

WILLOW FORK DRAINAGE DISTRICT
PARK MATTERS

December 16, 2020

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, in regular session, open to the public, on December 16, 2020, and the roll was called of the members of the Board:

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|--------------|--------------------------|
| Wendy Duncan | President |
| Dan Smith | Vice President |
| John Poulter | Secretary |
| Gregg Nady | Assistant Vice President |
| Joe Robinson | Assistant Secretary |

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Fran Matuska of F. Matuska, Inc.; Matt Klein of TBG Partners; Christine Reeves and Andrew Dunn of On-Site Protection LLC; Craig Kalkomey of LJA Engineering; Jerry Schroeder and Dawn Mouton, of Champions Hydro-Lawn, Inc. ("Champions"); Yvonne Arceneaux; Robert Serrett, a member of the public; Neil Stillman, Friends of the Park; and Harry H. Thompson and Linda Sotirake of Allen Boone Humphries Robinson LLP.

Mr. Thompson reviewed certain recommended protocols for conducting the District's meeting via teleconference and reminded the attendees that the meeting was being recorded. He announced that the consultant reports presented at the meeting were posted online and available to the public in the form of an "agenda packet" prior to the start of the meeting at www.districtdirectory.org/agendapackets/wfdd/.

UPDATE ON COVID19 MATTERS

Mr. Thompson updated the Board regarding COVID19 matters and District operations and stated the District is still operating under the emergency orders of the Fort Bend and Harris County Judges.

COMMENTS FROM THE PUBLIC

Mr. Serrett congratulated Directors Duncan and Robinson on their re-election. He stated that he believes there needs to be sod added to the Barton Meadow Crossing.

MINUTES

The Board next considered approving the minutes of the November 18, 2020, parks meeting. Director Poulter moved to approve the minutes as submitted. Director Robinson seconded the motion, which carried unanimously.

SECURITY REPORT

Ms. Reeves reviewed with the Board the security report. She noted that a woman was hit on the head with a golf frisbee. In response to a question from Ms. Mouton regarding the location of the frisbee golf hole, Ms. Reeves stated that she would find out that information.

Mr. Dunn reported that the installation of an additional camera, pole, and lights at the restroom in Exploration Park is proceeding.

FRIENDS OF THE PARK

Mr. Stillman reported that two information panels will be installed in Butterfly Garden in March. Discussion ensued regarding possible projects for the Eagle Scouts.

BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report for parks, a copy of which is attached, including the checks presented for payment. She then reviewed check no. 4816 payable to Division III in the amount of \$46,333.80. After review and discussion, Director Poulter moved to approve the bookkeeper's report and payment of the bills. Director Robinson seconded the motion, which passed by unanimous vote.

CHAMPIONS MAINTENANCE REPORT

Mr. Schroeder reviewed the maintenance report for parks, a copy of which is attached, and updated the Board regarding the status of facilities and ongoing maintenance and repairs.

He then reviewed the revised budget for Buffalo Bayou Trail Segments J, K, L, M, S, V and T. After review and discussion, Director Nady moved to approve the revised budget. Director Smith seconded the motion, which carried unanimously.

Director Nady requested budget information for all trail segments.

CONSENT TO CONTAINMENT OF FERAL HOGS

There was no discussion on this matter.

LANDSCAPE ARCHITECT REPORT

Mr. Klein reviewed the landscape architect report, a copy of which is attached. He stated a map of the trails is included in the report.

Mr. Klein updated the Board regarding the Central Green Shade Structure.

Mr. Klein updated the Board regarding the trail signage and wayfinding.

Mr. Klein updated the Board regarding the Exploration Park Bathroom project. He recommended approval of Change Order No. 2 to the contract with D.L. Meacham, L.P. for the Exploration Park Bathroom project to increase the contract in the amount of \$9,206.00. The Board determined that Change Order No. 2 is beneficial to the District. After review and discussion, Director Nady moved to approve Change Order No. 2 in the amount of \$9,206.00 as an increase to the contract with D.L. Meacham, L.P., based upon the Board's finding that the Change Order is beneficial to the District and TBG's recommendation. The motion was seconded by Director Smith and carried by unanimous vote.

Mr. Klein updated the Board regarding Trails Package 2. He stated that the contractor has not completed the punchlist items.

Mr. Klein updated the Board regarding Trails Package 3. He stated that the contractor has not completed the punchlist items.

ENGINEERING REPORT

Mr. Kalkomey discussed engineering matters. A copy of the engineering report is attached.

Mr. Kalkomey updated the Board regarding the mid-block crossing project. He recommended approval of Pay Estimate No. 2 in the amount of \$44,359.20 submitted by Division III. After review and discussion, and based on the engineer's recommendation, Director Nady moved to approve Pay Estimate No. 2 in the amount of \$44,359.20. Director Poulter seconded the motion.

Mr. Kalkomey updated the Board regarding desilting the final 8200 linear feet of the Diversion Channel.

Mr. Kalkomey stated that he had nothing new to report regarding the Infrastructure Fund Application. Mr. Thompson reported ABHR and LJA were still coordinating the necessary memoranda of understanding and support letters for the application.

Mr. Kalkomey also stated that he had nothing new to report regarding the pilot project in the Barker Reservoir.

Mr. Kalkomey reported that the District received bids for clearing for the Westheimer Parkway underpass. He reviewed the bids submitted by the two lowest bidders. After discussion, the Board deferred award of the contract.

REPORT FROM EVENTS DIRECTOR

Ms. Arceneaux reviewed with the Board a calendar of events for 2021.

PARKS COMMITTEE RECOMMENDATIONS

Director Smith reported that the Board would like to recognize the outstanding job that Ms. Arceneaux has done this past year, and award a Christmas bonus reflective of such performance.

COMMUNICATIONS MATTERS

There was no discussion on this matter.

CURRENT EVENTS

Director Robinson discussed current events regarding COVID19 issues and a possible vaccine.

BUFFALO BAYOU AND TRIBUTARIES RESILIENCY STUDY INTERIM FEASIBILITY REPORT

Mr. Thompson reported that, pursuant to the Board's direction, Houston Stronger is using the District's logo in its correspondence to the United States Army Corps of Engineers related to the study. Mr. Thompson updated the Board on the status of public comments related to the study.

REVIEW ACTION LIST AND DISCUSS MEETING SCHEDULE AND ITEMS FOR INCLUSION ON NEXT AGENDA

The Board concurred to hold the next parks meeting on January 28, 2020.

EXECUTIVE SESSION

At 1:13 p.m., the Board convened in Executive Session pursuant to Section 551.071 for consultation with attorney regarding contemplated litigation and potential settlement options.

OPEN SESSION

At 1:29 p.m., the Board reconvened in Executive Session. Director Nady moved to authorize ABHR to prepare a letter to Division III regarding completion of punchlist items for Trails Package 2 and approve a settlement agreement with MoBill and MoBill's surety for Trails Package 3, subject to final review. Director Smith seconded the motion, which carried unanimously.

There being no further business to come before the Board, the meeting was adjourned

/s/ John Poulter
Secretary, Board of Directors

(SEAL)



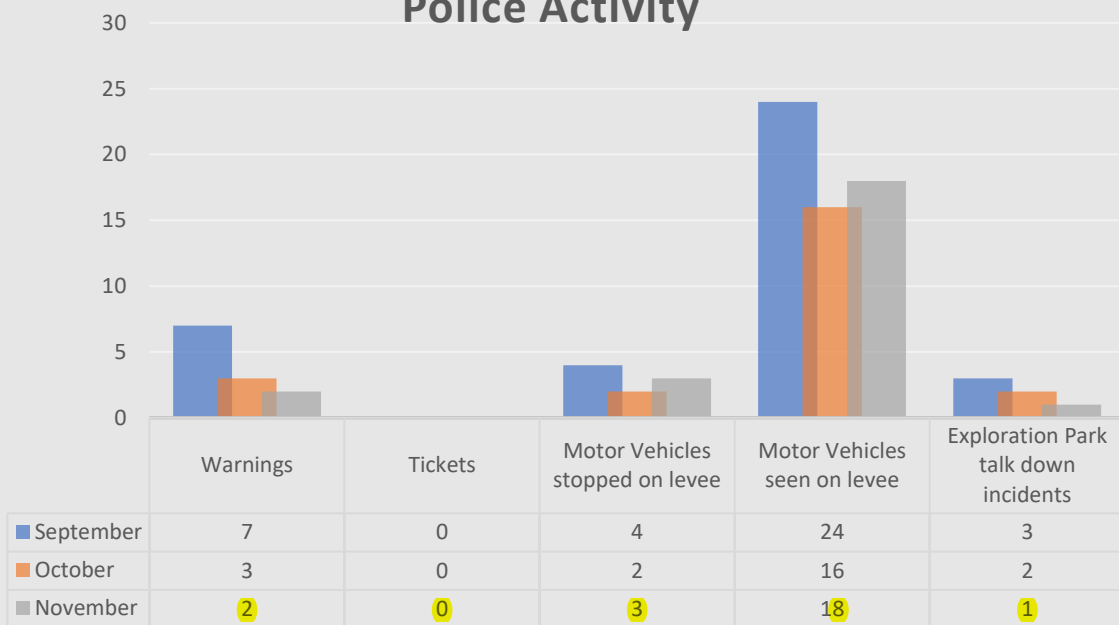
LIST OF ATTACHMENTS TO MINUTES

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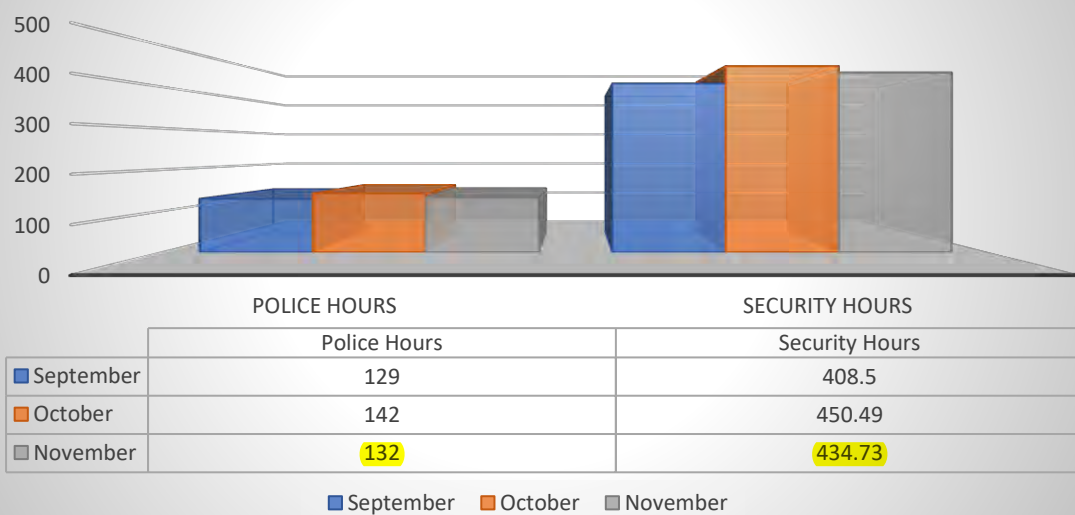


ON-SITE PROTECTION INC.

Police Activity



Hours and Park Activity





- ☒  Homicide
- ☒  Attempted Homicide
- ☒  Death Investigation
- ☒  Sexual Assault
- ☒  Sexual Offense - Other
- ☒  Robbery - Commercial
- ☒  Robbery - Individual
- ☒  Aggravated Assault
- ☒  Assault - Other
- ☒  Burglary - Commercial
- ☒  Burglary - Residential
- ☒  Theft
- ☒  Fraud
- ☒  Shoplifting
- ☒  Theft - Other
- ☒  Motor Vehicle Theft
- ☒  Burglary from Motor Vehicle
- ☒  Arson
- ☒  DUI
- ☒  Alcohol Violation
- ☒  Drugs / Narcotics Violation
- ☒  Disorderly Conduct
- ☒  Traffic Incident
- ☒  Vandalism
- ☒  Weapons Violation
- ☒  All Other - Non-Criminal
- ☒  All Other - Criminal

Exploration Park Crime Detail 11.20



Saddlebrook Crossing Playground

Betty Sue Crech Elementary School

MrsTutor.com - Math Tutor

Water Treatment Plant - Cinco Municipal...

Camp Cinco Playground

Exp

Summer Pointe Soccer Field

Unlawfully Carrying a Weapon (Inside Vehicle)

Canyon Gate Recreation Center

Dog Bite

Central Green Crime Detail 11.20



Cinco Ranch
Junior High School

Cinco Ranch Blvd

Mitsi Dancing
School - MDS

UT Physicians
at Cinco Ranch

The Goddard School
of Katy (Cinco Village...)

Redeemer
Community Church

Hanis & Stevenson
Orthodontics
Pediatric Dental Safari

Fort Bend County
Libraries - Cinco...

Burglary of Motor Vehicle

Burglary of Motor Vehicle

Motor Vehicle Theft

Central
Green Park

Dog Bite

Vandalism

WFP/Central Green Area Crime 11.20



Unlawfully Carrying a Weapon

Aggravated Robbery (Deadly Weapon)

Harassment

Injury to child family

Motor Vehicle Theft

Burglary of Motor Vehicle

Injury to elderly invalid family member

Burglary of Motor Vehicle

Burglary of Motor Vehicle

Burglary of Motor Vehicle

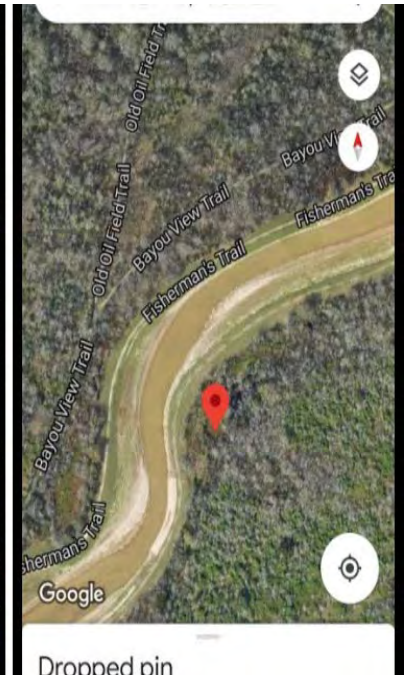
Burglary of Motor Vehicle

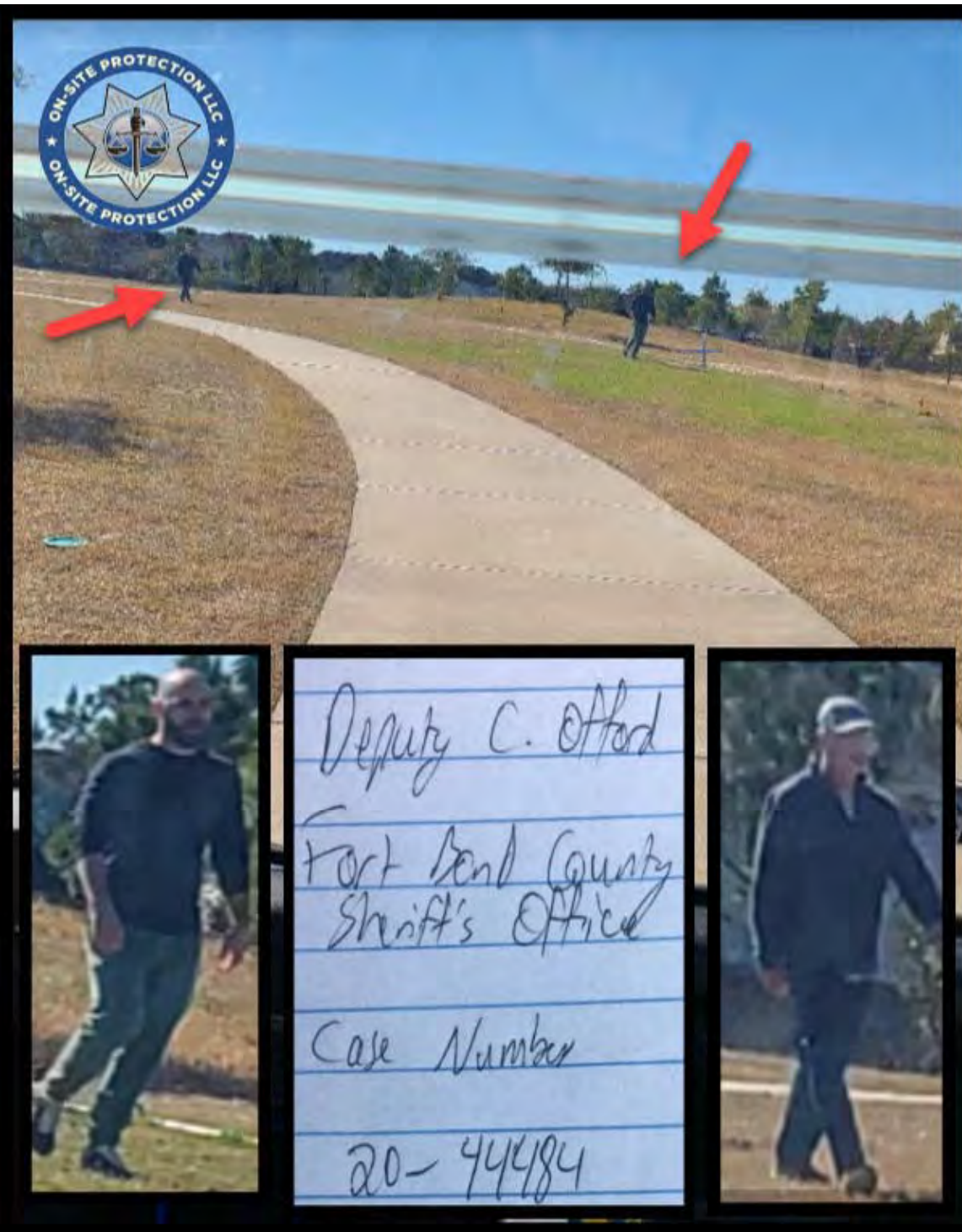
Motor Vehicle Theft

Dog Bite

Vandalism

Dog Bite





Officer Comments 11.16.20 - 12.5.20

Aramis Gonzales;

