

MINUTES
WILLOW FORK DRAINAGE DISTRICT

March 11, 2021

The Board of Directors (the “Board”) of Willow Fork Drainage District (the “District”) met in regular session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott’s emergency disaster declaration dated March 13, 2020, on the 11th day of March, 2021, and the roll was called of the members of the Board being present by telephone:

Wendy Duncan	President
Dan Smith	Vice President
John Poulter	Secretary
Gregg Nady	Assistant Vice President
Joe Robinson	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also attending the teleconference were: Robert Stowe, member of the public; Matt Klein of TBG Partners; Stacy Thibodeaux and Clay Brandenburg of Inframark Water & Infrastructure Services (“Inframark”); Jerry Schroeder of Champions Hydro-Lawn (“Champions”); Craig Kalkomey of LJA Engineering; Karen Kottke of AECOM; Fran Matuska of F. Matuska, Inc.; Yvonne Arceneaux; Michael Willett of Touchstone District Services; and Harry H. Thompson and Jane Miller of Allen Boone Humphries Robinson LLP (“ABHR”).

Mr. Thompson reviewed certain recommended protocols for conducting the District’s meeting via teleconference. He announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an “agenda packet” prior to the start of the meeting at <https://www.districtdirectory.org/agendapackets/wfdd/>

COMMENTS FROM DISTRICT RESIDENTS

Director Duncan offered any members of the public attending the meeting by telephone the opportunity to make public comment. There being no members of the public requesting to make public comment, Director Duncan moved to the next agenda item.

APPROVE MINUTES

The Board reviewed the minutes of the February 24, 2021, meeting. Director Nady moved to approve the minutes, as amended. Director Poulter seconded the motion, which passed.

UPDATE ON COVID 19 MATTERS

Mr. Thompson stated no action was needed on this item.

UPDATE ON FEMA CLAIM

Ms. Thibodeaux reported that the District has received total reimbursement in the amount of \$4,788,367.11 for the Diversion Channel project from the Federal Emergency Management Agency ("FEMA"). She also discussed the timeline for submitting additional projects for funding.

MAINTENANCE OF STORM SEWER LINES

Mr. Brandenburg reviewed the storm sewer maintenance report, a copy of which is attached, and updated the Board regarding schedules to begin previously approved manhole and inlet repairs in Cinco Municipal Utility District No. 1.

ANNUAL REPORT

Mr. Thompson reviewed an Annual Report containing updated financial and operating data to be filed in accordance with the continuing disclosure provisions contained in the District's bond resolutions. Following review and discussion, Director Poulter moved to approve the Annual Report, authorize the attorney to submit the District's updated financial and operating data in compliance with the continuing disclosure provisions contained in the bond resolutions, and direct that the Annual Report be filed appropriately and retained in the District's official records. Director Robinson seconded the motion, which passed unanimously.

ANNUAL REVIEW OF PROCEDURES FOR CONTINUING DISCLOSURE COMPLIANCE

The Board reviewed the District's procedures for continuing disclosure compliance. Mr. Thompson stated that no changes are required at this time.

BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report and the quarterly investment report, copies of which are attached. Ms. Matuska also presented the following checks written after the bookkeeping report was issued:

Check No. 8092 in the amount of \$1,081.25, payable to April Renberg;
Check No. 8093 in the amount of \$50,815.92, payable to Champions and
Check No. 4947 in the amount of \$81.42, payable to En-touch.

After review and discussion, Director Poulter moved to approve the bookkeeper's report and payment of the bills, including the checks listed above written after the March 11, 2021 bookkeeping report was issued. Director Robinson seconded the motion, which passed unanimously.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Matuska presented the County tax collection report.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE,

Mr. Schroeder reviewed the operator's report, a copy of which is attached, reviewed the status of the ditches and channels, as well as certain trails.

ENGINEER'S REPORT

Mr. Kalkomey reviewed the engineer's report, a copy of which is attached.

Mr. Kalkomey first discussed a request for a Right-of-Entry ("ROE") related to the Texas Department of Transportation's ("TXDOT") boundary surveying for the extension of State Highway 99. Mr. Kalkomey said LJA reviewed the request, discussed the scope of work with TXDOT's consultant engineer and recommends approval of the ROE.

Mr. Kalkomey next updated the Board regarding the Westheimer Parkway underpass and requested approval of LJA Task Order No. 5 in the amount of \$131,300 for administration and inspection services not included in previously approved LJA task orders related to this project.

Mr. Kalkomey reported the status of Diversion Channel repairs and requested approval of LJA Task Order No. 11 in the amount of \$15,000 to complete an as-built survey and document the current condition of the entire Diversion Channel to document its post Harvey condition to create a benchmark condition that will be used for any future Federal Emergency Management Agency (FEMA) Public Assistance (PA) Grants from future natural disasters.

Mr. Kalkomey updated the Board regarding related to the mid-block crossing project and recommended that the Board approve Pay estimate no. 5 in the amount of \$45,256.56 payable to Division III+Constructors, Inc. ("Division III").

Ms. Kottke reviewed a draft Phase II MS4 annual report which is due in April 2021.

Following review and discussion, Director Robinson moved to (1) approve LJA's report; (2) authorize an ROE related to the TXDOT's boundary surveying for the

extension of State Highway 99; (3) approve LJA Task Order No. 5 in the amount of \$131,300 related to the Westheimer Parkway underpass; (3) approve LJA Task Order No. 11 in the amount of \$15,000 to complete an as-built survey and document the current condition of the entire Diversion Channel; (4) approve Pay estimate no. 5 in the amount of \$45,256.56 payable to Division III for the mid-block crossing project; (5) approve the Phase II MS4 annual report and authorize AECOM to submit the report to the Texas Commission on Environmental Quality ("TCEQ"). Director Nady seconded the motion, which passed unanimously.

PARK MATTERS

Mr. Klein updated the Board regarding the status of construction of the Central Green canopy and the final walk through of Construction of Willow Fork Drainage Phase 3 Trails, Package 2.

Mr. Thompson commented regarding Governor Abbott's Executive Order GA-34 issued on March 2, 2021 lifting the state-wide mask order effective March 10, 2021 ("GA34 Order") and the impact on reopening of businesses in La Centera and scheduling of future events at Central Green as reported by Ms. Arceneaux. Mr. Thompson reviewed a Letter Agreement between Cinco Municipal Utility District No. 12 ("Cinco 12") and the District for Contributions to Central Green Park (the "Park") for Events. Following review and discussion, Director Nady moved to authorize execution of the Letter Agreement between Cinco 12 and the District. Director Robinson seconded the motion, which passed unanimously.

The Board discussed an upcoming presentation by Director Duncan at an Association of Water Board Directors ("AWBD") event. Following discussion, Director Smith moved to support the AWBD presentation. Director Robinson seconded the motion, which passed unanimously.

COMMUNITY COMMUNICATIONS

Directors Duncan and Poulter updated the Board regarding communication matters and the Board discussed potential email blast communications and information videos for the District website. Discussion ensued regarding the status of coordinating with Fort Bend County Emergency Services regarding locations markers on District trails. No action was necessary.

CURRENT EVENTS AND ACTION ITEMS

Director Robinson discussed current events, including an update regarding the 87th Texas legislative session, industry interest in proposed Texas House Bill No. 1410 ("HB1410"), developments related to the COVID-19 vaccine, the GA34 Order, the recent winter storm and an update regarding changes to Fort Bend County Emergency Services dispatch. Discussion ensued regarding HB1410. Following discussion,

Director Poulter moved to appoint Director Nady to work with ABHR to draft a letter of support from the District for HB1410. Director Robinson seconded the motion, which passed unanimously.

Director Duncan left the meeting.

EXECUTIVE SESSION

At 12:58 p.m., the Board convened in Executive Session pursuant to Section 551.07 to discuss personnel matters.

OPEN SESSION

At 1:07 p.m., the Board reconvened in Executive Session. Director Smith moved to amend Section 2 of the District's contract with Yvonne Arceneaux contract, as discussed in executive session. Director Nady seconded the motion, which passed 4 to 0, with Director Duncan absent at the time of voting.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

/s/ John Poulter
Secretary, Board of Directors

(SEAL)



LIST OF ATTACHMENTS TO MINUTES

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WFDD: Operations Meeting 03/11/2021 - FEMA Summary

FEMA PDMG: John D'Amercout

State Representative: Michelle Juliani (changed 01/29/2021)

Project Number	Description	Completed	Mitigation	Submitted to FEMA	TCEQ Stock Pile Permit / THC Required	Army Corps Permit Required	Submitted Total to Date	FEMA Obligated	Project Total to Date	FEMA Mitigation Scope	LJA Mitigation Scope	PAID
4418_V0	Diversion Channel - Silt Removal	No	No	Yes	Yes	Yes - Permitted	\$ 4,971,587.63	\$ 3,973,214.89	\$ 5,729,790.83	N/A	N/A	\$ 3,973,214.89
Notes: Under State Review, Submitted Extension until Feb 2021. Feb 2021 To Be Submitted Time Extension												
4429	WFDD Park and Exploration Park	Yes	No	Yes	No	No	\$ 204,305.45	\$ 183,374.91	\$ 204,305.45	N/A	N/A	\$ 199,197.82
Notes: Paid 11/22/2019 \$183,874.91, 04/23/2020 \$15,322.91												
62581	Storm Water Quality Park	No	Yes	No	Yes - If stock piling material	Yes	\$ 15,474.96	\$ 566,740.00	\$ 15,474.96	\$ 586,640.00	\$ 586,640.00	\$ 13,927.46
Notes: Submitted Extension until Feb 2021, Jan 2021 Submitted Time Extension												
46734	VA3, VA11, VA14 Repairs	Yes	No	Yes	Yes	Yes	\$ 127,230.00	\$ 114,507.00	\$ 127,230.00	N/A	N/A	\$ 114,507.00
Notes: Pending USACE Permit Review, State Reviewing												
62591	VA1, VA9, VA12 Repairs	No	No	Yes	Yes - If stock piling material	Yes	\$ 34,925.00	\$ 93,955.32	\$ 34,925.00	N/A	N/A	\$ 93,955.32
Notes: Submitted extension until Feb 2021. Jan 2021 Submitted Time Extension. FEMA Scope of Work Estimate: VA1 = \$33,922.69, VA9 = \$40,654.12, VA12 = \$12,604.03, VA12 = \$17,213.96 (silt removal) Total = \$104,394.80												
46737	Storm Line Cleaning	Yes	No	Yes	Yes - Permitted	No	\$ 464,204.43	\$ 417,783.99	\$ 464,204.43	N/A	N/A	\$ 393,564.62
Notes: Paid 11/14/2019 \$363,290.42, 04/13/2020 \$30,274.20												
4418_V0	2017-2018 Work	\$ 2,148,630.21					\$ 5,817,727.47	\$ 5,349,576.11	\$ 6,575,930.67			\$ 4,788,367.11
4418_V1	Payment Application 1	\$ 108,075.60										
	Payment Application 2	\$ 360,849.02										
	Payment Application 3	\$ 173,404.80										
	Payment Application 4	\$ 242,200.80										
	Payment Application 5	\$ 358,344.00										
	Payment Application 6	\$ 409,968.00										
	Payment Application 7	\$ 217,296.00										
	Payment Application 8	\$ 299,808.00										
	Payment Application 9	\$ 653,011.20										
	Payment Application 10	\$ 223,387.20										
	Payment Application 11	\$ 229,284.00										
	Payment Application 12	\$ 305,532.00										
	Payment Application 13											
		\$ 5,729,790.83										
Payment Details												
Date	Project Number	Amount	Paid By	Notes								
11/22/2019	4429 - WFDD Park and Exploration Park	\$ 183,874.91	FEMA	Pay up to 90% of total project								
11/14/2019	46737 - Storm Line Cleaning	\$ 363,290.42	FEMA	Pay up to 90% of total project								
4/13/2020	46737 - Storm Line Cleaning	\$ 30,274.20	TDEM	Pay up to 75% of district cost (10% of Project by TDEM)								
4/23/2020	4429 - WFDD Park and Exploration Park	\$ 15,322.91	TDEM	Pay up to 75% of district cost (10% of Project by TDEM)								
8/1/2020	62591 - VA1, VA9, VA12 Repairs	\$ 93,955.32	FEMA	Pay up to 90% of total project								
9/18/2020	62581 - Storm Water Quality Park	\$ 13,927.46	FEMA	Pay up to 90% of total project								
12/22/2020	4418 - Diversion Channel - Silt Removal	\$ 1,871,721.19	FEMA	Should have been paid on 12/18/2020								
	4418 - Diversion Channel - Silt Removal	\$ 2,101,493.70	FEMA	Pay up to 90% Application 1-9								
2/4/2021	46734 - VA3, VA11, VA14 Repairs	\$ 114,507.00	FEMA	Pay up to 90% of total project								
		\$ 4,788,367.11										



*Enhancing Our Community
through Drainage, Parks & Trails*



Willow Fork Drainage District

Storm Line Maintenance Report - January 2021/February 2021
Board Meeting 3-11-2021

Reviewed by

A handwritten signature in blue ink, which appears to read "K May". The signature is written in a cursive, flowing style.

Katie May

Account Manager

Willow Fork Drainage District
STORM LINE MAINTENANCE REPORT
 January 2021



SOUTH WASTEWATER TREATMENT PLANT

TCEQ #:

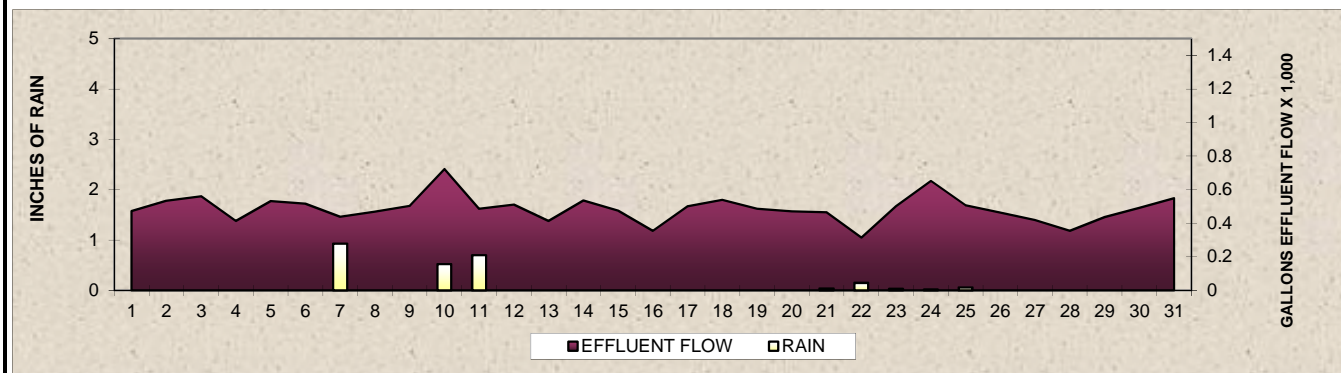
WQ0013172-002

	PERMITTED	REPORTED	EXCURSION
AVERAGE PERMITTED FLOW	0.91 MGD	0.487	NO
AVERAGE PERMITTED CBOD	10 mg/L	2.380	NO
AVERAGE E.coli	63	2.850	Yes
AVERAGE PERMITTED TSS	15 mg/L	2.600	NO
MAXIMUM PERMITTED pH	9	7.630	NO
MINIMUM PERMITTED pH	6	7.470	NO
AVERAGE AMMONIA (AS N)	3 mg/L	0.626	NO

