

NOTICE OF MEETING

WILLOW FORK DRAINAGE DISTRICT FORT BEND AND HARRIS COUNTIES, TEXAS

The Board of Directors of Willow Fork Drainage District will hold a regular meeting on **Wednesday, July 28, 2021, at 12:30 p.m.**, at the offices of **LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy, TX 77449**, to discuss and, if appropriate, act upon the following items:

1. Comments from the public.
2. Update on service requirements relating to COVID-19 and authorize appropriate action.
3. Approve minutes of previous parks meeting.
4. Report on security and authorize appropriate action.
5. Update from Friends of the Park, including installation of historical and interpretive panel.
6. Financial and bookkeeping matters for parks and drainage matters, including payment of the bills and review of investments, execution of depository pledge agreements, and amendment or adoption of budget, as necessary.
7. Champions drainage, park maintenance, and park management reports.
8. Report from TBG Partners, including:
 - a. update on Willow Fork Park and authorize appropriate action;
 - b. update on Exploration Park, and authorize necessary action;
 - c. update on Trail Package 1 of Phase 3 and approve pay estimates and change orders, if any;
 - d. update on Trail Package 2 of Phase 3 and approve pay estimates and change orders, if any;
 - e. update on Trail Package 3 of Phase 3 and approve pay estimates and change orders, if any;
 - f. update on Trail Package 4, including acquisition of rights-of-way;
 - g. update on status of trail system and authorize appropriate action;
 - h. authorize necessary action regarding park and trail signage and acceptance of deeds and easements, if any;
 - i. update on Fry Road Underpass;
 - j. authorize appropriate action regarding shade structure at Central Green;
 - k. authorize appropriate action regarding surplus funds application for parks projects; and
 - l. authorize design of new projects.
9. Engineering matters, including:
 - a. interceptor/ outfall repairs on Va9;
 - b. mid-block crossings;

- c. Fry Road Underpass;
 - d. update on Flood Infrastructure Fund Grant Application and authorize necessary action;
 - e. authorize appropriate action regarding pilot project in the Barker Reservoir with U.S. Army Corps of Engineers, including approval of plans and specifications and obtaining Corps approval;
 - f. deeds, easements, and real estate documents;
 - g. design of District facilities; and
 - h. status of ongoing repairs to facilities.
10. Interlocal Agreements by and among the District, Memorial Municipal Utility District, Harris County Municipal Utility District No. 346, Nottingham Country Municipal Utility District and Harris County Municipal Utility District No. 345 for construction of Fry Road Underpass.
 11. Report regarding Central Green events and Parks Committee recommendations and approve contracts for events, as appropriate, discuss park operations and authorize appropriate action.
 12. Approve letter agreement with Cinco Municipal Utility District No. 12 for additional patrol of La Centerra at Cinco Ranch shopping center.
 13. Community communications matters and authorize appropriate action.
 14. Current events.
 15. Meeting schedule, action items, and items for inclusion on the next agenda.



/s/ Steve Robinson
Attorney for the District

***As a result of the current COVID-19 virus epidemic emergency, the convening at one location of a quorum of the Board is difficult or impossible. Therefore, the Board will conduct this meeting by telephone conference call rather than by physical quorum pursuant to Texas Government Code Sec. 551.125 and guidance of the Governor of the State of Texas. Members of the public are entitled to participate and address the Board during the telephonic meeting. In all respects, this meeting will be open to the public and compliant with applicable law and guidance of the Governor of the State of Texas. An electronic copy of the agenda packet (which consists of the regular reports presented to the Board by its consultants) can be found at: <https://www.districtdirectory.org/agendapackets/wfdd>.**

Willow Fork Drainage District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney about Pending or Contemplated Litigation), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.086 (Economic Development).

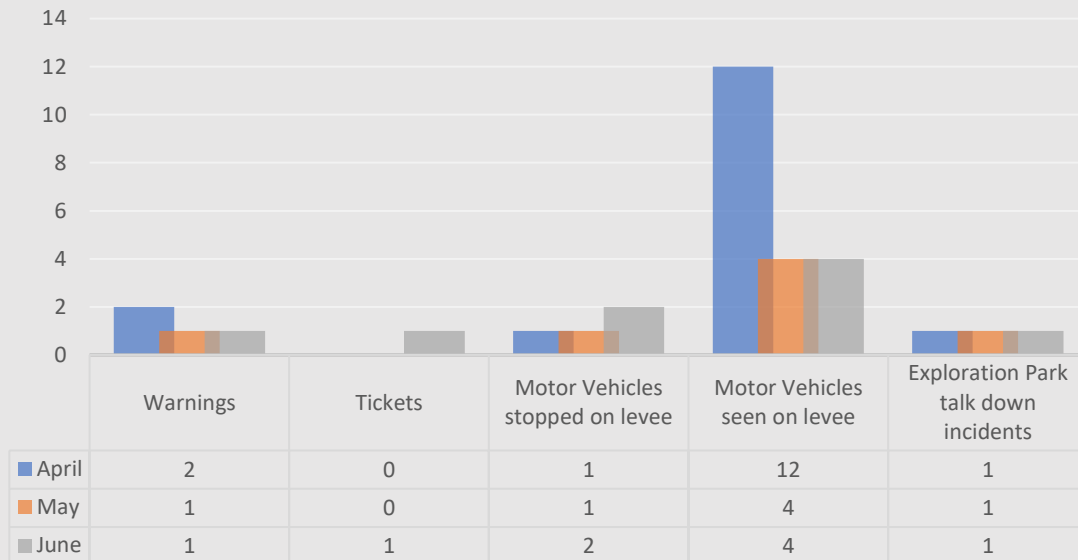
Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made. 948479



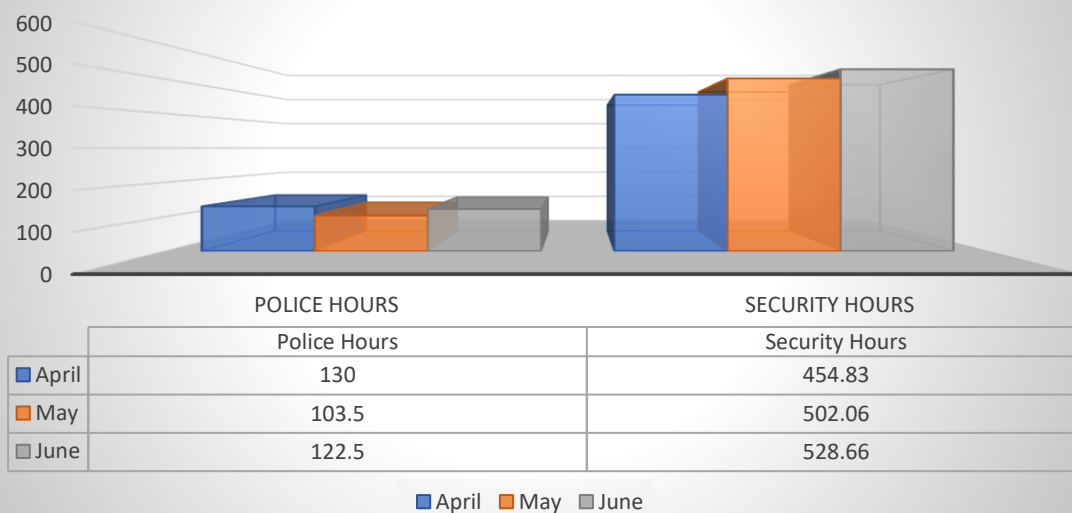
ON-SITE PROTECTION INC.



Police Activity



Hours and Park Activity





<input checked="" type="checkbox"/>		Homicide
<input checked="" type="checkbox"/>		Attempted Homicide
<input checked="" type="checkbox"/>		Death Investigation
<input checked="" type="checkbox"/>		Sexual Assault
<input checked="" type="checkbox"/>		Sexual Offense - Other
<input checked="" type="checkbox"/>		Robbery - Commercial
<input checked="" type="checkbox"/>		Robbery - Individual
<input checked="" type="checkbox"/>		Aggravated Assault
<input checked="" type="checkbox"/>		Assault - Other
<input checked="" type="checkbox"/>		Burglary - Commercial
<input checked="" type="checkbox"/>		Burglary - Residential
<input checked="" type="checkbox"/>		Theft
<input checked="" type="checkbox"/>		Fraud
<input checked="" type="checkbox"/>		Shoplifting
<input checked="" type="checkbox"/>		Theft - Other
<input checked="" type="checkbox"/>		Motor Vehicle Theft
<input checked="" type="checkbox"/>		Burglary from Motor Vehicle
<input checked="" type="checkbox"/>		Arson
<input checked="" type="checkbox"/>		DUI
<input checked="" type="checkbox"/>		Alcohol Violation
<input checked="" type="checkbox"/>		Drugs / Narcotics Violation
<input checked="" type="checkbox"/>		Disorderly Conduct
<input checked="" type="checkbox"/>		Traffic Incident
<input checked="" type="checkbox"/>		Vandalism
<input checked="" type="checkbox"/>		Weapons Violation
<input checked="" type="checkbox"/>		All Other - Non-Criminal
<input checked="" type="checkbox"/>		All Other - Criminal