On November 16, 2020, I rode the levy and had no incidents with unauthorized motor vehicles.

I first rode the levee to Cinco Ranch High School and checked the Willow Fork Park where I sat for a while and noted eleven cars in the adjacent parking lot.

I observed and noted several trucks and heavy tractor equipment on the levee from Fort Bend County Drainage.

I further rode and sat for a while near the overpass on Cinco Ranch Rd. due to reports of criminal mischief under the bridge area.

I rode back to the levee and sat near Peek Rd. and the levee watching the walking trail.

I further rode to and sat by Rodger and Ellen Beck Junior High near the walking trail.

I further rode to and parked near the diversion channel and the walkover bridge between Fry Rd. and Peek Rd. due to complaints of four-wheeler traffic.

I then rode to the Freedom Park in the George Bush Park on the water control district levee.

I then rode through and checked Camp Cinco. I further rode through and checked the YMCA camp and trail that lead to the levee.

I then rode and sat between Exploration Park and the Ballard House towards the end of the shift. I noted seven cars parked in the parking lot.

I encountered no unauthorized motor vehicles on the levee on this date.

On November 17, 2020 I rode the levy and had no incidents with unauthorized motor vehicles.

I first rode to and sat between Banning Point Ct and Litchfield Bend Ln. on the levee.

I observed and noted several trucks and heavy tractor equipment on the levee from Fort Bend County Drainage on this date

I then rode the levee to Willow Fork Park and checked the perimeter of the park. While parked at the front near the parking lot I noted twenty-three cars in the adjacent park lot. Further located in the parking lot was a truck, trailer with lawn equipment and workers in the front portion of the park.

I further rode and sat for a while near the overpass on Cinco Ranch Rd. due to reports of criminal mischief under the bridge area. No incidents to report on this date.

I then rode to and sat between Stansbury Place Ln. and Summer Edge Ln. near the Grand Parkway.

I further rode to and parked near the diversion channel and the walkover bridge between Fry Rd. and Peek Rd. due to complaints of four-wheeler traffic.

I then rode to and sat for a while at Wellbrook Ln. and Arbor Stream Ln on the levee.

I rode to and sat for a while near Cassidy Park Ln. and S. Mason Rd.

I further rode to Westheimer Parkway and checked Fisherman's Trail and Bayou View Trail on the water control district levee.

I rode and sat between The Ballard House and Sue Creech Elementary towards the end of the shift. I checked Exploration Park and noted nine cars parking in the lot.

I encountered no unauthorized motor vehicles on the levee on this date.

Chris Bronsell;

On Wednesday, November 18, 2020, I, Deputy C. Bronsell, badge #341, worked extra employment for Willow Fork Drainage District from 3pm until 6pm. I began by patrolling the levee behind Kilpatrick Elementary. I patrolled around Highland playground, pool, and basketball court. I headed East along the Bayou Northside Trail. I observed new graffiti on the cement embankment, near the dead end of Sandi Ln. I headed North along the levee and sat stationary near the 3300 block of Falcon Landing. I observed 4 wheeler tracks in this area, however, I believe they were from a side-by-side being used by the construction workers who were still on location working. I then sat stationary on the levee behind Glenthorne Ln. I continued East and sat stationary on the levee at the intersection of Cinco Ranch Blvd. While at this location, I observed a green dirt bike, with an individual wearing a full face black helmet, and black riding gear, traveling South down Cinco Ranch Blvd. He never got on the levee, but may be an issue later. I heard Pct.#3 Constables get into a pursuit with this motorcycle, a short time later, in which they lost sight of him going North on 99 at Kingsland Blvd. I patrolled the levee to Exploration Park, making stops at Beck Jr. High and Summer Pointe park. I observed 23 vehicles parked in the parking lot at Exploration Park. I sat stationary in this area. I worked a total of 3 hours. I did not observe any motorized vehicles on the levee during my shift.

On Sunday, November 22, 2020, I worked the levee from 12pm until 5pm. I began by sitting stationary on the levee, near the cul de sac of Banksfield Ct. I traveled underneath Westheimer Pkwy, in which I observed 4 wheeler tracks. I patrolled around Cinco Ranch H.S. and Jr. High. I sat stationary in the parking lot of Willow Fork Park, which contained 33 vehicles. I then sat stationary on the levee, just East of S. Mason Rd, near the golf course. I checked the levee behind Fry Ct, then patrolled around the YMCA Camp Cinco. I patrolled the walking path to Freedom Park, which contained 50 vehicles. I cut through Camp Cinco and arrived at Exploration Park. I sat stationary in the parking lot, which contained 30 vehicles. I then made my way to Beck Jr. High and sat stationary in this area. I worked a total of 5 hours. I did not observe any motorized vehicles on the levee during my shift.

Fernie Flores;

On November 19, 2020, I started the shift at Beck Jr High School where the lot was full with staff and parents. I travelled toward Exploration Park without incident. Exploration Park had 8 vehicles on the lot and medium traffic on the playground. I traveled toward

the YMCA and observed a handful of employees on location. No other activity was observed.

I traveled toward Freedom Park and drove by Beck Jr High School along the way. Foot traffic was mild along the way. Upon arrival at Freedom Park the concession stands were secure and no other activity was observed. I made contact with the grounds manager who advised that there were several teens with large trucks drinking and rutting up the soccer fields. The times were said to be later in the evening on the weekends.

I patrolled the area toward Willow Fork Park with medium foot traffic along the way. Upon my arrival I remained in a high visible location for an extended period. There were 19 vehicles on location. No other activity was observed.

I then traveled to Freedom Park and observed increased foot and bike traffic along the way. Freedom Park was secure and no illegal activity was observed. I stayed in the area for an extended period due to the earlier complaint without incident.

After leaving Freedom Park I traveled the area toward Beck Jr High School without incident. Beck Jr High Schools lot was full with student pickup. Traffic in the area was busy as I patrolled toward Exploration Park. There were 20 vehicles parked on the lot. Exploration Park was busy with children and parents enjoying the weather.

I observed an enduro style red motorcycle traveling toward the YMCA that I knew was closed at this time. The motorcyclist remained on the road and no contact was made. No other activity was observed. I patrolled my way past Beck Jr High School toward Willow Fork Park with the foot traffic increasing later in the evening. Willow Fork Park was busy with 32 vehicles on the lot. I remained in the area for an extended period without incident. I then traveled toward Beck Jr High school for the remainder of my shift without incident.

Tanner Eddleblute;

On November 20, 2020 I started riding the Willow Fork Levee at Kilpatrick Elementary school, I rode over to the Willow Fork Park where I counted about 24 vehicles in the parking lot from about 3:30 pm till 4:00 pm. I sat at Willow Fork Park talking to Jorge with on-site security and he stated that he has had no issues at the park. After I left there I rode the section of the levee which runs by the bowl and Beck Junior High. I made my way down to Exploration Park. While at Exploration Park I counted about 30 vehicles in the parking lot. I then doubled back to the bowl and as I crossed over the pedestrian bridge I saw a young kid having trouble with his bike. I stopped and helped him fix his bike so that he could make it home. After that I rode the section of the levee which runs behind the Willow Fork Country Club and Kelliwood subdivision. I made my way to Freedom Park and down to the tractor bridge. From about 5:50 pm till 6:30 pm I sat at the pedestrian bridge behind Freedom Park to see if I could maybe catch the subjects who were having the campfires at the point. I guess I was too early still because I did not see anyone. I did not see any motorized vehicles on the levee during my shift on the levee.

Brian Schmitt;

On November 21, 2020, I checked the nature trails and viewing platforms.

I patrolled to Exploration Park. I counted 25 vehicles in the parking lot.

I checked the entrance to the YMCA Campgrounds.

I then sat by the Renberg pedestrian bridge for a short time.

I then went to Freedom Park. While at Freedom Park I checked the restrooms/concession area and baseball fields.

Then while traveling to check Willow Fork Park, I struck the edge of the bridge by Peek Rd with the front passenger side tire. Of the course the bridge was just fine, however I bent a bunch of important parts to my buggy. After tinkering for nearly an hour, then realizing the damage is more than a quick fix I limped the buggy back home. Not a great day!

Aramis Gonzales;

On November 23, 2020, I rode the levee and had incidents only with workers on the levee.

Upon beginning my shift I noticed a black Ford F150 four door truck parked on the levee right of way near the Exploration Park. I made contact with the white male who was fishing in the immediate area and advised him that his vehicle was illegally on the levee and asked him to park it 40 feet away in the adjacent parking lot. He complied and moved the vehicle and continued fishing.

I first rode through Camp Cinco and Exploration Park where I sat for a while watching the walking trail. I noted nine cars in the parking lot adjacent to Exploration Park.

I then rode into Freedom Park in George Bush Park on the water control levee district. I checked the baseball fields, parking lots and concession stand. No vehicles in the parking lot.

I then rode and sat by Roger and Ellen Beck Junior High for a while on the levee.

I observed and noted heavy equipment on the levee from Fort Bend County Drainage dredging and moving dirt during my shift.

I also parked near the diversion channel and the walkover bridge between Fry Rd. and Peek Rd. due to complaints of four-wheeler traffic.

I further rode to Willow Fork Park where I sat near the front of the parking lot. I further rode and checked the park area perimeter while there. I noted thirty-two cars in the parking lot.

I rode back to the levee and sat near Hamptonshire Ln. and Cinco Ranch Blvd. on the levee watching the walking trail.

I then rode back to the levee and sat between Banning Point Ct. and Litchfield Bend Ln.

I encountered no unauthorized motor vehicles on the levee on this date.

On November 24, 2020, I rode the levee and had no incidents with motor vehicles.

I first rode to and sat between Stansbury Place Ln. and Summer Edge Ln. on the levee.

I observed and noted several trucks and heavy equipment on the levee from Fort Bend County Drainage dredging and moving dirt during my shift.

I then rode to Willow Fork Park where I sat for a while observing the parking lot and park area. I noted twenty-four cars in the parking lot.

I checked and sat for a while near the walkover bridge between Fry. Rd and Peek Rd. No incidents to report in this area on this date.

I then rode into Freedom Park in George Bush Park on the water control levee district. I rode to Westheimer Parkway and checked Fisherman's Trail and Bayou View Trail on the levee.

At this point in my shift it started drizzling rain and I parked under Fry Rd. Bridge for approximately thirty minutes waiting for the rain to clear off.

I ended the shift by checking on Exploration Park which had eight vehicles parked in the adjacent parking lot.

I encountered no unauthorized motor vehicles on the levee this date.

Chris Bronsell;

On Wednesday, November 25, 2020, I, Deputy C. Bronsell, badge #341, worked extra employment for Willow Fork Drainage District from 3pm until 6pm. I began by patrolling around Creech Elementary and basketball courts. I patrolled around the "Ballard House" and sat stationary on the levee near Exploration Park. I observed the parking lot to contain 22 vehicles. I patrolled through the YMCA - Camp Cinco. I sat stationary near the bridge, located on the back side of Camp Cinco. I then made my way to Beck Jr High. I patrolled around the school and tennis courts and sat stationary in this area. I then patrolled the levee back towards Exploration Park, stopping at Summer Pointe playground and soccer fields. I worked a total of 3 hours. I did not observe any motorized vehicles on the levee during my shift.

Fernie Flores;

On November 26, 2020, I started the shift at Beck Jr High School where the lot was empty with light foot traffic in the area. I travelled toward Exploration Park without incident. Exploration Park was busy and had 21 vehicles on the lot. The playground was full with several families enjoying the holiday. I traveled toward the YMCA and observed no suspicious activity. No other activity was observed.

I traveled toward Freedom Park and drove by Beck Jr High School along the way. Foot traffic was mild along the way. I was stopped by several citizens enjoying the day and expressing their appreciation for being in the area. Upon arrival at Freedom Park the concession stands were secure and no other activity was observed. I stayed in the area for an extended period without incident. I patrolled my way back to Beck Jr High School to drop off a slice of apple pie that was given to me by a kind resident. I patrolled the area toward Willow Fork Park with. Upon my arrival I remained in a high visible location for an extended period. There were 31 vehicles on location. The park was very busy with heavy foot traffic. Security was on scene in a highly visible position. No other activity was observed.

I then traveled back towards Freedom Park without incident. Freedom Park was secure with two fields in use. I stayed in the area for an extended period without incident.

After leaving Freedom Park I traveled the area toward Exploration Park without incident. I drove by Beck Jr High along the way and observed no illegal activity. Exploration Park had 4 vehicles on the lot with mild traffic.

Tanner Eddleblute;

No Shifts

Brian Schmitt;

On November 29, 2020, I rode to Highland Community Park. No one was at the park. I patrolled behind the King Lakes subdivision. I attempted to go to the area of Falcon Landing blvd. bridge. However with the construction in the area and the heavy rains the past few days the area was impassable.

I then attempted to cross the Bayou North Side trail to go to the Cinco Ranch schools and Willow Fork Park. Once again because of the construction and mud and standing water I was unable to access these parts of the trail system.

I then went to Exploration Park. I counted 6 vehicles in the parking lot.

I then went to the YMCA Campgrounds. At the end of the gravel road I observed a black 4 door passenger vehicle. It was occupied by 2 individuals. They appeared to be in the process of climbing from the backseat to the front seat. I asked them what they were doing and they said they were talking. Then the male said the car was stuck in the mud and they had just gotten the vehicle out. I advised them this wasn't the place to be "talking" and to go ahead and leave the area.

I noticed the gate that leads to the diversion channel was open. I closed and dumbly locked the gate.