COMMENTS - **Daily E.Coli max excursion**

TOTAL RAINFALL: 2.45 inches

South YTD Rainfall: 2.45



CENTRAL WASTEWATER TREATMENT PLANT

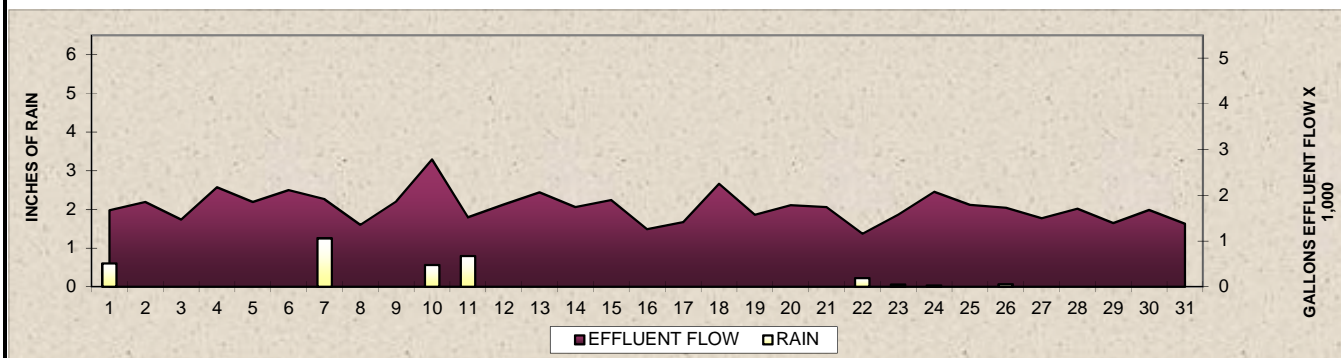
TCEQ #:

WQ0013558-001

	PERMITTED	REPORTED	EXCURSION
AVERAGE PERMITTED FLOW	3.3 MGD	1.370	NO
AVERAGE PERMITTED CBOD	10 mg/L	2.220	NO
AVERAGE E.coli	63	1.130	NO
AVERAGE PERMITTED TSS	15 mg/L	1.080	NO
MAXIMUM PERMITTED pH	9	7.730	NO
MINIMUM PERMITTED pH	6	7.510	NO
AVERAGE AMMONIA AS N mg/L	2 mg/L	0.080	NO

TOTAL RAINFALL: 3.56 inches

Central YTD Rainfall: 3.56



Willow Fork Drainage District

pg 2 cont'd

FORT BEND COUNTY MUD 124 - OPERATED BY MDS

	PERMITTED	REPORTED	EXCURSION
AVERAGE PERMITTED FLOW	0.300 MGD	0.171	NO
AVERAGE PERMITTED CBOD	10 mg/L	4.23	NO
AVERAGE E.coli	63	2.00	NO
AVERAGE PERMITTED TSS	15 mg/L	9.34	NO
MAXIMUM PERMITTED pH	9	7.30	NO
MINIMUM PERMITTED pH	6	6.90	NO
AVERAGE AMMONIA AS N mg/L	2 mg/L	0.15	NO

HARRIS FORT BEND COUNTY MUD 5 - OPERATED BY MDS

	PERMITTED	REPORTED	EXCURSION
AVERAGE PERMITTED FLOW	0.995 MGD	0.563	NO
AVERAGE PERMITTED CBOD	7 mg/L	2.18	NO
AVERAGE E.coli	63	9.00	NO
AVERAGE PERMITTED TSS	15 mg/L	2.13	NO
MAXIMUM PERMITTED pH	9	7.80	NO
MINIMUM PERMITTED pH	6	7.40	NO
AVERAGE AMMONIA AS N mg/L	2 mg/L	0.60	NO

GRAND LAKES MUD 4 - OPERATED BY MDS

	PERMITTED	REPORTED	EXCURSION
AVERAGE PERMITTED FLOW	0.900 MGD	0.76	NO
AVERAGE PERMITTED CBOD	7 mg/L	2.05	NO
AVERAGE E.coli	63	2.00	NO
AVERAGE PERMITTED TSS	15 mg/L	2.65	NO
MAXIMUM PERMITTED pH	9	7.70	NO
MINIMUM PERMITTED pH	6	7.20	NO
AVERAGE AMMONIA AS N mg/L	2 mg/L	0.20	NO

MEMORIAL MUD / CINCO REGIONAL WWTP - OPERATED BY Si Environmental

	PERMITTED	REPORTED	EXCURSION
AVERAGE PERMITTED FLOW	0.300 MGD	1.244	NO
AVERAGE PERMITTED CBOD	10 mg/L	3.00	NO
AVERAGE E.coli	63	1.00	NO
AVERAGE PERMITTED TSS	15 mg/L	3.40	NO
MAXIMUM PERMITTED pH	9	7.41	NO
MINIMUM PERMITTED pH	6	6.30	NO
AVERAGE AMMONIA AS N mg/L	2 mg/L	0.20	NO

Willow Fork Drainage District

pg.3 cont'd

February Invoices

Basic Operations Fee	\$	250.00
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Summary of invoiced repairs > \$1000

TOTAL AMOUNT INVOICED	\$	282.34
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Action Items:

PERMITEE NAME/ADDRESS (Include Fac Name / Location if Different)

NAME CINCO MUD NO. 1
ADDRESS C/O ABHR
 3200 SW FREEWAY, SUITE 2600
 HOUSTON TX 77027

FACILITY CINCO SOUTH WWTF
LOCATION HOUSTON TX 77002-6760

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM

DISCHARGE MONITORING REPORT

MINOR

TX0098965	001 A
PERMIT NO.	DISCHARGE NO.

M - INTERIM
 DOMESTIC FACILITY-001

MONITORING PERIOD						
MO	DAY	YR		MO	DAY	YR
01	01	21	FROM	01	31	21
			TO			

*** NO DISCHARGE ☐ ***

NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO EX	Frequency of Analysis	Sample Type
		AVG	MAX	UNITS	MIN	AVG	MAX	UNITS			
OXYGEN, DISSOLVED (DO)	SAMP MEAS	*****	*****		7.84	*****	*****	(19)	0	Weekly	GRAB
00300 1 0 0 EFFLUENT GROSS VALUE	PERM REQ	*****	*****	*****	6.0 MO MIN	*****	*****	MG/L		WEEKLY	GRAB
PH	SAMP MEAS	*****	*****		7.47	*****	7.63	(12)	0	Weekly	GRAB
00400 1 0 0 EFFLUENT GROSS VALUE	PERM REQ	*****	*****	*****	6.0 MINIMUM	*****	9.0 MAXIMUM	SU		TWICE/ MONTH	GRAB
SOLIDS, TOTAL SUSPENDED	SAMP MEAS	<11.3	*****	(26)	*****	<2.60	7.05	(19)	0	Weekly	COMPOS
00530 1 0 0 EFFLUENT GROSS VALUE	PERM REQ	114 DAILY AV	*****	LBS/DY	*****	15 DAILY AV	40 DAILY MX	MG/L		WEEKLY	COMPOS
NITROGEN, AMMONIA TOTAL (AS N)	SAMP MEAS	<2.59	*****	(26)	*****	<0.626	3.13	(19)	0	7/Month	COMPOS
00610 1 0 0 EFFLUENT GROSS VALUE	PERM REQ	23 DAILY AV	*****	LBS/DY	*****	3 DAILY AV	10 DAILY MX	MG/L		WEEKLY	COMPOS
FLOW, IN CONDUIT OR THRU TREATMENT PLANT	SAMP MEAS	0.487	0.723	(03)	*****	*****	*****		0	99/99	TOTALZ
50050 1 0 0 EFFLUENT GROSS VALUE	PERM REQ	0.91 DAILY AV	REPORT DAILY MX	MGD	*****	*****	*****	*****		CONT	TOTALZ
E. COLI GENERAL	SAMP MEAS	*****	*****	(13)	*****	<2.85	472	(3Z)	1	Daily	GRAB
51040 1 0 0 EFFLUENT GROSS VALUE	PERM REQ	*****	*****	100ML	*****	63 DA GEOAV	200 DA MAX	CFU/ 100ML		DAILY	GRAB
BOD, CARBONACEOUS 05 DAY, 20C	SAMP MEAS	<9.68	*****	(26)	*****	<2.38	3.08	(19)	0	Weekly	COMPOS
80082 1 0 0 EFFLUENT GROSS VALUE	PERM REQ	76 DAILY AV	*****	LBS/DY	*****	10 DAILY AV	25 DAILY MX	MG/L		WEEKLY	COMPOS

PERMITEE NAME/ADDRESS (Include Fac Name / Location if Different)

NAME CINCO MUD #1 (CENTRAL)
ADDRESS C/O VINSON & ELKINS
 2300 FIRST CITY TOWER, 1001 FANNIN
 HOUSTON TX 77002

FACILITY CINCO CENTRAL WWTF
LOCATION HOUSTON TX 77002

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM

DISCHARGE MONITORING REPORT

MINOR

TX0098957	001 A
PERMIT NO.	DISCHARGE NO.

M - INTERIM
 DOMESTIC FACILITY-001

MONITORING PERIOD						
MO	DAY	YR		MO	DAY	YR
01	01	21	FROM	01	31	21
			TO			

*** NO DISCHARGE ☐ ***

NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO EX	Frequency of Analysis	Sample Type
		AVG	MAX	UNITS	MIN	AVG	MAX	UNITS			
OXYGEN, DISSOLVED (DO)	SAMP MEAS	*****	*****		7.60	*****	*****	(19)	0	2/Week	GRAB
00300 1 0 0 EFFLUENT GROSS VALUE	PERM REQ	*****	*****	***** *****	6.0 MO MIN	*****	*****	MG/L		TWICE/ WEEK	GRAB
PH	SAMP MEAS	*****	*****		7.51	*****	7.73	(12)	0	2/Week	GRAB
00400 1 0 0 EFFLUENT GROSS VALUE	PERM REQ	*****	*****	***** *****	6.0 MINIMUM	*****	9.0 MAXIMUM	SU		WEEKLY	GRAB
SOLIDS, TOTAL SUSPENDED	SAMP MEAS	<17.2	*****	(26)	*****	<1.08	1.58	(19)	0	2/Week	COMPOS
00530 1 0 0 EFFLUENT GROSS VALUE	PERM REQ	413 DA ILY AVG	*****	LBS/DY	*****	15 DA ILY AVG	40 DAILY MX	MG/L		TWICE / WEEK	COMPOS
NITROGEN, AMMONIA TOTAL (AS N)	SAMP MEAS	<1.33	*****	(26)	*****	<0.0796	0.172	(19)	0	2/Week	COMPOS
00610 1 0 0 EFFLUENT GROSS VALUE	PERM REQ	55 DAILY AVG	*****	LBS/DY	*****	2 DAILY AVG	10 DAILY MX	MG/L		TWICE/ WEEK	COMPOS
COPPER, TOTAL (AS CU)	SAMP MEAS	0.152	*****	(26)	*****	0.00926	0.00986	(19)	0	3/Month	COMPOS
01042 1 0 0 EFFLUENT GROSS VALUE	PERM REQ	4.4 DAILY AV	*****	LBS/DY	*****	0.161 DAILY AV	0.340 DAILY MX	MG/L		WEEKLY	COMPOS
FLOW, IN CONDUIT OR THRU TREATMENT PLANT	SAMP MEAS	1.74	2.78	(03)	*****	*****	*****		0	99/99	TOTALZ
50050 1 0 0 EFFLUENT GROSS VALUE	PERM REQ	REPORT DAILY AV	REPORT DAILY MX	MGD	*****	*****	*****	***** *****		CONT	TOTALZ
FLOW, IN CONDUIT OR THRU TREATMENT PLANT	SAMP MEAS	*****	2920	(78)	*****	*****	*****		0	99/99	TOTALZ
50050 P 0 0 SEE COMMENTS BELOW	PERM REQ	*****	9167 2HR PEAK	GPM	*****	*****	*****	***** *****		CONT	TOTALZ
FLOW, IN CONDUIT OR THRU TREATMENT PLANT	SAMP MEAS	1.37	*****	(03)	*****	*****	*****		0	99/99	TOTALZ
50050 Y 0 0 ANNUAL AVERAGE	PERM REQ	3.3 ANNL AVG	*****	MGD	*****	*****	*****	***** *****		CONT	TOTALZ

PERMITEE NAME/ADDRESS (Include Fac Name / Location if Different)

NAME CINCO MUD #1 (CENTRAL)
ADDRESS C/O VINSON & ELKINS
 2300 FIRST CITY TOWER, 1001 FANNIN
 HOUSTON TX 77002

FACILITY CINCO CENTRAL WWTF
LOCATION HOUSTON TX 77002

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM

DISCHARGE MONITORING REPORT

MINOR

TX0098957	001 A
PERMIT NO.	DISCHARGE NO.

M - INTERIM
 DOMESTIC FACILITY-001

MONITORING PERIOD							
MO	DAY	YR		MO	DAY	YR	
01	01	21	FROM	01	31	21	TO

*** NO DISCHARGE ☐ ***

NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO EX	Frequency of Analysis	Sample Type
		AVG	MAX	UNITS	MIN	AVG	MAX	UNITS			
E. COLI GENERAL	SAMP MEAS	*****	*****	(13)	*****	<1.13	5.20	(3Z)	0	Daily	GRAB
51040 1 0 0 EFFLUENT GROSS VALUE	PERM REQ	*****	*****	100ML	*****	63 DA GEOAV	200 DA MAX	CFU/ 100ML		DAILY	GRAB
BOD, CARBONACEOUS 05 DAY, 20C	SAMP MEAS	<35.1	*****	(26)	*****	<2.22	2.61	(19)	0	2/Week	COMPOS
80082 1 0 0 EFFLUENT GROSS VALUE	PERM REQ	275 DAILY AVG	*****	LBS/DY	*****	10 DAILY AVG	25 DAILY MX	MG/L		TWICE / WEEK	COMPOS

Water Quality Noncompliance Notification

See back of Form for Guidance for Completion

☐ Unauthorized Discharge ☒ Reportable Effluent Violation ☐ Other

General Information

Entity Name: Cinco MUD 1

Telephone No: (832) 435-5688

☒ Permittee ☐ Subscriber

TCEQ Region: R12 - Houston

County: Fort Bend

*Permit Number: WQ0013172002

Noncompliance Summary

Description of Noncompliance (include location, discharge route, and estimated volume of unauthorized discharge):

E. Coli Violation Daily Max: 200 MPN/100 ml Reported: 472 MPN/100 ml

Cause of Noncompliance: Aeration blower#2 failed due to an electrical issue while aeration blower #1 was down for repair.

Duration: Start Date and Time: 1/25/2021
End Date and Time: 1/25/2021 Or Date Expected to be Corrected:

Potential Danger to Human Health and Safety or the Environment: No

Actions Taken

Monitoring Data: Data should be attached or submitted to TCEQ when available.

☐ Yes ☒ No Field Measurements
☒ Yes ☐ No Laboratory Samples
☐ Yes ☒ No Fish Kill If yes, estimated number killed:

Actions Taken to Mitigate Adverse Effects: Aeration blower#1 was offline due to repairs when Aeration Blower #2 went down. Opened bypass between digester air header and aeration air header. Used digester blower to supplement air to aeration basin.

Actions Taken to Correct the Problem and Prevent Recurrence: Replaced aeration blower#2 starter and maintenance completed repair on aeration blower#1. Both aeration blowers are back in service now.

Verification Information

Information Reported By (Name/Title): Allan Jacinto/Lead Operator

Date Reported: 01/31/2021 Signature: _____

Note: If this form is being used for a 5-day written report, a copy of the form should be sent to the TCEQ Region Office, and the original to: TCEQ, Compliance Monitoring Team (MC224), Enforcement Division, P.O. Box 13087, Austin, TX 78711-3087.

* If the noncompliance is an unauthorized discharge from a wastewater collection system, use the permit number of the treatment plant to which the collection system is tied. If you are uncertain of this permit number, you may call the TCEQ Regional Office for assistance.