Exploration Park Crime Detail 06.21

Burglary of Motor Vehicle

Assault

Criminal Mischief

Motor Vehicle Theft

Criminal Mischief

PRECISE HOME IMPROVEMENT

Barn Park

Summer Pointe Playground

Saddlebrook Crossing Playground

Betty Sue Creech Elementary School

Canyon Gate Recreation Center

Cinco Ranch Church of Christ

River oaks transportation

Camp Cinco

Exploration Park

Mason Rd

Cinco Park Rd

Canyon Gate Blvd

Black Canyon Dr

Big Canyon Dr

Memorial Pass Dr

Emerald Canyon Rd

Verde Canyon Dr

Bryce Canyon Dr

Canyon Chase Dr

Canyon Park Dr

Holly Canyon Ct

Aspen Canyon Dr

Grenoble Ln

Townsgate Cir

Faulkner Ridge Dr

Whitevine Way

Belmont

Field Manor Ln

Cottage Cove Ln

Royal Hollow Ln

Marble Hollow Ln

Marble Cove Ln

Deer Crossing Ln

Re PI Ln

Summerside Dr

Windcrest Ct

Newbury Park Dr

Winlock Terrace Dr

Medallion Pointe Dr

Figurine Ct

Overton Park Dr

Centennial Glen Dr

Brigstone Park Dr

Pinebury Ct

Willowford Park Dr

Sage Mountain Ln

Hanneck Valley Ln

Carriage Bend Dr

Monthury Ln

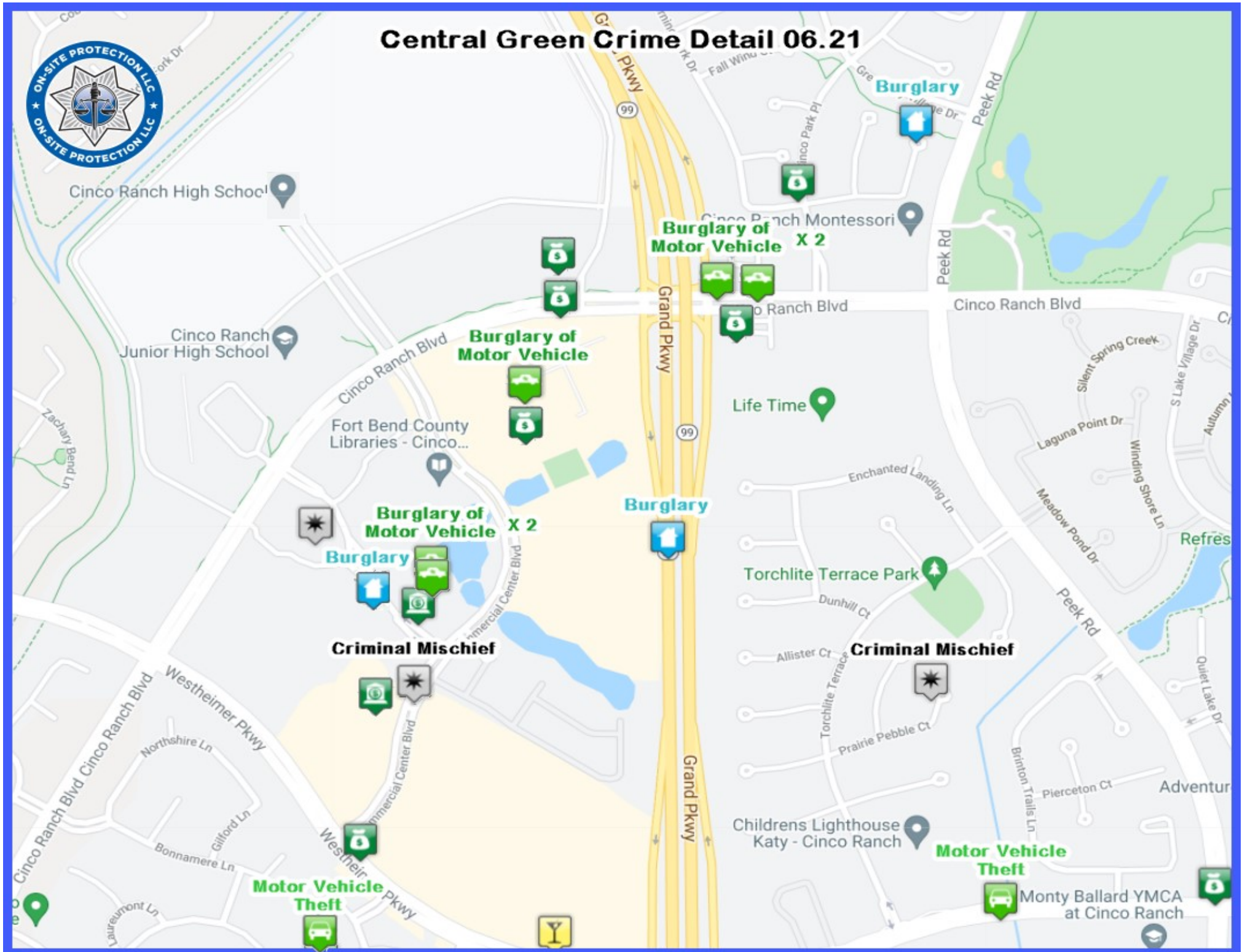
Piedra Negras Ct

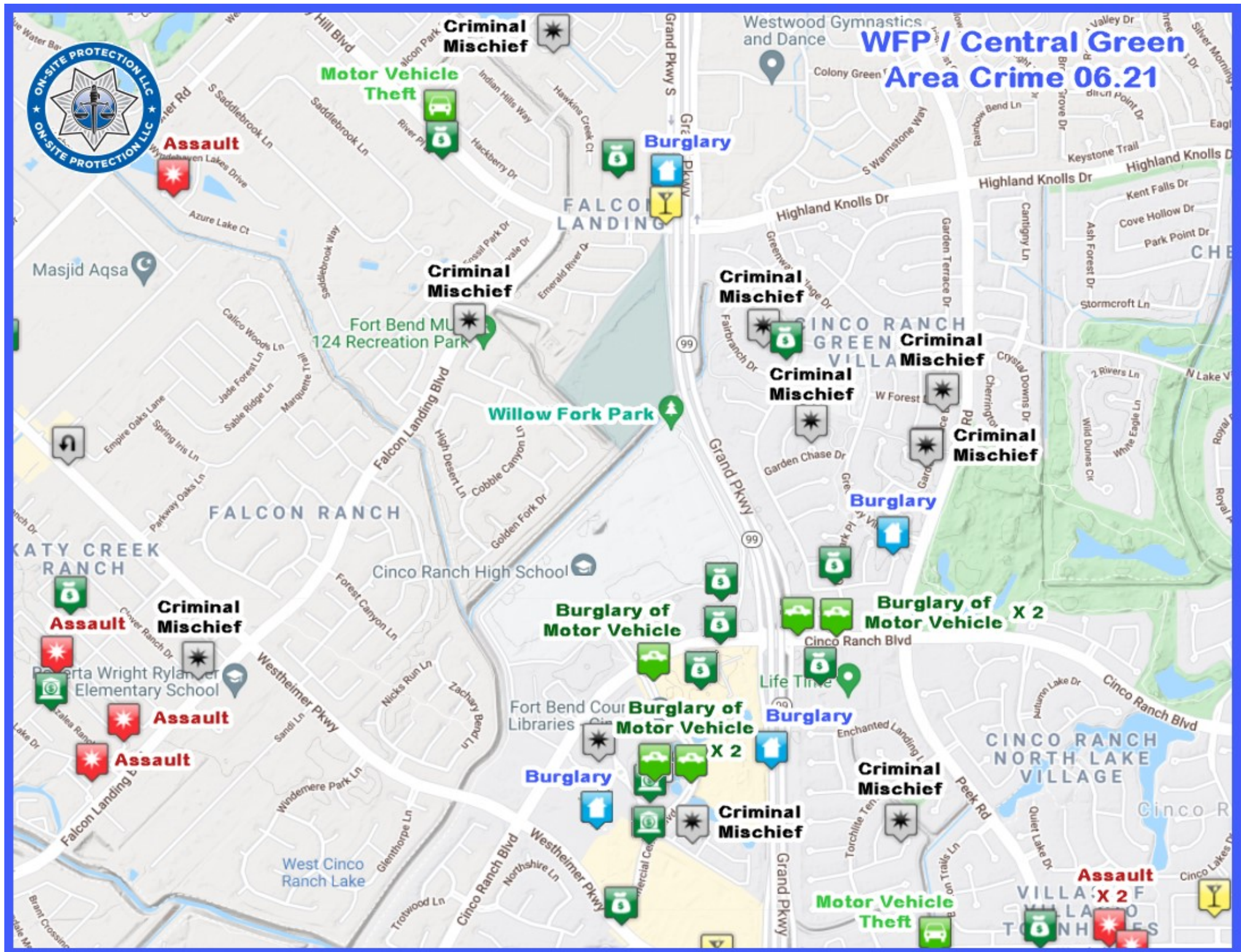
Clear Canyon Dr

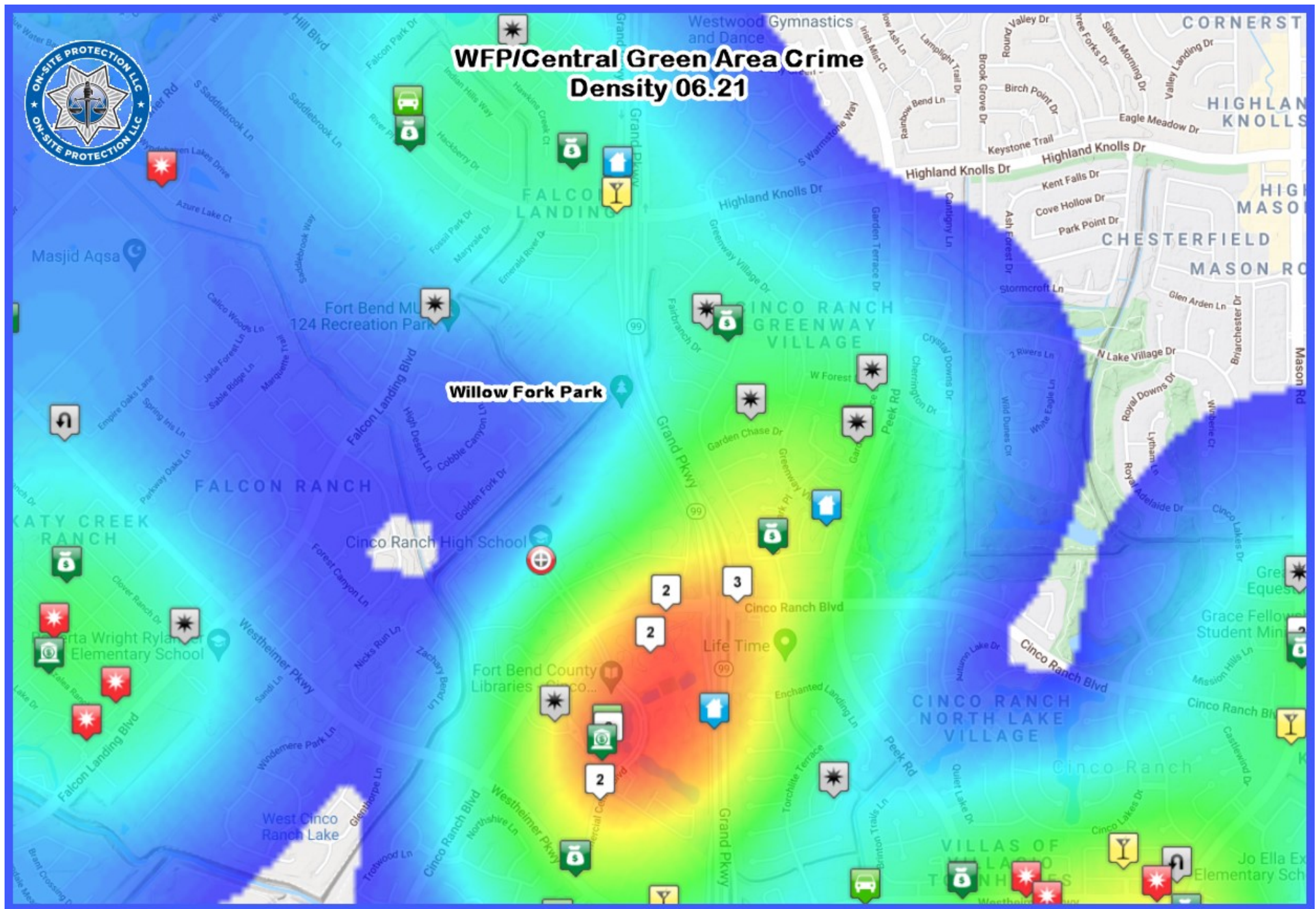
Presidio Canyon Dr

Deep Canyon Dr

Central Green Crime Detail 06.21















OFFICER COMMENTS

June 15 – July 18

Aramis Gonzales;

On June 15, 2021, I rode the levee and had incidents only with workers on the levee. I first rode through Camp Cinco and Exploration Park where I sat for a while watching the walking trail. I noted five vehicles in the parking lot adjacent to Exploration Park. I then rode into Freedom Park in the George Bush Park on the water control levee district. I checked the baseball fields, parking lots and concession stand. No vehicles in the parking lot.

I then rode and sat by Roger and Ellen Beck Junior High for a while near the levee trail.

I then rode and sat for a while near the overpass on Cinco Ranch Rd. due to reports of criminal mischief under the bridge area. No incidents to report on this date.

I further rode and sat at Cassidy Park Ln. and S. Mason Rd. on the levee where I parked for a while watching the walking path.

I further rode to Willow Fork Park where I sat near the front of the parking lot. I further rode and checked the park area perimeter while there. I noticed fourteen cars in the parking lot. Construction on the walkway continues under Westheimer Parkway roadway bridge which is almost complete.

I rode back to the levee and sat near Hamptonshire Ln. and Cinco Ranch Blvd. on the levee watching the walking trail.

I then rode back to the levee and sat between Banning Point Ct. and Litchfield Bend Ln.

I encountered no unauthorized motor vehicles on the levee on this date.

Chris Bronsell;

On Wednesday, June 16, 2021, I, Deputy C. Bronsell, badge #341, worked extra employment for Willow Fork Drainage District from 3pm until 7pm. I began by patrolling around Creech Elementary School and the Ballard House. I sat stationary in the parking lot of Exploration Park, which contained 3 vehicles. I patrolled through Camp Cinco and the walking path towards Freedom Park. I patrolled around the park, which contained 21 vehicles. I patrolled the levee to S.H. 99, making stops at Beck Jr. High and the bridge, located just East of Peek Rd. I worked a total of 4 hours. The weather was extremely hot. I did not observe any motorized vehicles, nor many walkers or joggers.

On Saturday, June 19, 2021, I worked the levee from 4:30pm until 8:30pm. I began by patrolling the Highland Community park and practice field. I worked my way along the Bayou North Side Trail, making stops at Kilpatrick Elementary, Highland pool, and the

3300 block of Falcon Landing. I observed 4 wheeler tracks along the levee, located behind Bayou Woods subdivision. I then patrolled the levee towards Willow Fork Park, sitting stationary near Glenthorpe Lane and Cinco Ranch High School, along the way. I patrolled around Willow Fork Park and sat stationary in the parking lot, with On-Site Security Officer Randy. The parking lot contained 16 vehicles. I then patrolled the levee towards Exploration Park. I made several citizen contacts along the way with walkers and joggers. Once I arrived at Exploration, I sat stationary in the parking lot, which contained 10 vehicles. I worked a total of 4 hours. I did not observe any motorized vehicles on the levee during my shift.

Fernie Flores;

On June 17, 2021, I started my shift at Beck Jr. High School where the lot was almost empty. I patrolled towards Highland Park Pool and the trail traffic was light. The pool was busy and the lot was full.

I patrolled the levee to Willow Fork Park where the foot traffic was light. Upon arrival, the park had medium traffic. The lot had 21 vehicles on location and security was patrolling the area. I remained in the area for an extended period without incident. I then patrolled my way towards Freedom Park. I patrolled through the area of KelliWood Greens without incident. Upon arrival at Freedom Park two fields were in use and the park was busy. I patrolled toward Camp Cinco and crossed the pedestrian bridge without incident. I patrolled toward Camp Cinco Point without incident. Upon arrival at Exploration Park there were 6 vehicles on the lot. The park traffic was light. I remained in the area for an extended period without incident. I patrolled to the Camp Cinco entrance that was open with employees on location. I entered the cattle gate and travelled the levee toward Kelli Wood Greens subdivision and remained in the area for an extended period without incident. I then patrolled toward Highland Park pool without incident. The levee traffic increased as the sun went down. The pool was busy with parents and children enjoying the day.

I patrolled toward Willow Fork Park without incident. The park was busy with 40 vehicles on location. Security was on location patrolling the area. I remained in the area for an extended period without incident. I patrolled my way back towards Beck Jr High School and remained in the area for the remainder of my shift.

Tanner Eddleblute;

On June 14, 2021, I started riding the Willow Fork Levee at Kilpatrick Elementary School, I then rode the levee to The Bowl where I turned north on the levee and rode the section of the levee which runs by Willow Fork Country Club and Kelliwood subdivision. I rode that section of the levee to the back side of Freedom Park and out to the tractor bridge. I then double backed to the pedestrian bridge behind Freedom Park and crossed it and rode the levee down to The Point. I rounded The Point and rode the

levee to Exploration Park where I counted about 8 vehicles in the parking lot. I sat at Exploration Park from about 4:45 pm till 5:00 pm. I then rode the section of the levee which runs by Beck Junior High and back to The Bowl. I continued riding the levee and made my way to Cinco Ranch High School. I then rode the levee till it ended at Roesner Rd. I then doubled back to Cinco Ranch High and rode the levee to Willow Fork Park where I sat and watched the park and parking lot from about 5:40 pm till about 6:10 pm. While I was there I counted about 21 vehicles in the parking lot and I saw Jorge with on-site security making rounds in the park. After that and before I called it a day I rode to Wellington Grove Park and checked on the park. I did not see any motorized vehicles on the levee during my shift.

On June 18, 2021, I started riding the Willow Fork Levee at Kilpatrick Elementary School, while I was close to it I rode the levee down to Wellington Grove Park and checked on the park. From there I rode the levee to Willow Fork Park where I parked and watched the parking lot from about 3:30 pm till about 4:00 pm. While I was there I talked with Randy with on-site security to see if they have had any issues lately and he stated, everything was going good. I also counted about 10 vehicles in the parking lot while I was there. As I was riding the levee and came up to where the walking path goes under The Grand Parkway south bound side I saw where they had removed a section of concrete and placed the orange construction net up right as the walking path goes down. As I made my way in the grass under the Grand Parkway I observed a male on a bike coming from the west. I was able to stop him to tell him that the other side was blocked. At that time I learned that the other side was still open to allow traffic down. After that I rode down to The Bowl where I crossed over the pedestrian bridge and rode the section of the levee which runs by Beck Junior High. I rode that section of the levee to Exploration Park where I counted about 2 vehicles in the parking lot. From there I rode down to The Point to where I could see the tractor bridge. I made the corner and then rode the levee to the back side of Freedom Park. I then rode the section of the levee which runs by Kelliwood subdivision and Willow Fork Country Club. I did not see any motorized vehicles on the levee during my shift.

