

Owner: Willow Fork Drainage District

Contractor: Allgood Construction Co., Inc.

## CERTIFICATE OF THE CONTRACTOR OR HIS DULY AUTHORIZED REPRESENTATIVE

To the best of my knowledge, I certify that all items, quantities and prices of work and materials shown on the face of this estimate are correct; that all work has been performed and materials supplied in full accordance with the terms and conditions of the corresponding construction contractual documents between the Owner and the Contractor, including all changes authorized thereto; that the foregoing is a true and correct statement of the contract amount up to and including the last day of the period covered by this estimate and that no part of the "AMOUNT DUE CONTRACTOR" has been received.

I further certify that all just and lawful bills against the below named Contractor, for labor, material and expendable equipment employed in the performance of said contract have been paid in full accordance with the Contract requirements.

Allgood Construction Co., Inc.

Contractor

8/31/2020

Date



Signature

Project Manager

Title

## CERTIFICATE OF ENGINEER'S REPRESENTATIVE

I certify that a qualified project representative was present on the project on a periodic basis to observe construction and that all materials and work included in this statement have been performed in general accordance with the construction plans and specifications and authorized changes thereto. I further certify that I have verified this estimate and that, to the best of my knowledge and belief, it is a true and correct statement of work performed and materials supplied by the Contractor, that the amount due him is correct and just.

PROJECT MANAGER:  DATE: 09/04/2020

OWNER'S ACCEPTANCE: DATE:



**ALLGOOD CONSTRUCTION CO., INC.**1702 SETTEGAST RANCH ROAD  
RICHMOND, TEXAS 77406**APPLICATION FOR PAYMENT****Diversion Channel Downstream of WWTP  
Desilting**

OWNER:	Willow Fork Drainage District	APPLICATION NO:	10.0
		CONTRACT DATE:	October 4, 2019
		NOTICE TO PROCEED:	October 4, 2019
DISTRICT:	Willow Fork Drainage District	APPLICATION DATE:	August 25, 2020
		PROJECT NUMBER:	2642-0001T
PROJECT:	Diversion Channel Downstream of WWTP Desilting	ALLGOOD OWNER ID:	1920

APPLICATION PERIOD:	TIME USED THIS APP:	28
FROM: July 29, 2020	TIME USED TO DATE:	327
TO: August 25, 2020	CONTRACT TIME:	200
REQUESTED RAIN DAYS:	REV. CONTRACT TIME:	0.00
REVISED CONTRACT TIME	PERCENT USED:	163.5%

For and in consideration of the sum of **\$223,387.20**, representing payment under the above referenced contract for all labor, materials and/or services furnished by the undersigned for the **Diversion Channel Downstream of WWTP Desilting** in Fort Bend County, Texas, and represented by payment request dated **8/25/2020** covering all such work from **7/28/2020 to 8/25/2020** less retention up to that date, undersigned hereby certifies that all labor and materials prior to the above date by undersigned in connection with the above named project have been paid in full. The undersigned agrees to indemnify and save harmless **Willow Fork Drainage District** against all loss, damage or expense of any character whatsoever that may arise by reason of claims for labor or unpaid materials used in connection with said improvements, prior to the above date. The undersigned further hereby releases and waives any and all liens or lien-rights against all real property owned by **Willow Fork Drainage District** in **Fort Bend County, Texas**, arising out of work performed or materials furnished for or in connection with construction of said project.

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the attached Continuation Sheet.

1. ORIGINAL CONTRACT AMOUNT	\$ 4,251,648.00
2. CHANGE ORDERS	\$ 116,759.35
	\$ -
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 4,368,407.35
4. TOTAL COMPLETED TO DATE	\$ 3,384,827.35
(Column I on Continuation Sheet)	
5. RETAINAGE: <u>10%</u> of Completed Work	\$ 338,482.74
6. TOTAL EARNED LESS RETAINAGE	\$ 3,046,344.62
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS APPLICATIONS FOR PAYMENT	\$ 2,822,957.42
(Line 6 from prior APPLICATION)	
8. CURRENT PAYMENT DUE	<b>\$ 223,387.20</b>
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$ 1,322,062.74

Allgood Construction Company, Incorporated

Submitted By: *[Signature]*Date: 8/25/2020

This Instrument was acknowledged before me on, August 25, 2020 by Sterling Moore, President of Allgood Construction Company, Incorporated, a Texas Corporation, on behalf of said corporation.