STORM WATER MANAGEMENT - 2021**Storm Sewer Maintenance and Repairs**

None

Drainage Maintenance and Repairs

None

Sanitary Sewer Maintenance and Repairs

None

Inspections**Grease Trap:** None**Construction**

None

Sanitary Sewer Overflows

None

Bill Messages

None

MS4 Inserts

None

DMR Copy of Record

Permit

Permit #:

TX0119873

Major:

No

Permittee:

FORT BEND COUNTY MUD 124

Permittee Address:

3200 SOUTHWEST FWY STE 2600
HOUSTON, TX 77027

Facility:

FORT BEND COUNTY MUD 124 WWTF

Facility Location:

2233 0.5 FALCON KNOLL LN
FORT BEND COUNTY, TX 00000

Permitted Feature:

001
External Outfall

Discharge:

001-A
DOMESTIC FACILITY - 001

Report Dates & Status

Monitoring Period:

From 01/01/21 to 01/31/21

DMR Due Date:

02/20/21

Status:

NetDMR Validated

Considerations for Form Completion

Principal Executive Officer

First Name:

Last Name:

Title:

Telephone:

No Data Indicator (NODI)

Form NODI: --

Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration								# of Ex.	Frequency of Analysis	Sample Type
						Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units				
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample					=		7.6					19 - mg/L	0	01/07 - Weekly	GR - GRAB	
					Permit Req.					>=		6.0 MO MIN					19 - mg/L		01/07 - Weekly	GR - GRAB	
					Value NODI																
00400	pH	1 - Effluent Gross	0	--	Sample					=		6.9			=	7.3	12 - SU	0	01/07 - Weekly	GR - GRAB	
					Permit Req.					>=		6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU		01/30 - Monthly	GR - GRAB	
					Value NODI																
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	12.6			26 - lb/d			=	9.34		37.2	19 - mg/L	0	05/30 - 5 Times Every Month	GR - GRAB	
					Permit Req.	<=	38.0 DAILY AV			26 - lb/d			<=	15.0 DAILY AV		60.0 SINGGRAB	19 - mg/L		01/07 - Weekly	GR - GRAB	
					Value NODI																
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample	=	0.2			26 - lb/d			=	0.15		0.2	19 - mg/L	0	01/07 - Weekly	GR - GRAB	
					Permit Req.	<=	5.0 DAILY AV			26 - lb/d			<=	2.0 DAILY AV		15.0 SINGGRAB	19 - mg/L		01/07 - Weekly	GR - GRAB	
					Value NODI																
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	0.171	=	0.335	03 - MGD								0	99/99 - Continuous	TM - TOTALZ	
					Permit Req.	<=	0.3 DAILY AV		Req Mon DAILY MX	03 - MGD									05/WK - Five Per Week	IN - INSTAN	
					Value NODI																
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample					=		1.69			=	2.81	19 - mg/L	0	01/01 - Daily	GR - GRAB	
					Permit Req.					>=		1.0 MO MIN			<=	4.0 MO MAX	19 - mg/L		05/WK - Five Per Week	GR - GRAB	
					Value NODI																
51040	E. coli	1 - Effluent Gross	0	--	Sample										=	2.0	3Z - CFU/100mL	0	01/30 - Monthly	GR - GRAB	
					Permit Req.								<=	63.0 DAILY AV	<=	200.0 SINGGRAB	3Z - CFU/100mL		01/30 - Monthly	GR - GRAB	
					Value NODI									9 - Conditional Monitoring - Not Required This Period							
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	=	5.67			26 - lb/d			=	4.23		10.9	19 - mg/L	0	01/07 - Weekly	GR - GRAB	
					Permit Req.	<=	25.0 DAILY AV			26 - lb/d			<=	10.0 DAILY AV	<=	35.0 SINGGRAB	19 - mg/L		01/07 - Weekly	GR - GRAB	
					Value NODI																

DMR Copy of Record

Permit

Permit #:

TX0115894

Major:

No

Permitted Feature:

001
External Outfall

Permittee:

HARRIS-FORT BEND COUNTIES MUD

Permittee Address:

1300 POST OAK BLVD, SUTIE 1400
HOUSTON, TX 77056

Discharge:

001-B
DOMESTIC FACILITY - 001

Facility:

HARRIS-FT.BEND CO MUD 5 WWTP

Facility Location:

1730 OCOTILLO CT
FORT BEND COUNTY, TX 77056

Report Dates & Status

Monitoring Period:

From 01/01/21 to 01/31/21

DMR Due Date:

02/20/21

Status:

NetDMR Validated

Considerations for Form Completion

Principal Executive Officer

First Name:

Last Name:

Title:

Telephone:

No Data Indicator (NODI)

Form NODI:

--

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration						# of Ex.	Frequency of Analysis	Sample Type	
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample						=	7.9					19 - mg/L	0	01/07 - Weekly	GR - GRAB
					Permit Req.						>=	6.0 MO MIN					19 - mg/L		01/07 - Weekly	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample						=	7.4			=	7.8	12 - SU	0	01/07 - Weekly	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU		02/30 - Twice Per Month	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	9.44			26 - lb/d		=	2.13	=	3.2	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Permit Req.	<=	125.0 DAILY AV			26 - lb/d		<=	15.0 DAILY AV	<=	40.0 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS	
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample	=	2.73			26 - lb/d		=	0.6	=	1.5	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Permit Req.	<=	17.0 DAILY AV			26 - lb/d		<=	2.0 DAILY AV	<=	10.0 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS	
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	0.563	=	0.934	03 - MGD							0	99/99 - Continuous	TM - TOTALZ	
					Permit Req.	<=	0.995 DAILY AV		Req Mon DAILY MX	03 - MGD								99/99 - Continuous	TM - TOTALZ	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample						=	1.1		=	3.82	19 - mg/L	0	01/01 - Daily	GR - GRAB	
					Permit Req.						>=	1.0 MO MIN		<=	4.0 MO MAX	19 - mg/L		01/01 - Daily	GR - GRAB	
					Value NODI															
51040	E. coli	1 - Effluent Gross	0	--	Sample							=	9.0	=	40.0	3Z - CFU/100mL	0	02/30 - Twice Per Month	GR - GRAB	
					Permit Req.							<=	63.0 DAILY AV	<=	200.0 DAILY MX	3Z - CFU/100mL		02/30 - Twice Per Month	GR - GRAB	
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	=	9.61			26 - lb/d		=	2.18	=	2.7	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Permit Req.	<=	58.0 DAILY AV			26 - lb/d		<=	7.0 DAILY AV	<=	22.0 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

The pH is tested on each routine effluent sample.

Attachments

No attachments.

Report Last Saved By

HARRIS-FORT BEND COUNTIES MUD

User:

syoung@municipaldistrictservices.com

Name:

Susan Young

E-Mail:

syoung@mdswater.com

Date/Time:

2021-02-19 13:18 (Time Zone: -06:00)

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DMR Copy of Record

Permit

Permit #:
Major:

TX0099856
No

Permittee:
Permittee Address:

GRAND LAKES MUD 4
1300 POST OAK BLVD, SUITE 1400
HOUSTON, TX 77056

Facility:
Facility Location:

GRAND LAKES REGIONAL WWTP
3800' W/NW FM 1093 AND MASON RD
FORT BEND COUNTY, TX 77494

Permitted Feature:

001
External Outfall

Discharge:

001-A
DOMESTIC FACILITY - 001

Report Dates & Status

Monitoring Period:

From 01/01/21 to 01/31/21

DMR Due Date:

02/20/21

Status:

NetDMR Validated

Considerations for Form Completion

Principal Executive Officer

First Name:
Last Name:

Title:

Telephone:

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration						# of Ex.	Frequency of Analysis	Sample Type	
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample						=	8.6					19 - mg/L	0	01/07 - Weekly	GR - GRAB
					Permit Req.						>=	6.0 MO MIN					19 - mg/L		01/07 - Weekly	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample						=	7.2			=	7.7	12 - SU	0	01/07 - Weekly	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU		02/30 - Twice Per Month	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	16.03			26 - lb/d		=	2.65	=	4.5	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Permit Req.	<=	113.0 DAILY AV			26 - lb/d		<=	15.0 DAILY AV	<=	40.0 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS	
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample	=	1.19			26 - lb/d		=	0.2	=	0.5	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Permit Req.	<=	15.0 DAILY AV			26 - lb/d		<=	2.0 DAILY AV	<=	10.0 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS	
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	0.76	=	1.159	03 - MGD							0	99/99 - Continuous	TM - TOTALZ	
					Permit Req.	<=	0.9 DAILY AV		Req Mon DAILY MX	03 - MGD								99/99 - Continuous	TM - TOTALZ	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample						=	1.15			=	3.85	19 - mg/L	0	01/01 - Daily	GR - GRAB
					Permit Req.						>=	1.0 MO MIN			<=	4.0 MO MAX	19 - mg/L		01/01 - Daily	GR - GRAB
					Value NODI															
51040	E. coli	1 - Effluent Gross	0	--	Sample							=	2.0	=	2.0	3Z - CFU/100mL	0	02/30 - Twice Per Month	GR - GRAB	
					Permit Req.							<=	63.0 DAILY AV	<=	200.0 DAILY MX	3Z - CFU/100mL		02/30 - Twice Per Month	GR - GRAB	
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	=	14.42			26 - lb/d		=	2.05	=	2.2	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Permit Req.	<=	53.0 DAILY AV			26 - lb/d		<=	7.0 DAILY AV	<=	17.0 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

The pH is tested on each routine effluent sample.

Attachments

No attachments.

Report Last Saved By

GRAND LAKES MUD 4

User:

syoun@unicipaldistrictservices.com

Name:

Susan Young

E-Mail:

syoun@mdswater.com

Date/Time:

2021-02-12 10:46 (Time Zone: -06:00)

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DMR Copy of Submission

Permit

Permit ID: TX0074004
Permittee: MEMORIAL MUNICIPAL UTILITY DISRICT
Facility: CINCO REGIONAL WWTF
Permitted Feature: 001 - External Outfall

Major: ☒
Permittee Address: 2277 PLAZA DR STE 280
SUGAR LAND , TX77479
Facility Location: 2811 FRY RD
HARRIS COUNTY , TX77083
Discharge: 001-A - DOMESTIC FACILITY - 001

Report Dates & Status

Monitoring Period: From 01/01/21 to 01/31/21
Status: **NetDMR Validated**

DMR Due Date: 02/20/21

Considerations for Form Completion

Principal Executive Officer

First Name:
Title:
Last Name:
Telephone:

No Data Indicator (NODI)

Form NODI: -

Parameter		NODI	Quantity or Loading			Quality or Concentration				# of Ex.	Freq. of Analysis	Smpl. Type
Code	Name		Value 1	Value 2	Units	Value 1	Value 2	Value 3	Units			
00300	Oxygen, dissolved [DO]	Smpl.				=6.32			19 - mg/L	0	02/07 - Twice Every Week	GR - GRAB
1 - Effluent Gross												
Season: 0		Req.				>=6.0 MO MIN			19 - mg/L		02/07 - Twice Every Week	GR - GRAB
NODI: -		NODI										
00400	pH	Smpl.				=6.3Page 13		=7.41	12 - SU	0	02/07 - Twice	GR - GRAB

Parameter		NODI	Quantity or Loading			Quality or Concentration				# of Ex.	Freq. of Analysis	Smpl. Type
Code	Name		Value 1	Value 2	Units	Value 1	Value 2	Value 3	Units			
1 - Effluent Gross											Every Week	
Season: 0		Req.				>=6.0 MINIMUM		<=9.0 MAXIMUM	12 - SU		01/07 - Weekly	GR - GRAB
NODI: -		NODI										
00530	Solids, total suspended	Smpl.	=28.0		26 - lb/d		=3.4	=4.2	19 - mg/L	0	02/07 - Twice Every Week	CP - COMPOS
1 - Effluent Gross												
Season: 0		Req.	<=376.0 DAILY AV		26 - lb/d		<=15.0 DAILY AV	<=40.0 DAILY MX	19 - mg/L		02/07 - Twice Every Week	CP - COMPOS
NODI: -		NODI										
00610	Nitrogen, ammonia total [as N]	Smpl.	=1.66		26 - lb/d		=0.2	=0.2	19 - mg/L	0	02/07 - Twice Every Week	CP - COMPOS
1 - Effluent Gross												
Season: 0		Req.	<=50.0 DAILY AV		26 - lb/d		<=2.0 DAILY AV	<=7.0 DAILY MX	19 - mg/L		02/07 - Twice Every Week	CP - COMPOS
NODI: -		NODI										
50050	Flow, in conduit or thru treatment plant	Smpl.	=1.153	=2.266	03 - MGD					0	99/99 - Continuous	TM - TOTALZ
1 - Effluent Gross												
Season: 0		Req.	Req Mon DAILY AV	Req Mon DAILY MX	03 - MGD						99/99 - Continuous	TM - TOTALZ
NODI: -		NODI										
50050	Flow, in conduit or thru treatment plant	Smpl.		=1041.0	78 - gal/min					0	99/99 - Continuous	TM - TOTALZ
P - See Comments												
Season: 0		Req.		<=10417.0 2HR PEAK	78 - gal/min						99/99 - Continuous	TM - TOTALZ
NODI: -		NODI										
50050	Flow, in conduit or thru treatment plant	Smpl.	=1.244		03 - MGD					0	99/99 - Continuous	TM - TOTALZ
Y - Effluent Gross (Supplementary)												

Parameter		NODI	Quantity or Loading			Quality or Concentration				# of Ex.	Freq. of Analysis	Smpl. Type
Code	Name		Value 1	Value 2	Units	Value 1	Value 2	Value 3	Units			
Season: 0		Req.	<=3.0 ANNL AVG		03 - MGD						99/99 - Continuous	TM - TOTALZ
NODI: -		NODI										
50060	Chlorine, total residual	Smpl.						=0.05	19 - mg/L	0	01/01 - Daily	GR - GRAB
A - Disinfection, Process Complete												
Season: 0		Req.						<0.1 INST MAX	19 - mg/L		01/01 - Daily	GR - GRAB
NODI: -		NODI										
50060	Chlorine, total residual	Smpl.				=1.62			19 - mg/L	0	01/01 - Daily	GR - GRAB
B - Prior to Disinfection												
Season: 0		Req.				>=1.0 MO MIN			19 - mg/L		01/01 - Daily	GR - GRAB
NODI: -		NODI										
51040	E. coli	Smpl.					=1.0	<1.0	3Z - CFU/100mL	0	01/07 - Weekly	GR - GRAB
1 - Effluent Gross												
Season: 0		Req.					<=63.0 DAILY AV	<=200.0 DAILY MX	3Z - CFU/100mL		01/07 - Weekly	GR - GRAB
NODI: -		NODI										
80082	BOD, carbonaceous [5 day, 20 C]	Smpl.	=25.5		26 - lb/d		=3.0	=5.3	19 - mg/L	0	02/07 - Twice Every Week	CP - COMPOS
1 - Effluent Gross												
Season: 0		Req.	<=250.0 DAILY AV		26 - lb/d		<=10.0 DAILY AV	<=25.0 DAILY MX	19 - mg/L		02/07 - Twice Every Week	CP - COMPOS
NODI: -		NODI										

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

WILLOW FORK DRAINAGE DISTRICT
SUMMARY OF CASH TRANSACTIONS
FOR THE PERIOD FEBRUARY 1, 2021 - MARCH 11, 2021
(Unaudited)

	GENERAL FUND	DEBT SERVICE/TAX FUND
BALANCE, JANUARY 31, 2021	\$3,670,406.08	\$0.00
RECEIPTS	879,644.48	0.00
DISBURSEMENTS	(154,281.60)	(1,649,433.78)
INVEST PROCEEDS	0.00	1,649,433.78
INVEST PURCHASES	(748,014.20)	0.00
TRANSFERS	0.00	0.00
BALANCE, FEBRUARY 28, 2021	3,647,754.76	0.00
CURRENT MONTH ACTIVITY		
RECEIPTS	0.00	0.00
DISBURSEMENTS	(38,667.99)	(9,584.16)
INVEST PROCEEDS	0.00	0.00
INVEST PURCHASES	0.00	0.00
TRANSFERS	0.00	0.00
CURRENT CASH BALANCE	3,609,086.77	(9,584.16)
CURRENT INVESTMENTS	4,129,299.20	5,934,486.46
CASH BALANCE, MARCH 11, 2021	\$7,738,385.97	\$5,924,902.30
DESILTING RESERVE	3,059,375.00	
DUE FROM/(TO) GRAND LAKES	(102,718.53)	



