

MINUTES
WILLOW FORK DRAINAGE DISTRICT

June 10, 2021

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met in regular session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, on the 10th day of June, 2021, and the roll was called of the members of the Board being present by telephone:

Wendy Duncan	President
Dan Smith	Vice President
Vacant	Secretary
Gregg Nady	Assistant Vice President
Joe Robinson	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also attending the teleconference were: Robert Stowe and Robert Miller, members of the public; John Savage, District resident; Glen Jarrett of TBG Partners ("TBG"); Katie May of Inframark Water & Infrastructure Services ("Inframark"); Jerry Schroeder of Champions Hydro-Lawn ("Champions"); Craig Kalkomey of LJA Engineering; Karen Kottke of AECOM; Fran Matuska of F. Matuska, Inc.; Yvonne Arceneaux, District Park Manager; and Harry H. Thompson, Michelle Maynard and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

Mr. Thompson reviewed certain recommended protocols for conducting the District's meeting via teleconference. He announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an "agenda packet" prior to the start of the meeting at <https://www.districtdirectory.org/agendapackets/wfdd/>

COMMENTS FROM DISTRICT RESIDENTS

There was no public comment.

APPROVE MINUTES

The Board reviewed the minutes of the May 13, 2021, meeting. Director Nady moved to approve the minutes, as submitted. Director Robinson seconded the motion, which passed.

UPDATE ON COVID 19 MATTERS

Mr. Thompson and Ms. Matuska stated no action was needed on this item.

The Board discussed returning to in person meetings and possible meeting locations. Following review and discussion, the Board concurred to reconvene to in person at a location authorized as a designated District meeting place on June 23, 2021 at 12:30 p.m. at the offices of LJA at 1904 West Grand Parkway North, Suite 100, Katy, Texas 77449.

MAINTENANCE OF STORM SEWER LINES

Ms. May reported the status of storm line maintenance during the months of April and May 2021.

DESIGNATE VOTING MEMBER REPRESENTATIVE FOR ASSOCIATION OF WATER BOARD DIRECTORS

Mr. Thompson reported that the Association of Water Board Directors ("AWBD") is requesting that each District designate one director as the Voting Member Representative for the AWBD's upcoming Bylaws Amendments Vote. Following discussion, the Board concurred Director Robinson should remain the District's voting member for AWBD matters.

BOOKKEEPER'S REPORT

Ms. Matuska reviewed the bookkeeper's report and the quarterly investment report, copies of which are attached. After review and discussion, Director Robinson moved to approve the bookkeeper's report and payment of the bills. Director Nady seconded the motion, which passed unanimously.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Matuska presented the County tax collection report.

The Board also reviewed a delinquent tax roll for 2020. Following discussion and review of the information provided by the County tax assessor collector, Director Robinson moved to authorize the District's delinquent tax attorney to proceed with collection of delinquent 2020 taxes and the imposition of any authorized, additional penalties for nonpayment necessary to cover the District's expense for the cost of collection. Director Smith seconded the motion and the motion passed unanimously.

RESOLUTION NOMINATING WATER DISTRICT CANDIDATE FOR BOARD OF DIRECTORS OF FORT BEND CENTRAL APPRAISAL DISTRICT

The Board considered nominating a water district candidate for the Board of Directors of the Fort Bend Central Appraisal District. Following discussion, the Board concurred to table discussion for this agenda item.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE,

Mr. Schroeder reviewed the operator's report, a copy of which is attached, and reviewed the status of the ditches and channels, as well as certain trails. Discussion ensued.

UPDATE ON FEMA CLAIM

Ms. May updated the Board on total reimbursement received for the Diversion Channel project from the Federal Emergency Management Agency ("FEMA") and the status of projects pending approval for funding. Discussion ensued regarding a May 1, 2020 heavy rain event with localized flooding in the Kelliwood area and additional/routine televising and root work that may be needed under the Kelliwood links.

Discussion ensued regarding funds received to repair the Va1, Va9 and Va12. Mr. Kalkomey noted that the repairs were urgent repairs and said that he would bring a proposal for full repair of all discussed facilities to the next meeting.

