

NOTICE OF MEETING

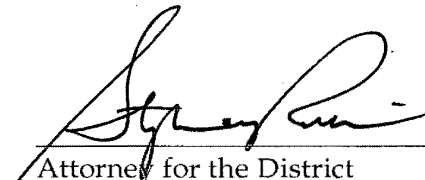
WILLOW FORK DRAINAGE DISTRICT FORT BEND AND HARRIS COUNTIES, TEXAS

The Board of Directors of Willow Fork Drainage District will hold a regular meeting on **Thursday, April 28, 2022, at 11:30 a.m.**, at the offices of **LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy, TX 77449***, to discuss and, if appropriate, act upon the following items:

1. Comments from the public.
2. Approve minutes.
3. Report on security, including security operations and budget for same, and authorize appropriate action.
4. Update from Friends of the Park, including installation of historical and interpretive panel and planning for development of Patti's Patch.
5. Financial and bookkeeping matters for parks and drainage matters, including payment of the bills, review of investments, and authorize appropriate action regarding bookkeeping services.
6. Bookkeeper services, including,
 - a. authorize execution of contract for bookkeeping services with Artesian Financial Services;
 - b. accept disclosure statement for bookkeeper;
 - c. approve Amended A to Depository Pledge Agreements with Central Bank; and
 - d. authorize execution of District Registration Form.
7. Consider insurance proposal for cyber liability coverage and additional premiums for additional security officers.
8. Champions drainage, park maintenance, and park management reports.
9. Report from TBG Partners, including:
 - a. update on Willow Fork Park and authorize appropriate action;
 - b. update on Exploration Park, and authorize necessary action;
 - c. update on Trail Package 1 of Phase 3 and approve pay estimates and change orders, if any;
 - d. update on Trail Package 3 of Phase 3 and approve pay estimates and change orders, if any;
 - e. update on Trail Package 4, including acquisition of rights-of-way;
 - f. update on status of trail system and authorize appropriate action;
 - g. authorize necessary action regarding park and trail signage and acceptance of deeds and easements, if any;
 - h. update on Fry Road Underpass;
 - i. authorize appropriate action regarding shade structure at Central Green; and
 - j. authorize design of new projects.

10. Engineering matters, including:
 - a. mid-block crossings;
 - b. Fry Road Underpass;
 - c. update on Flood Infrastructure Fund Grant Application and authorize necessary action;
 - d. status of ongoing repairs to facilities; and
 - e. Phase II Small MS4 General Permit and Storm Water Management Plan, including status of compliance, necessary training, public comment, and approval of year 3 annual report and public education materials.
11. Discuss additional trail projects, including master community plan and authorize appropriate action.
12. Project Barker and authorize appropriate action.
13. Report regarding Central Green events and Parks Committee recommendations and approve contracts for events, as appropriate, discuss park operations and authorize appropriate action.
14. Community communications matters and authorize appropriate action.
15. Current events.
16. Meeting schedule, action items, and items for inclusion on the next agenda.





Attorney for the District

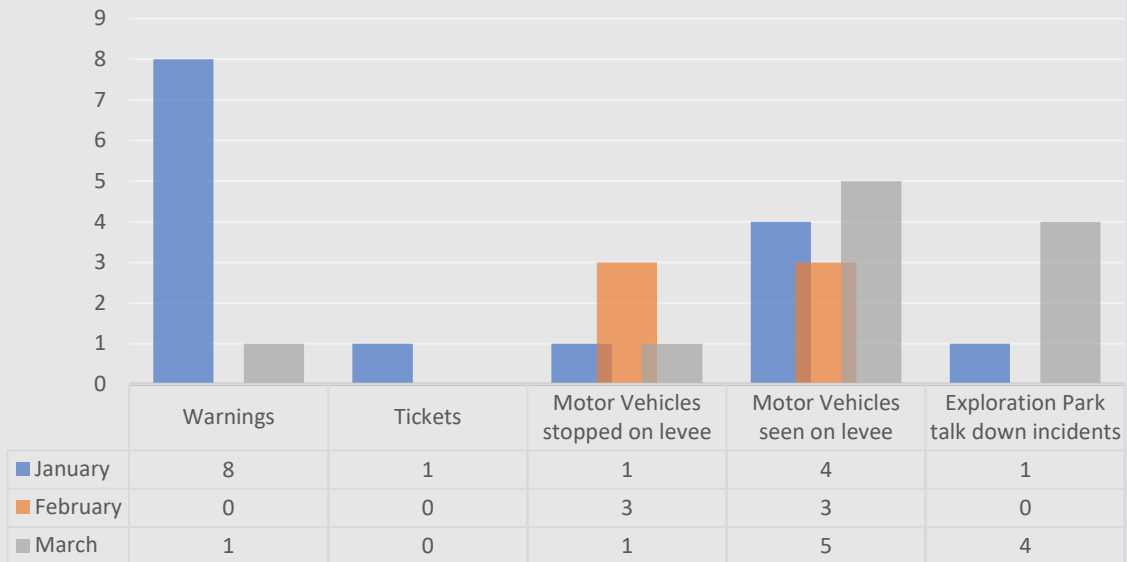
***The Board will conduct an in-person meeting at its physical meeting location. As an accommodation to interested residents and parties, the Board is making available a telephone option for members of the public to listen to the meeting and to address the Board. The telephone number is (1-877-402-9753), Access Code: (1482912). An electronic copy of the agenda packet (which consists of the regular reports presented to the Board by its consultants) can be found at: <https://www.willowforkdrainagedistrict.com/about/board-operations/>.**