I then went to Freedom Park. I appeared to be a muddy mess so I didn't go into the park.

I then went and sat by the Renberg pedestrian bridge for approximately an hour or so.

I then moved and sat by the tennis courts near Beck Jr High.

It was a cold, windy and muddy day.

I checked the nature trails and viewing platforms the best I could during the shift.

I attempted again to get around the mud and standing water on the west side of Cinco Ranch Blvd. but all efforts were to no avail. I debated driving down Cinco Ranch Blvd. to access Willow Fork Park but the traffic today was pretty heavy. I didn't want to risk it so I decided against it.

I then went and sat by the observation deck west of Cinco Ranch Blvd. No activity was observed.

I moved and sat by Kilpatrick Elementary. No activity was observed.

No motorized vehicles were observed during the shift.

ATV summaries;

Notes:

On November 29, 2020, I received a text from an individual who I always see on the diversion channel. He is always out on the diversion channel taking pictures and using game cameras to capture wildlife activity. He advised one of his game cameras captured some video of two individuals who were at a pond shooting a slingshot at one

of the very large alligators. He said this occurred on November 17th at approximately 3:44 p.m. He believes the two individuals in the video work for the dredging company that is on the diversion channel. He said he also picked up a 12 pack box full of empty beer cans that were left next to the pond. The individual was very upset to say the least. I advised him I would forward this information to the other officers that work on Willow Fork and to the Willow Fork weekly report. This pond is next to the diversion channel east of the YMCA property. The dredging is east of Mason Road near the Canyon Gate subdivision. I will attach a map pin drop of the pond area. I will also attach photographs I was provided including a close up of the individuals. I was also forwarded a video that he posted to Youtube that I will attempt to attach to the weekly report email.

<https://youtu.be/keG1bVBB6Jc>

Aramis Gonzales;

On November 30, 2020, I rode the levy and had no incidents with unauthorized motor vehicles.

I attempted to first ride the levee to Cinco Ranch High School and Willow Fork Park but was unable to do so because of too much mud and equipment blocking the right of way area West of Cinco Ranch Blvd on the levee trail.

I then rode and sat for a while near the overpass on Cinco Ranch Rd. due to reports of criminal mischief under the bridge area.

I observed and noted several trucks and heavy tractor equipment on the levee but no workers were present the entire time during my shift.

I further rode to and parked near the diversion channel and the walkover bridge between Fry Rd. and Peek Rd. due to complaints of four-wheeler traffic.

I rode back to the levee and sat near Peek Rd. and the levee watching the walking trail.

I further rode to and sat by Rodger and Ellen Beck Junior High near the walking trail.

I then rode through and checked Camp Cinco. I further rode through and checked the YMCA camp and trail that lead to the levee.

I then rode to the Freedom Park in the George Bush Park on the water control district levee.

I then rode and sat between Exploration Park and the Ballard House towards the end of the shift. I noted three cars parked in the parking lot.

I encountered no unauthorized motor vehicles on the levee on this date.

On December 1, 2020, I rode the levy and had no incidents with unauthorized motor vehicles.

I first rode to and sat between Banning Point Ct and Litchfield Bend Ln. on the levee.

I then attempted to ride to Willow Fork Park and again was unable to access the route due to too much mud and equipment blocking the levee West of Cinco Ranch Blvd.

Several workers and trucks noted on the levee on this date. I spoke with one of the engineers on site working on the levee improvement and asked him if there were any problems or issues with their equipment being tampered with or moved. He stated he

had none to report at that time but would let us know if any issues were to arise. He further stated that the workers have been locking up and securing tools and equipment to prevent any tampering with equipment.

I further rode and sat for a while near the overpass on Cinco Ranch Rd. due to reports of criminal mischief under the bridge area. No incidents to report on this date.

I then rode to and sat between Stansbury Place Ln. and Summer Edge Ln. near the Grand Parkway.

I further rode to and parked near the diversion channel and the walkover bridge between Fry Rd. and Peek Rd. due to complaints of four-wheeler traffic.

I then rode to and sat for a while at Wellbrook Ln. and Arbor Stream Ln on the levee.

I rode to and sat for a while near Cassidy Park Ln. and S. Mason Rd.

I further rode to Westheimer Parkway and checked Fisherman's Trail and Bayou View Trail on the water control district levee.

I rode and sat between The Ballard House and Sue Creech Elementary towards the end of the shift. I checked Exploration Park and noted six cars parking in the lot.

I encountered no unauthorized motor vehicles on the levee on this date.

Chris Bronsell;

On Sunday, December 06, 2020, I, Deputy C. Bronsell, badge #341, worked extra employment for Willow Fork Drainage District from 1pm until 6pm. I began by patrolling the Bayou North Side Trail, sitting stationary near the dead end of Banksfield Ct. I patrolled the levee North and made my way around Cinco Ranch H.S. and Jr. High. I sat stationary in the parking lot of WillowFork Park, with On-Site Security Officer Sam, which was completely full. I then continued North along the levee, crossing Falcon Landing Blvd, and heading towards Roesner Rd, along the South Bank Trail. I then worked my way back, in a Southeast direction, heading towards Exploration Park. While traveling underneath S.H. 99, I observed a small amount of new graffiti. I sat stationary on the levee near Beck Jr. High and Summer Pointe Park. I watched the parking lot of Exploration Park, which was completely full, from a distance. I traveled down Cinco Park Dr, towards the YMCA Camp Cinco, and patrolled the area. While working my way back, I observed a white, Chevy Truck driving along the levee, just East of Cinco Ranch Blvd, near Heritage Grand neighborhood. I made contact with the driver, who worked for the construction company. He was checking on the equipment. I worked a total of 5 hours. I did not observe any motorized vehicles on the levee, besides the one construction worker.

Fernie Flores;

On December 3, 2020, I started the shift at Beck Jr High School where the lot was full with staff vehicles. I traveled towards Exploration Park without incident. Exploration Park had three vehicles on the lot and light traffic in the area. I attempted to travel towards the area of the recent wildlife complaint. The trail in the area was too muddy and couldn't be reached. No other traffic was observed by the Y.M.C.A.

I then traveled towards Beck Jr High School towards Willow Fork Park without incident along the way.

The trails were hard to travel in the construction area due to recent rain. At Willow Fork Park there were 11 vehicles on the lot. Security was on location in a high visibility area. There was medium foot traffic in the area. No other activity was observed.

I then patrolled the area back towards Beck Jr High School without incident. The school lot was full with staff and student pickup as I travelled past. At Exploration Park I observed 14 vehicles on the lot and the park was full with parents and children. I stayed in the area for an extended time without incident.

I patrolled my way back to Willow Fork Park and past Beck Jr High along the way. At Willow Fork Park there were 25 vehicles on location with security patrolling the area. I stayed in the area for an extended period without incident. I travelled back towards Exploration Park and passed Beck Jr High School along the way without incident. There were 10 vehicles at Exploration Park. No other activity was observed. I ended my shift at Beck Jr High School.

The trails were muddy and some areas couldn't be reached due to standing water.

On December 4, 2020, I started the shift at Beck Jr High School where the lot was full with staff vehicles. I traveled towards Exploration Park with several fishermen in the area. Exploration Park had 12 vehicles on the lot with medium park traffic. I traveled towards the Y.M.C.A that was open with employees on location. The wildlife area still couldn't be reached.

I then patrolled towards Freedom Park and past Beck Jr High School along the way without incident.

Freedom Park concession stands were secure and park traffic was light. I stayed in the area for an extended period without incident. The fields were still muddy limiting traffic. I then patrolled towards Willow Fork Park without incident. There were 26 vehicles on location and the park was busy with foot traffic. Security was on location patrolling the area. I remained in the area for an extended period without incident. While on location I was contacted by a male who advised his wife was struck by a "disc" at the park. He stated that he had contacted the Constables office and they called him by phone and never arrived on location. I then contacted a district unit who generated a report. [P203390419 CALL SLIP]. The female had left the location and returned. I observed a bump on the right side of her forehead and an abrasion on her nose. I was in the area for an extended period due to the incident.

I then patrolled my way back to Beck Jr High School that was very busy with student pickup as I patrolled my way past.

At Exploration Park I observed 19 vehicles and the park was busy with several parents and children enjoying the park. I then patrolled towards the Y.M.C.A that had 2 vehicles on location. I ended my shift at Beck Jr High School without incident.

Tanner Eddleblute;

No shifts

Brian Schmitt;

On December 5, 2020, I started the shift by Kilpatrick Elementary.

I rode to Highland Community Park.

I then patrolled to Freedom Park. While at Freedom Park I checked the baseball fields and concession/restroom.

I then went to the tractor bridge on the Army Corp. of Engineers Sections.

I went along the trails and stopped at the Renberg pedestrian bridge where I sat for approximately 45 minutes or so.

I checked the nature trails and viewing platforms throughout the shift.

I checked Exploration Park. I counted approximately 10 vehicles in the parking lot.

While at Exploration Park I fixed a slow leak in one of my tires.

I checked the YMCA Campgrounds.

I rode to and then sat by Beck Jr. High School. I sat by Fry Rd. for approximately an hour.

I went to Willow Fork Park. I counted 53 vehicles in the parking lot. I parked by the edge of the parking lot under the tree's close to the Cinco Ranch football fields. While sitting next to the parking lot I noticed a red pick up truck that appeared that the rear window was rolled down. About the same time a couple of guys that were standing a few vehicles down walked over to the truck and then turned and waved at me. I drove over to the location where the pick up was parked and one of the guys stated he thinks someone broke into this truck. The truck was a red F-150 Ford pickup with tan trim. Upon closer observation the drivers side rear window was broken with glass scattered around the rear portion of the interior. The truck was packed with soccer equipment and camping gear throughout the interior of the cab. I did notice that there was not any glass on the ground or on the step rail of the truck. This gave me reason to believe this might have occurred at a different location. I contacted Fort Bend County Sheriff's Office Communications and found out who is the registered owner of the truck. I contacted Sam the Onsite security guard by cell phone and asked if he would ride through the park and ask around for John Scott the owner of the Red F-150. Approximately 10 minutes later Sam called and said he located the owner of the truck. The owner advised the damage occurred earlier at his apartment complex. Case closed.

Sam and I then moved back to the edge of the parking lot and watched the people and vehicles come and go from the park. Approximately an hour later a guy riding a white battery powered bicycle approached Sam and I. The bike rider asked if we had seen two very large dogs come through this area. The guy said about 10 minutes ago the dogs were behind Cinco Ranch High School and Jr. High and they tried to attack two kids. He advised the kids went down into the water of the bayou to get away from the dogs. The guy said he intervened and kept the dogs away from the kids. The guy also said he was afraid of the dogs attacking him because they appeared to be vicious. He finished by saying he called the "police" about 5 minutes ago. I advised him I would go look for the dogs. As I was approaching the area behind the Jr. High I observed a Sheriff's Office patrol unit parked by the pedestrian bridge. The Deputy was walking back across the bridge away from the houses in Falcon Ranch neighborhood. The Deputy advised he saw an open back gate and located the dogs nearby. He advised the dogs were playful but would not go back into the yard. The Deputy said he located a

tennis ball and threw it into the backyard and the dogs chased after the ball into the backyard. The Deputy said he secured the gate and he was now headed to go make contact with the owner of the dogs to advise them their dogs had gotten out. I contacted Sam and advised him if he saw the guy on the white battery powered bicycle to let him know the dogs have been put up. I then went and sat by Sandi Lane and watched the construction along the diversional channel.

No motor vehicles were observed during the shift

WILLOW FORK DRAINAGE DISTRICT
SUMMARY OF CASH TRANSACTIONS
FOR THE PERIOD NOVEMBER 1, 2020 - DECEMBER 16, 2020
(Unaudited)

| | <u>GENERAL FUND - PARKS</u> | <u>CAPITAL PROJECTS FUND - PARKS</u> |
|--|---------------------------------|--|
| BALANCE, OCTOBER 31, 2020 | \$12,593.58 | \$0.00 |
| RECEIPTS | 13,935.97 | 0.00 |
| DISBURSEMENTS | (102,468.91) | (192,482.51) |
| INVEST PROCEEDS | 300,000.00 | 14,636.51 |
| INVEST PURCHASES | (14,636.51) | 0.00 |
| TRANSFERS | 0.00 | 0.00 |
| BALANCE, NOVEMBER 30, 2020 | 209,424.13 | (177,846.00) |
| CURRENT MONTH ACTIVITY | | |
| RECEIPTS | 0.00 | 0.00 |
| DISBURSEMENTS | (86,488.82) | (62,456.86) |
| INVEST PROCEEDS | 25,000.00 | 0.00 |
| INVEST PURCHASES | 0.00 | 0.00 |
| TRANSFERS | 0.00 | 0.00 |
| CURRENT CASH BALANCE | 147,935.31 | (240,302.86) |
| CURRENT INVESTMENTS | 4,187,169.18 | 4,767,202.54 |
| CASH BALANCE, DECEMBER 16, 2020 | <u>\$4,335,104.49</u> | <u>\$4,526,899.68</u> |



WILLOW FORK DRAINAGE DISTRICT
CASH TRANSACTIONS
FOR THE MONTH ENDED NOVEMBER 30, 2020
(Unaudited)