WILLOW FORK DRAINAGE DISTRICT
CASH TRANSACTIONS
FOR THE MONTH ENDED FEBRUARY 28, 2021
(Unaudited)

Date	Number	Vendor / Customer Name	Description	Receipts	Disbursements
GENERAL FUND					
2/11/21	8053	WENDY L. DUNCAN	DIR FEE 11/2, 11/17, 12/14, 1/4, 1/14, 1/29, 1/		969.67
2/11/21	8054	JOHN C. POULTER	DIR FEE 12/18, 1/7, 1/14, 1/20		509.10
2/11/21	8055	JOSEPH S. ROBINSON	DIR FEE 1/14		138.52
2/11/21	8056	DANIEL W. SMITH	DIR FEE 1/14		63.52
2/11/21	8057	BRIAN E. SCHMITT	PATROL, COORD 32 HRS		1,267.40
2/11/21	8058	CHRISTOPHER T. BRONSELL	PATROL 14 HRS		617.76
2/11/21	8059	FERNANDO P. FLORES	PATROL 9 HRS		376.47
2/11/21	8060	TANNER J. EDDLEBLUTE	PATROL 12 HRS		522.49
2/11/21	8061	AECOM TECHNICAL SERVICES INC	JANUARY 2021		10,269.36
2/11/21	8062	ALLEN BOONE HUMPHRIES ROBINSON	LEGAL THRU 01/22/21		10,376.18
2/11/21	8063	APRIL RENBERG	JANUARY 2021		1,062.50
2/11/21	8064	BKD LLP	AUDIT 09/30/2020		19,800.00
2/11/21	8065	CHAMPIONS HYDRO-LAWN INC	DEC 2020, HOLE & PIPE REPAIR		90,840.06
2/11/21	8066	F MATUSKA INC	JANUARY 2021		1,206.30
2/11/21	8067	FBC ELECTION ADMINISTRATION	11/3/2020 ELECTION		7,163.00
2/11/21	8068	INFRAMARK LLC	JANUARY 2020		623.50
2/24/21	8070	CHRISTOPHER T. BRONSELL	PATROL 4 HRS		182.85
2/24/21	8071	TANNER J. EDDLEBLUTE	PATROL 9 HRS		400.20
2/24/21	8072	BRIAN E. SCHMITT	PATROL, COORD 11 HRS		473.18
1/4/21	J4-11	BBVA INTEREST		54.56	
1/15/21	J4-12	BBVA SC			18.00
1/4/21	R4-7	DEP FEMA		114,507.00	
2/4/21	R5-1	DEP GRAND LAKES VB RIM		28,088.72	
2/11/21	J5-1	US TREASURY FORM 941 Q1/2021			7,401.54
2/12/21	J5-2	TSFR FEB MAINT TAX		736,994.20	
TOTAL - GENERAL FUND				879,644.48	154,281.60
DEBT SERVICE/TAX FUND					
2/11/21	8069	FORT BEND CENTRAL APPRAISAL DI	TAX Q3 BILLING		11,020.00
2/12/21	J5-2	TSFR FEB MAINT TAX			736,994.20
2/12/21	J5-3	TSFR FEB MAINT TAX PARK			442,100.83
2/24/21	J5-6	DEBT SERVICE PMT DUE 3/1			459,318.75
TOTAL - DEBT SERVICE/TAX FUND				0.00	1,649,433.78

WILLOW FORK DRAINAGE DISTRICT
CASH TRANSACTIONS
FOR THE PERIOD ENDED MARCH 11, 2021
(Unaudited)

Date	Number	Vendor / Customer Name	Description	Receipts	Disbursements
<u>GENERAL FUND</u>					
3/11/21	8073	WENDY L. DUNCAN	DIR FEE 2/11		138.52
3/11/21	8074	JOHN C. POULTER	DIR FEE 2/3, 2/11		232.05
3/11/21	8075	JOSEPH S. ROBINSON	DIR FEE 2/11		138.52
3/11/21	8076	DANIEL W. SMITH	DIR FEE 2/11		63.52
3/11/21	8077	ALLEN BOONE HUMPHRIES ROBINSON	LEGAL THRU 2/19		13,121.13
3/11/21	8078	AECOM TECHNICAL SERVICES INC	FEBRUARY 2021		8,844.48
3/11/21	8079	BKD LLP	CAP ASSETS, DEP SCHEDULES		1,000.00
3/11/21	8080	ESITEFUL	1/2021 WEBSITE, ANNUAL HOSTING		1,120.00
3/11/21	8081	F MATUSKA INC	FEBRUARY 2021		1,183.10
3/11/21	8082	INFRAMARK LLC	JAN-FEB 2021		500.00
3/11/21	8083	LJA ENGINEERING	GEN, BARKER, DESILT THRU 1/29		4,161.06
3/11/21	8087	CHRISTOPHER T. BRONSELL	PATROL 16 HRS		699.30
3/11/21	8088	TANNER J. EDDLEBLUTE	PATROL 12 HRS		522.49
3/11/21	8089	FERNANDO P. FLORES	PATROL 5 HRS		214.85
3/11/21	8090	ARAMIS A. GONZALEZ	PATROL 8 HRS		365.71
3/11/21	8091	BRIAN E. SCHMITT	COORD, PATROL 24 HRS		971.41
3/8/21	J6-1	US TREASURY FORM 941 Q1/2021			5,391.85
TOTAL - GENERAL FUND				<u>0.00</u>	<u>38,667.99</u>
<u>DEBT SERVICE/TAX FUND</u>					
3/11/21	8084	F MATUSKA INC	TAX JAN-FEB 2021		609.00
3/11/21	8085	FORT BEND COUNTY TAX OFFICE	TAX 2020 TAX YEAR ACCOUNTS		7,936.16
3/11/21	8086	HARRIS COUNTY APPRAISAL DISTRI	TAX Q2 2021 ASSESSMENT		1,039.00
TOTAL - DEBT SERVICE/TAX FUND				<u>0.00</u>	<u>9,584.16</u>

WILLOW FORK DRAINAGE DISTRICT
SUMMARY OF INVESTMENTS
MARCH 11, 2021
(Unaudited)

Bank	Account #	Rate	Purchase Date	Maturity Date	Amount
GENERAL FUND					
TEXPOOL	*00004	0.0431%			3,221,371.92
TEXAS CLASS	*6-0001	0.1090%			907,927.28
TOTAL GENERAL FUND INVESTMENTS					<u>\$4,129,299.20</u>
DEBT SERVICE/TAX FUND					
TEXPOOL	*00002	0.0431%			4,941,813.82
TEXPOOL (TAX ACCOUNT)	*00006	0.0431%			432,297.50
TEXAS CLASS	*6-0003	0.1090%			560,375.14
TOTAL DEBT SERVICE/TAX FUND INVESTMENTS					<u>\$5,934,486.46</u>

SCHEDULE OF DEBT SERVICE PAYMENTS						
	PAID					
	1-Mar-21	1-Sep-21	1-Mar-22	1-Sep-22	1-Mar-23	1-Sep-23
SERIES 2009 REF (BANK OF NY)						
PRINCIPAL		3,210,000.00				
INTEREST	72,225.00	72,225.00				
SERIES 2012 REF (BANK OF NY)						
PRINCIPAL		280,000.00				
INTEREST	4,900.00	4,900.00				
SERIES 2012 UNLIMITED (BANK OF NY)						
PRINCIPAL	74,306.25	74,306.25	74,306.25	74,306.25	74,306.25	420,000.00
INTEREST						74,306.25
SERIES 2015 UNLIMITED (BANK OF NY)						
PRINCIPAL						725,000.00
INTEREST	133,750.00	133,750.00	133,750.00	133,750.00	133,750.00	133,750.00
SERIES 2015 REF (BANK OF NY)						
PRINCIPAL		80,000.00		3,785,000.00		
INTEREST	38,650.00	38,650.00	37,850.00	37,850.00		
SERIES 2017 UNLIMITED (BANK OF NY)						
PRINCIPAL						800,000.00
INTEREST	135,487.50	135,487.50	135,487.50	135,487.50	135,487.50	135,487.50
	459,318.75	4,029,318.75	381,393.75	4,166,393.75	343,543.75	2,288,543.75
ANNUAL REQUIREMENT	2021	<u>4,488,637.50</u>	2022	<u>4,547,787.50</u>	2023	<u>2,632,087.50</u>

WILLOW FORK DRAINAGE DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
GENERAL FUND, ACTUAL AND BUDGET
FOR THE ONE AND FOUR MONTHS ENDED JANUARY 31, 2021
(Unaudited)

	Current Period Actual	----- Year To Date -----			9/30/2021 FYE ----- Annual -----	
		Actual	Budget	Variance	Budget	Variance
REVENUES						
MAINTENANCE TAX REVENUE	\$ 1,143,038.16	\$ 1,145,234.46	\$ 260,000.00	\$ 885,234.46	\$ 2,136,390.00	(\$ 991,155.54)
INTEREST EARNED	273.42	1,119.36	13,335.00	(12,215.64)	40,000.00	(38,880.64)
MISCELLANEOUS REVENUE	1,784,857.15	3,226,082.47	0.00	3,226,082.47	0.00	3,226,082.47
MS4	0.00	0.00	0.00	0.00	43,000.00	(43,000.00)
TOTAL REVENUES	2,928,168.73	4,372,436.29	273,335.00	4,099,101.29	2,219,390.00	2,153,046.29
EXPENDITURES						
DIRECTOR FEES	750.00	3,300.00	6,450.00	(3,150.00)	21,000.00	(17,700.00)
LEGAL-BARKER PILOT PROJECT	1,360.00	8,196.50	0.00	8,196.50	0.00	8,196.50
LEGAL-FEMA	106.25	212.50	0.00	212.50	0.00	212.50
LEGAL FEES-GENERAL	8,909.93	34,191.09	33,335.00	856.09	100,000.00	(65,808.91)
AUDITING FEES	19,800.00	19,800.00	18,000.00	1,800.00	19,800.00	0.00
ENGINEERING FEES-GENERAL	957.37	1,219.69	20,000.00	(18,780.31)	60,000.00	(58,780.31)
OPERATOR FEES	250.00	1,864.09	1,000.00	864.09	3,000.00	(1,135.91)
ELECTION EXPENSES	0.00	7,163.00	10,000.00	(2,837.00)	10,000.00	(2,837.00)
PAYROLL TAXES	640.57	2,206.15	2,335.00	(128.85)	7,000.00	(4,793.85)
BOOKKEEPING FEES	1,100.00	4,560.00	4,665.00	(105.00)	14,000.00	(9,440.00)
BOOKKEEPING-TAX MATTERS	300.00	1,200.00	1,200.00	0.00	3,600.00	(2,400.00)
REPAIRS & MAINTENANCE-ROUTINE	25,352.25	226,158.24	312,550.00	(86,391.76)	766,216.00	(540,057.76)
LEGAL NOTICES	0.00	0.00	665.00	(665.00)	2,000.00	(2,000.00)
PRINTING & OFFICE SUPPLIES	181.60	813.49	3,000.00	(2,186.51)	9,000.00	(8,186.51)
INSURANCE	0.00	0.00	15,000.00	(15,000.00)	15,000.00	(15,000.00)
TRAVEL & EXPENSES	330.00	330.00	3,130.00	(2,800.00)	20,000.00	(19,670.00)
OTHER OFFICE EXPENSES	1,582.50	4,117.50	12,665.00	(8,547.50)	38,000.00	(33,882.50)
DUES	1,675.00	1,675.00	3,550.00	(1,875.00)	5,000.00	(3,325.00)
SECURITY SERVICE	7,623.00	25,542.00	23,335.00	2,207.00	70,000.00	(44,458.00)
MS4 IMPLEMENTATION	10,269.36	41,006.14	33,335.00	7,671.14	100,000.00	(58,993.86)
REPAIRS - MAJOR	58,602.10	61,523.55	250,000.00	(188,476.45)	750,000.00	(688,476.45)
REPAIRS - MAJOR-DESILT	0.00	269,207.64	0.00	269,207.64	0.00	269,207.64
ENGINEER - MAJOR-DESILT	1,019.75	13,851.03	0.00	13,851.03	0.00	13,851.03
TRASH CLEAN UP	4,944.00	9,888.00	19,780.00	(9,892.00)	59,340.00	(49,452.00)
ENGR-BARKER RESERVOIR STUDY	1,879.34	6,004.87	16,665.00	(10,660.13)	50,000.00	(43,995.13)
TOTAL EXPENDITURES	147,633.02	744,030.48	790,660.00	(46,629.52)	2,122,956.00	(1,378,925.52)
EXCESS REVENUES (EXPENDITURES)	\$ 2,780,535.71	\$ 3,628,405.81	(\$ 517,325.00)	4,145,730.81	\$ 96,434.00	3,531,971.81

WILLOW FORK DRAINAGE DISTRICT - PARKS
CHECK REGISTER - PARKS
FOR THE PERIOD ENDED MARCH 11, 2021

Date	Number	Vendor / Customer Name	Description	Receipts	Disbursements
<u>GENERAL FUND - PARK</u>					
3/11/21	4939	YVONNE J. ARCENEUX	MARCH 1-15		2,423.89
3/11/21	4940	KENNETH R. JOHNSON	2/19-3/4 (29.75 HRS)		662.07
3/11/21	4941	CRISTEN WIATR	2/22-3/1 (19 HRS), EXPENSES		520.40
3/11/21	4942	CHERI KNIGHT	2/15-3/5 (11.5 HRS)		172.50
3/11/21	4943	JADE MOUNTAIN MARTIAL ARTS	2/6 TAI CHI CLASS		100.00
3/11/21	4944	NBD GRAPHICS INC	#26690		80.00
3/11/21	4945	SAMANTHA WALKER-WENDT	2/3, 2/24 YOGA CLASSES		300.00
3/11/21	4946	TRINA MAXWELL	FEB 2021 TAI CHI CLASSES		730.00
TOTAL - GENERAL FUND - PARK				<u>0.00</u>	<u>4,988.86</u>

SUMMARY MONTHLY REPORT OF PROPERTY TAXES

COLLECTED BY CARMEN P. TURNER, MPA, TAX ASSESSOR-COLLECTOR OF FT. BEND COUNTY, TEXAS DURING THE MONTH OF JANUARY 2021

I, CARMEN P. TURNER, MPA, TAX ASSESSOR-COLLECTOR OF FORT BEND COUNTY, DO SOLEMNLY SWEAR THAT THE WITHIN ATTACHED SHEETS ARE A TRUE AND CORRECT REPORT OF ALL PROPERTY TAXES COLLECTED DURING THE MONTH OF JANUARY 2021, SHOWING THE TOTAL COLLECTIONS AS FOLLOWS, VIZ.