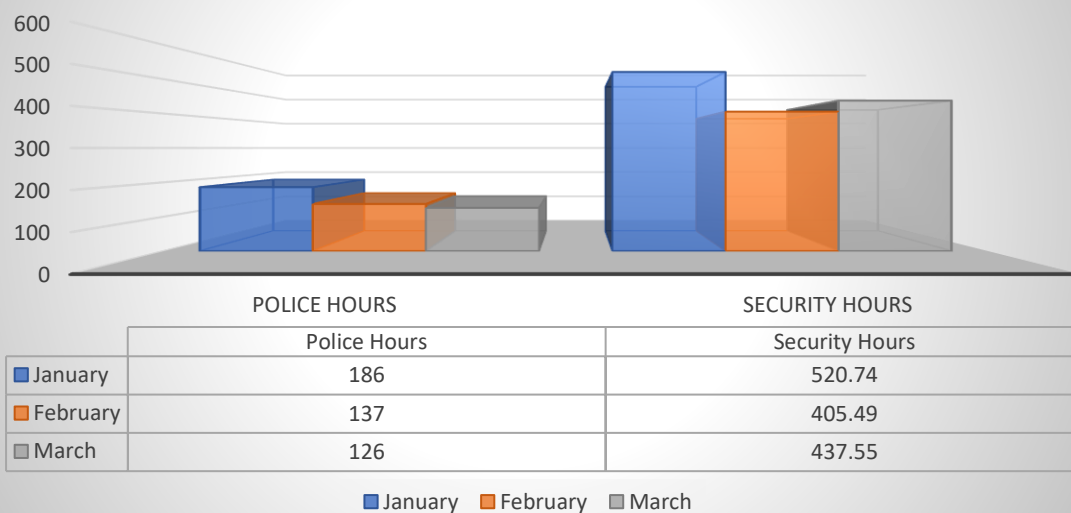
ON-SITE PROTECTION INC.





