Sworn to and subscribed before me, a notary public on this the 25 day of August, 2020.*[Signature]*  
Notary Public for the State of TexasMy Commission Expires: 5-8-22

APPLICATION NO:  
APPLICATION DATE:  
PROJECT NO:  
PROJECT NAME:

10.0  
August 25, 2020  
2642-0001T  
Diversion Channel Downstream of WWTP Desilting

ALLGOOD CONSTRUCTION CO., INC.  
1702 SETTEGAST RANCH ROAD  
RICHMOND, TEXAS 77406



ITEM NO.	DESCRIPTION OF WORK	ORIGINAL QTY.	QTY. ADJ.	REVISED QTY	UNIT PRICE (\$)	COST (\$)	UNIT	WORK COMPLETED				TOTAL COMPLETED TO DATE (\$)	%	BALANCE TO FINISH (\$)
								FROM PREVIOUS APPLICATIONS (Qty.)	THIS PERIOD (Qty.)	THIS PERIOD (\$)	COMPLETD TO DATE (Qty.)			
CHANNEL DESILTING														
1	SITE PREPARATION INCLUDING REMOVAL OF DEBRIS, VEGETATION AND TREES, COMPLETE IN PLACE	1.00		1.00	\$ 37,200.00	\$ 37,200.00	LS	1.00		\$0.00	1.00	\$ 37,200.00	100.00%	\$ -
2	EXCAVATION OF SAND/SILT MATERIAL FROM CHANNEL BOTTOM, INCLUDING FINE GRADING TO REESTABLISH THE FLOWLINES OF THE EXISTING CHANNEL PER THE CONSTRUCTION PLANS.	183,720.00		183,720.00	\$ 9.60	\$ 1,763,712.00	CY	142,650.00	15,000.00	\$144,000.00	157,650.00	\$ 1,513,440.00	85.81%	\$ (250,272.00)
3	HAUL AND DISPOSAL OF EXCAVATED MATERIAL. THE MATERIAL BECOMES THE PROPERTY OF THE CONTRACTOR AND SHALL BE DISPOSED OF IN A LEGAL MANNER. THE CONTRACTOR TO PROVIDE LOCATION(S) OF THE DISPOSAL, WHICH SHALL NOT BE PLACED IN THE FLOODPLAIN OR OTHER ENVIRONMENTALLY SENSITIVE AREAS WITHOUT REQUIRED PERMITS FOR DISPOSAL.	183,720.00		183,720.00	\$ 12.00	\$ 2,204,640.00	CY	124,460.00	8,582.00	\$102,984.00	133,042.00	\$ 1,596,504.00	72.42%	\$ (608,136.00)
4	CARE AND CONTROL OF WATER, INCLUDING BUT NOT LIMITED TO COFFER DAMS, BYPASS PUMPING, AND DEWATERING TO COMPLETE THE PROJECT WITH THE EXISTING CHANNEL.	1.00		1.00	\$ 90,000.00	\$ 90,000.00	LS	1.00		\$0.00	1.00	\$ 90,000.00	100.00%	\$ -
5	CONCRETE RIP RAP (GRADUATION 1) 18" THICK INCLUDING 36" X 36" TOE WALL AROUND 66" STORM OUTFALL, COMPLETE IN PLACE.	120.00		120.00	\$ 120.00	\$ 14,400.00	SY			\$0.00		\$ -	0.00%	\$ (14,400.00)
6	HYDROMULCH SEED DISTURBED AREAS, COMPLETE IN PLACE.	16.95		16.95	\$ 2,340.00	\$ 39,663.00	AC			\$0.00		\$ -	0.00%	\$ (39,663.00)