	CURRENT PAYMENTS	CURRENT P & I	DELINQUENT PAYMENTS	DELINQUENT P&I	RENTITION PENALTY	REN PEN DISTRIB	TAX COLLECTION TOTAL	JURIS COMM	JURIS DEPOSITS	DISBURSED TOTAL	TAX COLLECTION YTD TOTAL
STATE	-	-	-	-	-	-	-	-	-	-	0.00
COUNTY	104,304,430.15	-	146,176.85	75,701.11	(1,160.32)	-	104,525,147.79	-	-	104,525,147.79	271,985,761.39
DRAINAGE	4,098,064.78	-	4,878.59	2,767.84	(46.21)	-	4,105,665.00	41,056.64	-	4,064,608.36	10,743,984.09
LR & FC	-	-	0.53	-	-	-	0.53	-	-	0.53	0.59
W C JR COLL	552,902.22	-	4,787.89	1,056.93	(10.91)	-	558,736.13	-	-	558,736.13	1,373,562.88
FEES-ATTORNEY	-	-	216,058.28	-	-	-	216,058.28	-	-	216,058.28	893,550.48
FB PKW	-	-	0.07	0.06	-	-	0.13	-	-	0.13	0.39
KATY ISD	81,424,279.95	-	49,141.64	16,987.03	(596.54)	-	81,489,812.08	-	-	81,489,812.08	225,935,221.62
ENCLAVE @ RIVER PARK PID	18,693.52	-	-	-	-	-	18,693.52	-	-	18,693.52	67,981.50
LAMAR CISD	64,512,623.33	-	230,101.20	79,346.06	(715.99)	-	64,821,354.60	-	-	64,821,354.60	194,189,366.41
KENDLETON ISD	-	-	-	-	-	-	-	-	-	-	1,527.73
FORT BEND ESD #4	2,362,161.17	-	8,571.59	4,303.51	(12.64)	-	2,375,023.63	-	-	2,375,023.63	8,019,739.37
FORT BEND ESD #3	47,926.24	-	500.59	153.36	(3.50)	-	48,576.69	-	-	48,576.69	122,927.05
FULSHEAR	1,047,128.10	-	218.67	143.96	(11.11)	-	1,047,479.62	-	-	1,047,479.62	3,840,381.77
RICHMOND	1,569,518.16	-	3,441.03	817.70	(34.96)	-	1,573,741.93	-	-	1,573,741.93	3,128,383.50
FBISD	177,322,157.65	-	244,029.57	137,241.71	(1,500.42)	-	177,701,928.51	-	-	177,701,928.51	455,414,718.97
FBISD INACTIVE & CED INAC	-	-	-	-	-	-	-	-	-	-	0.00
FORT BEND MUD #46	1,135,860.93	-	(489.33)	1.32	(12.80)	-	1,135,360.12	-	-	1,135,360.12	2,210,108.56
UNL RDS	-	-	-	-	-	-	-	-	-	-	0.00
BEASLEY	31,574.18	-	-	-	-	-	31,574.18	-	-	31,574.18	89,192.27
ROSENBERG	4,026,810.29	-	14,006.96	1,979.32	(109.37)	-	4,042,687.20	-	-	4,042,687.20	9,225,403.85
ARCOLA	336,651.66	-	8,682.14	2,059.36	(18.71)	-	347,374.45	-	-	347,374.45	657,398.42
ORCHARD	32,215.92	-	0.36	0.08	(6.63)	-	32,209.73	-	-	32,209.73	67,607.63
KENDLETON	46,068.60	-	562.60	174.84	-	-	46,806.04	-	-	46,806.04	142,065.58
HARRIS FT BD ESD #100	1,145,385.06	-	(658.26)	425.52	(8.06)	-	1,145,144.26	-	-	1,145,144.26	3,486,086.69
MEADOWS PLACE	836,633.94	-	149.63	407.88	(9.41)	-	837,182.04	-	-	837,182.04	2,434,394.02
NEEDVILLE	197,160.40	-	562.68	243.41	(12.68)	-	197,953.81	-	-	197,953.81	630,245.95
SIMONTON	45,188.87	-	225.10	65.57	(0.06)	-	45,479.48	-	-	45,479.48	111,680.94
FT BD WATER SUPPLY#1	1,485,312.92	-	11,197.99	3,253.99	(36.27)	-	1,499,728.63	-	-	1,499,728.63	2,456,112.71
FT BD E S D #1	155,196.13	-	68.96	9.25	(0.01)	-	155,274.33	-	-	155,274.33	354,498.11
FT BD W C I D #2	4,090,497.37	-	14,190.79	4,045.82	(157.78)	-	4,108,576.20	-	-	4,108,576.20	6,789,140.43
H C C - STAFFORD	1,285,162.23	-	5,323.97	1,455.68	(30.88)	-	1,291,911.00	-	-	1,291,911.00	2,035,281.05
STAFFORD MSD	13,906,911.15	-	62,521.08	17,427.73	(375.90)	-	13,986,484.06	-	-	13,986,484.06	22,436,385.19
CITY OF STAFFORD	-	-	-	-	-	-	-	-	-	-	0.00
NEEDVILLE ISD & CED	5,123,958.06	-	49,663.47	10,464.43	(114.13)	-	5,183,971.83	-	-	5,183,971.83	12,647,467.11
FT BD E S D # 2	2,289,906.79	-	(596.99)	199.02	(18.24)	-	2,289,490.58	-	-	2,289,490.58	6,369,751.20
ESD #5	1,608,404.13	-	1,334.06	619.48	(11.56)	-	1,610,346.11	-	-	1,610,346.11	4,627,996.75
FT BD M U D # 134-C	2,905,639.33	-	229.82	51.20	(13.95)	-	2,905,906.40	-	-	2,905,906.40	9,457,118.11
FT BD M U D #41	538,274.18	-	-	-	(2.65)	-	538,271.53	-	-	538,271.53	1,283,463.38
WILLOWFORK DRAINAGE	2,724,580.93	-	1,729.90	314.15	(23.90)	-	2,726,601.08	-	-	2,726,601.08	6,957,333.22
CINCO M U D #9	390,018.83	-	1,416.88	12.49	(0.20)	-	391,448.00	-	-	391,448.00	1,350,091.54
CITY OF MISSOURI CITY	14,477,529.57	-	19,143.72	8,013.43	(180.81)	-	14,504,505.91	-	-	14,504,505.91	37,075,395.08
H C C - MISSOURI CITY	2,031,138.14	-	(1,541.47)	763.68	(22.39)	-	2,030,337.96	-	-	2,030,337.96	5,006,260.09
FBC FRESH WATER #2	445,442.73	-	6,898.44	2,056.54	(7.02)	-	454,390.69	-	-	454,390.69	634,999.12
CINCO MUD # 2	713,731.50	-	79.37	75.63	(12.46)	-	713,874.04	-	-	713,874.04	1,778,801.74
CINCO MUD #5	401,077.75	-	(311.00)	22.60	(2.94)	-	400,786.41	-	-	400,786.41	815,404.67
CINCO MUD #7	690,035.52	-	(77.57)	22.34	(0.90)	-	689,979.39	-	-	689,979.39	1,715,373.46
PID#2 ASSESSMENT	195,971.18	-	-	-	-	-	195,971.18	-	-	195,971.18	683,813.03

FEB -5 2021

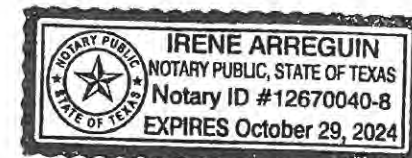
PID#4 ASSESSMENT	34,582.57	-	-	-	-	34,582.57	-	-	34,582.57	382,195.37
CITY OF SUGAR LAND	21,754,811.26	-	19,003.92	17,448.78	(198.70)	21,791,065.26	-	-	21,791,065.26	45,663,767.02
FORT BEND MUD #1	-	-	-	-	-	-	-	-	-	0.00
ELDRIDGE ROAD MUD	-	-	-	-	-	-	-	-	-	0.00
FORT BEND MUD #134B	2,630,581.05	-	-	-	(22.94)	2,630,558.11	-	-	2,630,558.11	8,574,935.86
FORT BEND MUD #162	135,221.53	-	80.55	16.92	-	135,319.00	-	-	135,319.00	1,706,936.94
FORT BEND MUD #155	500,190.27	-	(244.32)	43.71	-	499,989.66	-	-	499,989.66	3,565,271.62
RENDITION PENALTY (INC SI	-	-	-	-	5,585.13	5,585.13	-	-	5,585.13	11,313.48
FIRST COLONY LID #2	389,903.10	-	-	-	(0.18)	389,902.92	-	-	389,902.92	920,813.05
NSF CK CHGES & TAX CERTII	7,460.00	-	468.14	-	-	7,928.14	-	-	7,928.14	14,618.14
CITY OF KATY	4,103,511.05	-	806.58	454.13	(70.40)	4,104,701.36	-	-	4,104,701.36	8,387,908.20
FORT BEND ESD #6	137,190.95	-	1,897.95	194.58	(3.56)	139,279.92	-	-	139,279.92	479,315.77
FORT BEND ESD #8	107,576.12	-	520.23	145.31	-	108,241.66	-	-	108,241.66	237,058.35
FORT BEND LID #14	269,433.10	-	188.79	15.31	-	269,637.20	-	-	269,637.20	615,584.17
FORT BEND LID #12	465,101.79	-	243.01	151.22	(3.08)	465,492.94	-	-	465,492.94	1,673,141.78
FORT BEND ESD #7	429,092.86	-	2,514.36	539.10	(2.86)	432,143.46	-	-	432,143.46	1,795,049.99
DEFINED AREA #1	503,339.01	-	-	-	-	503,339.01	-	-	503,339.01	710,878.81
FORT BEND MUD #67	-	-	-	-	-	-	-	-	-	0.00
FORT BEND MUD #68	-	-	-	-	-	-	-	-	-	0.00
FORT BEND MUD #69	-	-	-	-	-	-	-	-	-	0.00
FORT BEND MUD #112	-	-	-	-	-	-	-	-	-	0.00
FORT BEND MUD #111	-	-	-	-	-	-	-	-	-	0.00
FORT BEND MUD #108	-	-	-	-	-	-	-	-	-	0.00
FORT BEND MUD #109	-	-	-	-	-	-	-	-	-	0.00
FORT BEND MUD #106	-	-	-	-	-	-	-	-	-	(590.60)
FORT BEND MUD #117	-	-	-	-	-	-	-	-	-	0.00
FORT BEND LID #15	3,643,726.56	-	8,468.35	2,146.21	(1.10)	3,654,340.02	-	-	3,654,340.02	8,918,324.06
FORT BEND LID #19	1,274,046.51	-	6,077.44	1,458.59	-	1,281,582.54	-	-	1,281,582.54	3,839,807.74
FORT BEND MUD #129	746,989.88	-	(157.59)	106.10	-	746,938.39	-	-	746,938.39	1,826,268.98
TOTAL	537,684,981.17	0.00	1,142,087.21	395,403.99	(5,585.13)	539,222,472.37	41,056.64	0.00	539,181,415.73	1,408,568,576.37

TAX ASSESSOR-COLLECTOR, FORT BEND COUNTY, TEXAS

SUBSCRIBED AND SWORN BEFORE ME, THIS 5 DAY OF Feb., 2021

BY

Carmen P Turner
Irene Arreguin
 NOTARY PUBLIC, STATE OF TEXAS



I, ROBERT E. STURDIVANT, COUNTY AUDITOR OF FORT BEND COUNTY, DO HEREBY CERTIFY THAT I HAVE CAREFULLY EXAMINED THE ABOVE MENTIONED MONTHLY REPORT OF TAXES COLLECTED BY CARMEN P. TURNER, TAX ASSESSOR-COLLECTOR OF SAID COUNTY, AND HAVE COMPARED SAID REPORT WITH STUBS FILED IN THIS OFFICE AND FIND THE SAME CORRECT.

do 2/10/21 COUNTY AUDITOR, FORT BEND COUNTY, TEXAS

**FORT BEND COUNTY TAX OFFICE
TOTAL TAXES DUE - RECAP
59 - WILLOW FORK DRAINAGE DISTRICT**

DATE	BEGINNING BALANCE	CURRENT PAYMENTS	PREVIOUS YR PAYMENTS			CURRENT LEVY ADJ.	PREVIOUS YR LEVY ADJ.	2020 TAXES	TOTAL
01/04/2021	3,797,088.03	(130,439.81)	(46.20)						3,666,602.02
01/05/2021	3,666,602.02	(97,354.08)	(719.38)						3,575,633.07
01/06/2021	3,575,633.07	(231,870.71)	(47.84)			7,104.51			3,343,714.52
01/07/2021	3,343,714.52	(147,093.35)	(48.56)						3,196,572.61
01/08/2021	3,196,572.61	(112,354.16)	(16.72)						3,084,201.73
01/11/2021	3,084,201.73	(105,123.57)							2,979,078.16
01/12/2021	2,979,078.16	(159,352.92)							2,819,725.24
01/13/2021	2,819,725.24	(48,002.56)	(316.20)						2,771,313.98
01/14/2021	2,771,313.98	(95,944.08)	510.89				(92.50)		2,675,484.89
01/15/2021	2,675,484.89	(65,980.26)	(20.99)				(395.90)		2,609,483.64
01/19/2021	2,609,483.64	(63,165.04)	(32.42)						2,546,286.18
01/20/2021	2,546,286.18	(184,220.65)	(30.53)			(3,944.47)			2,358,090.53
01/21/2021	2,358,090.53	(91,348.98)	(63.94)						2,266,677.61
01/22/2021	2,266,677.61	(303,397.39)	(151.70)						1,963,128.52
01/25/2021	1,963,128.52	(73,823.03)							1,889,305.49
01/26/2021	1,889,305.49	(237,901.92)	(622.16)						1,650,781.41
01/27/2021	1,650,781.41	(345,816.02)				4,998.54			1,309,963.93
01/28/2021	1,309,963.93	(61,160.67)							1,248,803.26
01/29/2021	1,248,803.26	(170,231.73)	(124.15)						1,078,447.38
TOTAL		(2,724,580.93)	(1,729.90)	0.00	0.00	8,158.58	(488.40)	0.00	

02/01/2021 23:49:54 3682457
 TC298-D SELECTION: DEPOSIT
 RECEIPT DATE: ALL
 LOCATION: ALL

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 01/01/2021 THRU 01/31/2021
 JURISDICTION: 0059 WILLOWFORK DRAINAGE

PAGE: 49
 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2020	M & O	.080000	1,178,196.99	.00	.00	.00	1,178,196.99	.00	.00	.00	1,178,196.99
	I & S	.105000	1,546,383.94	.00	.00	.00	1,546,383.94	.00	.00	.00	1,546,383.94
	TOTAL	.185000	2,724,580.93	.00	.00	.00	2,724,580.93	.00	.00	.00	2,724,580.93
2019	M & O	.095000	658.97	.00	135.90	.00	794.87	145.43	.00	.00	940.30
	I & S	.090000	624.30	.00	128.75	.00	753.05	.00	.00	.00	753.05
	TOTAL	.185000	1,283.27	.00	264.65	.00	1,547.92	145.43	.00	.00	1,693.35
2018	M & O	.100000	216.46	.00	24.52	.00	240.98	33.42	.00	.00	274.40
	I & S	.085000	183.97	.00	20.82	.00	204.79	.00	.00	.00	204.79
	TOTAL	.185000	400.43	.00	45.34	.00	445.77	33.42	.00	.00	479.19
2017	M & O	.090000	11.24	.00	1.01	.00	12.25	.00	.00	.00	12.25
	I & S	.095000	11.86	.00	1.07	.00	12.93	.00	.00	.00	12.93
	TOTAL	.185000	23.10	.00	2.08	.00	25.18	.00	.00	.00	25.18
2016	M & O	.090000	11.24	.00	1.01	.00	12.25	.00	.00	.00	12.25
	I & S	.095000	11.86	.00	1.07	.00	12.93	.00	.00	.00	12.93
	TOTAL	.185000	23.10	.00	2.08	.00	25.18	.00	.00	.00	25.18
ALL	M & O		1,179,094.90	.00	162.44	.00	1,179,257.34	178.85	.00	.00	1,179,436.19
ALL	I & S		1,547,215.93	.00	151.71	.00	1,547,367.64	.00	.00	.00	1,547,367.64
ALL	TOTAL		2,726,310.83	.00	314.15	.00	2,726,624.98	178.85	.00	.00	2,726,803.83
DLQ	M & O		897.91	.00	162.44	.00	1,060.35	178.85	.00	.00	1,239.20
DLQ	I & S		831.99	.00	151.71	.00	983.70	.00	.00	.00	983.70
DLQ	TOTAL		1,729.90	.00	314.15	.00	2,044.05	178.85	.00	.00	2,222.90
CURR	M & O		1,178,196.99	.00	.00	.00	1,178,196.99	.00	.00	.00	1,178,196.99
CURR	I & S		1,546,383.94	.00	.00	.00	1,546,383.94	.00	.00	.00	1,546,383.94
CURR	TOTAL		2,724,580.93	.00	.00	.00	2,724,580.93	.00	.00	.00	2,724,580.93