Brian Schmitt;

On June 20, 2021, I began the shift by checking the Highland Community Park. I checked the nature trails and viewing platforms throughout the shift. I patrolled behind Cinco Ranch Jr. and Sr. High Schools. I went to Willow Fork Park where I counted approximately 17 vehicles. I sat by the parking lot for a short time and then continued with my patrols. I checked the area behind Kelliwood Estates. I then patrolled to Freedom Park. While at Freedom Park I checked the baseball fields and restrooms. I then went to the Army Corp. of Engineers Section and crossed the tractor bridge. I sat by the easement near the Canyon Gate subdivision until it started to drizzle. I checked Exploration Park. I counted 4 vehicles in the parking lot. I then checked the entrance to the YMCA Campgrounds. While checking the YMCA Campgrounds it began to rain pretty hard. I parked under a tree in the cul de sac by the YMCA Campgrounds

entrance to stay out of the rain. It rained for about 20 minutes then I went and parked in the parking lot of Exploration Park. There was only one vehicle left in the parking lot. There weren't very many people out on the trails today. Most likely due to the weather. I parked at and sat near Westbrook Cinco Lane by the pedestrian crossover bridge. It started to lightly rain, so I moved and parked in the treeline near the Renberg pedestrian bridge in an attempt to stay dry. So the next incident you would have had to see to believe it. I was still sitting in the treeline after it had stopped raining. The sidewalks dried quickly and while I was looking through my rear view mirror I saw a turtle crossing the sidewalk by the Renberg pedestrian bridge. Then an alligator approximately 6 feet long came from under the wooden walking bridge/path and ate the turtle on the sidewalk! I tried to get a picture of the alligator while he was laying on the sidewalk eating his catch but when I turned my buggy around it scared him towards the diversion channel. So I included a picture of the dine and dash lunch. I sat by Beck Jr. High School for approximately 30 or so minutes. It started to cloud over again so I moved and sat west of Cinco Ranch Blvd. It started to drizzle again so I moved and sat in the treeline behind the King Lakes subdivision. It began to rain too hard for the tree canopy to protect me so I moved and parked inside the culvert under Gaston Rd. It rained hard for approximately 30 minutes. The sky was still pretty dark and didn't look like it was going to improve anytime soon so I called it a day. No motorized vehicles were observed during the shift.

Aramis Gonzales;

On June 21, 2021, I rode the levy and had no incidents with unauthorized motor vehicles.

I first rode to and sat between Banning Point Ct and Litchfield Bend Ln. on the levee watching the walking trail.

I then rode the levee to Willow Fork Park and checked the perimeter of the park. While parked at the front near the parking lot I noted seven cars in the adjacent park lot.

I further rode and sat for a while near an overpass on Westheimer Parkway due to reports of criminal mischief under the bridge area. Construction on the walkway under the bridge is almost complete. No incidents to report on this date.

I then rode to and sat between Stansbury Place Ln. and Summer Edge Ln. near the Grand Parkway.

I further rode to and parked near the diversion channel and the walkover bridge between Fry Rd. and Peek Rd. due to complaints of four-wheeler traffic.

I then rode to and sat for a while at Wellbrook Ln. and Arbor Stream Ln on the levee.

I rode to and sat for a while near Cassidy Park Ln. and S. Mason Rd.

I further rode to Westheimer Parkway and checked Fisherman's Trail and Bayou View Trail on the water control district levee.

I rode and sat between The Ballard House and Sue Creech Elementary towards the end of the shift. I checked Exploration Park and noted three cars parking in the lot.

I encountered no unauthorized motor vehicles on the levee on this date.

Chris Bronsell;

On Wednesday, June 23, 2021, I, Deputy C. Bronsell, badge #341, worked extra employment for Willow Fork Drainage District from 3pm until 7pm. I began by patrolling the levee around Highland Community Park and practice fields, located near Blackwood Bridge Ln. I patrolled behind Kilpatrick Elem. and Highland Park pool. I patrolled the levee in a Northwest direction, crossing under the 3300 block of Falcon Landing Blvd, and making my way to Greenbusch Rd. I patrolled the Bayou North Side Trail, providing high visibility around Banksfield Ct. and Glenthorpe Ln. I then patrolled the levee towards Willow Fork Park, crossing under Westheimer Pkwy and around Cinco Ranch High School. I sat stationary in the parking lot of Willow Fork Park, which contained 27 vehicles. I met with On-Site Security Officer Jorge in the parking lot. I then patrolled the levee towards Exploration Park. I observed new graffiti painted underneath the overpass of Cinco Ranch Blvd, near the 24900 block. Upon arrival at Exploration Park, I sat stationary in the parking lot, which contained 9 vehicles. I worked a total of 4 hours. I did not observe any motorized vehicles on the levee during my shift.

On Friday, June 25, 2021, I patrolled the levee from 3pm until 6pm (I covered for Deputy Tanner). I began by patrolling behind Cinco Ranch Jr. High and High School. I sat stationary behind the baseball field and watched the parking lot of Willow Fork Park from a distance, which contained 10 vehicles. I sat stationary on the levee at Westheimer Pkwy, Banksfield Ct, and Sandi Ln. I observed construction vehicles parked on the levee, with workers present, located just East of 24900 Cinco Ranch Blvd. I sat stationary on the new bridge, located just East of Peek Rd. I then sat stationary on the levee, near the golf course, located just East of S. Mason Rd. I worked a total of 3 hours. I did not observe any motorized vehicles on the levee during my shift.

On Saturday, June 26, 2021, I patrolled the levee from 4pm until 8pm. I began by patrolling around Creech Elem. and The Ballard House. I sat stationary on the levee, near Exploration Park, which contained 17 vehicles. I patrolled the levee around Camp Cinco. I patrolled the levee across the bridge and along the walking path to Freedom Park. I sat stationary in the Park, which contained 30 vehicles. I patrolled the levee behind Fry Ct. and sat stationary near the golf course. I patrolled the levee to Willow Fork Park, making stops at Beck Jr High and Glenthorpe Ln, along the way. I sat stationary in the parking lot, which contained 21 vehicles. I met with On-Site Security Officer Randy, near the back of the Park. I worked a total of 4 hours. I did not observe any motorized vehicles on the levee during my shift.

Fernie Flores;

On June 24, 2021, I started my shift at Beck Jr. High School where the lot was almost empty. I patrolled towards Highland Park Pool. The pool was busy and the lot was full. I patrolled the levee to Willow Fork Park where the foot traffic was light. Upon arrival, the park had light traffic. The lot had 12 vehicles on location and security was patrolling

the area. I remained in the area for an extended period without incident. I patrolled towards the area of Kelli Wood Greens without incident. The foot traffic was light while in the area. I then traveled to Freedom Park. Upon arrival at Freedom Park there were three fields in use. I remained in the area for an extended period without incident. I patrolled toward Camp Cinco and drove around the point towards Exploration Park. Upon arrival at Exploration Park there were 11 vehicles on the lot. The Park had medium traffic. I remained in the area for an extended period without incident. I patrolled to the Camp Cinco entrance that was closed. I then patrolled toward Beck Jr High school without incident. I then crossed the pedestrian bridge and traveled toward Highland Park Pool without incident. The pool was busy with parents and children enjoying the day. I patrolled toward Willow Fork Park with the foot traffic increasing. The Park was very busy with 56 vehicles on location. Security was patrolling the area upon my arrival. I remained in the area for an extended period without incident. I patrolled my way back towards Beck Jr High School and remained in the area for the remainder of my shift.

Tanner Eddleblute;

On June 22, 2021, I started riding the Willow Fork Levee at Kilpatrick Elementary School, while I was close to it I rode the levee down to Wellington Grove Park and checked on the park. After there I rode the levee to The Bowl where I crossed over the pedestrian bridge and rode the section which runs by Beck Junior High and out to Exploration Park. From about 3:55 pm till about 4:20 pm I sat at Exploration Park and while I was there I counted about 2 vehicles in the parking lot. Once I left there I rode to the tractor bridge and then to the back side of Freedom Park. After that I rode the levee that runs by Kelliwood subdivision and the Willow Fork Country Club back to The Bowl. I then rode the levee to Willow Fork Park where I parked from about 6:05 pm till 6:30 pm. While I was there I counted about 35 vehicles in the parking lot and saw someone making rounds in the park but I did not see who it was. I did not see any motorized vehicles on the levee during my shift.

Brian Schmitt;

On June 27, 2021, I started the shift early due to the predicted afternoon rain in the forecast. I first patrolled behind Cinco Ranch Jr. and Sr. High School. I went to Willow Fork Park where I counted approximately 24 vehicles in the parking lot. I sat near the parking lot for a short time and continued on with my patrols. While on the way to Freedom Park it started to rain in the area of Fry Rd. I turned around to avoid the rain and went to Exploration Park. I counted approximately 9 vehicles in the parking lot. I checked the Army Corp. of Engineers Section. The rain had passed and I went to Freedom Park. While at the park I checked the baseball fields and restroom building. All the fields were busy with baseball/softball games and the parking lot was full. I made some passes through the parking lot in order to be visible in the area. I went to the Renberg pedestrian bridge and parked for a short time. I moved over to Fry Rd. and sat

near Beck Jr. High School for approximately an hour. It started to drizzle so I went back to Willow Fork Park. I counted approximately 13 vehicles in the parking lot. I met with Sam and Randy who were patrolling the park in the golf cart. While talking with Sam and Randy it began to rain again so I moved and parked under the awning at Cinco Ranch Jr. High for approximately 30 minutes until the rain passed. I went and sat in the treeline behind the King Lakes subdivision for a short time. I then checked the Highland Community Park. While doing so it began to rain again. The shift was cut short due to the weather. No motorized vehicles were observed during the shift.

Chris Bronsell;

On Saturday, July 03, 2021, I, Deputy C. Bronsell, badge #341, worked extra employment for Willow Fork Drainage District from 8:30am until 1:30pm. I worked earlier than normal to avoid the storms forecasted for this evening. I began by patrolling the levee behind Cinco Ranch High School. I sat stationary in the parking lot of Willow Fork Park, which contained 41 vehicles. I met with On-Site Security Officer Randy and patrolled around the Park. I patrolled the Bayou North Side Trail and made stops at Banksfield Ct, Sandi Ln, and Falcon Landing Blvd. I patrolled around the Highland Pointe playground, pool, and basketball Court. I sat stationary behind Kilpatrick Elementary School. I then began patrolling the levee towards Exploration Park. I patrolled the levee behind the Heritage Grand neighborhood. The weather was overcast with a light breeze, which brought out a lot of walkers, joggers, and bicyclists. I made several citizen contacts. I observed 4 wheeler tracks in the cement embankment, located in the ditch just West of S. Mason Rd. I patrolled through Camp Cinco and around Exploration Park, which contained only 7 vehicles. I worked a total of 5 hours. I did not observe any motorized vehicles on the levee during my shift.

Tanner Eddleblute;

On July 2, 2021, I started riding the Willow Fork Levee at Kilpatrick Elementary School, while I was close to Wellington Grove Park I rode the levee and checked on the park. From there I rode the levee to Willow Fork Park where I counted about 15 vehicles in the parking lot. I sat in the parking lot of Willow Fork Park from about 3:40 pm till 4:20 pm and while I was sitting, Randy with on-site security came by and I talked with him for a bit. From there I rode the levee to The Bowl where I crossed over the pedestrian bridge and rode the section of the levee which runs by Beck Junior High and out to Exploration Park. I sat at Exploration Park where I counted about 2 vehicles in the parking lot. I then rode to the Cinco YMCA and checked the gates and at that time they were still open. After that I doubled back in the levee to The Bowl where I rode the section of the levee which runs by Willow Fork Country Club and Kelliwood subdivision. I rode that section of the levee all the way back to behind Freedom Park and back to the tractor bridge. I did not see any motorized vehicles on the levee during my shift.

Brian Schmitt;

On July 4, 2021, The original plan was to work from 2p to 10p in order to patrol the trails and parks after dark because of the holiday. However, I was unable to start until 3p because of the weather. I began the shift by checking the Highland Community Park. I patrolled behind Woodlake Estates up to Roesner Road. I noticed new spray paint under the bridge at Cinco Ranch Blvd. The paint is on the southbound lane on the north side of the culvert. See provided picture. I patrolled behind Cinco Ranch Jr. and Sr. High Schools. I went to Willow Fork Park where I counted approximately 2 vehicles. I parked by the parking lot for a few minutes and it began to rain lightly. At 4:15 p.m. I moved and sat under the awning at the back of Cinco Ranch Jr. High School where it began to rain. It poured for 3 hours. At 7:10 p.m. it finally stopped raining. I patrolled along the paths and nature trails which all had a lot of standing water on them. When I made it to the underpass at Highway 99 it was approximately 4 feet deep. See provided picture. Due to high swift water in all the bayou's and it was getting dark, I thought it was for the best if I called it a day. I notified Thomas Dunn via text that I was not going to be able to work late as planned. No motorized vehicles were observed during the shift. I only saw one couple walking during the shift.

Aramis Gonzales;

On July 6, 2021, I rode the levee and had no incidents with motor vehicles. I first rode the levee West towards Grand Parkway from Mason Rd. in order to check Grand Parkway underpass walkway towards Willow Fork Park. Water had receded and was passable through the concrete walking path on this date. I rode to Willow Fork Park where I sat for a while observing the parking lot and park area. I noted seven cars in the parking lot. I then rode to and sat between Stansbury Place Ln. and Summer Edge Ln. on the levee. I further rode and sat for a while near the overpass on Westheimer Parkway Rd. due to reports of criminal mischief under the bridge area. No incidents to report on this date. I further rode to and parked near the diversion channel and the walkover bridge between Fry Rd. and Peek Rd. due to complaints of four-wheeler traffic. I then rode and sat by Roger and Ellen Beck Junior High for a while near the levee concrete walking trail. I further rode and sat at Cassidy Park Ln. and S. Mason Rd. on the levee. I rode to Westheimer Parkway and checked Fisherman's Trail and Bayou View Trail on the levee. I then rode into Freedom Park in the George Bush park on the water control levee district. I checked the baseball fields, parking lots and concession stand. No vehicles in the parking lot. High to moderate water was noted on all trails on the levee system into George Bush park. I finished my shift by riding to and sitting near Exploration Park. I noted five cars in the parking lot. I encountered no unauthorized motor vehicles on the levee this date.