7	STORMWATER POLLUTION PREVENTION PLAN COMPLIANCE, INCLUDING CONTRACTOR'S BOOKLET NOI AND NOT, COMPLETE IN PLACE	1.00		1.00	\$ 600.00	\$ 600.00	LS	1.00		\$0.00	1.00	\$ 600.00	100.00%	\$ -
8	STAGE II INLET PROTECTION BARRIER ON EXISTING INLET (TO BE USED ONLY AT THE DIRECTION OF THE ENGINEER), COMPLETE IN PLACE	13.00		13.00	\$ 54.00	\$ 702.00	EA			\$0.00		\$ -	0.00%	\$ (702.00)
9	FILTER FABRIC FENCE (SILT BARRIER FENCING), SWMHCA SPECIFICATION NO. 4211, (TO BE USED ONLY AS DIRECTED BY THE ENGINEER), COMPLETE IN PLACE	16,750.00		16,750.00	\$ 1.50	\$ 25,125.00	LF			\$0.00		\$ -	0.00%	\$ (25,125.00)
10	INSTALLATION, MAINTENANCE AND REMOVAL OF STABILIZED CONSTRUCTION EXIT. SWMHCA SPECIFICATION NO. 4711, (TO BE USED ONLY AS DIRECTED BY THE ENGINEER), COMPLETE IN PLACE	1.00		1.00	\$ 2,400.00	\$ 2,400.00	EA			\$0.00		\$ -	0.00%	\$ (2,400.00)
11	STREET CLEANING, (TO BE USED ONLY AS DIRECTED BY THE ENGINEER), COMPLETE IN PLACE	1.00		1.00	\$ 5,400.00	\$ 5,400.00	LS			\$0.00		\$ -	0.00%	\$ (5,400.00)
12	REGRADE EXISTING BACKSLOPE SWALE TO ESTABLISH POSITIVE DRAINAGE, COMPLETE IN PLACE	6,430.00		6,430.00	\$ 4.20	\$ 27,006.00	LF			\$0.00		\$ -	0.00%	\$ (27,006.00)
13	TEMPORARY TRAFFIC CONTROL FOR SITE PER FORT BEND COUNTY STANDARDS, COMPLETE IN PLACE	1.00		1.00	\$ 40,800.00	\$ 40,800.00	LS	0.72	0.03	\$1,224.00	0.75	\$ 30,600.00	75.00%	\$ (10,200.00)
CHANGE ORDER NO. 1 - ITEMS														
14	Move-in and start-up, including performance and payment bonds for 100 percent (100%) of the contract amount.	1.00		1.00	\$ 2,285.00	\$ 2,285.00	LS	1.00		\$0.00	1.00	\$ 2,285.00	100.00%	\$ -
15	Road Preparation	6,145.00		6,145.00	\$ 1.73	\$ 10,630.85	SY	6,145.00		\$0.00	6,145.00	\$ 10,630.85	100.00%	\$ -
16	Gravel Road with matrex barrier 8" Thick	5,410.00		5,410.00	\$ 17.25	\$ 93,322.50	SY	5,410.00		\$0.00	5,410.00	\$ 93,322.50	100.00%	\$ -
17	Heavy Clearing	0.30		0.30	\$ 9,775.00	\$ 2,932.50	ACRE	0.30		\$0.00	0.30	\$ 2,932.50	100.00%	\$ -
18	Light Clearing	0.90		0.90	\$ 1,725.00	\$ 1,552.50	ACRE	0.90		\$0.00	0.90	\$ 1,552.50	100.00%	\$ -
19	36" HDPE Ditch Crossing	40.00		40.00	\$ 75.00	\$ 3,000.00	LF	40.00		\$0.00	40.00	\$ 3,000.00	100.00%	\$ -
20	12" PVC C900 Gravel Road Cross Drains	80.00		80.00	\$ 34.50	\$ 2,760.00	LF	80.00		\$0.00	80.00	\$ 2,760.00	100.00%	\$ -
GRAND TOTALS						\$4,368,131.35				\$248,208.00		\$3,384,827.35		\$ (983,304.00)