Police Activity



Hours and Park Activity

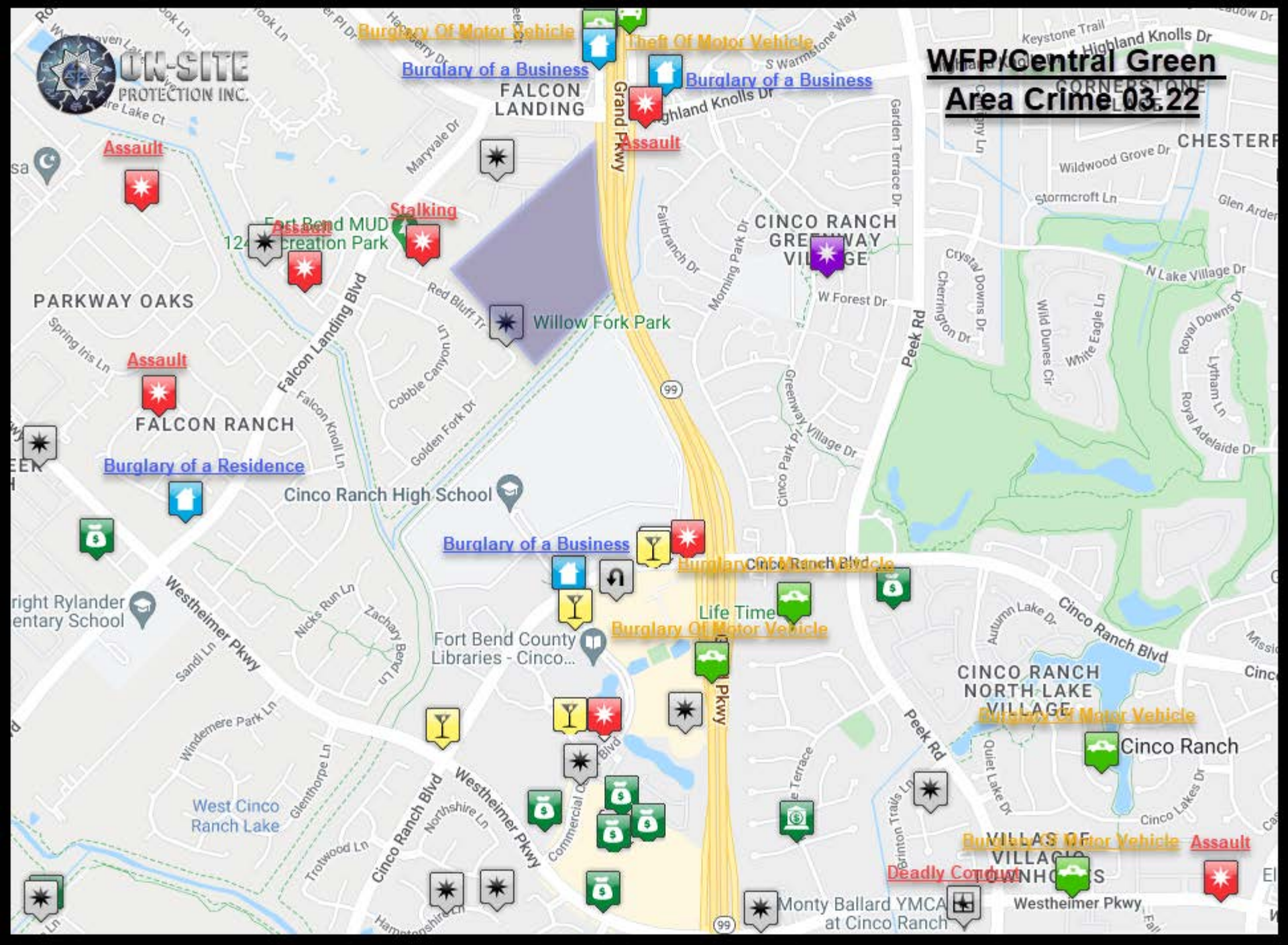


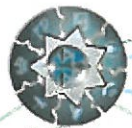


- ☒  Homicide
- ☒  Attempted Homicide
- ☒  Death Investigation
- ☒  Sexual Assault
- ☒  Sexual Offense - Other
- ☒  Robbery - Commercial
- ☒  Robbery - Individual
- ☒  Aggravated Assault
- ☒  Assault - Other
- ☒  Burglary - Commercial
- ☒  Burglary - Residential
- ☒  Theft
- ☒  Fraud
- ☒  Shoplifting
- ☒  Theft - Other
- ☒  Motor Vehicle Theft
- ☒  Burglary from Motor Vehicle
- ☒  Arson
- ☒  DUI
- ☒  Alcohol Violation
- ☒  Drugs / Narcotics Violation
- ☒  Disorderly Conduct
- ☒  Traffic Incident
- ☒  Vandalism
- ☒  Weapons Violation
- ☒  All Other - Non-Criminal
- ☒  All Other - Criminal