Chris Bronsell;

On Wednesday, July 07, 2021, I, Deputy C. Bronsell, badge #341, worked extra employment for Willow Fork Drainage District from 3pm until 6pm. I began by patrolling around Creech Elementary. I observed a white female riding a small dirt bike (with young son on back, carrying a fishing pole) heading towards the walking path, near Cinco Park Rd. I stopped the lady and informed her that no motorized vehicles were allowed along the drainage ditch or walking paths. She apologized and stated that she would take the motorcycle home, located across the street in the Summer Pointe neighborhood. I then patrolled around Exploration Park, which contained 14 vehicles. I patrolled around Camp Cinco and headed to Freedom Park. I observed the parking lot to contain only 6 vehicles at Freedom Park. I then patrolled the drainage ditch beside McMeans Jr. High and around the Equestrian Center. I patrolled around North Lake Village pool and tennis courts, which contained 3 vehicles. Working my way back, I patrolled the levee around Beck Jr. High. I worked a total of 3 hours. I did not observe any other motorized vehicles on the levee during my shift.

Brian Schmitt;

On July 10, 2021, I began the shift by checking the Highland Community Park. I patrolled to Exploration Park. I counted approximately 8 vehicles in the parking lot. I checked the entrance to the YMCA Campgrounds. It was too muddy to check the Army Corp. of Engineers Section. I then went to Freedom Park. I checked the concession/restroom building and the baseball fields, which were full of water. I then went and sat by the Renberg Pedestrian bridge. Not very many people were out this afternoon, activity was at a minimum. I then sat by Fry Rd. west of Beck Jr. High School for approximately an hour. I resumed my patrols and went to Willow Fork Park. I counted approximately 31 vehicles in the parking lot. I met with Randy the On-Site security guard who was already watching the parking lot. I sat by Randy for approximately 30 minutes. I then went and sat behind Glenthorne Lane until the end of the shift because of a dirt bike complaint I received earlier in the week. I was advised that at approximately 7pm a heavy set male rides behind the King Lakes subdivision on a red and white dirt bike that is way too small for him. I sat in the area until 8p.m. and concluded the shift. No motorized vehicles or suspicious activity was observed during the shift.

On July 11, 2021, I began the shift by checking along Woodlake Estates to Greenbush Rd. I then patrolled behind Cinco Ranch Jr. and Sr. High Schools. I went to Willow Fork Park. I counted approximately 21 vehicles in the parking lot. I saw Randy with On-Site Security sitting by the parking lot. I stopped and talked with Randy for a short time and then continued with my patrols. I went to Freedom Park. While at Freedom Park I checked the baseball fields and concession/restroom building. When heading back and turning from the path from Freedom Park along Fisherman's Trail close to the

pedestrian bridge I saw a gentleman standing by his bike. His pedal had fallen off. I used the tool kit I carry to attach the pedal back to the bicycle and got the gentleman back on his way. I then went to the tractor bridge on the Army Corp. of Engineers section. There were approximately 6 people fishing from the bridge. They had fishing poles and lines in every direction. In order not to mess up their fishing I turned around and went back towards Fisherman's Trail. I went around to Exploration Park. I counted 8 vehicles in the parking lot. I sat in the parking lot for approximately an hour. I went and sat by Beck Jr. High on Fry Rd. for a short time. I then moved and sat by the Renberg pedestrian bridge for approximately an hour. I went back to Freedom Park and patrolled the area. I then went and sat west of Cinco Ranch Blvd. for a short time. I moved and sat by the bridge at Gaston Rd. for approximately 45 minutes. No motorized vehicles or suspicious activity was observed during the shift.

Aramis Gonzales;

On July 13, 2021, I rode the levee and had incidents only with workers on the levee. I first rode through Camp Cinco and Exploration Park where I sat for a while watching the walking trail. I noted seven cars in the parking lot adjacent to Exploration Park. I then rode into Freedom Park in the George Bush Park on the water control levee district. I checked the baseball fields, parking lots and concession stand. One vehicle was parked in the parking lot.

I then rode and sat by Roger and Ellen Beck Junior High for a while on the levee. I also rode to and parked near the diversion channel and the walkover bridge between Fry Rd. and Peek Rd. due to complaints of four-wheeler traffic.

I further rode to Willow Fork Park where I sat near the front of the parking lot. I further rode and checked the park area perimeter while there. I noted fourteen cars in the parking lot.

I rode back to the levee and sat near Hamptonshire Ln. and Cinco Ranch Blvd. on the levee watching the walking trail.

While riding I encountered two green Kawasaki Mule with workers trimming shrubs and picking up trash near Fry Rd. and the levee area.

I then rode on the levee and sat between Banning Point Ct. and Litchfield Bend Ln towards the end of my shift.

I encountered no unauthorized motor vehicles on the levee on this date.

Chris Bronsell;

On Saturday, July 17, 2021, I, Deputy C. Bronsell, badge #341, worked extra employment for Willow Fork Drainage District from 2pm until 7pm. I began by patrolling the levee behind Kilpatrick Elementary. I patrolled around Highland Park pool and playground. I sat stationary on the levee near the 3300 block of Falcon Landing. I patrolled the Bayou North Side Trail behind Glenthorpe Ln. I observed 4 wheeler tracks located behind the Bayou Pines neighborhood. I sat stationary near the bridge, located East of Peek Rd. I patrolled the levee around Beck Jr High. I observed 4 wheeler tracks just East of Mason Rd, near Exploration Park. I sat stationary in the parking lot of Exploration Park, which contained 8 vehicles. I patrolled through the YMCA Camp

Cinco. I worked my way back West and patrolled around Cinco Ranch High School. I sat stationary in the parking lot of Willow Fork Park, which contained 10 vehicles. I patrolled through the Park and met with On-Site Security Officer Randy near the maintenance barn. I worked a total of 5 hours. I did not observe any motorized vehicles on the levee during my shift.

Fernie Flores;

On July 15, 2021, I started my shift at Beck Jr. High School where the lot was almost empty. I patrolled towards Exploration Park. There were 10 vehicles on the lot and the park had medium traffic.

I Patrolled my way to Camp Cinco Point on the levee. The point was still too wet so I returned to Exploration Park. There was a sudden rain shower that forced me to take cover at Beck Jr High School. After the rain delay, I patrolled the levee to Willow Fork Park where the foot traffic was light. Upon arrival, the park had medium traffic. The lot had 30 vehicles on location and security was patrolling the area. I briefly spoke to security on location. I remained in the area for an extended period without incident. The threat of rain forced me to return to the area of Beck Jr High School. I again traveled to Exploration Park where there were 8 vehicles on the lot. I then drove to the entrance of Camp Cinco where there was a young couple parked. After a brief investigation the couple left without incident. The gate to Camp Cinco was secured. I then entered the cattle gate to the levee access. As I approached the levee, I met a rain shower and was forced to return to cover at Beck Jr High School. I remained in the area of the Camp Cinco Point and the pedestrian bridge passed Beck Jr High School for the remainder of my tour. This was due to the constant intermittent rain and lightning.

Tanner Eddleblute;

On July 12, 2021, I started riding the Willow Fork Levee at Kilpatrick Elementary School, from there I rode the levee to Willow Fork Park where I counted about 12 vehicles in the parking lot. I also observed Jorge with on-site security making rounds in the park. As I was leaving Willow Fork Park it started to rain on me. So I rode over to Cinco Ranch High School where I was able to find cover from the rain. It rained from about 3:30 pm till about 5:00 pm. After the rain stopped I rode the levee to The Bowl and crossed over the pedestrian bridge and rode the section of the levee which runs by Beck Junior High and out to Exploration Park. I counted 1 vehicle in the parking lot of Exploration Park. I then doubled back on the levee to The Bowl and headed north. I rode the section of the levee which runs by Willow Fork Country Club and Kelliwood subdivision. I rode that section all the way to behind Freedom Park. Due to the rain I did not attempt to ride the levee to the tractor bridge. I did not see any motorized vehicles on the levee during my shift.

On July 14, 2021 I started riding the Willow Fork Levee at Kilpatrick Elementary School, since I was in the area, I rode the levee to Wellington Grove Park and checked on the

park. From there, I rode the levee to The Bowl where I crossed over the pedestrian bridge and rode the section of the levee which runs by Beck Junior High and out to Exploration Park. I counted about 4 vehicles in the parking lot of Exploration Park. I then doubled back on the levee to The Bowl where I headed north on the levee. I rode the section of the levee which runs by Willow Fork Country Club and Kelliwood subdivision out to Freedom Park. I rode the levee down to the tractor bridge and as I was riding back to Freedom Park I spotted a white truck driving on the levee. I stopped the white Toyota truck and asked the white male driver what he was doing on the levee in a vehicle. The male told me that he was checking on some fishing spots. I issued the male a citation for operating a vehicle on the levee and then guided him off the levee. After that I rode to Willow Fork Park where I counted about 25 vehicles in the parking lot. I also saw Jorge with on-site security making rounds in the park on the golf cart. I did not see any other motorized vehicles on the levee during my shift.

On July 16, 2021, I started riding the Willow Fork Levee at Kilpatrick Elementary School, from there I rode to the Willow Fork Park where I counted about 13 vehicles in the parking lot. From about 3:30 pm till 4:15 pm I sat in the parking lot of Willow Fork Park and while I was there I saw Randy with on-site security. I then rode the levee to The Bowl where I headed north on the levee. I rode the section of the levee which runs by Willow Fork Country Club and Kelliwood subdivision. I rode that section of the levee to behind Freedom Park and out to the tractor bridge. I then crossed over the tractor bridge and started riding the levee back towards Exploration Park. It had just rained in the area right before I got there so it made it a little interesting but I did locate some fresh atv tracks where someone had just been riding on the levee. I followed the track all the way to S Mason Rd. While I was close I made a pass through Exploration Park and counted about 8 vehicles in the parking lot. I then went back to where I stopped at S Mason Rd and continued to follow the atv tracks. I followed the tracks until I lost them on Avery Cove Ln. from there I rode the section of the levee which runs by Beck Junior High and back to The Bowl. From about 6:20 pm till 7:00 pm I sat near Gaston Rd due to information I got about a male riding a bike on the levee. I did not see any motorized vehicles on the levee during my shift.

On July 18, 2021, I started riding the Willow Fork Levee at Kilpatrick Elementary School, while I was in the area I rode the levee to Wellington Grove Park and checked on the park. I then rode the levee till it stopped at Greenbusch Rd. After that I rode the levee to The Bowl where I crossed over the pedestrian bridge and rode the section of the levee which runs by Beck Junior High and out to Exploration Park. While I was at Exploration Park I counted about 11 vehicles in the parking lot. From about 1:30 pm till 2:00 pm I parked at Exploration Park to watch the parking lot and the levee. From there I doubled back to The Bowl and headed north on the levee. I rode the section of the levee which runs by Willow Fork Country Club and Kelliwood subdivision, and out to behind Freedom Park. From about 2:30 pm till about 3:15 pm I rode around the area and into Freedom Park and out to the tractor bridge. As I was just getting back to The Bowl it

started to thunder, lightning, and sprinkle on me so I headed towards Beck Junior High School. From 4:00 pm till 4:35 pm I parked under a covered area until the rain stopped. After the rain stopped I rode the levee to Willow Fork Park where I parked and watched the parking lot from about 5:00 pm till 5:40 pm. While I was there I counted about 22 vehicles in the parking lot. While I was there I did not see anyone from on-site security making rounds. Once I left Willow Fork Park I rode the levee all the way till it ended at Roesner Rd. While I was riding that section I noticed that the trash can at Falcon Landing BLVD was hit by something and broken (see picture). I did not see any motorized vehicles on the levee during my shift.

WILLOW FORK DRAINAGE DISTRICT
SUMMARY OF CASH TRANSACTIONS
FOR THE PERIOD JUNE 1, 2021 - JULY 28, 2021
(Unaudited)

	GENERAL FUND - PARKS	CAPITAL PROJECTS FUND - PARKS
BALANCE, MAY 31, 2021	\$12,705.29	\$0.00
RECEIPTS	4,588.80	0.00
DISBURSEMENTS	(153,486.36)	(257,715.00)
INVEST PROCEEDS	400,000.00	257,715.00
INVEST PURCHASES	(262,303.72)	0.00
TRANSFERS	0.00	0.00
BALANCE, JUNE 30, 2021	1,504.01	0.00
CURRENT MONTH ACTIVITY		
RECEIPTS	7,735.43	0.00
DISBURSEMENTS	(328,267.46)	(183,110.90)
INVEST PROCEEDS	10,000.00	0.00
INVEST PURCHASES	(3,501.52)	0.00
TRANSFERS	0.00	0.00
CURRENT CASH BALANCE	(312,529.54)	(183,110.90)
CURRENT INVESTMENTS	4,238,394.69	3,903,072.94
CASH BALANCE, JULY 28, 2021	\$3,925,865.15	\$3,719,962.04



WILLOW FORK DRAINAGE DISTRICT
CASH TRANSACTIONS
FOR THE MONTH ENDED JUNE 30, 2021
(Unaudited)