ENGINEER'S REPORT

Mr. Kalkomey reviewed the engineer's report, a copy of which is attached.

Mr. Kalkomey first discussed the status of desilting of the final 8,200 linear feet of the Diversion Channel and said there would be extra water in the Diversion Channel until June 23, 2021. He also updated the Board regarding ongoing discussion with Mr. Matthew May of Best Trash to resolve issues related to repair of Mr. May's access driveway damaged by the contractor during construction.

Mr. Kalkomey discussed the status of the District's application for funding to excavate and relocate 4,675,000 cubic yards of material within the Barker Dam and Reservoir and presented correspondence from the United States Army Corps of Engineers ("USACE") requesting payment of administrative fees in the amount of \$50,875. The Board also considered paying the fee from the District's General Operating Fund and adopting a Resolution Regarding Intent to Reimburse the District from future bond proceeds, if any. Following review and discussion, Director Duncan moved to (1) authorize payment to the USACE in the amount of \$50,875 from the District's general

operating fund; and (2) adopt a Resolution Regarding Intent to Reimburse. Director Robinson seconded the motion, which passed unanimously.

PARK MATTERS

Ms. Arceneaux discussed recent and upcoming Central Green events.

COMMUNITY COMMUNICATIONS

Director Duncan updated the Board regarding communication matters and updates to the District website. Discussion ensued regarding potentially scheduling town hall meetings with all stakeholders in the Barker Dam and Reservoir project after the Texas Water Development Board has made a final funding decision.

APPOINTMENT OF DIRECTOR

Mr. Savage introduced himself to the Board, discussed his experience in service in special utility districts and stated he is interested in serving on the Board of Directors. Mr. Savage stated he was a resident and landowner within the District, and is over the age of eighteen years. The Board discussed a potential other applicant to the Board who was not present at the meeting. Following discussion, Director Smith made a motion to appoint John Savage to the Board of Directors. Director Nady seconded the motion, which passed unanimously.

Mr. Thompson stated that Director Savage must execute a Sworn Statement, Official Bond, and Oath of Office as required by the Texas Constitution and Texas Water Code, and reviewed such items.

Mr. Thompson stated the District Registration Form must be filed with the Texas Commission on Environmental Quality ("TCEQ") to show the new slate of officers, and reviewed the proposed revised form.

Mr. Thompson next distributed and reviewed a memorandum regarding Texas Open Meetings Act and Public Information Act training requirements for Directors and encouraged Director Savage to receive his training as soon as possible and forward his certificate of completion to ABHR for inclusion in the District's permanent records, if he has not already had the requisite training.

Mr. Thompson next reviewed with the Board legislation enacting Chapter 176 of the Texas Local Government Code, which requires directors and consultants to disclose certain conflicts of interest. Mr. Thompson reviewed with the Board the forms adopted by the Texas Ethics Commission for making disclosures under Chapter 176 and noted that the forms are required to be filed with the records administrator for the District. Mr. Thompson encouraged Director Savage to contact ABHR if assistance is needed in determining whether a conflict requires disclosure or in making a required disclosure.

After discussion, Director Smith moved (1) that the Board of Directors approve Director Savage's Sworn Statement, Official Bond, and Oath of Office, and direct that they be filed and retained in the District's official records and that the Oath of Office be filed with the Secretary of State of the State of Texas; and (2) to authorize ABHR to file the District Registration Form with the TCEQ. The motion was seconded by Director Nady, which carried unanimously.

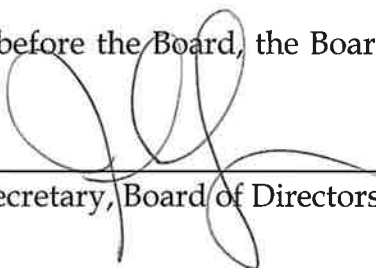
BOARD COMMITTEES/LIAISONS

The Board concurred to table discussion.

CURRENT EVENTS AND ACTION ITEMS

Director Robinson discussed current events, including an update regarding the 87th Regular Texas legislative session and developments related to the COVID-19 vaccine.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.


Secretary, Board of Directors



(SEAL)