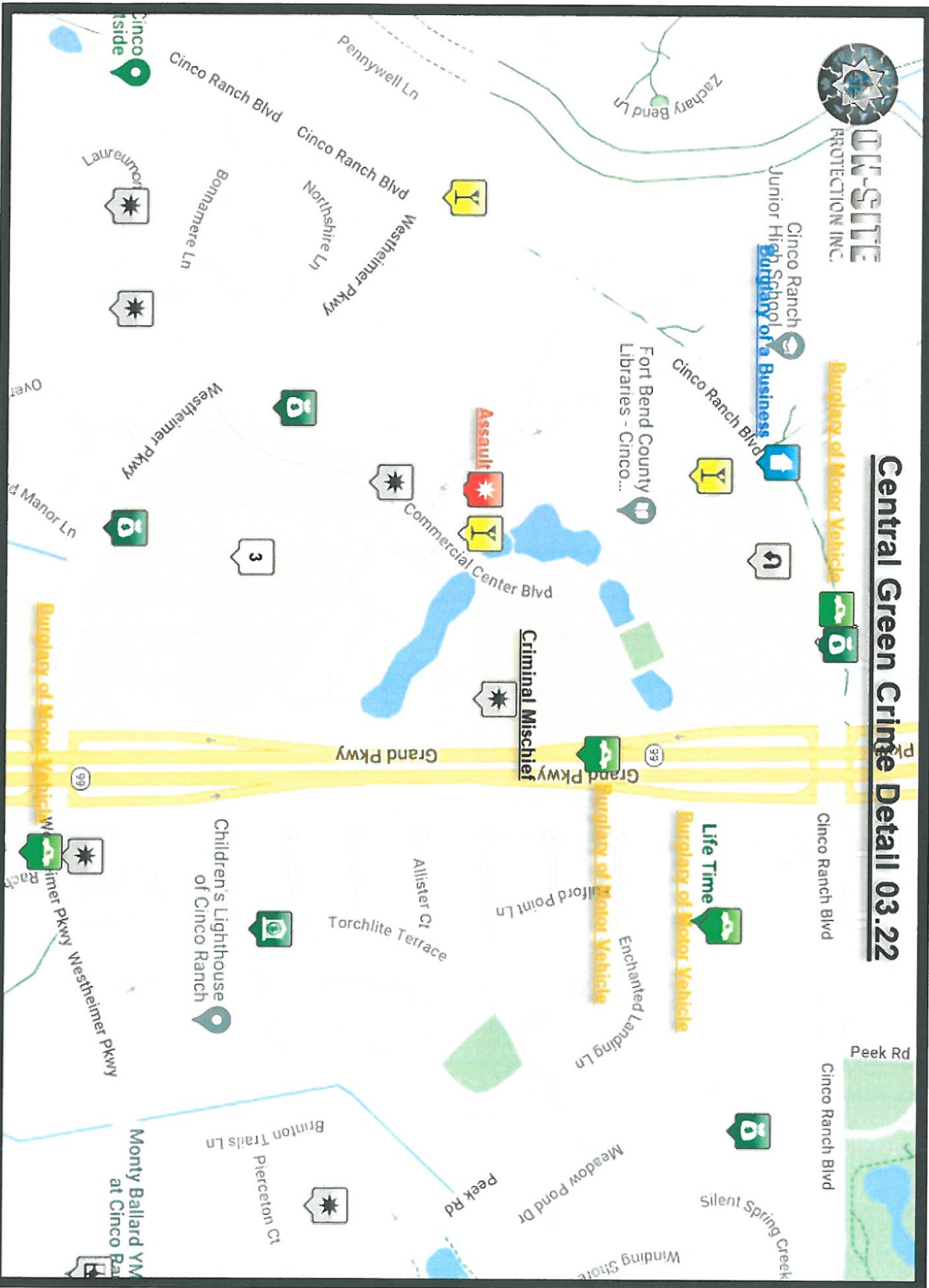
WFP/Central Green Area Crime 03.22





ON-SITE
PROTECTION INC.