| Date | Number | Vendor / Customer Name | Description | Receipts | Disbursements |
|--|--------|--------------------------------|-------------------------------|------------------|-------------------|
| <u>GENERAL FUND - PARKS</u> | | | | | |
| 11/11/20 | 4703 | RELIANT | SERVICE 10/5-11/3 | | 2,178.40 |
| 11/12/20 | 4707 | YVONNE J. ARCENEUX | NOV 1-15 | | 2,419.34 |
| 11/12/20 | 4708 | KENNETH R. JOHNSON | OCT 24 - NOV 6 | | 294.37 |
| 11/12/20 | 4709 | CRISTEN WIATR | 10/26, 11/2 | | 450.00 |
| 11/12/20 | 4710 | FREDDIE BAUTISTA | SECURITY, COORD 11 HRS | | 415.57 |
| 11/12/20 | 4711 | MARION P. GLENN JR | SECURITY 5 HRS | | 161.61 |
| 11/12/20 | 4712 | HOUSTON TENTS & EVENTS LLC | ART CAMP, BAND, DANCE CAMP | | 10,475.00 |
| 11/12/20 | 4713 | INTEMPO DANCE | DANCE CAMP NOV 17-20 | | 2,000.00 |
| 11/12/20 | 4714 | JADE MOUNTAIN MARTIAL ARTS | TAI CHI OCT 3, 6, 17 | | 255.00 |
| 11/12/20 | 4715 | JUST ENERGY | SERVICE 10/5-11/3 | | 18.68 |
| 11/12/20 | 4716 | MCDONALD & WESSENDORF | INSURANCE RENEWAL | | 1,200.00 |
| 11/12/20 | 4717 | SAMANTHA WALKER-WENDT | YOGA OCT 7, 14, 21, 28 | | 600.00 |
| 11/12/20 | 4718 | TRINA MAXWELL | TAI CHI, YOGA OCT 2020 | | 865.00 |
| 11/12/20 | 4719 | TEXAS COUNTIES DIVISION PATROL | OCTOBER 2020 | | 3,120.00 |
| 11/18/20 | 4721 | WENDY L. DUNCAN | DIR FEE 9/16, 10/21, 10/28 | | 415.57 |
| 11/18/20 | 4722 | JOHN C. POULTER | DIR FEE 10/28 | | 93.52 |
| 11/18/20 | 4723 | JOSEPH S. ROBINSON | DIR FEE 10/28 | | 138.52 |
| 11/18/20 | 4724 | DANIEL W. SMITH | DIR FEE 10/21, 10/28 | | 202.05 |
| 11/18/20 | 4725 | YVONNE J. ARCENEUX | 11/16-11/30 | | 2,523.66 |
| 11/18/20 | 4726 | KENNETH R. JOHNSON | 11/7-11/14 | | 444.43 |
| 11/18/20 | 4727 | CRISTEN WIATR | 11/9 (12.5 HRS) | | 312.50 |
| 11/18/20 | 4728 | MICHAEL D LAWSON | 11/11, 11/12, 11/14 (6 HRS) | | 90.00 |
| 11/18/20 | 4729 | CHERI KNIGHT | 11/14 (2.75 HRS) | | 63.75 |
| 11/18/20 | 4730 | THERESA SIEGMYER | 11/4, 11/12, 11/14 (4.5 HRS) | | 67.50 |
| 11/18/20 | 4731 | ALLEN BOONE HUMPHRIES ROBINSON | LEGAL THRU 10/23 | | 14,088.75 |
| 11/18/20 | 4732 | CHAMPIONS HYDRO-LAWN INC | AUG 2020 | | 7,427.00 |
| 11/18/20 | 4733 | CINCO MUD 7 | AUG-SEP 2020 | | 1,494.21 |
| 11/18/20 | 4734 | CINCO MUD #8 | SEP 2020 | | 56.21 |
| 11/18/20 | 4735 | EN-TOUCH SYSTEMS | NOV 2020 | | 75.90 |
| 11/18/20 | 4736 | F MATUSKA INC | OCT 2020 | | 1,442.98 |
| 11/18/20 | 4737 | PR II LACENTERRA LP (RETAIL) | NOV 2020 | | 700.00 |
| 11/18/20 | 4738 | ON-SITE PROTECTION INC | NOV 2020 | | 39,938.52 |
| 11/18/20 | 4739 | TBG PARTNERS | OCTOBER 2020 | | 7,887.50 |
| 11/18/20 | 4742 | FREDDIE BAUTISTA | SECUTIRTY, COORD 14 HRS | | 544.86 |
| 11/2/20 | J2-16 | BBVA INTEREST | | 8.51 | |
| 11/16/20 | J2-17 | BBVA SC | | | 8.51 |
| 11/12/20 | J2-12 | TSFR GOF TO PARKS (FEMA) | | 13,927.46 | |
| TOTAL - GENERAL FUND - PARKS | | | | 13,935.97 | 102,468.91 |
| <u>CAPITAL PROJECTS FUND - PARKS</u> | | | | | |
| 11/12/20 | 4720 | DIVISION III + CONSTRUCTORS IN | PARK-EST#1 MID BLOCK CROSSING | | 177,846.00 |
| 11/18/20 | 4740 | ALLEN BOONE HUMPHRIES ROBINSON | CPF PARK: LEGAL THRU 10/23 | | 5,632.25 |
| 11/18/20 | 4741 | TBG PARTNERS | CPF PARK: PHASE 3 | | 9,004.26 |
| TOTAL - CAPITAL PROJECTS FUND - PARKS | | | | 0.00 | 192,482.51 |

WILLOW FORK DRAINAGE DISTRICT
CASH TRANSACTIONS
FOR THE PERIOD ENDED DECEMBER 16, 2020
(Unaudited)

| Date | Number | Vendor / Customer Name | Description | Receipts | Disbursements |
|--|--------|--------------------------------|-------------------------------|-------------|------------------|
| GENERAL FUND - PARKS | | | | | |
| 12/10/20 | 4743 | YVONNE J. ARCENEUX | 12/1-12/15 | | 2,519.34 |
| 12/10/20 | 4744 | KENNETH R. JOHNSON | 11/15-12/3 (24 HRS) | | 543.68 |
| 12/10/20 | 4745 | CRISTEN WIATR | NOV 16-30 (35 HRS) | | 875.00 |
| 12/10/20 | 4746 | MICHAEL D LAWSON | NOV 11-21 (13 HRS) | | 195.00 |
| 12/10/20 | 4747 | THERESA SIEGMYER | NOV 4-20 (10.25 HRS) | | 153.75 |
| 12/10/20 | 4748 | CHERI KNIGHT | NOV 16-21 (9 HRS) | | 135.00 |
| 12/10/20 | 4749 | MARIA ASHWORTH | STORYTIME 11/16 | | 125.00 |
| 12/10/20 | 4752 | JADE MOUNTAIN MARTIAL ARTS | TAI CHI 11/7, 11/21 | | 170.00 |
| 12/10/20 | 4753 | JUST ENERGY | SERVICE 11/3-12/4 | | 39.19 |
| 12/10/20 | 4754 | LISTO TRANSLATING SERVICES & M | SPANISH CLASS 11/7 | | 200.00 |
| 12/10/20 | 4755 | SAMANTHA WALKER-WENDT | YOGA 11/4, 11, 18, 25 | | 600.00 |
| 12/10/20 | 4756 | TRINA MAXWELL | TAI CHI NOV 2020 | | 725.00 |
| 12/10/20 | 4757 | TIM ACOSTA | SECURITY (8 HRS) | | 258.58 |
| 12/10/20 | 4758 | FREDDIE BAUTISTA | SECURITY, COORD (25 HRS) | | 897.08 |
| 12/10/20 | 4759 | BRIAN DASHER | SECURITY (16 HRS) | | 510.74 |
| 12/10/20 | 4760 | DAVID R. HERNANDEZ JR | SECURITY (12 HRS) | | 387.87 |
| 12/10/20 | 4761 | ABISHAI ISRAEL | SECURITY (8 HRS) | | 258.58 |
| 12/10/20 | 4762 | STEVEN JANUHOWSKI | SECURITY (4 HRS) | | 129.29 |
| 12/10/20 | 4763 | ROLAND MORALES | SECURITY (47 HRS) | | 1,421.33 |
| 12/10/20 | 4764 | TIMOTHY MORRIS | SECURITY (36 HRS) | | 1,163.61 |
| 12/10/20 | 4765 | BRUCE ROSS | SECURITY (8 HRS) | | 258.58 |
| 12/10/20 | 4766 | GUSTAVO M. SEPULVEDA | SECURITY (4 HRS) | | 129.29 |
| 12/10/20 | 4767 | RONALD D. SKARPA | SECURITY (4 HRS) | | 129.29 |
| 12/10/20 | 4768 | AMOS TIFASE | SECURITY (4 HRS) | | 129.29 |
| 12/10/20 | 4769 | RAUL TURCIOS | SECURITY (8 HRS) | | 258.58 |
| 12/10/20 | 4770 | RON TYRONE | SECURITY (8 HRS) | | 258.58 |
| 12/10/20 | 4771 | HOUSTON TENTS & EVENTS LLC | HAND SANITIZER STATIONS | | 605.00 |
| 12/16/20 | 4772 | YVONNE J. ARCENEUX | DEC 15-31 | | 2,419.34 |
| 12/16/20 | 4773 | YVONNE J. ARCENEUX | 2020 ANNUAL BONUS | | 221.06 |
| 12/16/20 | 4774 | KENNETH R. JOHNSON | 12/4-12/11 (5.75 HRS) | | 132.76 |
| 12/16/20 | 4775 | CRISTEN WIATR | 12/7 (12 HRS) | | 300.00 |
| 12/16/20 | 4776 | WENDY L. DUNCAN | DIR FEE 11/18 | | 138.52 |
| 12/16/20 | 4777 | JOHN C. POULTER | DIR FEE 11/18, 11/19, 12/10 | | 370.57 |
| 12/16/20 | 4778 | JOSEPH S. ROBINSON | DIR FEE 11/18 | | 138.52 |
| 12/16/20 | 4779 | DANIEL W. SMITH | DIR FEE 11/18 | | 63.52 |
| 12/16/20 | 4780 | ALLEN BOONE HUMPHRIES ROBINSON | GEN LEGAL THRU 12/4 | | 2,991.25 |
| 12/16/20 | 4781 | CHAMPIONS HYDRO-LAWN INC | CONCRETE FLUME, HERBICIDE | | 13,569.20 |
| 12/16/20 | 4782 | CINCO MUD 7 | OCTOBER 2020 | | 103.13 |
| 12/16/20 | 4783 | CINCO MUD #8 | OCTOBER 2020 | | 59.32 |
| 12/16/20 | 4784 | CINCO MUD 10 | OCTOBER 2020 | | 87.35 |
| 12/16/20 | 4785 | EN-TOUCH SYSTEMS | DECEMBER 2020 | | 50.90 |
| 12/16/20 | 4786 | ESITEFUL | DEC 2020 MARKETING | | 500.00 |
| 12/16/20 | 4787 | F MATUSKA INC | NOVEMBER 2020 | | 1,772.86 |
| 12/16/20 | 4788 | JUST ENERGY | SERVICE 11/3-12/4 | | 39.19 |
| 12/16/20 | 4789 | LJA ENGINEERING | GEN SERVICES THRU 11/27 | | 1,671.34 |
| 12/16/20 | 4790 | ON-SITE PROTECTION INC | DECEMBER 2020 | | 25,885.10 |
| 12/16/20 | 4791 | PR II LACENTERRA LP (RETAIL) | DECEMBER 2020 | | 700.00 |
| 12/16/20 | 4792 | RELIANT | SERVICE 11/3-12/4 | | 2,171.74 |
| 12/16/20 | 4793 | TBG PARTNERS | NOVEMBER 2020 | | 9,408.34 |
| 12/16/20 | 4794 | TEXAS COUNTIES DIVISION PATROL | NOVEMBER 2020 | | 2,200.00 |
| 12/16/20 | 4798 | TIMOTHY ACOSTA | SECURITY 24 HRS | | 758.41 |
| 12/16/20 | 4799 | FREDDIE BAUTISTA | SECURITY 48 HRS | | 1,477.65 |
| 12/16/20 | 4800 | ALEX D. CAMPOS | SECURITY 18 HRS | | 540.88 |
| 12/16/20 | 4801 | BRIAN DASHER | SECURITY 8 HRS | | 258.58 |
| 12/16/20 | 4802 | ANGELICA GUERRERO | SECURITY 8 HRS | | 258.58 |
| 12/16/20 | 4803 | SAUL I. HARRIS | SECURITY 52 HRS | | 1,391.98 |
| 12/16/20 | 4804 | DAVID R. HERNANDEZ JR | SECURITY 8 HRS | | 258.58 |
| 12/16/20 | 4805 | STEVEN JANUHOWSKI | SECURITY 4 HRS | | 129.29 |
| 12/16/20 | 4806 | ROLAND MORALES | SECURITY 8 HRS | | 258.58 |
| 12/16/20 | 4807 | TIMOTHY MORRIS | SECURITY 20 HRS | | 646.45 |
| 12/16/20 | 4808 | BRUCE ROSS | SECURITY 4 HRS | | 129.29 |
| 12/16/20 | 4811 | AMOS TIFASE | SECURITY 24 HRS | | 758.41 |
| 12/16/20 | 4812 | RON TYRONE | SECURITY 16 HRS | | 517.16 |
| 12/16/20 | 4813 | THOMAS M. WILLEBY | SECURITY 20 HRS | | 646.45 |
| 12/16/20 | 4814 | RONALD D. SKARPA | SECURITY 4 HRS | | 129.29 |
| 12/16/20 | 4815 | RICHARD SOLBERG | SECURITY 8 HRS | | 258.58 |
| TOTAL - GENERAL FUND - PARKS | | | | 0.00 | 86,488.82 |
| CAPITAL PROJECTS FUND - PARKS | | | | | |
| 12/16/20 | 4795 | ALLEN BOONE HUMPHRIES ROBINSON | CPF PARK: LEGAL THRU 11/13 | | 8,278.75 |
| 12/16/20 | 4796 | DIVISION III + CONSTRUCTORS IN | CPF PARK: EST #2 MID BLOCK | | 44,359.20 |
| 12/16/20 | 4797 | LJA ENGINEERING | CPF PARK: MIDBLOCK THRU 11/27 | | 9,818.91 |
| TOTAL - CAPITAL PROJECTS FUND - PARKS | | | | 0.00 | 62,456.86 |

WILLOW FORK DRAINAGE DISTRICT
SUMMARY OF INVESTMENTS

| Bank | Account # | Rate | Purchase Date | Maturity Date | Amount |
|--|-----------|---------|---------------|---------------|-------------------------------------|
| <u>GENERAL FUND - PARKS</u> | | | | | |
| TEXPOOL | ****0008 | 0.1231% | | | 4,187,169.18 |
| TOTAL GENERAL FUND - PARKS INVESTMENTS | | | | | <u><u>\$4,187,169.18</u></u> |
| <u>CAPITAL PROJECTS FUND - PARKS</u> | | | | | |
| TEXPOOL | ****0009 | 0.1231% | | | 4,767,202.54 |
| TOTAL CAPITAL PROJECTS FUND - PARKS INVESTMENTS | | | | | <u><u>\$4,767,202.54</u></u> |

WILLOW FORK DRAINAGE DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
PARK - GENERAL FUND, ACTUAL AND BUDGET
FOR THE ONE AND ONE MONTHS ENDED OCTOBER 31, 2020
(Unaudited)