Date	Number	Vendor / Customer Name	Description	Receipts	Disbursements
GENERAL FUND - PARKS					
6/10/21	5069	YVONNE J. ARCENEUX	JUNE 1-15		2,423.89
6/10/21	5070	KENNETH R. JOHNSON	5/22-6/7 (13.25 HRS)		305.91
6/10/21	5071	CHERI KNIGHT	6/1-6/10 4.5 HRS		90.00
6/10/21	5072	CRISTEN WIATR	5/22-6/7 20 HRS		500.00
6/10/21	5073	BILLY R POPE	THE FANTASTICS 6/18/21		2,000.00
6/10/21	5074	JADE MOUNTAIN MARTIAL ARTS	TAI CHI 5/1,8,11,15,29		400.00
6/10/21	5075	KATY MAGAZINE LLC	AD CAMPAIGN JUL-DEC 2021		3,300.00
6/10/21	5076	THE KATY TIMES	BEST OF KATY 6/24/21		625.00
6/10/21	5077	THE KATY TIMES	WEB AD 7/1/21-1/6/22		1,292.20
6/10/21	5078	MAGICFUN MASCOTS	DUMBO, MOUSE, JUGGLER		1,060.00
6/10/21	5079	MOORE MKT & MGMT INC	MOODAFARUKA 6/12		2,210.00
6/10/21	5080	SAMANTHA WALKER-WENDT	YOGA 5/5,7,12,14,21,26		900.00
6/10/21	5081	STEPHEN SCOTT THOMANN	CONCERT 6/19		1,200.00
6/10/21	5082	TEXAS COUNTIES DIVISION PATROL	MAY 2021		3,220.00
6/10/21	5083	TEXAS LIVE SOUND LLC	EVENTS 6/4, 6/18		1,300.00
6/10/21	5084	TRINA MAXWELL	TAI CHI/YOGA MAY 2021		700.00
6/10/21	5085	ZEGOVIA LLC	PA SYSTEM 6/11		1,100.00
6/10/21	5086	JUST ENERGY	SERVICE 5/6-6/7		32.31
6/23/21	5087	DANIEL W. SMITH	DIR FEE 5/26		63.52
6/23/21	5088	JOSEPH S. ROBINSON	DIR FEE 5/26		138.52
6/23/21	5089	AIX FIRM, LLC	NIGERIAN FESTIVAL DEPOSIT 8/7		5,000.00
6/23/21	5090	CHAMPIONS HYDRO-LAWN INC	PARK, TRAILS - MAY 2021		57,372.65
6/23/21	5091	CINCO MUD 7	APRIL 2021		459.87
6/23/21	5092	CINCO MUD #8	APRIL 2021		47.21
6/23/21	5093	CINCO MUD 10	APRIL 2021		58.95
6/23/21	5094	ESITEFUL	JULY 2021		500.00
6/23/21	5095	EN-TOUCH SYSTEMS	JUNE 2021		56.42
6/23/21	5096	F MATUSKA INC	MAY 2021		1,409.11
6/23/21	5097	LJA ENGINEERING	GEN SERICES THRU 5/28		1,939.96
6/23/21	5098	HEIDI BROWN	CHARACTERS & STATUE 6/25		900.00
6/23/21	5099	ON-SITE PROTECTION INC	JUNE 2021;CENTRAL GREEN CAMERA		20,718.32
6/23/21	5100	PR II LACENTERRA LP (RETAIL)	JUNE 2021		700.00
6/23/21	5101	RELIANT	SERVICE 5/6-6/7		2,675.38
6/23/21	5102	TBG PARTNERS	MAY 2021 CENTRAL GREEN CANOPY		6,780.19
6/23/21	5106	YVONNE J. ARCENEUX	SALARY/EXP JUNE 16-30		2,523.89
6/23/21	5107	KENNETH R. JOHNSON	6/8-6/21 (28.75 HRS)		641.48
6/23/21	5108	CRISTEN WIATR	6/11-6/21 (20 HRS)		500.00
6/23/21	5109	CHERI KNIGHT	6/11-6/21 (31.25 HRS)		625.00
6/23/21	5110	PHILIP MURAD	6/11-6/21 (10.75 HRS)		161.25
6/23/21	5111	THERESA SIEGMYER	6/11-6/21 (6.75 HRS)		101.25
6/23/21	5112	FREDDIE BAUTISTA	PATROL, COORD (5 HRS)		346.31
6/23/21	5113	TIMOTHY MORRIS	PATROL (4 HRS)		129.29
6/23/21	5114	JOHNSON FENCE AND MASONRY LLC	PAY APP#4 CENTRAL GREEN CANOPY		26,528.40
6/23/21	5118	PURE BARRE	5/15, 6/5, 6/19		450.00
6/7/21	J9-3	TSFR 4/20 MAINT TAX PARK		4,588.72	
6/1/21	J9-10	BBVA INTEREST		0.08	
6/15/21	J9-11	BBVA SC			0.08
TOTAL - GENERAL FUND - PARKS				4,588.80	153,486.36
CAPITAL PROJECTS FUND - PARKS					
6/23/21	5103	ALLEN BOONE HUMPHRIES ROBINSON	CPF LEGAL THRU 5/21		3,556.25
6/23/21	5104	LJA ENGINEERING	CPF MID BLOCK, PKWY CROSSING		26,705.70
6/23/21	5105	TBG PARTNERS	CPF PHASE 3 THRU 5/31		4,534.58
6/23/21	5115	DIVISION III + CONSTRUCTORS IN	CPF PE#8 MIDBLOCK		27,452.54
6/23/21	5116	DL MEACHAM LP	CPF PA#3 TRAIL PKG 2		44,926.53
6/23/21	5117	L. N. MCKEAN, INC.	CPF PE#2 WESTHEIMER TRAILCROSS		150,539.40
TOTAL - CAPITAL PROJECTS FUND - PARKS				0.00	257,715.00

WILLOW FORK DRAINAGE DISTRICT
CASH TRANSACTIONS
FOR THE PERIOD ENDED JULY 28, 2021
(Unaudited)

Date	Number	Vendor / Customer Name	Description	Receipts	Disbursements
GENERAL FUND - PARKS					
7/8/21	5119	YVONNE J. ARCENEUX	JUL 1-15		2,423.89
7/8/21	5120	KENNETH R. JOHNSON	JUL 1-15		564.27
7/8/21	5121	ALEX ARCENEUX	11 HRS		165.00
7/8/21	5122	CRISTEN WIATR	JUNE 21.5HRS		537.50
7/8/21	5123	CHERI KNIGHT	AMBASSADOR		930.00
7/8/21	5124	PHILIP MURAD	AMBASSADOR		202.50
7/8/21	5125	ANDREA TOXU INC	YOGA 6/23,6/25,6/30,7/2		600.00
7/8/21	5126	MARIA ASHWORTH	STORYTIME 7/21		125.00
7/8/21	5128	LISTO TRANSLATING SERVICES & M	SPANISH CLASSES 4/10		200.00
7/8/21	5129	MOORE MKT & MGMT INC	EVENTS 6/26,7/10,7/31		7,310.00
7/8/21	5130	SAMANTHA WALKER-WENDT	YOGA 6/2,6/9,6/11,6/16,6/18		750.00
7/8/21	5131	SAMUEL SMITH	SHOW 7/17/21		850.00
7/8/21	5132	TEXAS COUNTIES DIVISION PATROL	JUNE 2021		3,220.00
7/8/21	5133	TRINA MAXWELL	LAUGHTER YOGA JUNE 2021		500.00
7/8/21	5134	JADE MOUNTAIN MARTIAL ARTS	TAI CHI 6/1,5,8,12,15,19,22,29		800.00
7/8/21	5135	KATY MAGAZINE LLC	REPL CK#5075		3,300.00
7/28/21	5140	ALLEN BOONE HUMPHRIES ROBINSON	LEGAL THRU 7/9		4,937.40
7/28/21	5141	AIX FIRM, LLC	NIGERIAN FESTIVAL 5/21 -8/21		5,000.00
7/28/21	5136	WENDY L. DUNCAN	DIR FEE 2/17, 3/17, 6/23		415.57
7/28/21	5137	JOSEPH S. ROBINSON	DIR FEE 6/23,7/12, 7/16, 7/20, 7/26		699.34
7/28/21	5139	DANIEL W. SMITH	DIR FEE 6/21, 6/23		486.94
7/28/21	5142	CHAMPIONSHIP COMMUNICATION INC	PARKS, TRAILS - JUNE 2021		166,426.87
7/28/21	5143	CINCO MUD 7	JUNE 2021		96.34
7/28/21	5144	CINCO MUD #8	JUNE 2021		38.68
7/28/21	5145	CINCO MUD 10	JUNE 2021		103.16
7/28/21	5146	EN-TOUCH SYSTEMS	JULY 2021		56.42
7/28/21	5147	ESITEFUL	AUGUST 2021		500.00
7/28/21	5148	F MATUSKA INC	JUNE 2021		1,400.73
7/28/21	5149	HOUSTON TENTS & EVENTS LLC	6/27-7/26 STAGE, TENT COVER		6,800.00
7/28/21	5150	HOUSTON TENTS & EVENTS LLC	8/1-8/31 STAGE, TENT COVER		6,334.00
7/28/21	5151	HOUSTON TENTS & EVENTS LLC	NIGERIAN FESTIVAL 8/7		5,660.00
7/28/21	5152	HOUSTON TENTS & EVENTS LLC	BACK TO SCHOOL GLOW PARTY 8/14		5,306.00
7/28/21	5153	100 MILE AUDIO AND D.J.	BACK TO SCHOOL GLOW PARTY		400.00
7/28/21	5154	JG MEDIA/COMMUNITY IMPACT NEWS	KTY WEBSITE JUL-DEC 2021		1,800.00
7/28/21	5155	JUST ENERGY	SERVICE 6/7-7/7		28.18
7/28/21	5156	PR II LACENTERRA LP (RETAIL)	JULY 2021		700.00
7/28/21	5157	LISTO TRANSLATING SERVICES & M	BACK TO SCHOOL GLOW PARTY		4,250.00
7/28/21	5158	LJA ENGINEERING	GEN SERVICES THRU 6/25		5,843.04
7/28/21	5159	MAGICFUN MASCOTS	BALLOON, STILT WALKER 8/14/21		2,500.00
7/28/21	5160	MOORE MKT & MGMT INC	LEE GREENWOOD 8/27		24,900.00
7/28/21	5161	ON-SITE PROTECTION INC	JULY 2021, CENTRAL GREEN CAM		19,867.53
7/28/21	5162	RELIANT	SERVICE 6/7-7/7		5,200.73
7/28/21	5163	SOUND ADVICE BAND	TEXAS EAGLES CONCERT 7/30		1,200.00
7/28/21	5164	SYREN MUSIC GROUP LLC	CONCERT 8/14		1,500.00
7/28/21	5166	TEXAS LIVE SOUND LLC	EVENT 7/30		650.00
7/28/21	5167	TEXAS LIVE SOUND LLC	EVENT 8/7		1,700.00
7/28/21	5168	TEXAS LIVE SOUND LLC	EVENT 8/14		1,700.00
7/28/21	5173	TBG PARTNERS	JUNE 2021		21,880.85
7/28/21	5175	YVONNE J. ARCENEUX	SALARY/EXP JUNE 16-30		2,581.37
7/28/21	5177	CHERI KNIGHT	13.25 HRS		265.00
7/28/21	5178	CRISTEN WIATR	23 HRS		575.00
7/28/21	5179	TIMOTHY ACOSTA	4 HRS		161.61
7/28/21	5180	FREDDIE BAUTISTA	PATROL, COORD (10 HRS)		531.01
7/28/21	5181	TIMOTHY MORRIS	PATROL (10 HRS)		323.22
7/28/21	5182	WILLIAM PAILES	PATROL (10 HRS)		323.22
7/28/21	5183	RONALD D. SKARPA	PATROL (5 HRS)		161.61
7/28/21	5184	AMOS TIFASE	PATROL (4 HRS)		129.29
7/28/21	5185	KENNETH R. JOHNSON	21.25 HRS		487.07
7/28/21	5186	JOHN SAVAGE	DIR FEE 6/23,7/12, 7/16, 7/20, 7/26		665.89
7/8/21	5075V	KATY MAGAZINE LLC		3,300.00	
7/6/21	J10-2	TSFR MAY MAIN TAX - PARK		3,501.52	
7/21/21	J10-6	TEXAS WORKFORCE 2Q/2021			1,203.23
7/9/21	R10-1	DEP TEXAS MUTUAL - W/C DIVIDEND		933.91	
TOTAL - GENERAL FUND - PARKS				7,735.43	328,267.46
CAPITAL PROJECTS FUND - PARKS					
7/28/21	5169	ALLEN BOONE HUMPHRIES ROBINSON	CPF LEGAL THRU 6/18		212.50
7/28/21	5170	DL MEACHAM LP	CPF PA#3 TRAIL PKG 3		106,335.86
7/28/21	5171	LJA ENGINEERING	CPF PKWY CROSSING		5,085.20
7/28/21	5172	L. N. MCKEAN, INC.	CPF PE#3 WESTHEIMER TRAILCROSS		66,708.00
7/28/21	5174	TBG PARTNERS	CPF PHASE 3 THRU 6/30		4,769.34
TOTAL - CAPITAL PROJECTS FUND - PARKS				0.00	183,110.90

WILLOW FORK DRAINAGE DISTRICT
SUMMARY OF INVESTMENTS

Bank	Account #	Rate	Purchase Date	Maturity Date	Amount
<u>GENERAL FUND - PARKS</u>					
TEXPOOL	****0008	0.0131%			4,238,394.69
TOTAL GENERAL FUND - PARKS INVESTMENTS					<u>\$4,238,394.69</u>
<u>CAPITAL PROJECTS FUND - PARKS</u>					
TEXPOOL	****0009	0.0131%			3,903,072.94
TOTAL CAPITAL PROJECTS FUND - PARKS INVESTMENTS					<u>\$3,903,072.94</u>

WILLOW FORK DRAINAGE DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
PARK - GENERAL FUND, ACTUAL AND BUDGET
FOR THE ONE AND EIGHT MONTHS ENDED MAY 31, 2021
(Unaudited)