Central Green Crime Detail 03.22






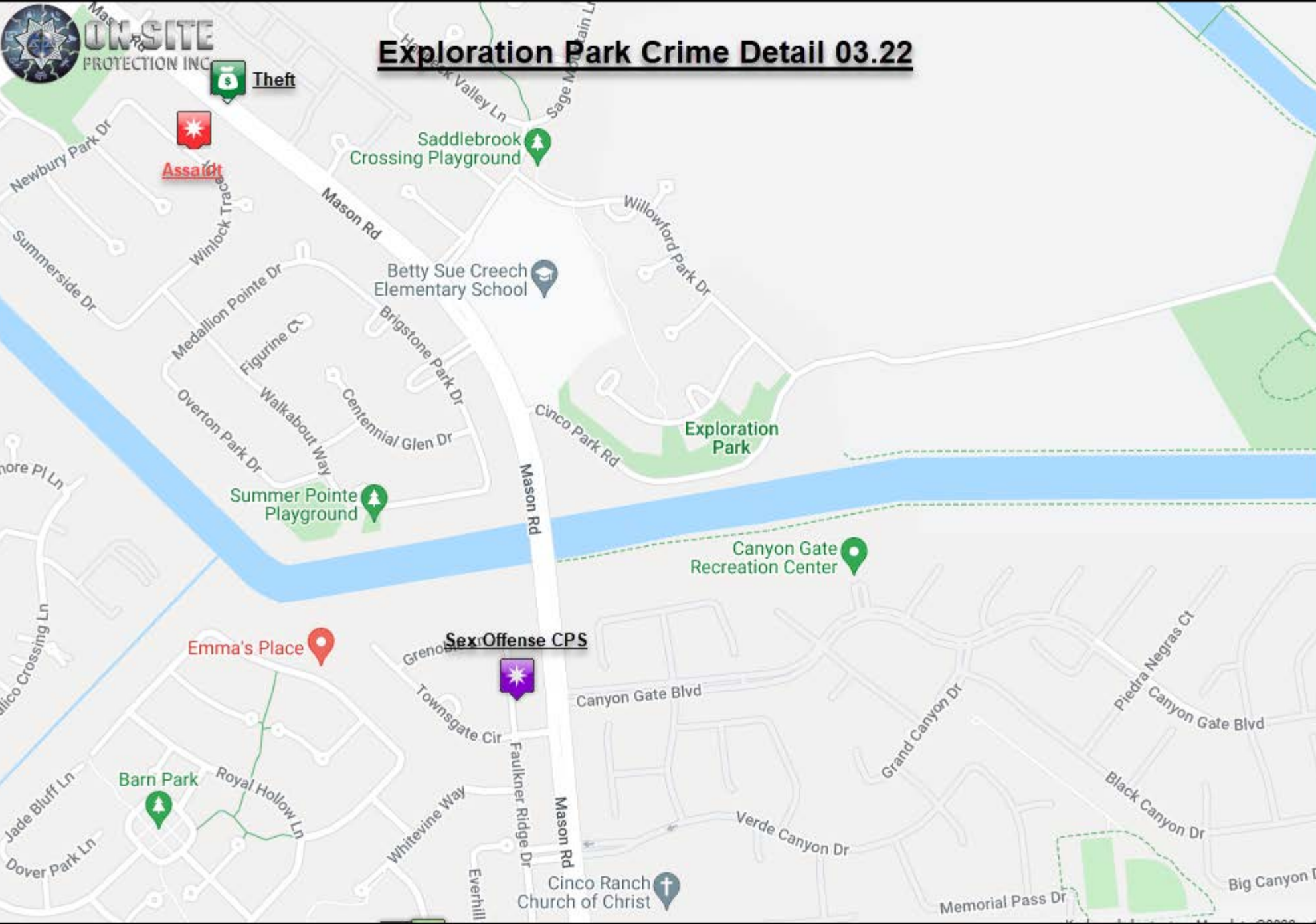
Exploration Park