O.K. C.F.H. 5/27/20 C. Villanueva

## FORM I: CONDITIONAL WAIVER FOR PROGRESS PAYMENTS

\*\*\*\*\*

## CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

Project: Diversion Channel Downstream of WWTP Desilting

Job No. 2642-0001T

On receipt by the signer of this document of a check from Willow Fork Drainage District (maker of check) in the sum of \$ 223,387.20 payable to Allgood Construction Co., Inc. (payee or payees of check) and when the check has been properly endorsed and has been paid by the bank on which it is drawn, this document becomes effective to release any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the property of Willow Fork Drainage District (owner) located at Fort Bend County, Texas (location) to the following extent: Diversion Channel Downstream of WWTP Desilting (job description).

This release covers a progress payment for all labor, services, equipment, or materials furnished to the property or to Willow Fork Drainage District (person with whom signer contracted) as indicated in the attached statement(s) or progress payment request(s), except for unpaid retention, pending modifications and changes, or other items furnished.

Before any recipient of this document relies on this document, the recipient should verify evidence of payment to the signer.

The Signer warrants that the signer has already paid or will use the funds received from this progress payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project in regard to the attached statement(s) or progress payment request(s).

Allgood Construction Co., Inc.  
(Company Name)

By:   
(Signature)

Title: Project Manager

Date: 8/31/2020



**FORM 2: UNCONDITIONAL WAIVER FOR PROGRESS PAYMENTS**

\*\*\*\*\*

NOTICE: THIS DOCUMENT WAIVES RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. IT IS PROHIBITED FOR A PERSON TO REQUIRE YOU TO SIGN THIS DOCUMENT IF YOU HAVE NOT BEEN PAID THE PAYMENT AMOUNT SET FORTH BELOW. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL RELEASE FORM.

**UNCONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT**

Project: Diversion Channel Downstream of WWTP Desilting

Job No.: 2642-0001T

The signer of this document has been paid and has received a progress payment in the sum of \$ 653,011.20 for all labor, services, equipment, or materials furnished to the property or to Willow Fork Drainage District (person with whom signer contracted) on the property of Willow Fork Drainage District (owner) located at Fort Bend County, Texas (location) to the following extent: Diversion Channel Downstream of WWTP Desilting (job description). The signer therefore waives and releases any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the above referenced project to the following extent: Diversion Channel Downstream of WWTP Desilting (job description).

This release covers a progress payment for all labor, services, equipment, or materials furnished to the property or to Willow Fork Drainage District (person with whom signer contracted) as indicated in the attached statement(s) or progress payment request(s), except for unpaid retention, pending modifications and changes, or other items furnished.

The signer warrants that the signer has already paid or will use the funds received from this progress payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project in regard to the attached statement(s) or progress payment request(s).

Allgood Construction Co., Inc.  
(Company Name)

By:   
(Signature)

Title: Project Manager

Date: 8/31/2020

## **Communications Report for Willow Fork Drainage District (9/10/20)**

### **Website**

Updates since last reporting include:

- Updated board list on Board & Operations page and added language regarding board vacancy and applications for consideration for appointment (to be removed once vacancy is filled).
- June and July minutes were added to the Board & Operations page.
- Added August "WFDD Update" e-blast to the Newsletter & Updates page.

### **Ongoing Communications**

- E-blast Update – An e-blast "WFDD Update" was distributed 8/28 with 1) an article encouraging continued diligence in staying prepared during hurricane season and 2) notice of the board vacancy, including information on the position, the application deadline, and who to contact for further information.
- Newsletter – The next regularly scheduled newsletter will be distributed in late September.

### **Action Item(s)**

None