FORT BEND COUNTY

Rendition Commission Distribution Detail
from 01/01/2021 to 01/31/2021

Date: 02/02/2021 15:58:02

County Code: 79

Tax Unit Page: 1 of 2

Tax Unit: 59 WILLOWFORK DRAINAGE

Account No.	Year	Deposit	Levy Collected	Rendition Penalty	P & I Collected	Rendition P & I	Appraisal Commission	Disbursement Amount
9960032140020914	2020	EK310107	526.56	47.87	0.00	0.00	2.39	524.17
9960112100015914	2020	L210115	30.36	2.76	0.00	0.00	0.14	30.22
9960042170061914	2020	EK310119	68.45	6.22	0.00	0.00	0.31	68.14
9960182170096914	2020	CC210111	16.28	1.48	0.00	0.00	0.07	16.21
9960132090022914	2020	EK210108	53.80	4.89	0.00	0.00	0.24	53.56
9960192180090914	2020	L210126	162.80	14.80	0.00	0.00	0.74	162.06
9960062090045914	2020	J210105AE9	107.51	9.77	0.00	0.00	0.49	107.02
9960062190055914	2020	L210107	22.39	2.04	0.00	0.00	0.10	22.29
9960052070041914	2020	EK410128	603.39	54.85	0.00	0.00	2.74	600.65
9960142040013914	2020	L210107	20.74	1.89	0.00	0.00	0.09	20.65
9960192140033914	2020	L210127	61.15	5.56	0.00	0.00	0.28	60.87
9960012110031914	2020	L210129A	121.59	11.05	0.00	0.00	0.55	121.04
9960162130005914	2020	L210115	229.59	20.87	0.00	0.00	1.04	228.55
9960032110048914	2020	L210108	34.60	3.15	0.00	0.00	0.16	34.44
9960082180035914	2020	EK210127	209.61	19.06	0.00	0.00	0.95	208.66
9960102150017914	2020	L210107	31.56	2.87	0.00	0.00	0.14	31.42
9960182100025914	2020	L210127	218.80	19.89	0.00	0.00	0.99	217.81
9960192090124914	2020	L210129	290.84	26.44	0.00	0.00	1.32	289.52
9960072190115914	2020	EK510120	5.96	0.54	0.00	0.00	0.03	5.93
9960222140001914	2020	L210106	261.03	23.73	0.00	0.00	1.19	259.84
9960032100033914	2020	L210114	7.98	0.73	0.00	0.00	0.04	7.94
9960232140011914	2020	L210127	80.39	7.31	0.00	0.00	0.37	80.02
9960192140061914	2020	L210126	43.14	3.92	0.00	0.00	0.20	42.94

FORT BEND COUNTY

**Rendition Commission Distribution Detail
from 01/01/2021 to 01/31/2021**

Date: 02/02/2021 15:58:02

County Code: 79

Tax Unit Page: 2 of 2

Tax Unit: 59 WILLOWFORK DRAINAGE

Account No.	Year	Deposit	Levy Collected	Rendition Penalty	P & I Collected	Rendition P & I	Appraisal Commission	Disbursement Amount
9960042050049914	2020	EK210129	282.05	25.64	0.00	0.00	1.28	280.77
9960162150107914	2020	EK310107	71.80	6.53	0.00	0.00	0.33	71.47
9960072190133914	2020	CC210105	12.74	1.16	0.00	0.00	0.06	12.68
9960022160045914	2020	J210120AE8	486.06	44.19	0.00	0.00	2.21	483.85
9960042150025914	2020	J210127BW9	215.63	19.60	0.00	0.00	0.98	214.65
9960232080049914	2020	L210122	3.16	0.29	0.00	0.00	0.01	3.15
9960032180076914	2020	EK210121	3.09	0.28	0.00	0.00	0.01	3.08
9960032130025914	2020	L210122	55.78	5.07	0.00	0.00	0.25	55.53
9960192060102914	2020	L210129A	4.46	0.41	0.00	0.00	0.02	4.44
9960022170081914	2020	EK510120	16.06	1.46	0.00	0.00	0.07	15.99
9960072120043914	2020	L210129	455.84	41.44	0.00	0.00	2.07	453.77
Total for 2020			4,815.19	437.76	0.00	0.00	21.86	4,793.33
Account No.	Year	Deposit	Levy Collected	Rendition Penalty	P & I Collected	Rendition P & I	Appraisal Commission	Disbursement Amount
9960202190120914	2019	O210105BS1	390.72	35.52	89.87	0.00	1.78	478.81
9960262160006914	2019	EK210120	30.53	2.78	7.33	0.00	0.14	37.72
Total for 2019			421.25	38.30	97.20	0.00	1.92	516.53
Total for Tax Unit 59 WILLOWFORK DRAINAGE			5,236.44	476.06	97.20	0.00	23.78	5,309.86

FORT BEND COUNTY

Rendition Commission Distribution Detail from 01/01/2021 to 01/31/2021

Date: 02/02/2021 15:58:02

County Code: 101

Tax Unit Page: 1 of 1

Tax Unit: 59 WILLOWFORK DRAINAGE

Account No.	Year	Deposit	Levy Collected	Rendition Penalty	P & I Collected	Rendition P & I	Appraisal Commission	Disbursement Amount
2337804	2020	J210121AE13	26.54	2.41	0.00	0.00	0.12	26.42
Total for 2020			26.54	2.41	0.00	0.00	0.12	26.42
Total for Tax Unit 59 WILLOWFORK DRAINAGE			26.54	2.41	0.00	0.00	0.12	26.42

02/01/2021 23:59:3
TC168

3682458

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 01/01/2021 TO 01/31/2021

PAGE: 36
INCLUDES AG ROLLBACK

FISCAL START: 10/01/2020 END: 09/30/2021 JURISDICTION: 0059 WILLOWFORK DRAINAGE

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	4,261,373,137	45,298,149	4,306,671,286	00.185000	7,969,548.15	12,197

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2020	7,883,616.02	8,158.58	85,932.13	2,724,580.93	6,954,294.02	1,015,254.13	87.26	0.00
2019	30,199.01	395.90-	6,212.51-	1,283.27	1,647.97	22,338.53	6.87	0.00
2018	7,607.80	92.50-	660.43-	400.43	293.61-	7,240.98	4.23-	0.00
2017	5,139.30	.00	9.23	23.10	11.08	5,137.45	.22	0.00
2016	5,604.93	.00	9.22	23.10	9.22	5,604.93	.16	0.00
2015	3,797.21	.00	13.87-	0.00	13.87-	3,797.21	.37-	0.00
2014	3,007.99	.00	0.00	0.00	0.00	3,007.99		0.00
2013	2,666.58	.00	0.00	0.00	0.00	2,666.58		0.00
2012	2,887.79	.00	0.00	0.00	0.00	2,887.79		0.00
2011	2,550.46	.00	0.00	0.00	0.00	2,550.46		0.00
2010	2,987.93	.00	0.00	0.00	0.00	2,987.93		0.00
2009	1,295.61	.00	0.00	0.00	0.00	1,295.61		0.00
2008	862.57	.00	0.00	0.00	0.00	862.57		0.00
2007	861.94	.00	0.00	0.00	0.00	861.94		0.00
2006	796.40	.00	0.00	0.00	0.00	796.40		0.00
2005	417.44	.00	0.00	0.00	0.00	417.44		0.00
2004	415.13	.00	0.00	0.00	0.00	415.13		0.00
2003	2.68	.00	0.00	0.00	0.00	2.68		0.00
2000	321.63	.00	0.00	0.00	0.00	321.63		0.00
****	7,955,038.42	7,670.18	79,063.77	2,726,310.83	6,955,654.81	1,078,447.38		0.00

TAX COLLECTION SYSTEM
 OVERPAYMENT REFUNDS
 REFUND ALLOCATION DETAIL SCHEDULE
 JURISDICTION: 0059 WILLOWFORK DRAINAGE

TU	ACCOUNT	YEAR	ESCROW AMOUNT	AGENT	PAYER / AGENT	OWNER
0059	2259-01-002-0570-914	2020	862.99	28593401	COLONIAL SAVINGS, FA	LOWE HAMISH GEORGE & LAURA
0059	2259-02-002-0200-914	2020	1,297.31	28692840	CORELOGIC	HELMER DONALD & ANNE-MARIE
0059	2271-03-003-0010-914	2020	774.71	28692840	CORELOGIC	WHITMORE KATIUSCIA & COLIN IAN
0059	2273-10-002-0270-914	2020	643.06	0	BROUSSARD GERRY J & CYNTHIA A	BROUSSARD GERRY J & CYNTHIA A
0059	2273-11-003-0170-914	2020	620.82	28692840	CORELOGIC	WALLACE CAMERON S & ASHLEY M
0059	2274-05-002-0530-914	2020	653.49	28692840	CORELOGIC	LI QING
0059	2276-01-001-0210-914	2020	407.35	202408	WELLS FARGO HOME MORTGAGE	PEREZ JOEL & LISA
0059	2276-01-001-0470-914	2020	432.35	28692840	CORELOGIC	BONILLA RUTH M
0059	2290-03-002-0080-914	2020	544.73	28692840	CORELOGIC	RAJE ADITYA A & MELISSA J
0059	2290-05-003-0540-914	2020	153.64	28983747	EK RE SERVICES OF NY, LLC	EK REAL ESTATE SERVICES OF NY LL
0059	2290-12-001-0630-914	2020	579.92	202408	WELLS FARGO HOME MORTGAGE	TALGHANI SYED S & KRYSTAL L
0059	2965-04-004-0240-914	2020	566.62	29176392	FRONTIER TITLE COMPANY - WH, LLC	WIDMER SAMUEL A
0059	5739-04-002-0030-914	2020	395.05	29003303	BOB KORY PROPERTY MANAGEMENT LTD	MERRIWEATHER ROBBI
JURISDICTION TOTAL			7,932.04			

Run Date: 02/02/2021 16:00:26
Request Seq: 3684265

**FORT BEND COUNTY
PERCENTAGE OF LEVY COLLECTED**

Tax Units : ALL
From 10/01/2013 To 01/31/2021

collection_percent.rdf v1.4
Page 58 of 141

59 -WILLOWFORK DRAINAGE

Tax Year	Taxes Due	Adjustments	Levy Paid	Balance	% Collected
2013	6,179,609.33	288,449.32	6,465,392.07	2,666.58	99.96%
2014	6,607,472.20	349,639.52	6,954,103.73	3,007.99	99.96%
2015	7,090,453.79	343,758.96	7,430,415.54	3,797.21	99.95%
2016	7,383,612.17	379,398.83	7,757,406.07	5,604.93	99.93%
2017	7,653,153.26	-99,754.05	7,548,261.76	5,137.45	99.93%
2018	7,205,697.88	32,792.91	7,231,249.81	7,240.98	99.90%
2019	7,750,676.87	17,802.38	7,746,140.72	22,338.53	99.71%
2020	7,883,616.02	85,932.13	6,954,294.02	1,015,254.13	87.26%



Willow Fork Drainage District

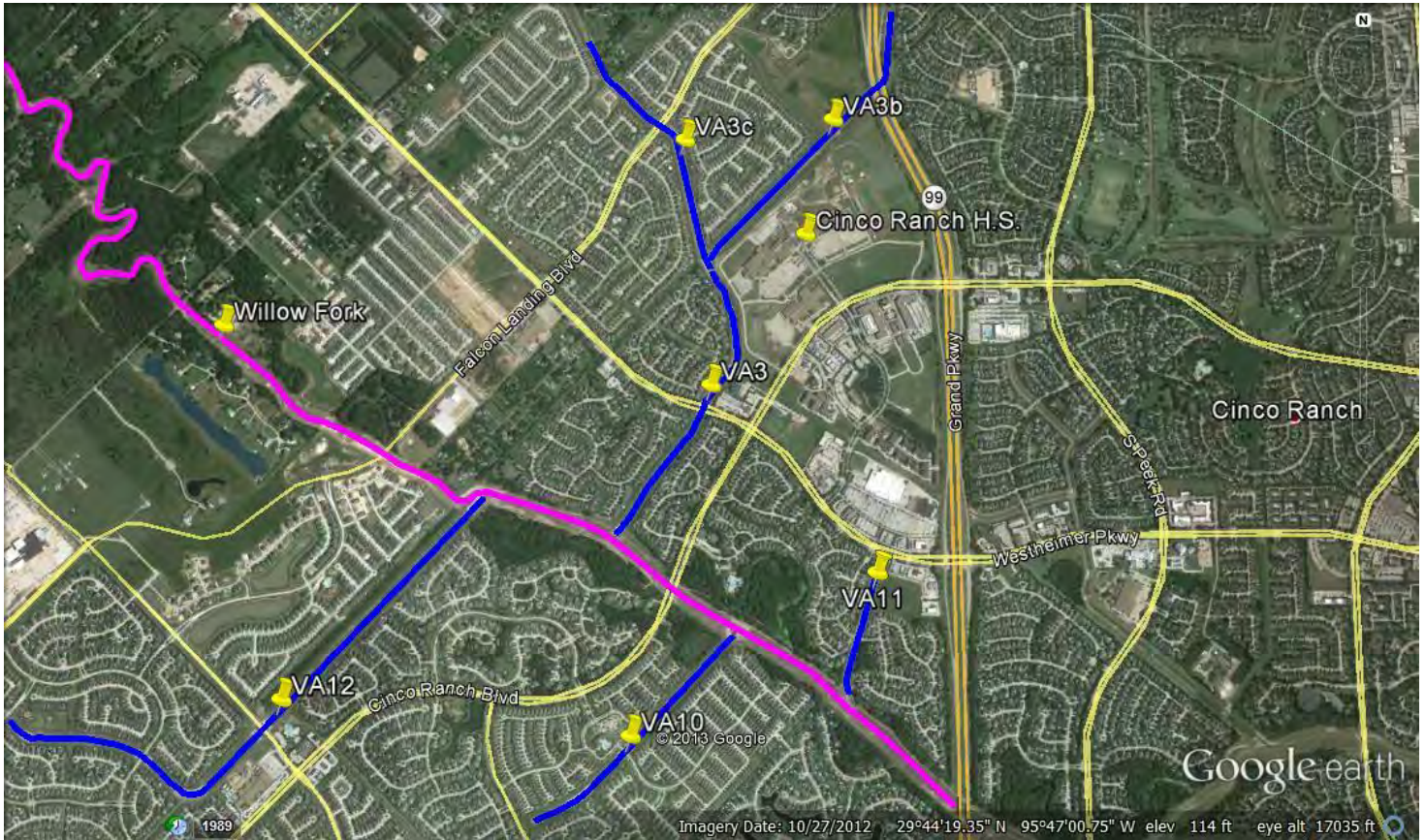
Detention and Drainage Facilities Report

March 11, 2021



13226 Kaltenbrun ~ Houston, Texas 77086 ~ Phone: 281-445-2614 ~ Fax: 281-445-2349
Account Representative: Jerry Schroeder ~ Cell: (713) 713-3516 ~
Email: jschroeder@champhydro.com

I. Facilities West of Grand Pkwy:



- Va3 system - water under slope paving off Frio Bridge. Working on solution.
- Va10 – small toe damage at beginning by boxes. Monitoring.
- Va11 – no issues. Trail Segment “V” under maintenance.
- Va12 – Several areas where concrete slope paving at toe on outfalls is showing erosion. Will prioritize areas for repairs. Pipeline company in area now performing maintenance.