Crime Detail 03.22

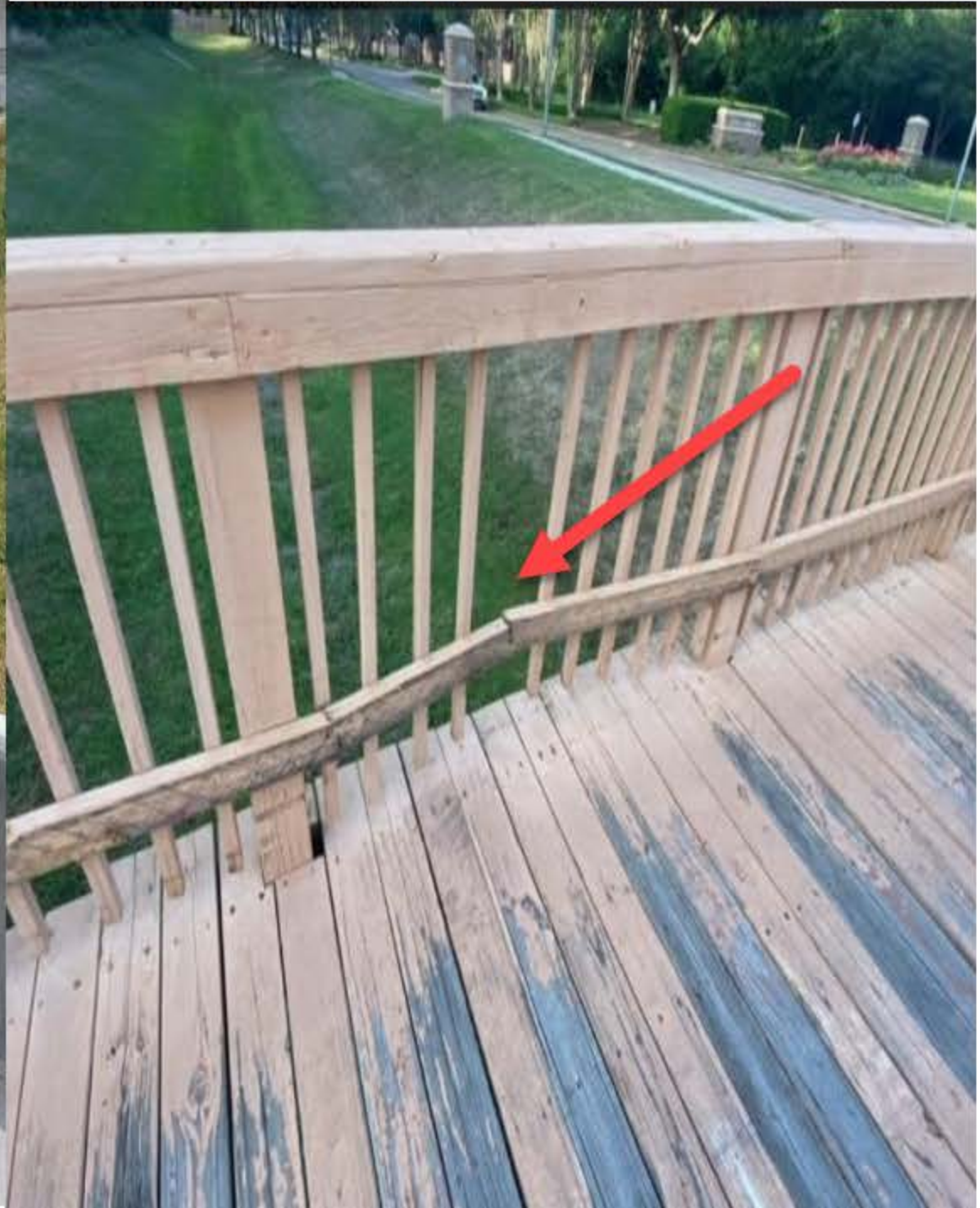
 **Theft**

 **Assault**