| | Current Period Actual | ----- Year To Date ----- | | | 9/30/2021 FYE ----- Annual ----- | |
|--------------------------------|-----------------------------|--------------------------|------------------------|----------------------|-------------------------------------|-----------------------|
| | | Actual | Budget | Variance | Budget | Variance |
| REVENUES | | | | | | |
| MAINTENANCE TAX REVENUE | \$ 677.06 | \$ 677.06 | \$ 5,000.00 | (\$ 4,322.94) | \$ 1,281,830.00 | (\$ 1,281,152.94) |
| INTEREST ON INVESTMENTS | 519.68 | 519.68 | 3,330.00 | (2,810.32) | 40,000.00 | (39,480.32) |
| CINCO 12 CONTRIBUTION | 0.00 | 0.00 | 0.00 | 0.00 | 300,000.00 | (300,000.00) |
| TOTAL REVENUES | 1,196.74 | 1,196.74 | 8,330.00 | (7,133.26) | 1,621,830.00 | (1,620,633.26) |
| EXPENDITURES | | | | | | |
| DIRECTOR FEES | 750.00 | 750.00 | 1,250.00 | (500.00) | 15,000.00 | (14,250.00) |
| LEGAL FEES-PARK | 0.00 | 0.00 | 8,335.00 | (8,335.00) | 100,000.00 | (100,000.00) |
| ENGINEERING FEES-PARK | 868.76 | 868.76 | 4,165.00 | (3,296.24) | 50,000.00 | (49,131.24) |
| PAYROLL TAXES | 823.21 | 823.21 | 765.00 | 58.21 | 9,200.00 | (8,376.79) |
| BOOKKEEPING-PARK | 1,360.00 | 1,360.00 | 1,665.00 | (305.00) | 20,000.00 | (18,640.00) |
| PARK MANAGEMENT SERVICES | 0.00 | 0.00 | 3,150.00 | (3,150.00) | 37,800.00 | (37,800.00) |
| EXPLORATION PARK MAINTENANCE | 170.05 | 170.05 | 8,870.00 | (8,699.95) | 106,450.00 | (106,279.95) |
| PRINTING & OFFICE SUPPLIES | 89.36 | 89.36 | 300.00 | (210.64) | 3,600.00 | (3,510.64) |
| EXPLORATION PARK-CAPITAL OUTLA | 12,274.00 | 12,274.00 | 0.00 | 12,274.00 | 0.00 | 12,274.00 |
| WILLOW FORK PARK MAINTENANCE | 5,051.52 | 5,051.52 | 28,335.00 | (23,283.48) | 340,020.00 | (334,968.48) |
| TRAILS MAINTENANCE | 0.00 | 0.00 | 25,160.00 | (25,160.00) | 301,930.00 | (301,930.00) |
| DIVERSION CHAN/IRRIG REPAIR | 0.00 | 0.00 | 12,500.00 | (12,500.00) | 150,000.00 | (150,000.00) |
| UTILITIES | 477.91 | 477.91 | 500.00 | (22.09) | 6,000.00 | (5,522.09) |
| INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | 15,000.00 | (15,000.00) |
| TRAVEL & EXPENSES | 0.00 | 0.00 | 115.00 | (115.00) | 1,400.00 | (1,400.00) |
| MISCELLANEOUS EXPENSES | 0.00 | 0.00 | 500.00 | (500.00) | 6,000.00 | (6,000.00) |
| EVENT COSTS | 6,637.09 | 6,637.09 | 29,165.00 | (22,527.91) | 350,000.00 | (343,362.91) |
| MEMBERSHIP DUES | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | (1,000.00) |
| EVENT DIRECTOR | 6,283.34 | 6,283.34 | 6,250.00 | 33.34 | 75,000.00 | (68,716.66) |
| EVENT DIRECTOR ASSISTANT | 2,200.00 | 2,200.00 | 2,500.00 | (300.00) | 30,000.00 | (27,800.00) |
| EVENT DIRECTOR EXPENSES | 0.00 | 0.00 | 585.00 | (585.00) | 7,000.00 | (7,000.00) |
| MARKETING | 500.00 | 500.00 | 2,500.00 | (2,000.00) | 30,000.00 | (29,500.00) |
| SECURITY SERVICE-CENTRAL GREEN | 0.00 | 0.00 | 5,000.00 | (5,000.00) | 60,000.00 | (60,000.00) |
| PARK SECURITY SERVICE | 20,134.55 | 20,134.55 | 25,000.00 | (4,865.45) | 300,000.00 | (279,865.45) |
| PARK-MAJOR REPAIR & MAINT | 0.00 | 0.00 | 12,500.00 | (12,500.00) | 150,000.00 | (150,000.00) |
| REPAIRS & MAINT-CENTRAL GREEN | 0.00 | 0.00 | 7,050.00 | (7,050.00) | 84,600.00 | (84,600.00) |
| MAJOR R&M-CENTRAL GREEN | 1,325.00 | 1,325.00 | 2,080.00 | (755.00) | 25,000.00 | (23,675.00) |
| RENT-LA CENTERRA | 700.00 | 700.00 | 830.00 | (130.00) | 10,000.00 | (9,300.00) |
| LANDSCAPE ARCHITECT-GENERAL | 0.00 | 0.00 | 5,000.00 | (5,000.00) | 60,000.00 | (60,000.00) |
| LANDSCAPE ARCHITECT-DESIGN | 0.00 | 0.00 | 6,250.00 | (6,250.00) | 75,000.00 | (75,000.00) |
| TRAIL CONNECTIONS | 0.00 | 0.00 | 10,000.00 | (10,000.00) | 120,000.00 | (120,000.00) |
| FRIENDS OF THE PARK | 1,332.73 | 1,332.73 | 2,000.00 | (667.27) | 24,000.00 | (22,667.27) |
| TOTAL EXPENDITURES | 60,977.52 | 60,977.52 | 212,320.00 | (151,342.48) | 2,564,000.00 | (2,503,022.48) |
| EXCESS REVENUES (EXPENDITURES) | <u>(\$ 59,780.78)</u> | <u>(\$ 59,780.78)</u> | <u>(\$ 203,990.00)</u> | <u>\$ 144,209.22</u> | <u>(\$ 942,170.00)</u> | <u>\$ 882,389.22</u> |

WILLOW FORK DRAINAGE DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
PARK - CENTRAL GREEN GENERAL FUND, ACTUAL AND BUDGET
FOR THE ONE AND ONE MONTHS ENDED OCTOBER 31, 2020
(Unaudited)

| | Current Period Actual | ----- Year To Date ----- | | | 9/30/2021 FYE ----- Annual ----- | |
|--------------------------------|-----------------------------|--------------------------|----------------|--------------|-------------------------------------|-----------------|
| | | Actual | Budget | Variance | Budget | Variance |
| REVENUES | | | | | | |
| CINCO 12 CONTRIBUTION | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 300,000.00 | (\$ 300,000.00) |
| TOTAL REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 300,000.00 | (300,000.00) |
| EXPENDITURES | | | | | | |
| UTILITIES | 477.91 | 477.91 | 500.00 | (22.09) | 6,000.00 | (5,522.09) |
| EVENT COSTS | 6,637.09 | 6,637.09 | 29,165.00 | (22,527.91) | 350,000.00 | (343,362.91) |
| EVENT DIRECTOR | 6,283.34 | 6,283.34 | 6,250.00 | 33.34 | 75,000.00 | (68,716.66) |
| EVENT DIRECTOR ASSISTANT | 2,200.00 | 2,200.00 | 2,500.00 | (300.00) | 30,000.00 | (27,800.00) |
| EVENT DIRECTOR EXPENSES | 0.00 | 0.00 | 585.00 | (585.00) | 7,000.00 | (7,000.00) |
| MARKETING | 500.00 | 500.00 | 2,500.00 | (2,000.00) | 30,000.00 | (29,500.00) |
| SECURITY SERVICE-CENTRAL GREEN | 0.00 | 0.00 | 5,000.00 | (5,000.00) | 60,000.00 | (60,000.00) |
| REPAIRS & MAINT-CENTRAL GREEN | 0.00 | 0.00 | 7,050.00 | (7,050.00) | 84,600.00 | (84,600.00) |
| MAJOR R&M-CENTRAL GREEN | 1,325.00 | 1,325.00 | 2,080.00 | (755.00) | 25,000.00 | (23,675.00) |
| RENT-LA CENTERRA | 700.00 | 700.00 | 830.00 | (130.00) | 10,000.00 | (9,300.00) |
| TOTAL EXPENDITURES | 18,123.34 | 18,123.34 | 56,460.00 | (38,336.66) | 677,600.00 | (659,476.66) |
| EXCESS REVENUES (EXPENDITURES) | (\$ 18,123.34) | (\$ 18,123.34) | (\$ 56,460.00) | \$ 38,336.66 | (\$ 377,600.00) | \$ 359,476.66 |

WILLOW FORK DRAINAGE DISTRICT
CHECK REGISTER
FOR THE PERIOD ENDED DECEMBER 16, 2020

| Date | Number | Vendor / Customer Name | Description | Receipts | Disbursements |
|-----------------------------|--------|-------------------------|--------------|--------------------|----------------------|
| <u>GENERAL FUND</u> | | | | | |
| 12/16/20 | 8028 | ARAMIS A. GONZALEZ | PATROL 8 HRS | | 365.71 |
| 12/16/20 | 8029 | CHRISTOPHER T. BRONSELL | PATROL 4 HRS | | 137.14 |
| 12/16/20 | 8030 | TANNER J. EDDLEBLUTE | PATROL 6 HRS | | 440.96 |
| TOTAL - GENERAL FUND | | | | <u>0.00</u> | <u>943.81</u> |



Willow Fork Drainage District

Parks Report



December 16, 2020

13226 Kaltenbrun ~ Houston, Texas 77086 ~ Phone: 281-445-2614 ~ Fax: 281-445-2349

Account Representative: Jerry Schroeder ~ Cell: (713) 703-3516

Email: jschroeder@champhydro.com

I. Central Green:

- Last serviced on 12/16/2020.







II. Exploration Park:

- Last serviced on 12/16/2020.







III. Willow Fork Park





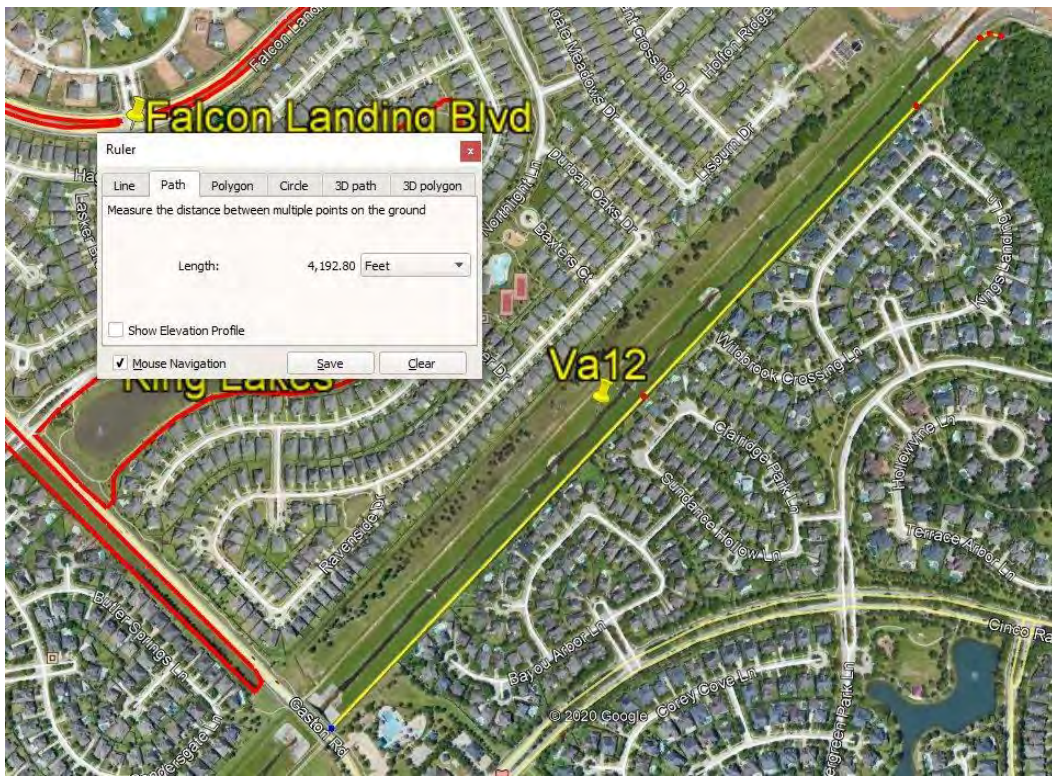








Trail Segment R



See proposed budget for maintenance





Willow Fork Drainage District
Annual Maintenance Budget 2019-2020 FYE 9/30

Buffalo Bayou Trail Sements J - 0.93ac K - 0.75ac L - 0.62ac M - 0.97ac S - 1.60ac V - 0.99ac T - 2.44ac

8.3 Acres

| Service | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Annual |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------|--------------------|--------------------|---------------------|
| | 2X | 3X | 4X | 4X | 4X | 4X | 4X | 4X | 4X | 4X | 3X | 2X | |
| Mowing & Handwork \$ 150 acre | \$ 2,490.00 | \$ 3,735.00 | \$ 4,980.00 | \$ 4,980.00 | \$ 4,980.00 | \$ 4,980.00 | \$ 4,980.00 | \$ 4,980.00 | \$ 4,980.00 | \$ 4,980.00 | \$ 3,735.00 | \$ 2,490.00 | \$ 52,290.00 |
| Fertilization \$ 259 acre | | | \$ 2,149.70 | | | \$ 2,149.70 | | | | \$ 2,149.70 | | | \$ 6,449.10 |
| Trash Pick Up \$ 500 each | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 6,000.00 |
| S V T Irrigation Inspections \$ 350 each | \$ 350.00 | \$ 350.00 | \$ 350.00 | \$ 350.00 | \$ 350.00 | \$ 350.00 | \$ 350.00 | \$ 350.00 | \$ 350.00 | \$ 350.00 | \$ 350.00 | \$ 350.00 | \$ 4,200.00 |
| Ant Treatment \$ 1,400 each | | | | \$ 1,400.00 | | \$ 1,400.00 | | \$ 1,400.00 | | \$ 1,400.00 | | | \$ 5,600.00 |
| Mulch 38 CY \$ 2,375 each | | \$ 2,375.00 | | | | | | | | \$ 2,375.00 | | | \$ 4,750.00 |
| Pendulum Pre-Emergent \$ 1,000 acre | | \$ 1,000.00 | | | | | | | | \$ 1,000.00 | | | \$ 2,000.00 |
| TOTALS | \$ 3,340.00 | \$ 7,960.00 | \$ 7,979.70 | \$ 7,230.00 | \$ 5,830.00 | \$ 9,379.70 | \$ 5,830.00 | \$ 7,230.00 | \$ 5,830.00 | \$ 12,754.70 | \$ 4,585.00 | \$ 3,340.00 | \$ 81,289.10 |

ACCEPTANCE OF BUDGET:

The above service and pricing are satisfactory and are hereby accepted. CHL is authorized to perform the work per the budget as agreed.

Signature: _____

Date: _____

Printed Name: _____

Title: _____

Champions
HYDRO - LAWN, INC.
 Erosion Control Specialist Since 1976
 13226 Kallenbrun
 Houston TX 77086

Jerry Schroeder, Account Manager
 (O) 281.445.2614
 (M) 713.703.3516
jschroeder@champhydro.com
www.championshydrolawn.com

Willow Fork Drainage District
PROPOSED Annual Maintenance Budget 2020-2021 FYE 9/30

Buffalo Bayou Trail Sements J - 0.93ac K - 0.75ac L - 0.62ac M - 0.97ac S - 1.60ac V - 0.99ac T - 2.44ac R - 2.93ac

11.23 Acres

| Service | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Annual |
|--|--------------------|---------------------|---------------------|---------------------|--------------------|---------------------|--------------------|--------------------|--------------------|---------------------|--------------------|--------------------|----------------------|
| | 2X | 3X | 4X | 4X | 4X | 4X | 4X | 4X | 4X | 4X | 3X | 2X | |
| Mowing & Handwork \$ 150 acre | \$ 3,369.00 | \$ 5,053.50 | \$ 6,738.00 | \$ 6,738.00 | \$ 6,738.00 | \$ 6,738.00 | \$ 6,738.00 | \$ 6,738.00 | \$ 6,738.00 | \$ 6,738.00 | \$ 5,053.50 | \$ 3,369.00 | \$ 70,749.00 |
| Fertilization \$ 259 acre | | | \$ 2,908.57 | | | \$ 2,908.57 | | | | \$ 2,908.57 | | | \$ 8,725.71 |
| Trash Pick Up \$ 600 each | \$ 600.00 | \$ 600.00 | \$ 600.00 | \$ 600.00 | \$ 600.00 | \$ 600.00 | \$ 600.00 | \$ 600.00 | \$ 600.00 | \$ 600.00 | \$ 600.00 | \$ 600.00 | \$ 7,200.00 |
| S V T R Irrigation Inspections \$ 500 each | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 6,000.00 |
| Ant Treatment \$ 2,246 each | | | | \$ 2,246.00 | | | | | | | | | \$ 2,246.00 |
| Mulch 44 CY \$ 2,750 each | | \$ 2,750.00 | | | | | | | | \$ 2,750.00 | | | \$ 5,500.00 |
| Pendulum Pre-Emergent \$ 1,100 acre | | \$ 1,100.00 | | | | | | | | \$ 1,100.00 | | | \$ 2,200.00 |
| TOTALS | \$ 4,469.00 | \$ 10,003.50 | \$ 10,746.57 | \$ 10,084.00 | \$ 7,838.00 | \$ 10,746.57 | \$ 7,838.00 | \$ 7,838.00 | \$ 7,838.00 | \$ 14,596.57 | \$ 6,153.50 | \$ 4,469.00 | \$ 102,620.71 |

ACCEPTANCE OF BUDGET:

The above service and pricing are satisfactory and are hereby accepted. CHL is authorized to perform the work per the budget as agreed.

Signature: _____

Date: _____

Printed Name: _____

Title: _____

Champions
HYDRO - LAWN, INC.
 Erosion Control Specialist Since 1976
 13226 Kallenbrun
 Houston TX 77086

Jerry Schroeder, Account Manager
 (O) 281.445.2614
 (M) 713.703.3516
jschroeder@champhydro.com
www.championshydrolawn.com



TBG

Meeting Agenda

IN ATTENDANCE:

WFDD Board Members
ABHR
Consultants

DATE:

December 16, 2020

PROJECT:

Willow Fork
Drainage District

PROJECT NO.:

LOCATION:

Remote Call-in

Agenda Item:

Willow Fork Park

No new items.