East Side Update

Diversion Channel Desilting of final 8200 LF in progress

Va3 @ 99





Katy TX 77494 US
248 deg(T), 2021-03-08 11:51:28-06:00



Katy TX 77494 US
240 deg(T), 2021-03-08 11:59:38-06:00









Westheimer Pkwy Katy TX 77494 US
241 deg(T), 2021-03-08 12:21:42-06:00



3235 Banksfield Ct Katy TX 77494 US
61 deg(T), 2021-03-08 12:26:14-06:00





Va10



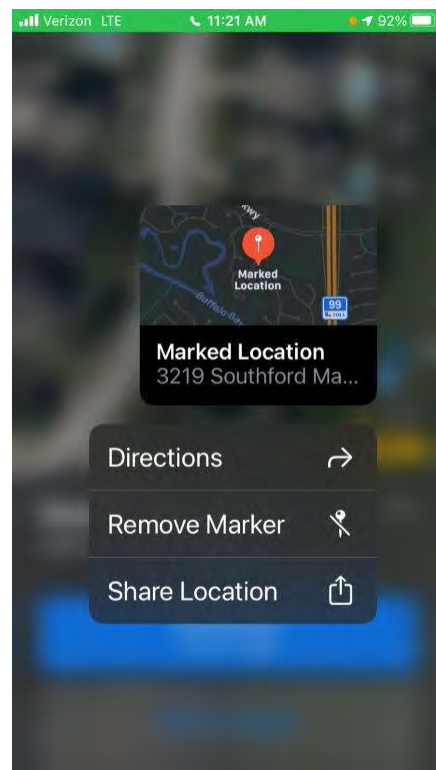


Va11





3219 Southford Manor Ln - Katy, TX 77494







23651 Litchfield Bend Ln Katy TX 77494 US
311 deg(T), 2021-03-08 11:27:52-06:00



23607 Banning Point Ct Katy TX 77494 US
272 deg(T), 2021-03-08 11:29:04-06:00



Va12





4647 Wellington Grove Ln Katy TX 77494 US
253 deg(T), 2021-03-07 10:39:05-06:00



26211 Seminole Hill Ln Katy TX 77494 US
185 deg(T), 2021-03-07 10:35:17-06:00



Gaston Rd Katy TX 77494 US
42 deg(T), 2021-03-07 10:32:00-06:00



4719 Butler Springs Ln Katy TX 77494 US
35 deg(T), 2021-03-07 10:30:12-06:00



25959 Ravenside Dr Katy TX 77494 US
249 deg(T), 2021-03-07 10:20:11-06:00



25615 Westbourne Dr Katy TX 77494 US
195 deg(T), 2021-03-07 10:23:08-06:00



25615 Westbourne Dr Katy TX 77494 US
66 deg(T), 2021-03-07 10:23:21-06:00



25615 Westbourne Dr Katy TX 77494 US
47 deg(T), 2021-03-07 10:23:28-06:00



**WILLOW FORK DRAINAGE DISTRICT
DRAINAGE MEETING ENGINEERING REPORT
March 11, 2021 *(Revised)*
LJA Job No. 2642-0001D (12.3)**

Agenda Item No. 11 - Engineering matters

a) **New drainage model and floodplain administrator duties:**

LJA has nothing new to report.

b) **Report on outfall inspections and rehabilitation plan and review maintenance chart and authorize appropriate action:**

LJA has nothing new to report.

c) **Discuss and authorize appropriate action regarding desilting of final 8200 linear feet of Diversion Channel:**

LJA is scheduling a final inspection of the Diversion Channel Project for March 22 or 23.

Pay Applications			
Number	PA Amount	Remaining Contract Amount	Status
PA No. 1	\$108,075.60	\$4,143,572.40 ⁽¹⁾ ⁽³⁾	Paid
PA No. 2	\$360,849.02	\$3,899,482.73 ⁽²⁾ ⁽³⁾	Paid
PA No. 3	\$173,404.80	\$3,726,077.94 ⁽²⁾ ⁽³⁾	Paid
PA No. 4	\$242,200.80	\$3,483,877.13 ⁽²⁾ ⁽³⁾	Paid
PA No. 5	\$358,344.00	\$3,125,533.13 ⁽²⁾ ⁽³⁾	Paid
PA No. 6	\$409,968.00	\$2,715,565.13 ⁽²⁾ ⁽³⁾	Paid
PA No. 7	\$217,296.00	\$2,498,269.13 ⁽²⁾ ⁽³⁾	Paid
PA No. 8	\$299,808.00	\$2,198,461.13 ⁽²⁾ ⁽³⁾	Paid
PA No. 9	\$653,011.20	\$1,545,449.93 ⁽²⁾ ⁽³⁾	Paid
PA No. 10	\$223,387.20	\$1,322,062.73 ⁽²⁾ ⁽³⁾	Paid
PA No. 11	\$229,284.00	\$1,092,778.73 ⁽²⁾ ⁽³⁾	Paid
PA No. 12	\$305,532.00	\$787,246.73 ⁽²⁾ ⁽³⁾	Paid

Notes:

- ⁽¹⁾ Does not Include Change Order No. 1. After Change Order No 1, the remaining contract amount will be \$4,260,331.75.
⁽²⁾ Includes Change Order No. 1.
⁽³⁾ Includes Retainage.

Change Orders			
Number	Total Amount	Updated Contract Amount	Summary / Status
CO No. 1	\$116,759.35	\$4,368,407.35	Approved / Complete
CO No. 2	\$30,000.00	\$4,398,407.35	Approved / In Progress

d) **Update on USACE Interim Report and authorize necessary action:**

LJA has nothing new to report on the Interim Report.

e) **Authorize appropriate action regarding pilot project in the Barker Reservoir with U.S. Army Corps of engineers, including approval of plans and specifications and obtaining Corps approval:**

LJA is preparing a right-of-entry request so that the District can begin preliminary engineering and environmental work associated with the Project.

f) **Discuss and take appropriate action regarding Texas Water Development Board Application.**

LJA has nothing to report this month.

g) **Discuss financing of all desilting, repairs, and rehabilitation work due to Hurricane Harvey and authorize execution of Interlocal Agreement with Grand Lakes Water Control & Improvement District No. 2 and authorize financial advisor to take necessary action to obtain bridge financing, if appropriate:**

LJA has nothing to report this month.

h) **Authorize appropriate action regarding contract for mid-block crossings;**

LJA is working with Division III on the final items for each crossing. The main items remaining are resolving issues at the Kinder Morgan Pipeline Crossings and the luminaires. LJA will be discussing issues on the luminaries at the next Park's meeting.

i) **Deeds, easements, offsite drainage agreements, consents, including:**

i. **Requests to transfer drainage capacity and requests to reserve drainage capacity.**

LJA has nothing to report this month.

ii. **Right of Entry for land survey related to Texas Department of Transportation extension of Highway 99 from FM 1093 to Interstate 10.**

LJA has received the attached Right-of-Entry for land surveying related to the TxDOT extension of SH 99. LJA has reviewed the request and discussed with the surveying consultant, BGE. LJA has no objection to the right-of-entry and recommends Board approval. The primary survey work is boundary surveying for the existing SH 99 right-of-way.

REQUIRED BOARD ACTION: Approve Right-of-Entry Request

j) **Design of District Facilities:**

Westheimer Parkway Underpass: LJA's current task order does not include administration and inspection services for the construction of the underpass. LJA has included the attached Task Order 5 (Contract Adjustment) for a time and materials contract adjustment of \$131,300 for the project.

REQUIRED BOARD ACTION: Approve Task Order No. 5 (Contract Adjustment)

k) **Status of ongoing repairs to facilities:**

a) **Harvey Recovery Projects**

- **Va1, Va9 and Va12 Slope Erosion:** LJA has nothing to report this month.
- **Stormwater Quality Park:** LJA has nothing to report this month.

b) **Diversion Channel**

- *LJA has prepared Task Order No. 11 to complete an as-built survey of the entire Diversion Channel to document its post Harvey condition now that all desilt projects have been completed. The purpose of the as-built survey is to document the current conditions as of March/April 2021. This will create a benchmark condition that will be used for any future Federal Emergency Management Agency (FEMA) Public Assistance (PA) Grants from future natural disasters. Per FEMA's guidelines, they require pre-event data within the last 2 to 3 years of the disaster. The cost for the survey is \$15,000.*

REQUIRED BOARD ACTION: Approve Task Order No. 11.

l) **MS4 Matters, including action items budget and implementation of matrix/timeline:**

- **AECOM is handling the District's MS4 Program and will give a separate update.**

Summary of Proposed Board Action Items:

Agenda Item	Project Name	Required Action
11.i.ii	Right of Entry	Approve Right-of-Entry Request
11.j	Design of District Facilities	Approve Task Order No. 5 (Contract Adjustment)
11.k.b	Status of ongoing repairs to facilities: Diversion Channel	Approve Task Order No. 11

Items requiring Board Signatures:

- Nothing required at the time of this report.

Items for next month's Agenda:

- Nothing requested at the time of this report.



Permission: Right of Entry for Land Surveying

February 12, 2021

Willow Fork Drainage District
c/o Humphries Robinson LLP
3200 Southwest Fwy, Ste. 2600
Houston, TX 77072

Property Address: See attached list
Tract Description: See attached list

TxDOT Project Name: Locate Existing Right-of-Way and Design Surveys for SH 99
Project Limits: From FM 1093 to IH 10
TxDOT CSJ #: 3510-04-019 (Ft. Bend Co.), 3510-05-041 (Harris Co.)

Dear Property Owner:

BGE, Inc. is providing land surveying services to the Texas Department of Transportation (TxDOT) for design and mapping for future improvements to SH 99 (Grand Parkway) in Katy. With this letter, we request permission for our survey team to enter your property to perform land survey tasks, including locating property corners, essential to this project.

Please review the attached form, sign where indicated if agreeable, and return the signed original in the enclosed envelope at your earliest convenience. Alternatively, you may email the form to ESwanson@BGEInc.com. Please retain this letter for your records.

If this property has been sold or if there are lessors/tenants who should be contacted, please provide details on the attached form. Also include gate codes or any other information that may be of use to our survey team.

Please contact me at (281) 558-8700 or Emile Desormeaux with TxDOT at (713) 802-5000 with any questions.

Thank you for your prompt assistance in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Anthony Meier", is written over a light blue horizontal line.

Anthony Meier, RPLS
Survey Manager

Acceptance of Entry to Property

Willow Fork Drainage District
c/o Humphries Robinson LLP
3200 Southwest Fwy, Ste. 2600
Houston, TX 77072

Property Address: See attached list
Tract Description: See attached list

TxDOT Project Name: Locate Existing Right-of-Way and Design Surveys for SH 99
Project Limits: From FM 1093 to IH 10
TxDOT CSJ #: 3510-04-019 (Ft. Bend Co.), 3510-05-041 (Harris Co.)

Permission is hereby granted for BGE, Inc. to enter the property at the address above to perform surveying services, including locating property corners for the Texas Department of Transportation.

In the unlikely event that these surveying activities damage my property, I understand that BGE, Inc. will repair and restore, or pay the cost of repairing and restoring, the property as nearly as possible to its previous condition. Repair requests must be submitted in writing by to BGE, Inc. 10777 Westheimer, Suite 400, Houston, TX 77042 within 30 calendar days of date of occurrence.

Owner's signature _____ Date _____

Owner's name (please print) _____

Special instructions, including lessors/tenants' names, address and phone number:

Return in the envelope provided OR scan and email to ESwanson@BGEInc.com.

Permission: Right of Entry for Land Surveying

Property Address: W GRAND PKWY S, KATY, TX 77494

Tract Description: 0265 I AND GN RY, ACRES 3.775, (PT DITCH VA 3 b 1 A) IN CINCO MUD #9, EXEMPT

Property Address: W GRAND PKWY S, KATY, TX 77494

Tract Description: 0265 I AND GN RY, ACRES .204, (PT DITCH VA 3 b 1) IN CINCO MUD #9, EXEMPT

Property Address: W GRAND PKWY S, KATY, TX 77494

Tract Description: 0190 T HOBERMAKER, ACRES 1.718, (PT DITCH VA 1 b) IN CINCO MUD #12, EXEMPT

Property Address: PEEK RD

Tract Description: 0190 T HOBERMAKER, TRACT 2 (PT), ACRES 3.343, (DRAINAGE DITCH), PT IN CINCO MUD #12, EXEMPT

Property Address: PEEK RD

Tract Description: 0190 T HOBERMAKER, TRACT 2 (PT), ACRES 3.343, (DRAINAGE DITCH), PT IN CINCO MUD #12, EXEMPT

TASK ORDER NO. 5 (CONTRACT ADJUSTMENT)

FINAL DESIGN SERVICES FOR WESTHEIMER PARKWAY UNDERPASS

Effective Date _____
District Project No. _____

Task Order No. 5
Consultant Project No. 2642-0005T
LJA Proposal No. 20-01397

This Task Order is entered into on the effective date noted above pursuant to the "Master Agreement for Professional Engineering Services" between Willow Fork Drainage District (District") and LJA Engineering, Inc. ("Engineer"), dated July 18, 2018 ("Agreement"). The Agreement is incorporated herein and forms an integral part of this Task Order; however, in case of conflict, the terms of the Agreement shall control.

Services Authorized

Now that the project has been publicly bid and awarded and is moving to construction phase, the District needs to authorize construction control staking, geotechnical materials testing and construction administration and project representation services. In order to complete this, LJA shall provide the following services.

Task 201 - Construction Control Staking Services

- Construction control staking shall include the horizontal staking of plant site boundaries rights-of-way centerlines and off-site easements at PC's, PT's, angle points, and street intersections. Vertical control benchmarks will be provided at intervals not to exceed 2,000 feet.

Task 305 - Construction Phase:

- Make regular visits, defined as a maximum of four (4) hours per week on the site, to the site (as distinguished from part-time services of a Project Representative) to observe the progress and quality of the executed work and to determine, in general, if the work is proceeding according to the construction Contract Documents. During visits to the construction site, and on the basis of his on-site observations as an experienced and qualified design professional, the Engineer will keep the District informed of the progress of the work and advise the District of material and substantial defects and deficiencies in the work of contractors which are discovered by the Engineer or otherwise brought to the Engineer's attention in the course of construction. The Engineer may, on behalf of the District, exercise whatever rights the District may have to disapprove work and materials as failing to conform to the construction Contract Documents. Unless the District requests or agrees to a Project Representative, the Engineer will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the work or material. Although the Engineer will endeavor to protect the District against defects and deficiencies in the work of contractors or subcontractors, he cannot guarantee the performance of contractors, nor be responsible for the actual supervision of construction techniques and

operations or for the safety measures that contractors or subcontractors take or should take; subject to the provisions of Section VIII. The Engineer shall report to the District any unresolved/uncorrected defects and/or deficiencies observed with respect to the project and construction operation.

