

MINUTES
WILLOW FORK DRAINAGE DISTRICT

November 11, 2021

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met by regular session, open to the public, on the 11th day of November, at the offices of LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy Texas 77449, outside the boundaries of the District, and the roll was called of the members of the Board:

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| Wendy Duncan | President |
| Vacant | Vice President |
| John Savage | Secretary |
| Gregg Nady | Assistant Vice President |
| Joe Robinson | Assistant Secretary |

and all the above were present thus constituting a quorum.

Also attending the meeting were either in person or by telephone were: Katie May and Robert Miller of Inframark Water & Infrastructure Services ("Inframark"); Jerry Schroeder of Champions Hydro-Lawn ("Champions"); Craig Kalkomey of LJA Engineering ("LJA"); Brendan Doran of F. Matuska, Inc.; Glen Jarrett of TBG Partners; Steve Haas, member of the public; Yvonne Arceneaux, District Park Manager; Harry H. Thompson and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

COMMENTS FROM DISTRICT RESIDENTS

Director Duncan offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public wishing to make comments, Director Duncan moved to the next agenda item.

APPROVE MINUTES

The Board reviewed the minutes of the October 14, 2021, regular meeting. Director Nady moved to approve the minutes, as amended. Director Robinson seconded the motion, which passed unanimously.

TAX ASSESSOR/COLLECTOR'S REPORT

Mr. Doran presented the County tax collection report, a copy of which is attached. No action was taken.

Mr. Thompson presented and reviewed the Resolution Casting Ballot for the Election of a Person to the Board of Directors of the Harris County Appraisal District.

Following discussion, the Board concurred to table discussion until the parks meeting on November 17, 2021.

FINANCIAL AND BOOKKEEPING MATTERS

Mr. Doran reviewed the bookkeeper's report and the quarterly investment report, copies of which are attached and discussed his industry experience and recent acquisition of F. Matuska, Inc. Mr. Doran noted that there will be no staffing changes for the District's work or changes to District fees and charges. He also said that no amendment to the District's contract with F. Matuska, Inc. is required as a result of the acquisition. After review and discussion, Director Nady moved to approve the bookkeeper's report and payment of the bills, with the exception of voided check number ("no.") 9051 and including (1) additional check no. 9070, payable to Director Savage for fees of office; and (2) check no. 9069 in the amount of \$3,929.65 to Long Plan Printing for event postcards. Director Savage seconded the motion, which passed unanimously.

Ms. Arceneaux requested that the Board consider increasing deputy pay to \$40 per hour and implementing a holiday patrol schedule increasing hours for the months of November and December 2021. Following discussion, Director Savage moved to approve the increase in pay and additional hours, as requested. Director Nady seconded the motion, which passed unanimously. Ms. Arceneaux said she would follow up with Cinco Municipal Utility District No. 12 to request that they share in the increased/additional costs.

CHANGE INVESTMENT OFFICER

In accordance with the District's Investment Policy, the Board considered the disclosure statement of Mr. Doran as the District's new bookkeeper. Mr. Thompson explained that the statement discloses any relationships with entities or individuals who are offering, have offered, or may offer to engage in an investment transaction with the District, and the disclosure statement will be filed with the Texas Ethics Commission and the District.

Mr. Thompson next presented and reviewed the Amended Exhibit A to the Depository Pledge Agreement between the District and Central Bank.

Mr. Thompson stated the District Registration Form must be filed with the Texas Commission on Environmental Quality ("TCEQ") to show Mr. Doran as the District's bookkeeper.

After review and discussion, Director Savage moved to (1) accept the disclosure statement as presented and to authorize that it be appropriately filed; (2) approve the Amended Exhibit A to the Depository Pledge Agreement between the District and Central Bank and direct that the Agreement be filed appropriately and retained in the

District's official records; and (3) authorize ABHR to file the District Registration Form with the TCEQ. Director Robinson seconded the motion, which carried unanimously

UPDATE ON FEMA CLAIM

Ms. May and Mr. Miller updated the Board on the total reimbursement received for the Diversion Channel project from the Federal Emergency Management Agency ("FEMA") and the status of projects pending approval for funding.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE,

Mr. Schroeder reviewed the operator's report, a copy of which is attached, and reviewed the status of the ditches and channels, as well as certain trails. Discussion ensued regarding options for repair of outfall pipes. Mr. Schroeder reviewed a proposal in the amount of \$3,510 to replace a dead sycamore tree at Central Green. Discussion ensued regarding continued encroachment by Fish City Grill on District property. Following review and discussion, the Board concurred to (1) defer action on the proposal presented pending a recommendation for replacement by TBG at the parks meeting on November 17, 2021; and (2) authorize ABHR to send notice to Fish City Grill unauthorized use of District facilities.

ENGINEER'S REPORT

Mr. Kalkomey reviewed the engineer's report, a copy of which is attached.

Mr. Kalkomey said that the District has received calls from residents regarding the National Flood Insurance Program ("NFIP") and potential impacts to the District due to Risk Rating 2.0. He said LJA is documenting comments received and working with Harris and Fort Bend Counties to coordinate any potential discounts to flood insurance premiums that District residents may be eligible for as part of the Community Rating System.

Mr. Kalkomey said that LJA will attend a meeting for Cinco Municipal Utility District No. 8 on November 23, 2021 to discuss findings of the District's investigation of the outfall at Canyon Gate.

PROJECT BARKER

The Board discussed plans to present Project Barker to the public on December 6, 2021 at 6:30 p.m. Mr. Kalkomey reviewed a proposed task order (Task Order No. 13) from LJA for geotechnical survey and information necessary to complete the District's Outgrant Application with the Texas Water Development Board. Discussion ensued regarding funding deadlines and seeking additional financial support from both stakeholder districts and other flood impacted areas that drain into the Barker Reservoir.

PARK MATTERS

Mr. Jarrett provided an update on the status of the Central Green Shade Structure project.

COMMUNITY COMMUNICATIONS

Director Duncan reviewed a communications report from April Renberg, a copy of which is attached.

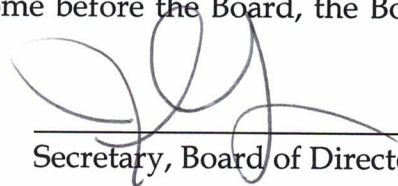
CURRENT EVENTS AND ACTION ITEMS

Director Robinson discussed current events. The Board also discussed and confirmed holiday meeting schedules.

BOARD VACANCY

There was no discussion for this agenda item.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



Secretary, Board of Directors

(SEAL)