	Current Period Actual	----- Year To Date -----			9/30/2021 FYE ----- Annual -----	
		Actual	Budget	Variance	Budget	Variance
REVENUES						
MAINTENANCE TAX REVENUE	\$ 0.00	\$ 1,262,059.64	\$ 1,220,000.00	\$ 42,059.64	\$ 1,281,830.00	(\$ 19,770.36)
INTEREST ON INVESTMENTS	40.30	1,942.29	26,665.00	(24,722.71)	40,000.00	(38,057.71)
MISCELLANEOUS REVENUE	0.00	1,460.00	0.00	1,460.00	0.00	1,460.00
CINCO 12 CONTRIBUTION	0.00	0.00	250,000.00	(250,000.00)	300,000.00	(300,000.00)
TOTAL REVENUES	40.30	1,265,461.93	1,496,665.00	(231,203.07)	1,621,830.00	(356,368.07)
EXPENDITURES						
DIRECTOR FEES	450.00	6,300.00	10,000.00	(3,700.00)	15,000.00	(8,700.00)
LEGAL FEES-PARK	0.00	24,807.75	66,670.00	(41,862.25)	100,000.00	(75,192.25)
ENGINEERING FEES-PARK	684.60	21,559.08	33,330.00	(11,770.92)	50,000.00	(28,440.92)
PAYROLL TAXES	590.64	9,761.72	6,130.00	3,631.72	9,200.00	561.72
BOOKKEEPING-PARK	1,300.00	10,800.00	13,330.00	(2,530.00)	20,000.00	(9,200.00)
PARK MANAGEMENT SERVICES	4,235.00	40,690.00	25,200.00	15,490.00	37,800.00	2,890.00
EXPLORATION PARK MAINTENANCE	6,324.00	73,457.19	70,965.00	2,492.19	106,450.00	(32,992.81)
PRINTING & OFFICE SUPPLIES	109.82	1,619.21	2,400.00	(780.79)	3,600.00	(1,980.79)
EXPLORATION PARK-CAPITAL OUTLA	0.00	32,951.25	0.00	32,951.25	0.00	32,951.25
WILLOW FORK PARK MAINTENANCE	24,372.04	265,905.29	226,680.00	39,225.29	340,020.00	(74,114.71)
TRAILS MAINTENANCE	22,999.00	226,121.55	201,285.00	24,836.55	301,930.00	(75,808.45)
DIVERSION CHAN/IRRIG REPAIR	0.00	0.00	100,000.00	(100,000.00)	150,000.00	(150,000.00)
UTILITIES	296.72	2,706.76	4,000.00	(1,293.24)	6,000.00	(3,293.24)
INSURANCE	37.00	17,337.00	15,000.00	2,337.00	15,000.00	2,337.00
TRAVEL & EXPENSES	0.00	52.75	930.00	(877.25)	1,400.00	(1,347.25)
MISCELLANEOUS EXPENSES	0.00	0.00	4,000.00	(4,000.00)	6,000.00	(6,000.00)
EVENT COSTS	3,286.64	45,122.74	233,330.00	(188,207.26)	350,000.00	(304,877.26)
MEMBERSHIP DUES	0.00	150.00	1,000.00	(850.00)	1,000.00	(850.00)
EVENT DIRECTOR	6,283.34	50,566.72	50,000.00	566.72	75,000.00	(24,433.28)
EVENT DIRECTOR ASSISTANT	1,487.50	14,300.00	20,000.00	(5,700.00)	30,000.00	(15,700.00)
EVENT DIRECTOR EXPENSES	0.00	0.00	4,670.00	(4,670.00)	7,000.00	(7,000.00)
MARKETING	500.00	3,500.00	20,000.00	(16,500.00)	30,000.00	(26,500.00)
SECURITY SERVICE-CENTRAL GREEN	3,220.00	64,110.00	40,000.00	24,110.00	60,000.00	4,110.00
PARK SECURITY SERVICE	18,206.92	174,930.09	200,000.00	(25,069.91)	300,000.00	(125,069.91)
PARK-MAJOR REPAIR & MAINT	0.00	0.00	100,000.00	(100,000.00)	150,000.00	(150,000.00)
REPAIRS & MAINT-CENTRAL GREEN	1,910.00	36,420.91	56,400.00	(19,979.09)	84,600.00	(48,179.09)
MAJOR R&M-CENTRAL GREEN	29,476.00	191,758.54	16,665.00	175,093.54	25,000.00	166,758.54
RENT-LA CENTERRA	700.00	5,600.00	6,665.00	(1,065.00)	10,000.00	(4,400.00)
LANDSCAPE ARCHITECT-GENERAL	8,700.19	28,118.71	40,000.00	(11,881.29)	60,000.00	(31,881.29)
LANDSCAPE ARCHITECT-DESIGN	0.00	0.00	50,000.00	(50,000.00)	75,000.00	(75,000.00)
TRAIL CONNECTIONS	0.00	0.00	80,000.00	(80,000.00)	120,000.00	(120,000.00)
FRIENDS OF THE PARK	1,315.53	6,210.30	16,000.00	(9,789.70)	24,000.00	(17,789.70)
TOTAL EXPENDITURES	136,484.94	1,354,857.56	1,714,650.00	(359,792.44)	2,564,000.00	(1,209,142.44)
EXCESS REVENUES (EXPENDITURES)	<u>(\$ 136,444.64)</u>	<u>(\$ 89,395.63)</u>	<u>(\$ 217,985.00)</u>	<u>\$ 128,589.37</u>	<u>(\$ 942,170.00)</u>	<u>\$ 852,774.37</u>

WILLOW FORK DRAINAGE DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
PARK - CENTRAL GREEN GENERAL FUND, ACTUAL AND BUDGET
FOR THE ONE AND EIGHT MONTHS ENDED MAY 31, 2021
(Unaudited)

	Current Period Actual	----- Year To Date -----			9/30/2021 FYE ----- Annual -----	
		Actual	Budget	Variance	Budget	Variance
REVENUES						
CINCO 12 CONTRIBUTION	\$ 0.00	\$ 0.00	\$ 250,000.00	(\$ 250,000.00)	\$ 300,000.00	(\$ 300,000.00)
TOTAL REVENUES	0.00	0.00	250,000.00	(250,000.00)	300,000.00	(300,000.00)
EXPENDITURES						
UTILITIES	296.72	2,706.76	4,000.00	(1,293.24)	6,000.00	(3,293.24)
EVENT COSTS	3,286.64	45,122.74	233,330.00	(188,207.26)	350,000.00	(304,877.26)
EVENT DIRECTOR	6,283.34	50,566.72	50,000.00	566.72	75,000.00	(24,433.28)
EVENT DIRECTOR ASSISTANT	1,487.50	14,300.00	20,000.00	(5,700.00)	30,000.00	(15,700.00)
EVENT DIRECTOR EXPENSES	0.00	0.00	4,670.00	(4,670.00)	7,000.00	(7,000.00)
MARKETING	500.00	3,500.00	20,000.00	(16,500.00)	30,000.00	(26,500.00)
SECURITY SERVICE-CENTRAL GREEN	3,220.00	64,110.00	40,000.00	24,110.00	60,000.00	4,110.00
REPAIRS & MAINT-CENTRAL GREEN	1,910.00	36,420.91	56,400.00	(19,979.09)	84,600.00	(48,179.09)
MAJOR R&M-CENTRAL GREEN	29,476.00	191,758.54	16,665.00	175,093.54	25,000.00	166,758.54
RENT-LA CENTERRA	700.00	5,600.00	6,665.00	(1,065.00)	10,000.00	(4,400.00)
TOTAL EXPENDITURES	47,160.20	414,085.67	451,730.00	(37,644.33)	677,600.00	(263,514.33)
EXCESS REVENUES (EXPENDITURES)	(\$ 47,160.20)	(\$ 414,085.67)	(\$ 201,730.00)	(\$ 212,355.67)	(\$ 377,600.00)	(\$ 36,485.67)

WILLOW FORK DRAINAGE DISTRICT
CHECK REGISTER
FOR THE PERIOD ENDED JULY 28, 2021

Date	Number	Vendor / Customer Name	Description	Receipts	Disbursements
<u>GENERAL FUND</u>					
7/28/21	8189	CHRISTOPHER T. BRONSELL	PATROL (8HRS)		365.71
7/28/21	8190	TANNER J. EDDLEBLUTE	PATROL (19HRS)		807.83
7/28/21	8191	FERNANDO P. FLORES	PATROL (4.5HRS)		194.48
7/28/21	8192	ARAMIS A. GONZALEZ	PATROL (10HRS)		454.71
7/28/21	8193	BRIAN E. SCHMITT	PATROL (12HRS)		511.96
TOTAL - GENERAL FUND				<u>0.00</u>	<u>2,334.69</u>



Willow Fork Drainage District

Parks Report



July 28, 2021

13226 Kaltenbrun ~ Houston, Texas 77086 ~ Phone: 281-445-2614 ~ Fax: 281-445-2349

Account Representative: Jerry Schroeder ~ Cell: (713) 703-3516

Email: jschroeder@champhydro.com

I. Central Green:

- Last serviced on 07/27/2021.





II. Exploration Park:

- Last serviced on 07/27/2021.





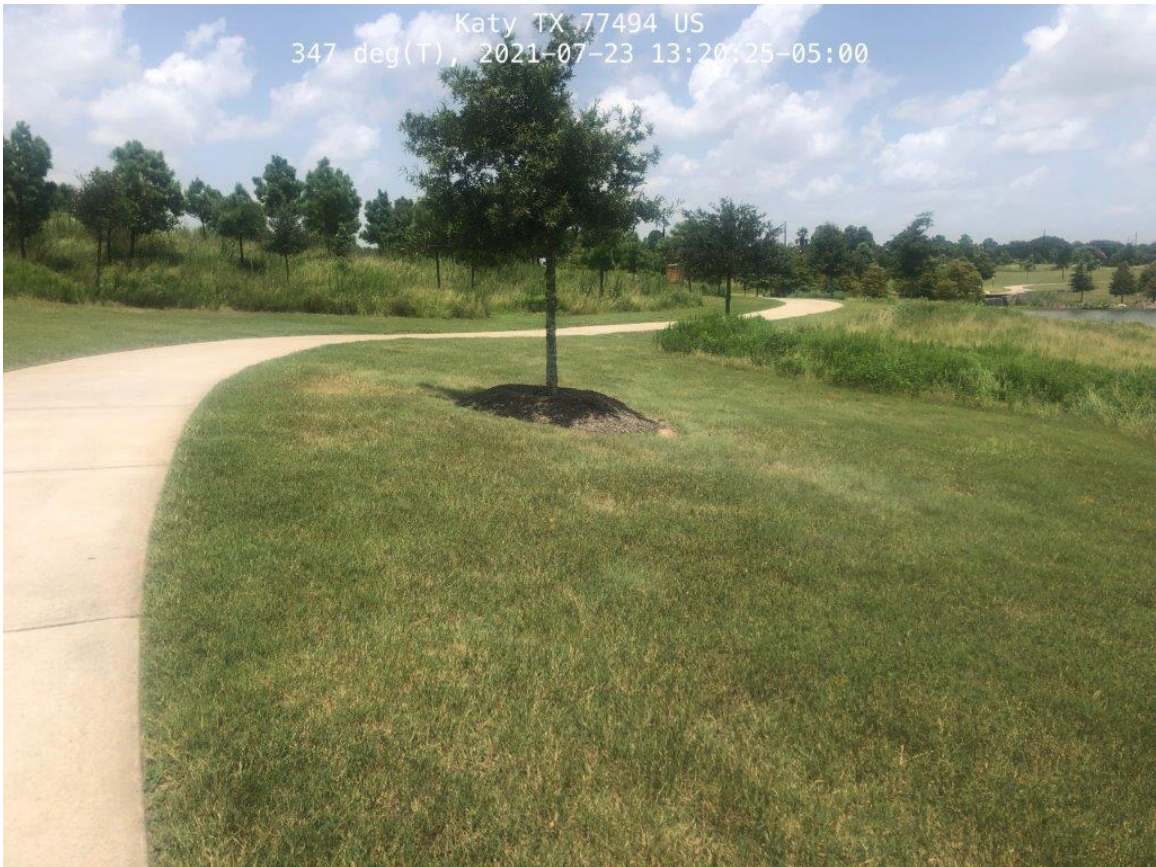


III. Willow Fork Park











Lake Management scheduled for week of 7-26 / 30-2021





TBG

Meeting Agenda

IN ATTENDANCE:

WFDD Board Members
ABHR
Consultants

DATE:

July 28, 2021

PROJECT:

Willow Fork
Drainage District

PROJECT NO.:

LOCATION:

In person- LJA office

Agenda Item:

Willow Fork Park

TBG met with Neil and Champions on site on Friday 7/23 to identify a location for the historic train signage to sit.

Central Green Shade Structure

Contractor: Johnson Fence and Masonry
Original Contract amount \$403,507.00

Contract Duration: 220 days
Expected Sub. Comp.: 6/2020

Construction: 120 days

- Pre-construction (no on-site activities): 60 days
- On-Site Construction: 75-90 Days (majority of heavy construction within 30-45 day window)

Project Status Update

- *Revised project Substantial Completion date with approved additional change order or work delays to date is 5/7/21.*
- Contractor has made significant progress on site in last 2 weeks. TBG continues to monitor the contractor and doing daily site visits to check progress.
- Items scheduled to be completed by August 1:
 - Steel structure
 - Steps, temporary wood until step lights arrive.
 - Deck replaced.
 - Electrical system items related to concert needs.
- Electrical Items scheduled to be tested by MEP on 8/2, and tested by Bayou City Sound on 8/3.

Pay Applications:

1. Pay App #1 - \$11,990.70
2. Pay App #2 - \$54,868.68
3. Pay App #3 - \$44,109.18
4. Pay App #4 - \$26,528.40

Change Orders:

- Change Order #1b - \$17,940.00*
Change Order #4 - \$9,750.00



TBG

PHASE 3 TRAILS

Trails Package 2:

*Contractor Division III + Constructors Inc
Original Contract amount \$1,236,067.50*

*Contractor DL Meacham
Contract amount \$71,662.50*

Pay Applications:

1. Pay App #1 - \$42,607.80
2. Pay App #2 - 109,470.60
3. Pay App #3 - 152,078.40
4. Pay App #4 - 62,848.35
5. Pay App #5 - \$92,250.00
6. Pay App #6 - \$79,110.00
7. Pay App #7 - \$41,719.50
8. Pay App #8 - \$58,743.00
9. Pay App #9 - \$185,534.10
10. Pay App #10 - \$20,610.90
11. Pay App #11 - \$56,754.00

1. Pay App #1 - \$5,031.00
2. Pay App #2 - \$14,538.72
3. Pay App #3 - \$44,926.53

Allowance:

Additional sidewalk due to silt removal damages. Field adjustment per ADA at tie-in to existing walks/trails.

Project Status Update

- o Planting is complete. Contractor needs to address a few areas for grading touch ups.
- o TBG working with contractor to schedule a final walk this week.

Trails Package 3:

*Contractor MoBill Contractors
Original Contract amount: \$1,188,148.00
Current contract amount: \$1,188,148.00*

*Contractor DL Meacham
Contract amount: \$417,867.90*

Pay Applications:

1. Pay App #1 - \$42,300.00
2. Pay App #2 - \$44,051.00
3. Pay App #3 - \$38,372.40
4. Pay App #4 - \$24,953.76
5. Pay App #5 - \$50,750.64
6. Pay App #6 - \$83,296.80
7. Pay App #7 - \$48,675.00
8. Pay App #8 - \$47,062.00
9. Pay App #9 - \$145,577.34
10. Pay App #10 - \$104,856.07
11. Pay App #11 - \$20,782.26
12. Pay App #12 - \$30,965.99
13. Pay App #13 - \$18,620.64
14. Pay App #14 - \$80,64.50

Pay Applications:

1. Pay App #1 - \$9,787.50
2. Pay App #2 - \$139,814.23
3. Pay App #3 - \$106,335.76



Project Status Update

- The landscaping is complete on segment 'O' and 'P'.
- Segment O and P extension on the west side of Mason has been layed out and contractor plans to cut this week.
- Plazas poured on segment 'U'. Wood material expected to arrive this week. Bridge construction should take 1-2 weeks and then the contractor will tie in the trail to the walk along S. Peak.