- Review samples, catalog data, schedules, shop drawings, laboratory, shop and mill tests of material and equipment, and other data which the contractor submits. This review is for the benefit of the District and requires only general conformance with the design concept of the Project and general compliance with the information given by the Contract Documents. It does not relieve contractors of any responsibilities such as dimensions to be confirmed and correlated at the job site, appropriate safety measures to protect workers and the public, or the necessity of constructing a complete and workable facility in accordance with the construction Contract Documents.
 - Based on the Engineer's on-site observations and review of applications for payment accompanied by data and schedules, determine the amounts owing to contractors and prepare and verify monthly and final estimates for payments to such; furnish to the District any necessary certifications as to payment to contractors, subcontractors, and suppliers; assemble such written guarantees and maintenance bonds which the construction Contract Documents require.
 - Maintain orderly files for correspondence, reports of job conferences, Contract Documents including all addenda, change orders, field orders, additional drawings issued subsequent to the execution of the Contract, the Engineer's clarifications and interpretations of the Contract Documents, progress reports, cut sheets, and other Project related documents.
 - Conduct, on behalf of the District, a final inspection of the project for conformance with the design concept of the Project and compliance with the construction Contract Documents and approve in writing final payments to the contractors.
 - Revise contract drawings (unless redrawing is required), based on information provided by the contractor, to show the work as actually constructed; furnish a set of prints of these revised drawings to the District and other agencies as required. These are not certified as as-built plans but will be record drawings as signed by contractor.
 - Issue certification to the District that the Project, or any phase thereof, has been completed in accordance with the construction Contract Documents.
 - Provide to the Texas Commission on Environmental Quality the appropriate documents and information generated as a result of the construction contracts, as required by the Texas Commission on Environmental Quality Rules and Regulations or any current amendments thereto.
 - Provide construction documentation as required by other agencies, including the applicable city, county, and drainage district, having jurisdictional authority over the Project.
-

Task 306 - Project Representation Services

- Project Representation will include periodic site visits (typically 10-15 hours a week) to review progress of contractor's work. These visits will be performed on an as needed basis during certain phases of construction. The Project Representative will make his best effort to be on-site during critical phases of work. The authority and duties of such Project Representatives are limited to examining the materials furnished, observing the work done, and reporting their findings to the Engineer as set forth in this Section. The Engineer will use the usual degree of care and prudent judgment in selecting Project Representatives who are competent and who have either satisfactorily participated in a certified training program in construction or have supplied other satisfactory evidence of their qualifications to the Engineer. The Engineer shall further be responsible for seeing that the Project Representatives are on the job to perform their required duties and that the Project Representatives maintain daily logs of their observations, including photographs of the work in progress, if appropriate. The Engineer shall advise the District of material and substantial defects and deficiencies in work of the contractors discovered by the Project Representatives and may, on behalf of the District, exercise whatever rights the District may have to disapprove work and materials as failing to conform to the construction Contract Documents.
- The District may, at its discretion, require the services of a full time Project Representative. Should the District select to procure the service of a full time Project Representative, the Engineer will select the Project Representatives as provided in paragraph C(1) of this section. The scope of services provided by the Project Representative will be as described in paragraphs C(1), C(3) and C(4) of this section. In addition, the Project Representative will generally be on-site during the contractor's working hours for approximately 40 hours per week.
- The Project Representative shall:
 - Review the progress schedule and schedule of values prepared by the contractor and consult with the Engineer concerning their acceptability.
 - Attend pre-construction conferences and attend progress meetings and other job conferences as required in consultation with the Engineer and, if requested by the Engineer, notify those expected to attend in advance, and maintain and circulate copies of minutes thereof.
 - Serve as the Engineer's liaison with the contractor, working principally through the contractor's superintendent and assisting him in understanding the intent of the Contract Documents. Assist the Engineer in serving as the District's liaison with the contractor when the contractor's operations affect the District's on-site operations.
 - As requested by the Engineer, assist in obtaining from the District additional details or information, when required at the job site for proper execution of the work.
 - Conduct on-site observations of the work in progress to assist the Engineer in determining if the work is proceeding in accordance with the Contract Documents.

- Report to the Engineer and the contractor whenever he believes that any work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or does not meet the requirements of any inspections, tests or approval required to be made or has been damaged prior to final payment; and advise the Engineer when he believes work should be corrected or rejected or should be uncovered for observation or requires special testing inspection or approval.
- Verify that tests, equipment and systems startups and operating and maintenance instructions are conducted as required by the Contract Documents and in the presence of the required personnel, and that the contractor maintains adequate records thereof; observe, record and report to the Engineer appropriate details relative to the test procedures and startups.
- Accompany visiting inspectors representing public or other agencies having jurisdiction over the project, record the outcome of these inspections, and report to the Engineer.
- Transmit to the contractor, the Engineer's clarifications, and interpretations of the Contract Documents.
- Consider and evaluate the contractor's suggestions for modifications in Drawings or Specifications and report them with recommendations to the Engineer.
- Maintain orderly files for correspondence, reports of job conferences, Contract Documents including all addenda, change orders, field orders, additional drawings issued subsequent to the execution of the Contract, the Engineer's clarifications and interpretations of the Contract Documents, progress reports, cut sheets, and other Project related documents. These items will be submitted to the Engineer for his final review and approval.
- Keep a diary or log book, recording hours on the job site, weather conditions, data relative to questions of extras or deductions, list of visiting officials and representatives of manufacturers, fabricators, suppliers and distributors, daily activities, decisions, observations in general and specific observations in more detail as in the case of observing test procedures. Send copies to the Engineer.
- Record names, addresses, and telephone numbers of all contractors, subcontractors and major suppliers of materials and equipment.
- Furnish the Engineer periodic reports as required of progress of the work and the contractor's compliance with the approved progress schedule.
- Consult with the Engineer in advance of scheduled major tests, inspections, or start of important phases of the work.
- Report immediately to the Engineer upon the occurrence of any accident.

- Review applications for payment with the contractor for compliance with the established procedure for their submission and forward those with recommendations to the Engineer, noting particularly their relation to the schedule of values, work completed, and materials and equipment delivered at the site but not incorporated in the work.
 - Before the Engineer issues a Certificate of Substantial Completion, submit to the contractor a list of observed items requiring completion or correction.
 - Conduct final inspection in the company of the Engineer and the contractor and prepare a final list of items to be completed or corrected.
 - Verify that all items on final list have been completed or corrected and make recommendations to the Engineer concerning acceptance.
- Except upon written instructions of the Engineer, the Project Representative shall not:
 - Authorize any deviation from the Contract Documents or approve any substitute materials or equipment;
 - Exceed limitations on the Engineer's authority as set forth in the Contract Documents;
 - Undertake any of the responsibilities of the contractors, subcontractors, or the contractor's superintendent, or expedite the work;
 - Advise on or issue directions relative to any aspect of the means, methods, techniques, sequences, or procedures of construction unless such is specifically called for in the Contract Documents;
 - Advise on or issue directions as to safety precautions and programs in connection with the work, unless otherwise required by the Contract Documents;
 - Authorize the District to occupy the Project in whole or in part;
 - Participate in specialized field or laboratory tests; or
 - Interpret Construction Staking for the contractor.
- The Engineer does not underwrite, guarantee or ensure the work done by the contractors; and, since it is the contractors' responsibility to perform the work in accordance with the construction Contract Documents, the Engineer is not responsible or liable for the contractors' failure to do so; subject to the provisions of Section VIII; and failure by any Project Representatives or other personnel engaged in on-the-site observation to discover defects or deficiencies in the work of the contractors shall never relieve the contractors for liability therefore. Nothing in this paragraph or this Agreement, shall relieve the Engineer of its duty to act as a reasonably prudent engineer in the same or similar circumstances.

Task 310 - Geotechnical Materials Testing Services

- Associated Testing Laboratories, Inc. will provide geotechnical material's testing services through construction completion including but not limited to: soils testing & inspection, concrete testing & professional engineering samples review. This fee will be processed through LJA's Contract at cost plus 10% markup per LJA's Master Services Agreement with the District.

Pricing

This task order will be billed according to time and effort by those involved based on our hourly rate schedule approved in the Agreement and as follows.

Item	Phase	Fee Basis	Fee
201	Construction Control Staking Services	T&M (Not to Exceed)	\$ 3,500
305	Construction Phase	T&M (Not to Exceed)	\$ 30,500
306	Project Representation Services (<i>Assumes a Construction Contract Period of 100 Days</i>)	T&M (Not to Exceed)	\$ 71,000
310	Geotechnical Materials Testing Services	T&M (Not to Exceed)	\$ 26,300
Total Fee			\$131,300

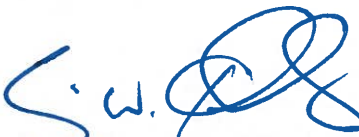
Schedule


Services may commence: March 12, 2021

Task 201 (Control Staking Services) will be completed: March 17, 2021

Task 305, 306 & 310 (Construction Phases) will cease at project completion, approximately: June 26, 2021

Sincerely,


Craig W. Kalkomey, PE, CFM
Senior Project Manager


Michael S. Rusk, PE
Vice President

CWK/MSR/dl

**ACCEPTED BY
WILLOW FORK DRAINAGE DISTRICT**

By: _____

Title: _____

Date: _____

ATTACHMENT A STANDARD RATE SCHEDULE

Staff, Non-Principal Personnel Charges

Services performed by staff shall be billed on the basis of "labor cost" of each employee times a multiplier of 2.35.

Labor cost is defined as the Labor Cost paid to the Engineer's personnel plus payroll burden, currently 47% for social security contributions, federal and state unemployment taxes, retirement benefits, medical and insurance benefits, sick leave, vacation, and holiday pay applicable thereto.

Upon request of the Client, Engineer shall provide evidence of the then-current salaries paid to the Engineer's personnel for the purpose of verifying the accuracy of any invoices presented for payment by the Engineer to the Client.

Labor Cost Range:

	<u>Lowest</u>	<u>Highest</u>
Department Head (VP, Dept. Manager, Sr. PM)	\$50.00	\$95.00
Project Manager	\$40.00	\$80.00
Engineer (Grad. Eng., EIT, APM, Proj. Coord.)	\$30.00	\$55.00
Sr. Planner	\$45.00	\$80.00
Planner	\$30.00	\$65.00
Sr. Landscape Architect	\$35.00	\$65.00
Landscape Architect	\$29.00	\$55.00
Designer	\$26.00	\$55.00
Resident Project Representative	\$26.00	\$50.00
GIS Developer	\$35.00	\$65.00
GIS Analyst	\$25.00	\$35.00
Survey Technician	\$33.00	\$52.00
Project Surveyor	\$41.00	\$52.00
CADD Operator (CADD Technician)	\$18.00	\$45.00
Clerical (Construction Admin. Assistant)	\$18.00	\$43.00

CADD System

Intergraph CADD system will be billed at a rate of \$25.00/hour plus operator time.

Principals

Principals will be billed at a rate of \$225.00/hour.

Senior Consultants

Senior consultants will be billed at a rate of \$250.00/hour.

Expert Witness

Expert witness and certificate (merit or lender) duties will be billed at a rate of \$425.00/hour.

Surveying Services

Field party rate includes personnel/supervision, normal equipment and supplies. Client requested overtime shall be 1.5 times standard rate.

One-Man Survey Crew	\$115.00/Hour
Two-Man Survey Crew	\$145.00/Hour
Three-Man Survey Crew	\$175.00/Hour
Four-Man Survey Crew	\$205.00/Hour

Reimbursable Expenses

Reproduction, telephone, out-of-town travel expenses, and other non-labor charges directly related to the Project will be billed at cost in addition to the fees agreed upon for Services rendered. Vehicle mileage will be charged at the current IRS mileage rate per mile. Filing fees, permit fees, and other special charges which are advanced on behalf of the Client will be billed on a similar basis plus a 10% service charge.

Payments

If applicable, Client shall provide LJA with appropriate exemption certificates. The amount of any excise, VAT, or gross receipts tax that may be imposed for professional services shall be added to the compensation as determined above. In the case where Client is obliged to make any deduction or withholding on account of any such addition, the amount paid to LJA by Client for any invoice shall be grossed up to the amount of the invoice so that any fees and other sums payable to LJA are not subject to such taxes.



1904 W Grand Parkway N, Suite 100, Katy, Texas 77449
t 713.953.5200 f 713.953.5026 LJA.com TBPE F-1386

TASK ORDER NO. 11

Diversion Channel 2021 As-Built Condition Survey

Effective Date: _____
District Project No. _____

Task Order No. 11
Consultant Project No. 2642-0010T
LJA Proposal No. 21-1664

This Task Order is entered into on the effective date noted above pursuant to the "Master Agreement for Professional Engineering Services" between Willow Fork Drainage District (District") and LJA Engineering, Inc. ("Engineer"), dated July 18, 2018 ("Agreement"). The Agreement is incorporated herein and forms an integral part of this Task Order; however, in case of conflict, the terms of the Agreement shall control.

Services Authorized

With the final silt removal contract completed, LJA would like to perform an as-built survey of the entire Diversion Channel. The purpose of the as-built survey is to document the current conditions as of March/April 2021. This will create a benchmark condition that will be used for any future Federal Emergency Management Agency (FEMA) Public Assistance (PA) Grants from future natural disasters. Per FEMA's guidelines, they require pre-event data within the last 2 to 3 years of the disaster.

More specific, LJA services will include the following:

Task 1 - Surveying Services

- LJA Surveying, Inc. is survey approximately 28 cross sections along the entire Diversion Channel from the upstream portion of Willow Fork of Buffalo Bayou to the downstream connection to Willow Fork of Buffalo Bayou within the Barker Reservoir. The survey data will be based on NAVD 88, 2001 adjustment.

Pricing

This task order will be billed according to time and effort by those involved based on our hourly rate schedule as approved by the Agreement and as follows.

LJA Services

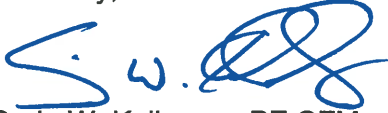
Item	Phase	Fee Basis	Fee
1	Surveying Services	Lump Sum	\$ 15,000
Sub Total			\$ 15,000
6H	Reimbursable Expenses (Estimated)	Cost Plus 10%	\$ 500
Total LJA Fee (Including Estimated Reimbursable Expenses)			\$ 15,500

Willow Fork Drainage District
March 10, 2021
Page 2

Schedule:

Services may commence: March 11, 2021
Services will be complete: April 30, 2021

Sincerely,



Craig W. Kalkomey, PE, CFM
Sr. Project Manager



Michael S. Rusk, PE
Vice President

CWK/MSR/jb

**ACCEPTED BY
WILLOW FORK DRAINAGE DISTRICT**

By: _____

Title: _____

Date: _____

ATTACHMENT A STANDARD RATE SCHEDULE

Staff, Non-Principal Personnel Charges

Services performed by staff shall be billed on the basis of "labor cost" of each employee times a multiplier of 2.35.

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Upon request of the Client, Engineer shall provide evidence of the then-current salaries paid to the Engineer's personnel for the purpose of verifying the accuracy of any invoices presented for payment by the Engineer to the Client.

Labor Cost Range:

	<u>Lowest</u>	<u>Highest</u>
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Planner	\$30.00	\$65.00
Sr. Landscape Architect	\$35.00	\$65.00
Landscape Architect	\$29.00	\$55.00
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Payments

If applicable, Client shall provide LJA with appropriate exemption certificates. The amount of any excise, VAT, or gross receipts tax that may be imposed for professional services shall be added to the compensation as determined above. In the case where Client is obliged to make any deduction or withholding on account of any such addition, the amount paid to LJA by Client for any invoice shall be grossed up to the amount of the invoice so that any fees and other sums payable to LJA are not subject to such taxes.

Communications Report for Willow Fork Drainage District (3/11/21)

Website

Updates since last reporting include:

- Added Dec. and Jan. minutes and 2020 Auditors Report and Financial Statements under Board & Operations
- Updated text on the Taxes & Funding page to reflect changes to the homestead exemption for 2021
- Added text on the Trails page referencing the new underpass
- Added the January newsletter the Newsletters page

Ongoing Communications

The communications committee met by conference call 3/1 and discussed the following:

- Newsletter – Topics for the March newsletter, which will include an article on spring maintenance (i.e. district mowing schedule, organic fertilizing etc.), Friends of WFP installation of butterfly signage, and annual flood insurance postcard. The newsletter is scheduled to distribute the last week of March.
- Annual Flood Insurance Postcard – For readability, size is being increased to 6x9, which is the largest postcard size available in the same mailing classification. The postcard is scheduled to distribute mid-March.

Action Item(s)

None