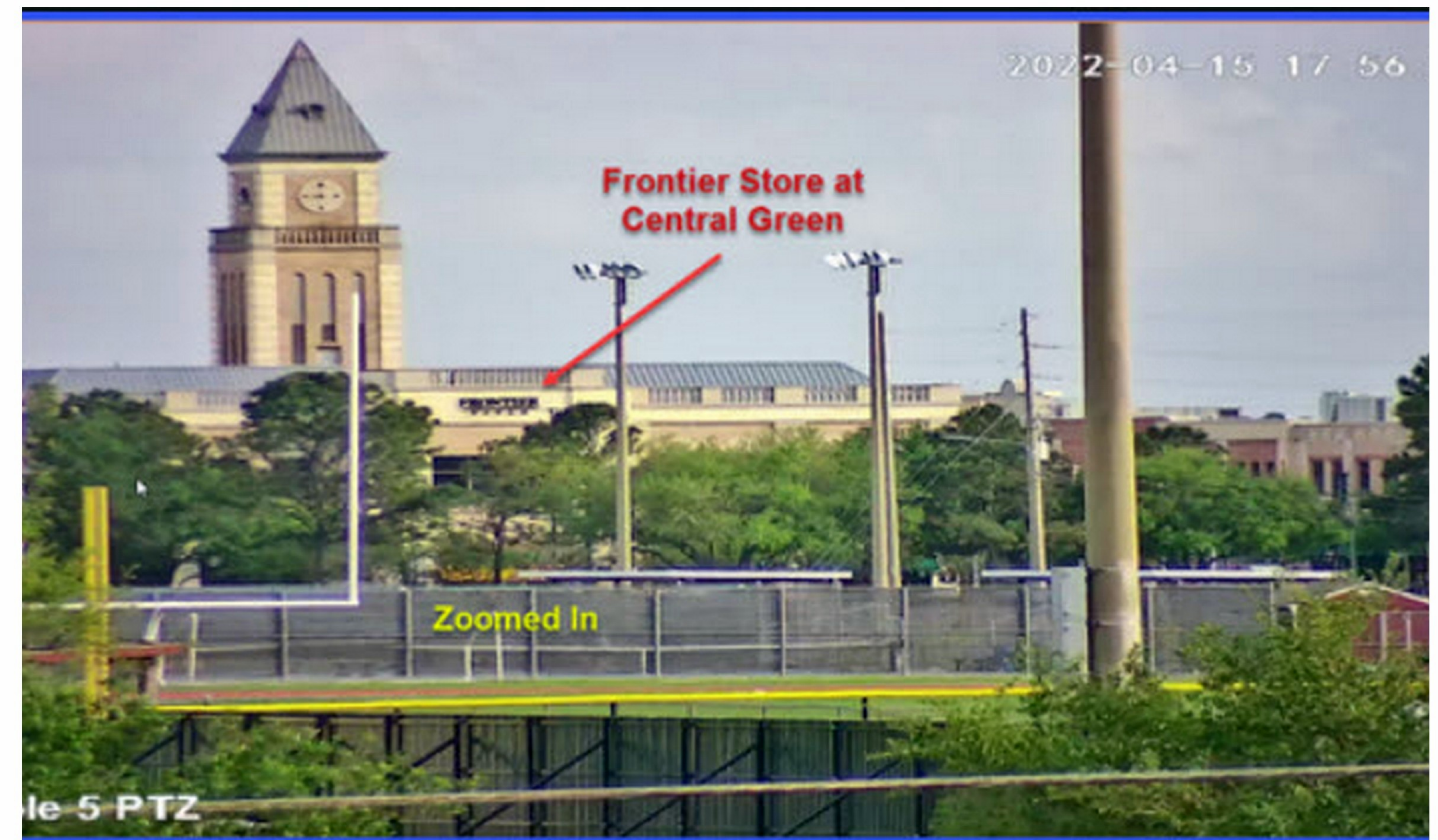
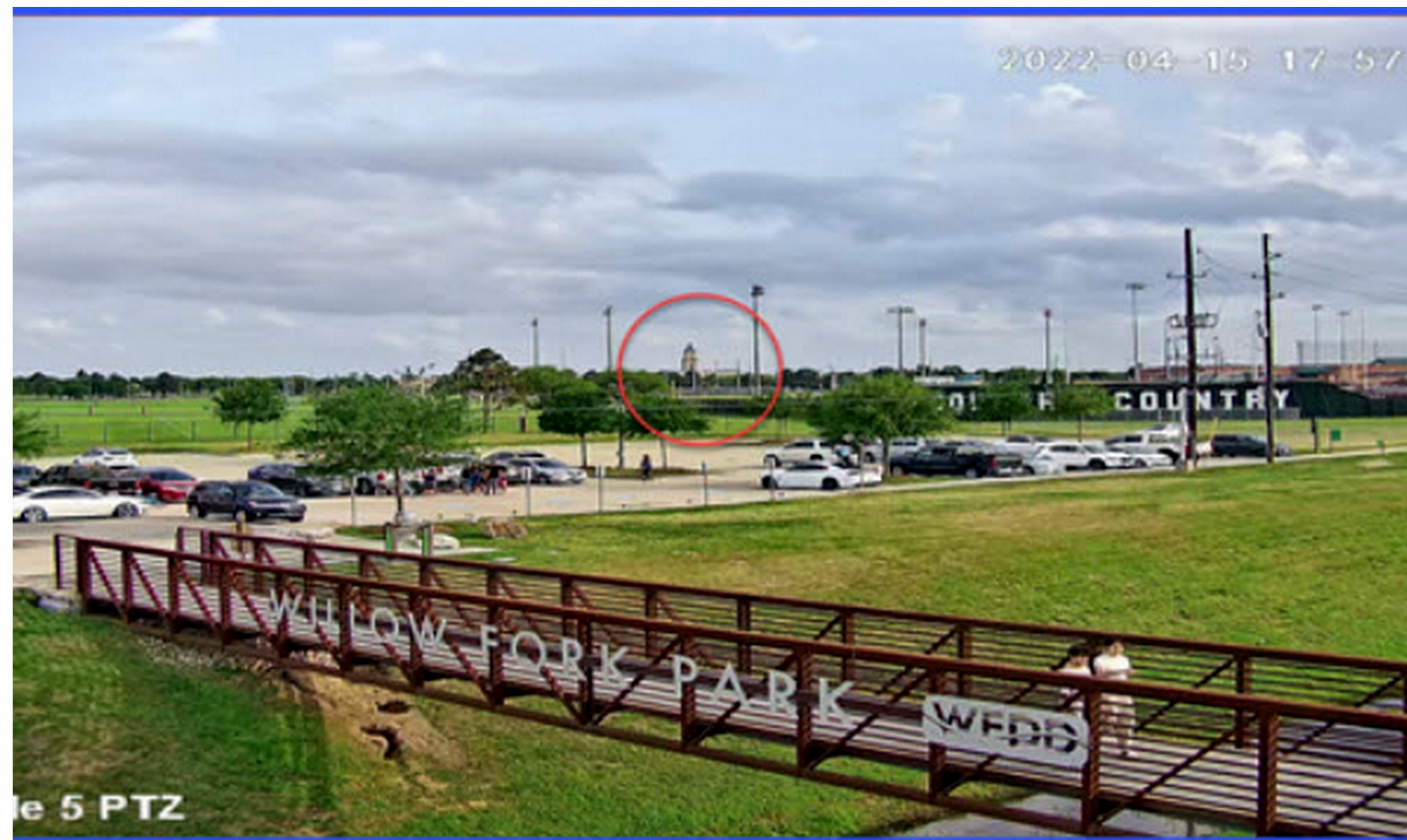
 **Sex Offense CPS**