Trails Package 4:

- *Fry Road Underpass (\$445,000 estimate)
\$200,000 (Various MUD contributions)*
- *Trail to end at proposed Memorial MUD bridge at this time. Funds originally slated for trail connection to S. Mason past the Equestrian Center to be reallocated towards the construction of the Fry Road Underpass.*
- ABHR working on interlocal agreement for the underpass. Form to be used for M.U.D.s who have proposed contributions.
- LJA is working on drafting the sub-lease agreement between the District and Fort Bend/Harris Counties

OTHER ITEMS

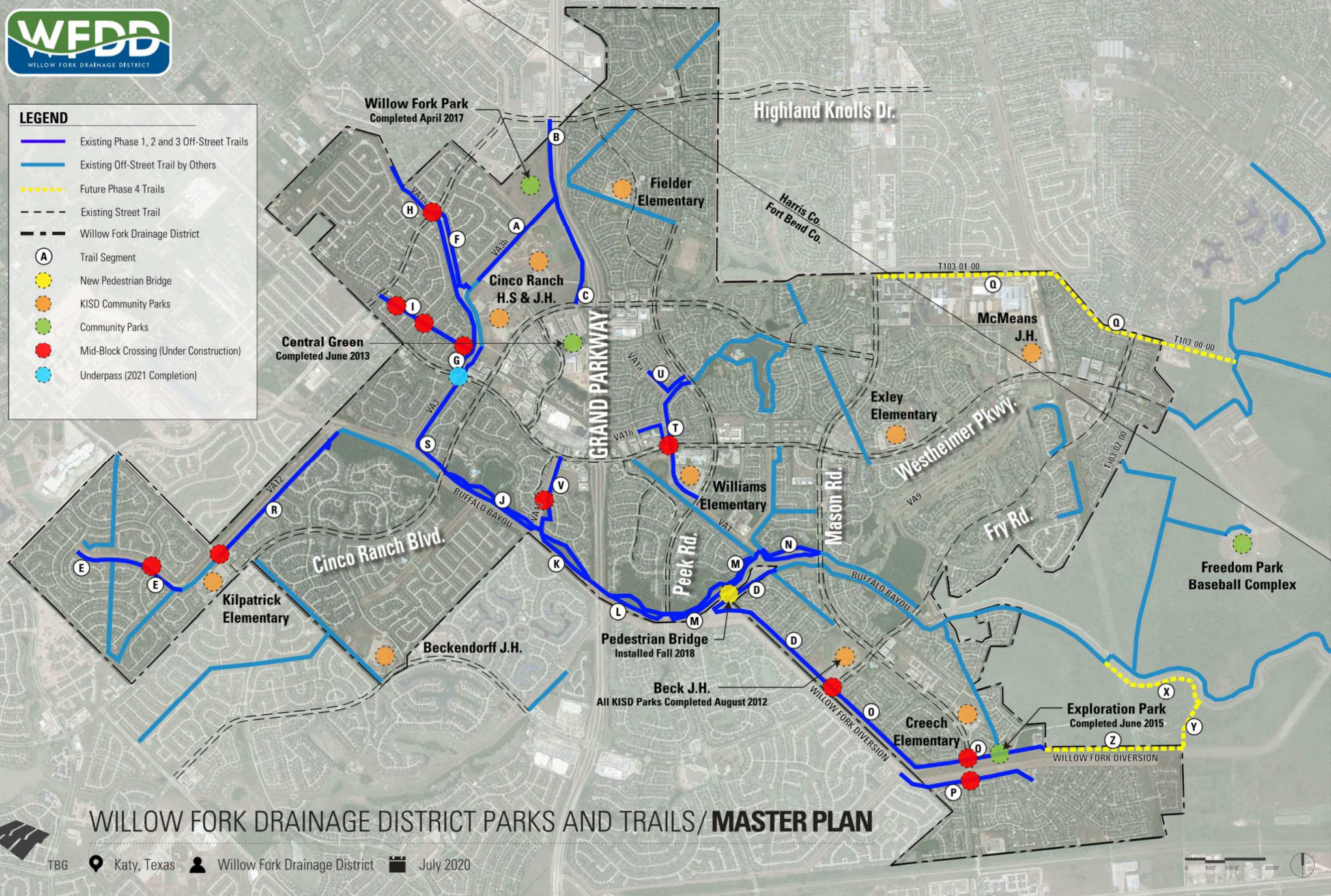
1. Trail etiquette signage awarded to Vistex Graphics. ABHR asked for a couple corrections to paperwork when reviewing the contracts.
2. Skate Park – approached by Cinco Ranch Parks and Rec Committee. Parks Committee discussed potential location near Cinco Ranch High School.
 - a. Champions to provide cost estimates on maintenance. To be discussed at Parks Committee meeting next month
 - b. ABHR met with Cinco 12, and they mentioned the need to reach out to engage Katy ISD. TBG to reach out to Katy ISD to discuss.

BOARD ACTION ITEMS:

- ***Approval of Trails Package 3 Pay App #3***

LEGEND

- Existing Phase 1, 2 and 3 Off-Street Trails
- Existing Off-Street Trail by Others
- - - - - Future Phase 4 Trails
- - - - - Existing Street Trail
- - - - - Willow Fork Drainage District
- A Trail Segment
- New Pedestrian Bridge
- KISD Community Parks
- Community Parks
- Mid-Block Crossing (Under Construction)
- Underpass (2021 Completion)



WILLOW FORK DRAINAGE DISTRICT PARKS AND TRAILS/MASTER PLAN

TBG Katy, Texas Willow Fork Drainage District July 2020



**WILLOW FORK DRAINAGE DISTRICT
PARKS MEETING ENGINEERING REPORT
July 28, 2021
LJA Job No. 2642-0001P (12.3)**

Agenda Item No. 9 - Engineering matters

a) Interceptor / Outfall Repairs on Va9:

Project Summary
Contractor: Canyon Construction
Total Contract Amount: \$119,205.00
Notice to Proceed: August 2, 2021

LJA met with Canyon Construction on July 20 to walk the site and confirm all design aspects of the project. During and since the site visit, LJA and Canyon have discussed:

- a) **Regrading Backslope Swale:** Regrading the 2,800 LF of backslope swale was not included in the bids for the project. It is not a critical item, but LJA believes the backslope swales could be regraded to clean up standing water within some of the areas. LJA has requested a price from Canyon Construction for this additional work.
- b) **Existing Manholes/Inlets:** Two of the existing 36" outfalls have manholes/inlets in a drainage easement that is in backyards. One inlet appears to be clean and in good shape; however, the second one appears to be damaged. Canyon, LJA, and Inframark are scheduling a time to inspect both structures to confirm their conditions. There is the potential for both structures to be modified. Depending on the inspection, LJA could bring an additional proposal to the Board for Canyon to modify/repair one or both of these structures.
- c) Since the time of bidding, the price of polymer coated CMP has increased. LJA anticipates Canyon Construction requesting a price increase for the material costs which could be considered by the Board.

b) Mid-Block Crossings:

As of June 24, Division III was substantially complete with only Fort Bend County punch-list items remaining. As of July 21, LJA believes all items have been addressed and Division III has completed the contract. The only remaining items is the placement of 11 luminaries that were ordered for the project but not used due to site limitations and/or existing lighting at some of the crossings. LJA is working with TBG and On-Site Protection on potential locations. At the time of this report, LJA had not finalized a map of the proposed locations but hopes to present to the Board at the meeting.

Pay Applications			
Number	PA Amount	Remaining Contract Amount	Status
PA No. 1	\$177,846.00	\$368,153 ^{(1) (2)}	Paid
PA No. 2	\$44,359.20	\$323,793.80 ^{(1) (2)}	Paid
PA No. 3	\$46,333.80	\$277,460.00 ^{(1) (2)}	Paid
PA No. 4	\$118,461.73	\$158,998.27 ⁽²⁾	Paid
PA No. 5	\$45,256.56	\$113,741.71 ⁽²⁾	Paid
PA No. 6	\$19,727.10	\$94,014.61 ⁽²⁾	Paid
PA No. 7	\$33,694.86	\$60,319.75 ⁽²⁾	Paid
PA No. 8	\$27,452.54	\$32,867.21 ⁽²⁾	Paid

Notes:

- ⁽¹⁾ Does not Include Change Order No. 1.
⁽²⁾ Includes Retainage.

Division III has asked the District to reconsider their offer of \$13,300 for the additional work required at several crossings to widen the ramps to meet the proposed trail widths. As submitted by Division III, the increased cost of \$26,600 was requested because at the time of bidding the trails at several mid-block crossings was not installed. This means that Division III assumed ramp widths of 4 to 5 feet; however, the actual trail widths that have been installed since bidding the project are 8 feet.

Change Orders			
Number	Total Amount	Updated Contract Amount	Summary / Status
CO No. 1	\$3,120.00	\$549,119.00	Approved
CO No. 2	\$10,800.00	\$559,919.00	Approved
CO No. 3	\$5,700.00	\$565,619.00	Approved
<i>CO No. 4</i>	<i>\$13,300.00</i>	<i>\$592,219</i>	<i>Approved by District, Countered by Division III</i>

Notes:

REQUIRED BOARD ACTION: Review Change Order No. 4 per Division III's Request.

c) Fry Road Underpass:

LJA presented Task Order No. 12 for designing the Fry Road Underpass. To date, LJA has not received any comments or questions on the Task Order. We are representing for the Board's consideration.

REQUIRED BOARD ACTION: Approve Task Order No. 12

d) Update on the Flood Instructure Fund Grant Application and authorize necessary action:

The City of Houston Council will take action on the District's MOU request at their July 27 Council Meeting. At this moment, we believe the City of Houston will approve the MOU. LJA will present an updated schedule on the project once the City of Houston approves the MOU and the TWDB Board approves the funding request. Generally, the TWDB could take action on the District's request at an August Board.

e) Authorize appropriate action regarding pilot project in the Barker Reservoir with U.S. Army Corps of engineers, including approval of plans and specifications and obtaining Corps approval:

Based on the status of the FIF Application, LJA is working with ABHR to schedule meetings with the USACE, Fort Bend County, and Harris County to update all agencies on the project.

f) Deeds, easements, and real estate documents:

At the time of this report, LJA does not have anything to report.

g) Design of District Facilities:

a) Westheimer Parkway Underpass:

LN McKean is currently establishing turf and restoring the site. The underpass is complete and already being used by residents.

Project Summary

Contractor: L.N. McKean, Inc.
Total Contract Amount: \$381,064.00
Notice to Proceed: 03/18/2021
Contract Completion: 06/26/2021







Pay Applications			
Number	PA Amount	Remaining Contract Amount	Status
PA No. 1	\$43,054.20	\$338,009.80 ⁽¹⁾	Paid
PA No. 2	\$150,539.40	\$187,470.40 ⁽¹⁾	Paid
PA No. 3	\$66,708.00	\$120,762.40 ⁽¹⁾	Recommend Payment

Notes:

⁽¹⁾ Includes Retainage.

Change Orders			
Number	Total Amount	Updated Contract Amount	Summary / Status
CO No. 1	(\$12,380.00)	\$368,684.00	Approved - Change order adds \$16,200.00 of fill required to backfill project and \$4,845.00 of additional sidewalk for proper transition from existing trail to ramp. Change order is a net decrease since LJA is using this change order to remove / reduce unused quantities.

REQUIRED BOARD ACTION: Approve Pay Application No. 3.

h) Status of ongoing repairs to facilities:

At the time of this report, LJA does not have anything to report.

Summary of Proposed Board Action Items:

Agenda Item	Project Name	Required Action
9.b.	Mid-Block Crossings	Review Change Order No. 4 per Division III's Request.
9.c	Fry Road Underpass	Approve Task Order No. 12
9.g.a	Westheimer Parkway Underpass	Approve Pay Application No. 3.

Items requiring Board Signatures:

Nothing Requested at the Time of this Report.

Items for next month's Agenda:

Nothing Requested at the Time of this Report.



1904 W Grand Parkway N, Suite 100, Katy, Texas 77449
t 713.953.5200 f 713.953.5026 LJA.com TBPE F-1386

July 14, 2021

Willow Fork Drainage District
c/o Mr. Harry Thompson
Allen Boone Humphries Robinson LLP
3200 Southwest Freeway, Suite 2600
Houston, Texas 77027

Re: Progress Estimate No. 3
Construction of the Westheimer Parkway Trail Crossing
Willow Fork Drainage District
City of Houston E.T.J., Fort Bend County, Texas
LJA Job No. 2642-0005T (11.2)

Dear Directors:

Enclosed for your approval is Progress Estimate No. 3 for the referenced project as submitted by L.N. McKean, Inc. Included with the estimate are the Conditional Waiver and Release on Progress Payment and Unconditional Waiver and Release on Progress Payment.

We have reviewed this estimate with our project representative, and the quantities are in \$66,708.00.

Please call me at 713.953.5276 if you have any questions regarding this estimate.

Sincerely,

A handwritten signature in black ink, appearing to read 'C. W. Kalkomey', with a stylized flourish at the end.

Craig W. Kalkomey, P.E., CFM
Senior Project Manager

CWK/cd

Enclosure

Copy: Mr. Lee McKean, L.N. McKean, Inc. (w/ enclosure)
TCEQ Regional Office (Houston) (w/ enclosure)
Mr. Daniel VanCleaf, LJA Engineering, Inc. (w/ enclosure)

PROGRESS ESTIMATE

Project: Construction of the Westheimer
Parkway Trail Crossing
Willow Fork Drainage District
City of Houston E.T.J.
Fort Bend County, Texas

LJA Job No. 2642-0005T Estimate No. 3
For Period From 06/08/21 to 07/07/21
Contract Completion Date: 06/26/2021
Notice to Proceed Date: 03/18/2021
Approved Time Extensions: N/A
Revised Contract Completion Date: N/A

Contract Date: March 3, 2021

TOTAL AMOUNT WORK:

DONE TO DATE: \$ 289,224.00

Original Contract Amount: \$ 381,064.00

Less Late Start Amount: (\$ 0.00)

Revised Contract Amount: \$ 368,684.00

Less Amount Retained: (\$ 28,922.40)

Final Contract Amount: \$ TBD

Less Previous Payments: (\$ 193,593.60)

Less Economic Disincentives: (\$ 0.00)

AMOUNT DUE

CONTRACTOR: \$ 66,708

Owner: Willow Fork Drainage District

Contractor: L.N. McKean, Inc.