Central Green Shade Structure

Contractor: Johnson Fence and Masonry
Original Contract amount \$375,817.00

Contract Duration: 120 days
Expected Sub. Comp.: 3/2020

Construction: 120 days

- Pre-construction (no on-site activities): 60 days
- On-Site Construction: 75-90 Days (majority of heavy construction within 30-45 day window)

Project Status Update

- Ongoing review of submittals, expect shop drawings for structure soon.
- Design Team and Contractor meeting on weekly basis to monitor progress and identify issues/action items.

Trails Signage and Wayfinding

Contractor: Intex United
Original Contract amount \$178,153.20
Current contract amount: \$178,153.20

Contract Duration: 150 days
Expected Sub. Comp.: 8/2020

Pay Applications:

1. Pay App #1 - \$68,393.88
2. Pay App #2 - \$18,000.00
3. Pay App #3 - \$18,000.00
4. Pay App #4 - \$12,744.00
5. Pay App #5 - \$4,500.00

Project Status Update

- Intex coordinating delivery of signs for future trail segments to be stored at Champion's facility. TBG working with Intex on credit for remaining installation costs.
- TBG conducted a walk of the trail and identified missing signage types on R, S, and T. Sending images and report for Intex to address before payments. Missing 4-5 mile markers and overall trail map.



TBG

Exploration Park

Bathroom Addition:

Contractor D.L.Meacham, L.P.

Original Contract amount \$322,800.00

Current contract amount: \$347,637.00

Contract Duration: 90 days

Expected Sub. Comp.: TBD

Pay Applications:

- 1. Pay App #1 - \$44,639.10*
- 2. Pay App #2 - \$53,874.90*
- 3. Pay App #3 - \$70,792.87*
- 4. Pay App #4 - \$101,152.13*
- 5. Pay App #5 - \$28,168.87*
- 5. Pay App #6 - \$7,813.35*

Geotech Invoice: \$1,149.00 (All-Terra)

Change Orders:

Change Order #1 - \$24,837.00

Project Status Update

- Punch walk review on 12/4, contractor is addressing small items.
- **Change order proposal for installation of bollards and bike rack - \$9,206.**

PHASE 3 TRAILS

Trails Package 2:

Contractor Division III + Constructors Inc

Original Contract amount \$1,236,067.50

Pay Applications:

- | | |
|------------------------------------|--------------------------------------|
| <i>1. Pay App #1 - \$42,607.80</i> | <i>7. Pay App #7 - \$41,719.50</i> |
| <i>2. Pay App #2 - 109,470.60</i> | <i>8. Pay App #8 - \$58,743.00</i> |
| <i>3. Pay App #3 - 152,078.40</i> | <i>9. Pay App #9 - \$185,534.10</i> |
| <i>4. Pay App #4 - 62,848.35</i> | <i>10. Pay App #10 - \$20,610.90</i> |
| <i>5. Pay App #5 - \$92,250.00</i> | <i>11. Pay App #11 - \$56,754.00</i> |
| <i>6. Pay App #6 - \$79,110.00</i> | |

Allowance:

Additional sidewalk due to silt removal damages. Field adjustment per ADA at tie-in to existing walks/trails.

Project Status Update

- Contractor not completed with Punch List items per schedule.



TBG

Trails Package 3:

Contractor MoBill Contractors

Original Contract amount: \$1,188,148.00

Current contract amount: \$1,188,148.00

Pay Applications:

- 1. Pay App #1 - \$42,300.00*
- 2. Pay App #2 - \$44,051.00*
- 3. Pay App #3 - \$38,372.40*
- 4. Pay App #4 - \$24,953.76*
- 5. Pay App #5 - \$50,750.64*
- 6. Pay App #6 - \$83,296.80*
- 7. Pay App #7 - \$48,675.00*
- 8. Pay App #8 - \$47,062.00*
- 9. Pay App #9 - \$145,577.34*
- 10. Pay App #10 - \$104,856.07*
- 11. Pay App #11 - \$20,782.26*
- 12. Pay App #12 - \$30,965.99*
- 13. Pay App #13 - \$18,620.64*
- 14. Pay App #14 - \$80,64.50*

Project Status Update

- Segments R,S,T complete and recommend turn-over to Champions for maintenance. Open items – site furnishing turnover, as-built drawings, plant one tree, complete few areas of concrete. All to be completed by 12/18.

OTHER ITEMS

No other items

BOARD ACTION ITEMS:

- **Exploration Park Bathroom: Change Order proposal - \$9,206.00**

**WILLOW FORK DRAINAGE DISTRICT
 PARKS MEETING ENGINEERING REPORT
 December 16, 2020
 LJA Job No. 2642-0001P (12.3)**

Agenda Item No. 10 - Engineering matters

a) Mid-Block Crossings:

Below is a summary of the current status of each crossing:

| Crossing Status (12/09/2020) | | | |
|------------------------------|----------|--|--|
| Crossing | Category | Status | Issues |
| Barton Meadow Lane | Cat. 1 | Ramps and Sidewalks Complete. Signage Outstanding. | <i>Kinder Morgan will not allow sign posts and the lights within their easement. LJA coordinating with Kinder Morgan and Fort Bend County on Alternatives.</i> |
| Nicks Run Lane | Cat. 1 | Ramps and Sidewalks Complete. Signage Outstanding. | <i>Kinder Morgan will not allow sign posts and the lights within their easement. LJA coordinating with Kinder Morgan and Fort Bend County on Alternatives.</i> |
| Finbury Lane | Cat. 1 | Ramps, Sidewalks, and Signage Complete. | |
| Zachary Bend Lane | Cat. 2 | Ramps and Sidewalks Complete | <i>Kinder Morgan will not allow sign posts and the lights within their easement. LJA coordinating with Kinder Morgan and Fort Bend County on Alternatives.</i> |
| Enchanted Meadow Lane | Cat. 2 | Ramps, Sidewalks, and Signage Complete | |
| Gaston Road | Cat. 3 | Ramps, Sidewalks, and Signage Complete | |
| Falcon Landing Blvd. | Cat. 4 | Ramp and Sidewalk Locations marked. | |
| Westheimer Pkwy. | Cat. 6 | Ramp and Sidewalk Locations marked. | |
| S. Fry Road | Cat. 6 | Ramps, Sidewalks, and Signage Complete. | |
| S. Mason Road | Cat. 6 | Ramps and Sidewalks Complete. Signage Outstanding. | |
| S. Mason Road | Cat. 6 | Ramps and Sidewalks Complete. Signage Outstanding. | |

| Pay Applications | | | |
|------------------|--------------|--|-------------------------|
| Number | PA Amount | Remaining Contract Amount | Status |
| PA No. 1 | \$177,846.00 | \$368,153 ⁽¹⁾ ⁽²⁾ | Paid |
| PA No. 2 | \$44,359.20 | \$323,793.80 ⁽¹⁾ ⁽²⁾ | Recommended for Payment |

Notes:

⁽¹⁾ Does not Include Change Order No. 1.

⁽²⁾ Includes Retainage.

| Change Orders | | | |
|---------------|--------------|--|----------------------------------|
| Number | Total Amount | Updated Contract Amount | Summary / Status |
| CO No. 1 | \$26,600 | \$572,599.00 ⁽¹⁾ ⁽²⁾ | Waiting for Division III to Sign |

Notes:

⁽¹⁾ Subject to Division III's Acceptance.

⁽²⁾ Subject to Division III completing the project by December 1.

REQUIRED BOARD ACTION: Accept Pay Application No. 2.

- b) **Discuss and authorize appropriate action regarding desilting of final 8200 linear feet of Diversion Channel:**

Nothing new to report since the December 10th Drainage Board Meeting.

- c) **Update on the Flood Instructure Fund Grant Application and authorize necessary action:**

Nothing new to report since the December 10th Drainage Board Meeting.

- d) **Authorize appropriate action regarding pilot project in the Barker Reservoir with U.S. Army Corps of engineers, including approval of plans and specifications and obtaining Corps approval:**

Nothing new to report since the December 10th Drainage Board Meeting.

- e) **Deeds, easements, and real estate documents:**

Nothing new to report since the December 10th Drainage Board Meeting.

- f) **Design of District Facilities:**

- a) **Westheimer Parkway Underpass:**

LJA will receive bids on December 15 and will distribute the bid results prior to the December 16 Board Meeting.

REQUIRED BOARD ACTION: Award Westheimer Parkway Underpass Contract.

g) Status of ongoing repairs to facilities:

Nothing new to report since the December 10th Drainage Board Meeting.

Summary of Proposed Board Action Items:

| Agenda Item | Project Name | Required Action |
|--------------------|---|--|
| 10.a | Mid-Block Crossings | Accept Pay Application No. 2. |
| 10.f.a | Design of District Facilities: Westheimer Parkway Underpass | Award Westheimer Parkway Underpass Contract. |

Items requiring Board Signatures:

Nothing Requested at the Time of this Report.

Items for next month's Agenda:

Nothing Requested at the Time of this Report.



1904 W Grand Parkway N, Suite 100, Katy, Texas 77449
t 713.953.5200 f 713.953.5026 LJA.com TBPE F-1386

November 11, 2020

Willow Fork Drainage District
c/o Mr. Harry Thompson
Allen Boone Humphries Robinson LLP
3200 Southwest Freeway, Suite 2600
Houston, Texas 77027

Re: Progress Estimate No. 2
Construction of the Willow Fork Trail System Mid Block Crossing
Willow Fork Drainage District
City of Houston E.T.J., Fort Bend County, Texas
LJA Job No. 2642-0003T (11.2)

Dear Directors:

Enclosed for your approval is Progress Estimate No. 2 for the referenced project as submitted by Division III + Constructors, Inc. Included with the estimate is the Conditional Waiver and Release on Progress Payment.

We have reviewed this estimate with our project representative, and the quantities are in accordance with work performed. Therefore, we recommend payment in the amount of \$44,359.20.

Please call me at 713.953.5276 if you have any questions regarding this estimate.

Sincerely,

A handwritten signature in black ink, appearing to read 'C. W. Kalkomey', with a stylized flourish at the end.

Craig W. Kalkomey, P.E., CFM
Senior Project Manager

CWK/cd

Enclosure

Copy: Mr. Richard Wolfley, Inc. (w/ enclosure)
TCEQ Regional Office (Houston) (w/ enclosure)
Mr. Jack Weber, E.I.T., LJA Engineering, Inc. (w/ enclosure)
Mr. Aaron Pinckert, LJA Engineering, Inc. (w/ enclosure)

PROGRESS ESTIMATE

Project: Construction of the Willow Fork Trail
System Mid Block Crossing
Willow Fork Drainage District
City of Houston E.T.J.
Fort Bend County, Texas

LJA Job No. 2642-0003T Estimate No. _____
For Period From 10/01/2020 to 10/30/2020
Contract Completion Date: 07/03/2020
Notice to Proceed Date: 05/04/2020
Approved Time Extensions: N/A
Revised Contract Completion Date: 07/03/2020

Contract Date: April 11, 2020

TOTAL AMOUNT WORK:

DONE TO DATE: \$ 55,588.00

Original Contract Amount: \$545,999.00

Less Late Start Amount: (\$ 0.00)

Revised Contract Amount: \$ N/A

Less Amount Retained: (\$ 5,558.80)

Final Contract Amount: \$ TBD

Less Previous Payments: (\$ 177,846.00)

Less Economic Disincentives: (\$ 0.00)

Stored Materials at 85%: \$ 172,176.00

AMOUNT DUE

CONTRACTOR: \$ 44,359.20

Owner: Willow Fork Drainage District

Contractor: Division III + Constructors, Inc.

CERTIFICATE OF THE CONTRACTOR OR HIS DULY AUTHORIZED REPRESENTATIVE

To the best of my knowledge, I certify that all items, quantities and prices of work and materials shown on the face of this estimate are correct; that all work has been performed and materials supplied in full accordance with the terms and conditions of the corresponding construction contractual documents between the Owner and the Contractor, including all changes authorized thereto; that the foregoing is a true and correct statement of the contract amount up to and including the last day of the period covered by this estimate and that no part of the "AMOUNT DUE CONTRACTOR" has been received.

I further certify that all just and lawful bills against the below named Contractor, for labor, material and expendable equipment employed in the performance of said contract have been paid in full accordance with the Contract requirements.

Division III + Constructors, Inc.

Contractor


Signature

11.11.2020

Date

President

Title

CERTIFICATE OF ENGINEER'S REPRESENTATIVE

I certify that a qualified project representative was present on the project on a periodic basis to observe construction and that all materials and work included in this statement have been performed in general accordance with the construction plans and specifications and authorized changes thereto. I further certify that I have verified this estimate and that, to the best of my knowledge and belief, it is a true and correct statement of work performed and materials supplied by the Contractor, that the amount due him is correct and just.

PROJECT MANAGER: 

DATE: 11/11/2020

OWNER'S ACCEPTANCE: _____

DATE: _____

APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE ONE OF 6 PAGES

TO OWNER:

Willow Fork Drainage District

PROJECT:

Willow Fork Trail System Mid Block Crossing

APPLICATION #:

2

Distribution to:

PERIOD TO:

10.30.2020

PROJECT NOS:

2642-0003T

Owner

Const. Mgr

Architect

Contractor

FROM CONTRACTOR:

Division III + Constructors, Inc.

P.O. Box 2548

Stafford, Texas 77497

VIA ARCHITECT:

LJA Engineering, Inc.

1904 West Grand Parkway North, Suite 120

Katy, Texas 77449

CONTRACT DATE: 04.09.2020

CONTRACT FOR: Willow Fork Trail System Mid Block Crossing

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

| | | |
|---|----|------------|
| 1. ORIGINAL CONTRACT SUM----- | \$ | 545,999.00 |
| 2. Net change by Change Orders----- | \$ | |
| 3. CONTRACT SUM TO DATE (Line 1 +/- 2) | \$ | 545,999.00 |
| 4. TOTAL COMPLETED & STORED TO DATE-\$ (Column G on Continuation Sheet) | \$ | 227,764.00 |
| 5. RETAINAGE: | | |
| a. 10.0% of Completed Work (Columns D+E on Continuation Sheet) | \$ | 5,558.80 |
| b. of Stored Material (Column F on Continuation Sheet) | \$ | |
| Total Retainage (Line 5a + 5b or Total in Column 1 of Continuation Sheet----- | \$ | 5,558.80 |
| 6. TOTAL EARNED LESS RETAINAGE----- (Line 4 less Line 5 Total) | \$ | 222,205.20 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)----- | \$ | 177,846.00 |
| 8. CURRENT PAYMENT DUE----- | \$ | 44,359.20 |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) | \$ | 323,793.80 |

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|-----------|------------|
| Total changes approved in previous months by Owner | | |
| Total approved this Month | | |
| TOTALS | | |
| NET CHANGES by Change Order | | |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR:

By:

Date: 11.02.2020

State of: Texas

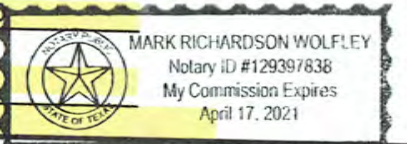
County of: Fort Bend

Subscribed and sworn to before

me this 2nd day of November, 2020

Notary Public:

My Commission expires:



CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ----- \$

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE ONE OF 6 PAGES

TO OWNER:

Willow Fork Drainage District

PROJECT:

Willow Fork Trail System Mid Block Crossing

APPLICATION #:

2

Distribution to:

PERIOD TO:

10.30.2020

PROJECT NOS:

2642-0003T

☐ Owner
☐ Const. Mgr
☐ Architect
☐ Contractor

CONTRACT DATE:

04.09.2020

FROM CONTRACTOR:

Division III + Constructors, Inc.

P.O. Box 2548

Stafford, Texas 77497

VIA ARCHITECT:

LJA Engineering, Inc.

1904 West Grand Parkway North, Suite 120

Katy, Texas 77449

CONTRACT FOR:

Willow Fork Trail System Mid Block Crossing

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

| | | |
|---|----|------------|
| 1. ORIGINAL CONTRACT SUM----- | \$ | 545,999.00 |
| 2. Net change by Change Orders----- | \$ | |
| 3. CONTRACT SUM TO DATE (Line 1 +/- 2) | \$ | 545,999.00 |
| 4. TOTAL COMPLETED & STORED TO DATE-\$ (Column G on Continuation Sheet) | | 227,764.00 |
| 5. RETAINAGE: | | |
| a. 10.0% of Completed Work (Columns D+E on Continuation Sheet) | \$ | 5,558.80 |
| b. of Stored Material (Column F on Continuation Sheet) | \$ | |
| Total Retainage (Line 5a + 5b or Total in Column 1 of Continuation Sheet-----) | \$ | 5,558.80 |
| 6. TOTAL EARNED LESS RETAINAGE----- (Line 4 less Line 5 Total) | \$ | 222,205.20 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)----- | | |
| | \$ | 177,846.00 |
| 8. CURRENT PAYMENT DUE----- | \$ | 44,359.20 |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) | \$ | 323,793.80 |

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|-----------|------------|
| Total changes approved in previous months by Owner | | |
| Total approved this Month | | |
| TOTALS | | |
| NET CHANGES by Change Order | | |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR:

By:

Date: 11.02.2020

State of: Texas

County of: Fort Bend

Subscribed and sworn to before

me this 2nd day of November, 2020

Notary Public:

My Commission expires:

CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ----- \$

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By:

Date: 11/5/20

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION

PROJECT:
Willow Fork Trail System Mid Block Crossing

Page 2 of 6 Pages

APPLICATION NUMBER: 2
APPLICATION DATE: 11.02.2020
PERIOD TO: 10.30.2020
ARCHITECT'S PROJECT NO: 2642-0003T

| A | B | | | | C | D | E | F | G | H | I | J | K | L |
|------------------------------------|---|------|-------------------|-------------|-----------------|-------------------|-------------|---------------|--------------|---|---|--------|------------------------------|-----------|
| Item No. | Description of Work | UNIT | CONTRACT QUANTITY | UNIT PRICE | SCHEDULED VALUE | PREVIOUS ESTIMATE | | THIS ESTIMATE | | Materials Presently Stored Not In E or G | Total Completed And Stored To Date (E + G + H) | %(G/C) | Balance To Finish (C - I) | Retainage |
| | | | | | | QTY | AMOUNT | QTY | AMOUNT | | | | | |
| Section1 Category 1 Crossing Items | | | | | | | | | | | | | | |
| 1 | Mobilization | EA | 3 | \$ 2,100.00 | \$ 6,300.00 | 2.00 | \$ 4,200.00 | | | | 4,200.00 | 67% | 6,300.0000 | 420.00 |
| 2 | Traffic Control | EA | 3 | \$ 700.00 | \$ 2,100.00 | | \$ - | 1 | \$ 700.00 | | 700.00 | 33% | 1,400.00 | 70.00 |
| 3 | Remove Existing Sidewalk | SY | 30 | \$ 30.00 | \$ 900.00 | | \$ - | 283 | \$ 8,490.00 | | 8,490.00 | 943% | (7,590.00) | 849.00 |
| 4 | Remove Existing Concrete Curb | LF | 102 | \$ 6.00 | \$ 612.00 | | \$ - | 102 | \$ 612.00 | | 612.00 | 100% | | 61.20 |
| 5 | 4' Thick Concrete Sidewalks | SY | 17 | \$ 72.00 | \$ 1,224.00 | | \$ - | 143 | \$ 10,296.00 | | 10,296.00 | 841% | (9,072.00) | 1,029.60 |
| 6 | Perpendicular Wheel Chair Ramps | EA | 6 | \$ 1,500.00 | \$ 9,000.00 | | \$ - | 6 | \$ 9,000.00 | | 9,000.00 | 100% | | 900.00 |
| 7 | Small Road Sign,Complete in Place | EA | 6 | \$ 785.00 | \$ 4,710.00 | | \$ - | | \$ - | | | | 4,710.00 | |
| 8 | Small Road Sign,Complete in Place | EA | 6 | \$ 785.00 | \$ 4,710.00 | | \$ - | | \$ - | | | | 4,710.00 | |
| 9 | Small Road Sign,Complete in Place | EA | 6 | \$ 600.00 | \$ 3,600.00 | | \$ - | | \$ - | | | | 3,600.00 | |
| 10 | Reflective Pavment Type 1, 24" Solid | LF | 336 | \$ 6.50 | \$ 2,184.00 | | \$ - | | \$ - | | | | 2,184.00 | |
| 11 | Concrete Pavement Sealer For 24" Solid | LF | 336 | \$ 0.50 | \$ 168.00 | | \$ - | | \$ - | | | | 168.00 | |
| 12 | Concrete Surface Prep For 24" | LF | 336 | \$ 0.50 | \$ 168.00 | | \$ - | | \$ - | | | | 168.00 | |
| 13 | Furnish & Install 50 Watt Led Solar Assembl | EA | 6 | \$ 7,000.00 | \$ 42,000.00 | | \$ - | | \$ - | 23,294.25 | 23,294.25 | 55% | 18,705.75 | 2,329.43 |
| 14 | Furnish & Install Concrete Foundation | EA | 6 | \$ 520.00 | \$ 3,120.00 | | \$ - | | \$ - | | | | 3,120.00 | |
| 15 | Sod To Match Existing Grass | SY | 30 | \$ 7.00 | \$ 210.00 | | \$ - | | \$ - | | | | 210.00 | |
| 16 | | | | | \$ - | | \$ - | | \$ - | | | | | |
| 17 | | | | | \$ - | | \$ - | | \$ - | | | | | |
| 18 | | | | | \$ - | | \$ - | | \$ - | | | | | |
| 19 | | | | | \$ - | | \$ - | | \$ - | | | | | |
| 20 | | | | | \$ - | | \$ - | | \$ - | | | | | |
| 21 | | | | | \$ - | | \$ - | | \$ - | | | | | |
| 22 | | | | | \$ - | | \$ - | | \$ - | | | | | |
| 23 | | | | | \$ - | | \$ - | | \$ - | | | | | |
| 24 | | | | | \$ - | | \$ - | | \$ - | | | | | |
| 25 | | | | | \$ - | | \$ - | | \$ - | | | | | |
| 26 | | | | | \$ - | | \$ - | | \$ - | | | | | |
| 27 | | | | | \$ - | | \$ - | | \$ - | | | | | |
| 28 | | | | | \$ - | | \$ - | | \$ - | | | | | |
| | SUBTOTALS PAGE 2 | | | | \$ 81,006.00 | 2.00 | 4,200.00 | 535 | 29,098.00 | 23,294.25 | 56,592.25 | 70% | 28,613.75 | 5,659.23 |

ATTACHMENT TO PAY APPLICATION

APPLICATION NUMBER: 2

PERIOD TO: 10.30.2020

Willow Fork Trail System Mid Block Crossing

[illegible]

ATTACHMENT TO PAY APPLICATION

Willow Fork Trail System Mid Block Crossing

APPLICATION NUMBER: 2

PERIOD TO: 10.30.2020

ARCHITECT'S PROJECT NO: 2642-0003T

[illegible]

ATTACHMENT TO PAY APPLICATION

2

PROJECT:

Willow Fork Trail System Mid Block Crossing

11.02.2020

10.30.2020

2642-0003T

| 2642-0003T | | | | | | | | | | | | | | | |
|--------------------------------------|---|--|------|----------------------|---------------|-------------------------|-------------------|---------------|---|--|------------|---------------------------------|-----------|-----------|--------|
| A Item No. | B | | UNIT | CONTRACT QUANTITY | UNIT PRICE | C SCHEDULED VALUE | D | E | F | G | H | I | J | K | L |
| | Description of Work | | | | | | PREVIOUS ESTIMATE | THIS ESTIMATE | Materials Presently Stored Not In E or G | Total Completed And Stored To Date (E + G + H) | % (G/C) | Balance To Finish (C - I) | Retainage | | |
| | | | | | | | | | | | | | | QTY | AMOUNT |
| Section 4: Category 4 Crossing Items | | | | | | | | | | | | | | | |
| 1 | Mobilization | | EA | 1 | \$ 5,600.00 | \$ 5,600.00 | | \$ - | | \$ - | | | | 5,600.00 | #REF! |
| 2 | Traffic Control | | EA | 1 | \$ 2,000.00 | \$ 2,000.00 | | \$ - | | \$ - | | | | 2,000.00 | #REF! |
| 3 | Remove Existing Concrete Sidewalk | | SY | 20 | \$ 30.00 | \$ 600.00 | | \$ - | | \$ - | | | | 600.00 | #REF! |
| 4 | Remove Existing Concrete Curb | | LF | 68 | \$ 6.00 | \$ 408.00 | | \$ - | | \$ - | | | | 408.00 | #REF! |
| 5 | 4" Thick Concrete Sidewalks | | SY | 11 | \$ 72.00 | \$ 792.00 | | \$ - | | \$ - | | | | 792.00 | #REF! |
| 6 | Perpendicular Wheel Chair Ramps | | EA | 2 | \$ 1,500.00 | \$ 3,000.00 | | \$ - | | \$ - | | | | 3,000.00 | #REF! |
| 7 | Median Island Wheel Chair Ramps | | EA | 1 | \$ 1,500.00 | \$ 1,500.00 | | \$ - | | \$ - | | | | 1,500.00 | #REF! |
| 8 | Small Road Sign,Complete in Place | | EA | 2 | \$ 785.00 | \$ 1,570.00 | | \$ - | | \$ - | | | | 1,570.00 | #REF! |
| 9 | Small Road Sign,Complete in Place | | EA | 2 | \$ 545.00 | \$ 1,090.00 | | \$ - | | \$ - | | | | 1,090.00 | #REF! |
| 10 | Small Road Sign,Complete in Place | | EA | 2 | \$ 545.00 | \$ 1,090.00 | | \$ - | | \$ - | | | | 1,090.00 | #REF! |
| 11 | Small Road Sign, Complete in Place | | EA | 2 | \$ 545.00 | \$ 1,090.00 | | \$ - | | \$ - | | | | 1,090.00 | #REF! |
| 12 | Small Road Sign,Complete in Place | | EA | 2 | \$ 600.00 | \$ 1,200.00 | | \$ - | | \$ - | | | | 1,200.00 | #REF! |
| 13 | Solar Rectangular Rapid Flanking Beacon | | EA | 4 | \$ 9,000.00 | \$ 36,000.00 | | \$ - | | \$ - | 17,352.75 | 17,352.75 | 48% | 18,647.25 | #REF! |
| 14 | Reflective Pavement Marking 4" | | LF | 520 | \$ 1.30 | \$ 676.00 | | \$ - | | \$ - | | | | 676.00 | #REF! |
| 15 | Reflective Pavement Marking 24" Solid | | LF | 224 | \$ 6.50 | \$ 1,456.00 | | \$ - | | \$ - | | | | 1,456.00 | #REF! |
| 16 | Reflective Pavement Marking 18" Yield | | EA | 22 | \$ 30.00 | \$ 660.00 | | \$ - | | \$ - | | | | 660.00 | #REF! |
| 17 | Concrete Pavement Sealer 4" Striping | | LF | 520 | \$ 0.10 | \$ 52.00 | | \$ - | | \$ - | | | | 52.00 | #REF! |
| 18 | Concrete Pavement Sealer 24" Solid | | LF | 224 | \$ 0.50 | \$ 112.00 | | \$ - | | \$ - | | | | 112.00 | #REF! |
| 19 | Concrete Pavement Sealer 18" Yield | | EA | 22 | \$ 1.50 | \$ 33.00 | | \$ - | | \$ - | | | | 33.00 | #REF! |
| 20 | Concrete Pavement Preparation 4" | | LF | 520 | \$ 0.10 | \$ 52.00 | | \$ - | | \$ - | | | | 52.00 | #REF! |
| 21 | Concrete Pavement Preparation 24" | | LF | 224 | \$ 0.50 | \$ 112.00 | | \$ - | | \$ - | | | | 112.00 | #REF! |
| 22 | Concrete Pavement Preparation 18" Yield | | EA | 22 | \$ 1.50 | \$ 33.00 | | \$ - | | \$ - | | | | 33.00 | #REF! |
| 23 | Furnish & Install 50 Watt Led Solar Assembl | | EA | 2 | \$ 7,000.00 | \$ 14,000.00 | | \$ - | | \$ - | 7,764.75 | 7,764.75 | 55% | 6,235.25 | #REF! |
| 24 | Furnish & Install Concrete Foundation | | EA | 2 | \$ 520.00 | \$ 1,040.00 | | \$ - | | \$ - | | | | 1,040.00 | #REF! |
| 25 | Sod To Match Existing Grass | | EA | 25 | \$ 7.00 | \$ 175.00 | | \$ - | | \$ - | | | | 175.00 | #REF! |
| | | | | | \$ - | \$ - | | \$ - | | \$ - | | | | \$ - | #REF! |
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| | | | | | \$ - | \$ - | | \$ - | | \$ - | | | | \$ - | #REF! |
| | | | | | \$ - | \$ - | | \$ - | | \$ - | | | | \$ - | #REF! |
| | | | | | | | | | | | | | | | |

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION

Page 6 of 6 Pages

PROJECT:

Willow Fork Trail System Mid Block Crossing

2

11.02.2020

10.30.2020

2642-0003T

2642-0003T

| A Item No. | B | | UNIT | CONTRACT QUANTITY | UNIT PRICE | C Scheduled Value | D | E | D | E | F Materials Presently Stored (Not In D or E) | G Total Completed And Stored To Date (D + E + F) | % (G/C) | H Balance To Finish (C - G) | I Retainage | | |
|---------------------------------|--|----------------|------|-------------------|------------|----------------------|----------------|----------------|-----------------------------------|-------------|---|---|------------|--------------------------------|----------------|-----------------------------------|-------------|
| | Description of Work | Work Completed | | | | | Work Completed | Work Completed | | | | | | | | | |
| | | | | | | | | | From Previous Application (D + E) | This Period | | | | | | From Previous Application (D + E) | This Period |
| Section 5: Category 6 Crossings | | | | | | | | | | | | | | | | | |
| 1 | Mobilization | EA | 4 | \$ | 5,700.00 | \$ | 22,800.00 | | \$ | - | \$ | - | | 22,800.00 | #REF! | | |
| 2 | Traffic Control | EA | 4 | \$ | 1,500.00 | \$ | 6,000.00 | | \$ | - | \$ | - | | 6,000.00 | #REF! | | |
| 3 | Remove Existing Concrete Sidewalk | SY | 40 | \$ | 30.00 | \$ | 1,200.00 | | \$ | - | \$ | - | | 1,200.00 | #REF! | | |
| 4 | Remove Existing Concrete Curb | LF | 272 | \$ | 6.00 | \$ | 1,632.00 | | \$ | - | \$ | - | | 1,632.00 | #REF! | | |
| 5 | 4" Thick Concrete Sidewalks | SY | 44 | \$ | 72.00 | \$ | 3,168.00 | | \$ | - | \$ | - | | 3,168.00 | #REF! | | |
| 6 | Perpendicular Wheel Chair Ramps | EA | 8 | \$ | 1,500.00 | \$ | 12,000.00 | | \$ | - | \$ | - | | 12,000.00 | #REF! | | |
| 7 | Median Island Wheel Chair Ramps | EA | 4 | \$ | 1,500.00 | \$ | 6,000.00 | | \$ | - | \$ | - | | 6,000.00 | #REF! | | |
| 8 | Small Road Sign,Complete in Place | EA | 8 | \$ | 785.00 | \$ | 6,280.00 | | \$ | - | \$ | - | | 6,280.00 | #REF! | | |
| 9 | Small Road Sign,Complete in Place | EA | 8 | \$ | 750.00 | \$ | 6,000.00 | | \$ | - | \$ | - | | 6,000.00 | #REF! | | |
| 10 | Small Road Sign,Complete in Place | EA | 8 | \$ | 750.00 | \$ | 6,000.00 | | \$ | - | \$ | - | | 6,000.00 | #REF! | | |
| 11 | Small Road Sign,Complete in Place | EA | 8 | \$ | 750.00 | \$ | 6,000.00 | | \$ | - | \$ | - | | 6,000.00 | #REF! | | |
| 12 | Small Road Sign,Complete in Place | EA | 8 | \$ | 600.00 | \$ | 4,800.00 | | \$ | - | \$ | - | | 4,800.00 | #REF! | | |
| 13 | Solar Rectangular Rapid Flashing Beacon | EA | 16 | \$ | 9,000.00 | \$ | 144,000.00 | | \$ | - | \$ | - | 69,411.00 | 69,411.00 | 48% | 74,589.00 | #REF! |
| 14 | Reflective Pavement Marking 4" | LF | 2800 | \$ | 1.00 | \$ | 2,800.00 | | \$ | - | \$ | - | | 2,800.00 | #REF! | | |
| 15 | Reflective Pavement Marking 24" Solid | LF | 896 | \$ | 6.50 | \$ | 5,824.00 | | \$ | - | \$ | - | | 5,824.00 | #REF! | | |
| 16 | Reflective Pavement Marking 36" Yield | EA | 88 | \$ | 65.00 | \$ | 5,720.00 | | \$ | - | \$ | - | | 5,720.00 | #REF! | | |
| 17 | Concrete Pavement Sealer 4" Striping | LF | 2800 | \$ | 0.10 | \$ | 280.00 | | \$ | - | \$ | - | | 280.00 | #REF! | | |
| 18 | Concrete Pavement Sealer 24" Solid | LF | 896 | \$ | 0.50 | \$ | 448.00 | | \$ | - | \$ | - | | 448.00 | #REF! | | |
| 19 | Concrete Pavement Sealer 36" Yield | EA | 88 | \$ | 1.50 | \$ | 132.00 | | \$ | - | \$ | - | | 132.00 | #REF! | | |
| 20 | Concrete Surface Preparation 4" | LF | 2800 | \$ | 0.10 | \$ | 280.00 | | \$ | - | \$ | - | | 280.00 | #REF! | | |
| 21 | Concrete Surface Preparation For 24" Solid | LF | 896 | \$ | 0.50 | \$ | 448.00 | | \$ | - | \$ | - | | 448.00 | #REF! | | |
| 22 | Concrete Surface Preparation For 36" Yield | EA | 88 | \$ | 1.50 | \$ | 132.00 | | \$ | - | \$ | - | | 132.00 | #REF! | | |
| 23 | Furnish & Install 60 Watt LED Solar Assembly | EA | 8 | \$ | 7,000.00 | \$ | 56,000.00 | | \$ | - | \$ | - | 31,059.00 | 31,059.00 | 55% | 24,941.00 | #REF! |
| 24 | Furnish & Install Concrete Foundation | Ea | 8 | \$ | 520.00 | \$ | 4,160.00 | | \$ | - | \$ | - | | 4,160.00 | #REF! | | |
| 25 | Sod To Match Existing Grass | SY | 100 | \$ | 7.00 | \$ | 700.00 | | \$ | - | \$ | - | | 700.00 | #REF! | | |
| 26 | | | | | | \$ | - | | \$ | - | \$ | - | | | #REF! | | |
| 27 | | | | | | \$ | - | | \$ | - | \$ | - | | | #REF! | | |
| 28 | | | | | | \$ | - | | \$ | - | \$ | - | | | #REF! | | |
| SUBTOTALS PAGE 6 | | | | | | \$ | 302,804.00 | | \$ | - | \$ | - | 100,470.00 | 100,470.00 | 33% | 202,334.00 | #REF! |

FORM I: (CONDITIONAL WAIVER FOR PROGRESS PAYMENTS

CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

Project: Willow Fork Trail System Mid Block Crossing

Job No.: 2642-0003T

On receipt by the signer of this document of a check from Willow Fork Drainage District (maker of check) in the sum of \$ 44,359.20 payable to Division III + Constructors, Inc. (payee or payees of check) and when the check has been properly endorsed and has been paid by the bank on which it is drawn, this document becomes effective to release any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the property of Willow Fork Drainage District (owner) located at Fort Bend County, Texas (location) to the following extent: Willow Fork Trail System Mid Block Crossing (job description).

This release covers a progress payment for all labor, services, equipment, or materials furnished to the property or to Willow Fork Drainage District (person with whom signer contracted) as indicated in the attached statement(s) or progress payment request(s), except for unpaid retention, pending modifications and changes, or other items furnished.

Before any recipient of this document relies on this document, the recipient should verify evidence of payment to the signer.

The Signer warrants that the signer has already paid or will use the funds received from this progress payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project in regard to the attached statement(s) or progress payment request(s).

Division III + Constructors, Inc.

(Company Name)

By: [Signature]

(Signature)

Title: President

Date: 11.05.2020

Willow Fork Drainage District Trail Segment Q (Harris County Flood Control District ditch T103)

Status of funding trail underpass of Fry Road as of 12/8/2020

Estimated cost of underpass: \$400,000-\$500,000
WFDD could contribute equal to cost of mid-block crossing.

Potential MUDs to cost share in the project:

Memorial MUD
Cinco MUD 6
Nottingham Country MUD
Harris Co. MUD 346 (Green Trails area)
Cinco MUD 5
Harris Co. MUD 345 (Green Trails area)
Cinco MUD 3

Confirmed contributions:

1. Harris Co. MUD 346: \$50,000 pending signed letter agreement
2. Nottingham Country MUD: \$50,000 pending signed letter agreement

Pending:

1. Memorial MUD (meet 4th Mon.): requested \$200,000. Interested and seem amenable, but want to insure they have a trail connecting to the WFDD trail. They have discussed this connecting trail, but have not started design/permitting of the connection. Timing seems to be the primary issue.
2. Cinco MUD 6 (meet 3rd Thurs.): requested \$100,000. Seem interested, but would like their neighbor, Cinco MUD 5, to contribute as well. Timing might be the issue. See Cinco MUD 5 note.
3. Cinco MUD 5 (meet 2nd Tues.): requested \$50,000. Not certain how interested they are, but they want to complete a Fry Rd esplanade project first, which is planned for 2021. They asked to recontact them in Q2, 2021. They have asked Cinco MUD 6 to share in the cost of the esplanade project.
4. Harris Co. MUD 345 (meet 3rd Mon.): planning to ask for \$50,000. Several MUD residents are approaching the MUD board to determine their interest.

In-kind contributions:

1. Cinco MUD 3 (meet 3rd Thurs.): Cinco MUD 3 is considering rebuilding the east side of Mason Rd sidewalk from Cinco Blvd to the T103 ditch, the west end of the planned WFDD trail. This would provide good trail access from two Kelliwood and several Cinco neighborhoods near the west end of the trail. Approximate cost is \$160,000.

Yvonne Arceneaux

Parks GM

WFDD Central Green

December 16, 2020

Parks Meeting

- Calendar and budget
- Rollover M.U.D. amount
- Marketing- Start in March
 - o Building Instagram and fb with ads through esiteful
 - o Purchase March-December
 - Impact
 - Katy Magazine
 - Katy Times

Yvonne's Tracking Sheet 2021

WFDD Central Green

| Event Date | Group | Amount |
|------------|----------------------------------|--------|
| | December | |
| 12/13/2020 | Tai Chi- TM (8:30am) | 85 |
| 12/15/2020 | Tai Chi- Jade Mountain (9:30am) | 85 |
| 12/16/2020 | Yoga- Samantha Walker (9:30am) | 150 |
| 12/17/2020 | Laughter Yoga- TM (9:30am) | 85 |
| 12/19/2020 | Tai Chi- TM (8:30am) | 85 |
| 12/21/2020 | Story Time- Maria Boucher (10am) | 175 |
| 12/22/2020 | Tai Chi-TM (9:30am) | 85 |
| 12/23/2020 | Yoga- Samantha Walker (9:30am) | 150 |
| 12/29/2020 | Tai Chi- TM (9:30am) | 85 |
| 12/30/2020 | Yoga- Samantha Walker (9:30am) | 150 |
| 12/31/2020 | Laughter Yoga- TM (9:30am) | 85 |

Yellow = Tentative

| Event Date | Group | Amount |
|------------|-------------------------------------|--------|
| | January | |
| 1/2/2021 | Tai Chi- Jade Mountain (8:30am) | 83 |
| 1/2/2021 | Conversational Spanish-Listo (10am) | 200 |
| 1/5/2021 | Beginner Tai Chi- TM (9:30am) | 85 |
| 1/6/2021 | Yoga-Samantha Walker (9:30am) | 150 |
| 1/7/2021 | Laughter Yoga-TM (9:30am) | 85 |

| | | |
|-----------|----------------------------------|--------------|
| 1/9/2021 | Beginner Tai Chi- TM (9:30am) | 85 |
| 1/9/2021 | Movie- Tentative (Dusk) | 1850 |
| 1/12/2021 | Beginner Tai Chi- TM (9:30am) | 85 |
| 1/13/2021 | Yoga-Samantha Walker (9:30am) | 150 |
| 1/14/2021 | Laughter Yoga-TM (9:30am) | 85 |
| 1/16/2020 | Tai Chi- Jade Mountain (8:30am) | 85 |
| 1/16/2021 | Concert- Tentative (7pm) | 1000 |
| 1/18/2021 | Story Time (10am) | 200 |
| 1/19/2021 | Beginner Tai Chi- TM (9:30am) | 85 |
| 1/20/2021 | Yoga-Samantha Walker (9:30am) | 150 |
| 1/21/2021 | Laughter Yoga-TM (9:30am) | 85 |
| 1/22/2021 | Concert- Tentative (7pm) | 1000 |
| 1/23/2021 | Beginner Tai Chi- TM (9:30am) | 85 |
| 1/23/2021 | Art in the Park- CAM (2pm) | 1300 |
| 1/26/2021 | Beginner Tai Chi- TM (9:30am) | 85 |
| 1/27/2021 | Yoga-Samantha Walker (9:30am) | 150 |
| 1/28/2021 | Laughter Yoga-TM (9:30am) | 85 |
| 1/29/2021 | Concert- Tentative (7pm) | 1000 |
| 1/30/2021 | Beginner Tai Chi- TM (9:30am) | 85 |
| 1/30/2021 | Movie- Tentative (Dusk) | 1850 |
| | Total | 10103 |
| | | |
| | February | |
| 2/2/2021 | Beginner Tai Chi-TM (9:30am) | 85 |
| 2/3/2021 | Yoga-Samantha Walker (9:30am) | 150 |
| 2/4/2021 | Laughter Yoga (9:30am) | 85 |
| 2/5/2021 | Concert Tentative (7pm) | 1000 |
| 2/6/2021 | Tai Chi - Jade Mountain (8:30am) | 85 |
| 2/6/2021 | Art in the Park- CAM (2pm) | 1300 |
| 2/9/2021 | Beginner Tai Chi-TM (9:30am) | 85 |
| 2/10/2021 | Yoga-Samantha Walker (9:30am) | 150 |
| 2/11/2021 | Laughter Yoga (9:30am) | 85 |
| 2/13/2021 | Beginner Tai Chi-TM (9:30am) | 85 |
| 2/13/2021 | Concert Tentative (7pm) | 1000 |
| 2/14/2021 | Valentine's Movie (Dusk) | 1850 |
| 2/16/2021 | Beginner Tai Chi-TM (9:30am) | 85 |
| 2/17/2021 | Yoga-Samantha Walker (9:30am) | 150 |
| 2/18/2021 | Laughter Yoga (9:30am) | 85 |
| 2/20/2021 | Tai Chi - Jade Mountain (8:30am) | 85 |
| 2/20/2021 | Concert Tentative (7pm) | 1000 |
| 2/23/2021 | Beginner Tai Chi-TM (9:30am) | 85 |
| 2/23/2021 | Yoga-Samantha Walker (9:30am) | 150 |
| 2/24/2021 | Laughter Yoga (9:30am) | 85 |

| | | |
|-----------|---------------------------------|--------------|
| 2/26/2021 | Concert Tentative (7pm) | 1000 |
| 2/27/2021 | Beginner Tai Chi-TM (9:30am) | 85 |
| 2/27/2021 | Movie (Dusk) | 1850 |
| | Total | 10620 |
| | | |
| | March | |
| 3/2/2021 | Beginner Tai Chi (9:30am) | 85 |
| 3/3/2021 | Yoga-Samantha Walker (9:30am) | 150 |
| 3/4/2021 | Laughter Yoga (9:30am) | 85 |
| 3/5/2021 | Art in the Park- CAM (2pm) | 1300 |
| 3/6/2021 | Tai Chi- Jade Mountain (9:30am) | 85 |
| 3/6/2021 | Shakespeare- Tentative (2pm) | 1000 |
| 3/9/2021 | Beginner Tai Chi (9:30am) | 85 |
| 3/10/2021 | Yoga-Samantha Walker (9:30am) | 150 |
| 3/11/2021 | Laughter Yoga (9:30am) | 85 |
| 3/13/2021 | Beginner Tai Chi (9:30am) | 85 |
| 3/13/2021 | Movie- Tentative (Dusk) | 1850 |
| 3/16/2021 | Beginner Tai Chi (9:30am) | 85 |
| 3/17/2021 | Yoga-Samantha Walker (9:30am) | 150 |
| 3/18/2021 | Laughter Yoga (9:30am) | 85 |
| 3/20/2021 | Tai Chi- Jade Mountain (9:30am) | 85 |
| 3/20/2021 | Concert-Tentative (7pm) | 1000 |
| 3/23/2021 | Beginner Tai Chi (9:30am) | 85 |
| 3/24/2021 | Yoga-Samantha Walker (9:30am) | 150 |
| 3/25/2021 | Laughter Yoga (9:30am) | 85 |
| 3/27/2021 | Beginner Tai Chi (9:30am) | 85 |
| 3/27/2021 | Movie- Tentative (Dusk) | 1850 |
| | Total | 8620 |
| | | |
| | April | |
| | | |
| | Lee Greenwood April 16,2021 | |
| | | |
| | October 23, 2021 The Fab 5 | 3000 |
| | | |

2020 Budget

Mud 12

| DATE | EVENT / Salary | Amount | \$ |
|----------------------------|-----------------------------|-----------|------------|
| | | | 250,000.00 |
| | | \$ | \$ |
| 2/22/2020 | H-Town Sports Day | 14,010.68 | 235,989.32 |
| | | \$ | \$ |
| Feb-20 | Lee Greenwood - Deposit | 12,500.00 | 223,489.32 |
| | | \$ | \$ |
| 2020 | Yvonne Salary | 50,000.00 | 173,489.32 |
| | | \$ | \$ |
| 3/6/2020 | Brent Walker | 1,377.50 | 172,111.82 |
| | | \$ | \$ |
| 6/11/2020 | Hayden Baker | 3,100.00 | 169,011.82 |
| | | \$ | \$ |
| 6/12/2020 | Dream Walker | 2,006.25 | 167,005.57 |
| | | \$ | \$ |
| 6/19/2020 | VHT | 4,305.00 | 162,700.57 |
| | | \$ | \$ |
| June & July | Houston T&E | 6,155.00 | 156,545.57 |
| | | \$ | \$ |
| November | FB Police Security | 4,200.00 | 152,345.57 |
| | | \$ | \$ |
| December | FB Police Security | 21,000.00 | 131,345.57 |
| | | \$ | \$ |
| Balance Carry Over to 2021 | Lee Greenwood - Balance Due | 14,250.00 | 117,095.57 |
| | | \$ | \$ |
| | | | 117,095.57 |