CERTIFICATE OF THE CONTRACTOR OR HIS DULY AUTHORIZED REPRESENTATIVE

To the best of my knowledge, I certify that all items, quantities and prices of work and materials shown on the face of this estimate are correct; that all work has been performed and materials supplied in full accordance with the terms and conditions of the corresponding construction contractual documents between the Owner and the Contractor, including all changes authorized thereto; that the foregoing is a true and correct statement of the contract amount up to and including the last day of the period covered by this estimate and that no part of the "AMOUNT DUE CONTRACTOR" has been received.

I further certify that all just and lawful bills against the below named Contractor, for labor, material and expendable equipment employed in the performance of said contract have been paid in full accordance with the Contract requirements.

L.N. McKean, Inc.

Contractor

Signature

Date

07/08/2021

Title

President

CERTIFICATE OF ENGINEER'S REPRESENTATIVE

I certify that a qualified project representative was present on the project on a periodic basis to observe construction and that all materials and work included in this statement have been performed in general accordance with the construction plans and specifications and authorized changes thereto. I further certify that I have verified this estimate and that, to the best of my knowledge and belief, it is a true and correct statement of work performed and materials supplied by the Contractor, that the amount due him is correct and just.

PROJECT MANAGER: S.W. [Signature]

DATE: 07/26/2021

OWNER'S ACCEPTANCE: _____

DATE: _____

L.N. McKean, Inc.
P.O. Box 130250
The Woodlands, TX 77393

Type of Estimate:
Construction

Estimate Number:
3

Partial or Final:
Partial

Date:
07/07/2021

Westheimer Parkway Trail Crossing

Period Covered
05/08/2021 - 07/07/2021

Date Work Commenced:
04/04/2021

Date Contract Awarded:
3/3/2021

Owner:
Willow Fork Drainage District

Date Work Completed:
Percentage Complete:
75.90%

Item Number and Description		Unit of Measure	Contract Quantity	Total Work		Total Work to Date	Percent Completed	Contract Price	Amount
				This Estimate	Total Work Last Estimate				
Paving Items									
1	12' wide 6" thick reinforced concrete sidewalk	SY	1000	57	943.00	1000.00	100.00%	\$85.00	\$85,000.00
2	10' wide 4" thick reinforced concrete sidewalk	SY	146		56.00	56.00	38.36%	\$80.00	\$4,480.00
3	8' wide 4" thick reinforced concrete sidewalk	SY	147		113.00	113.00	76.87%	\$80.00	\$9,040.00
4	Type C-2 curb - 48" height	LF	606	164	442.00	606.00	100.00%	\$106.00	\$64,236.00
5	Type "PR11" pedestrian handrail	LF	658			0.00	0.00%	\$120.00	\$0.00
6	Removal of existing 4" reinforced concrete slope paving below Westheimer Pkwy	SY	259		259.00	259.00	100.00%	\$41.00	\$10,619.00
7	4" reinforced concrete slope paving below westheimer pkwy	SY	113	113		113.00	100.00%	\$180.00	\$20,340.00
8	Excavation per typical ditch & sidewalk sections	CY	1029		1029.00	1029.00	100.00%	\$7.00	\$7,203.00
9	Haul, place and compact suitable excess excavation	CY	93	93		93.00	100.00%	\$7.00	\$651.00
10	Haul & disposal of excess excavated material from sidewalk & retaining wall excavation	CY	936			0.00	0.00%	\$12.00	\$0.00
Drainage Items									
1	Remove and dispose of existing concrete backslope interceptor structures	EA	2		2.00	2.00	100.00%	\$2,500.00	\$5,000.00
2	Regrading of existing backslope interceptor swales	LF	286		177.00	177.00	61.89%	\$7.00	\$1,239.00
3	Type C precast or cast-in-place manhole with E inlet top for 42" storm sewers	EA	2		2.00	2.00	100.00%	\$7,850.00	\$15,700.00
4	24" CMP storm sewer	LF	156		156.00	156.00	100.00%	\$86.00	\$13,416.00
5	4" concrete slope paving for outfalls for 24" CMP storm sewer	EA	2	2		2.00	100.00%	\$7,350.00	\$14,700.00
Miscellaneous Items									
1	Inlet protection barriers	EA	2		2.00	2.00	100.00%	\$100.00	\$200.00
2	Installation & removal of reinforced filter fabric fence	LF	1105		300.00	300.00	27.15%	\$2.00	\$600.00
3	Installation, maintenance & removal of stabilized construction exit	EA	2		1.00	1.00	50.00%	\$2,400.00	\$2,400.00
4	Mobilization, includes bonds, insurance, permits	LS	1		1.00	1.00	100.00%	\$15,000.00	\$15,000.00
5	Storm sewer water pollution prevention plan	LS	1		1.00	1.00	100.00%	\$1,000.00	\$1,000.00
6	Temp traffic control	LS	1		1.00	1.00	100.00%	\$2,200.00	\$2,200.00
7	Hydro-mulch seeding	AC	0.5			0.00	0.00%	\$1,000.00	\$0.00
8	Landscaping item removal & replacement	LS	1			0.00	0.00%	\$7,500.00	\$0.00
Change Order									
1	Import of suitable fill material for bedding and backfill of type C-2 curb retaining wall	CY	900	900		900.00	100.00%	\$18.00	\$16,200.00

Total amount of work to date \$289,224.00
Amount retained (10%) \$28,922.40
Previously billed \$193,593.60
Amount due for payment \$66,708.00
Original Contract Amt \$381,064.00

Don Van M

FORM I: CONDITIONAL WAIVER FOR PROGRESS PAYMENTS

CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

Project: Westheimer Parkway Trail Crossing

Job No. 2642-0005T

On receipt by the signer of this document of a check from Willow Fork Drainage District / (maker of check) in the sum of \$ 66,708.00 payable to L.N. McKean, Inc. (payee or payees of check) and when the check has been properly endorsed and has been paid by the bank on which it is drawn, this document becomes effective to release any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the property of Willow Fork Drainage District / (owner) located at Fort Bend County, Texas (location) to the following extent: Westheimer Parkway Trail Crossing (job description).

This release covers a progress payment for all labor, services, equipment, or materials furnished to the property or to Willow Fork Drainage District / (person with whom signer contracted) as indicated in the attached statement(s) or progress payment request(s), except for unpaid retention, pending modifications and changes, or other items furnished.

Before any recipient of this document relies on this document, the recipient should verify evidence of payment to the signer.

The Signer warrants that the signer has already paid or will use the funds received from this progress payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project in regard to the attached statement(s) or progress payment request(s).

L.N. McKean, Inc.
(Company Name)

By: [Signature]
(Signature)

Title: PRESIDENT

Date: 07/08/21

FORM 2: UNCONDITIONAL WAIVER FOR PROGRESS PAYMENTS

NOTICE: THIS DOCUMENT WAIVES RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. IT IS PROHIBITED FOR A PERSON TO REQUIRE YOU TO SIGN THIS DOCUMENT IF YOU HAVE NOT BEEN PAID THE PAYMENT AMOUNT SET FORTH BELOW. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL RELEASE FORM.

UNCONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

Project: Westheimer Parkway Trail Crossing

Job No.: 2642-0005T

The signer of this document has been paid and has received a progress payment in the sum of \$ 150,539.40 for all labor, services, equipment, or materials furnished to the property or to Willow Fork Drainage District / (person with whom signer contracted) on the property of Willow Fork Drainage District / (owner) located at Fort Bend County, Texas (location) to the following extent: Westheimer Parkway Trail Crossing (job description). The signer therefore waives and releases any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the above referenced project to the following extent: Westheimer Parkway Trail Crossing (job description).

This release covers a progress payment for all labor, services, equipment, or materials furnished to the property or to Willow Fork Drainage District / (person with whom signer contracted) as indicated in the attached statement(s) or progress payment request(s), except for unpaid retention, pending modifications and changes, or other items furnished.

The signer warrants that the signer has already paid or will use the funds received from this progress payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project in regard to the attached statement(s) or progress payment request(s).

L.N. McKean, Inc.
(Company Name)

By: [Signature]
(Signature)

Title: President

Date: 07/08/21

WFDD Central Green

July 28, 2021, Board Report

Yvonne Arceneaux

Parks GM

Calendar and Budget

- Attached

Marketing

Focus on Nigerian Festival, Concert Series and Back to School Glow Party

Online Magazine and Print

- Campaigns started
 - o Katy Magazine
 - o Katy Times
 - o Impact News

Social media

Press Release send to media

Approvals

- Oasis de Amour- Church Children's Choir seeking a Form of Release
Sunday September 5 performance

	Construction Cancelation		
	Credit or I'm holding Check		

	July	cost	attendance
7/1/2021	Laughter Yoga (9:30am)- Trina	100	15
7/2/2021	Yoga-Samantha Walker (9:30am)	150	24
7/3/2021	Tai Chi- Jade Mountain (8:30am)	100	10
	Pure Barre	150	27
7/9/2021	Laughter Yoga (9:30am)	100	12
	Movie- 4bd Canceled/We have Credit	2000	
7/10/2021	Tai Chi- Jade Mountain (8:30am)	100	7
	Conversational Spanish (10am)	200	4
	Live Music- Gary Moore Keisha Pratt	1500	
7/13/2021	Tai Chi- Jade Mountain (8:30am)	100	5
7/14/2021	Yoga-Samantha Walker (9:30am)	150	15
7/15/2021	Laughter Yoga- Trina	100	7
7/17/2021	Tai Chi-Jade Mountain	100	10
	Live Music- Sam Smith - Canceled construction	850	
7/19/2021	Story Time (10am)	200	25
7/20/2021	Tai Chi- Jade Mountain (8:30am)	100	5
7/21/2021	Yoga-Samantha Walker (9:30am)	200	15
7/22/2021	Laughter Yoga (9:30am)	150	
7/24/2021	Tai Chi- Jade Mountain (8:30am)	100	
7/27/2021	Tai Chi- Jade Mountain (8:30am)	100	
7/28/2021	Yoga-Samantha Walker (9:30am)	150	
7/29/2021	Laughter Yoga (9:30am)	100	
7/30/2021	Live Music- TX Eagles	1500	
	Bayou City Sound	700	
7/31/2021	Live Music- Selfless Lovers	1200	
	TX Live Sound	700	
	Total	10900	181
Event Date	Group	Amount	
	August		
8/3/2021	Tai Chi-Trina Maxwell (9:30am)	100	
8/4/2021	Yoga-Samantha Walker (9:30am)	150	
8/5/2021	Laughter Yoga (9:30am)	100	
8/6/2021	Live Music-Sam Smith	850	
8/7/2021	Tai Chi - Jade Mountain (8:30am)	100	
	Nigerian Festival Aix (6pm-9pm)	10000	

	Houston Tents and Events	2000	
	EMS	350	
8/10/2021	Tai Chi-Trina Maxwell (9:30am)	100	
8/11/2021	Yoga-Samantha Walker (9:30am)	150	
8/12/2021	Laughter Yoga (9:30am)	100	
8/14/2021	Back to School Glow Party		
	Syrn Music Group	1800	
	Magic Fun Mascots	1400	
		1000	
	TX Live Sound	1500	
	Champions Clean up	350	
	Houston Tents and Events	2000	
	Listo	2900	
8/16/2021	Story Time (10am)	200	
8/17/2021	Tai Chi- Trina Maxwell	100	
8/18/2021	Yoga-Samantha Walker (9:30am)	150	
8/19/2021	Laughter Yoga (9:30am)	100	
8/20/2021	Live music-Capital Band -Thomas Denning	1300	
8/21/2021	Tai Chi- Jade Mountain (8:30am)	100	
8/21/2021	Movie- Four Black Dogs (dusk)	2000	
8/24/2021	Tai Chi- Trina Maxwell	100	
8/25/2021	Yoga-Samantha Walker (9:30am)	150	
8/26/2021	Laughter Yoga (9:30am)	100	
8/27/2021	Home School on the Green--Art (10am)	700	
	Lee Greenwood	35000	
8/28/2021	Tai Chi-Trina Maxwell (9:30am)	100	
	Rain Date Birthday Bash		
8/31/2021	Tai Chi- Trina Maxwell	100	
	Total	65150	
Event Date	Group	Amount	
	September		
9/1/2021	Yoga-Samantha Walker (9:30am)	150	
9/2/2021	Laughter Yoga (9:30am)	100	
9/3/2021	Movie-4 Black Dogs (Dusk) Ferdinand the Bull	2000	
9/4/2021	Rain Date Birthday bash		
9/7/2021	Tai Chi-Trina Maxwell	100	
9/8/2021	Yoga-Samantha Walker (9:30am)	150	
9/9/2021	Laughter Yoga (9:30am)	100	
9/10/2021	Vito Varone	1700	
9/11/2021	Gary Moore-Live Music TBD	2000	

9/12/2021	Bollywood New Night	4000	
9/17/2021	Movie-4 Black Dogs (Dusk) Ferdinand the Bull	2000	
9/18/2021	Tai Chi-Jade Mountain (8:30)	100	
	Hispanic Heritage Festival		
	Listo	2900	
	Art Museum TX- Music and Art, Crafts		
	all media services (Univision)	600	
	Mariesela y su son Karibe	4000	
	Freddie Security		
	Houston Tents and Events	3000	
9/20/2021	Story Time (10am)	200	
9/21/2021	Tai Chi-Trina Maxwell (9:30am)	100	
9/22/2021	Yova-Samantha Walker (9:30am)	150	
9/23/2021	Laughter Yoga (9:30am)	100	
9/24/2021	Home School on the Green (10am)	650	
	Live Music- Gary Moore	4000	
9/25/2021	Hispanic Heritage Fest Rain Date		
9/28/2021	Tai Chi-Trina Maxwell (9:30am)	100	
9/29/2021	Yova-Samantha Walker (9:30am)	150	
9/30/2021	Laughter Yoga (9:30am)	100	
	Total	28450	
	End of Fiscal Year		