 **Emma's Place**











Officer Comments WFDD Meeting 03.22

If possible please include a timesheet with Brian Schmitt's check and I can scan the timesheet and send it to the others so they may refer to it if needed. It's hard to keep track of the hours worked when there is a 3 to 4 week delay in receiving the checks. I appreciate your help with this matter.

WFDD

Willow Fork Drainage District
March 21st of 2022 thru March 27th of 2022.

Aramis Gonzales -
No shifts

Chis Bronsell-
March 23, 2022
4:30p- 7:30p - 3 hours

March 26, 2022
1:30p - 6:30p - 5 hours

Fernie Flores-
March 24, 2022
3:00 pm. – 7:00 pm. - 4 hours

Tanner Eddleblute-
March 25, 2022
2:30 pm to 6:30 pm - 4 hours

Brian Schmitt-
Coordinator - 5 hours

March 27, 2022
12P-6P - 6 hours

ATV summaries;

Notes: On March 25, 2022 I was contacted by Deputy Eddlebute about the large amount of graffiti under the bridge at Westheimer Parkway. I advised him to photograph it and send the pictures to me. I then contacted Sgt. Flores who worked Thursday and he said during his patrols the graffiti was not there. So obviously the best guess is that it occurred Thursday night or early Friday.

Aramis Gonzales;

N/A

Chris Bronsell;

On Wednesday, March 23, 2022, I, Deputy C. Bronsell, badge #1144, worked extra employment for WillowFork Drainage District from 4:30pm until 7:30pm. I began by patrolling around Creech Elementary, The Ballard House, and Exploration Park. I sat stationary in the parking lot, which contained 17 vehicles. I patrolled the levee to Summer Pointe playground and practice fields. I patrolled the levee to Emily Park Lane, and then to Beck Jr. High. I sat stationary on the levee, near the tennis courts. I patrolled through the parking lot of the South Ranch pool, which contained only 5 vehicles. I patrolled the levee around Williams Elementary, across Peek Rd, and to S.H. 99. I sat stationary on the levee near S.H. 99. I worked a total of 3 hours. I did not observe any motorized vehicles on the levee during my shift.

On Saturday, March 26, 2022, I patrolled the levee from 1:30pm until 6:30pm. I began by patrolling the levee around the Highland Community Park and practice fields, located near Blackwood Bridge Ln. I patrolled the levee around Kilpatrick Elementary, and the Highland pool & playground. I patrolled the Bayou North Side Trail, making stops at Sandi Ln, Banksfield Ct, and Glenthorne Ln. I patrolled the new walking path, which travels underneath the 24200 block of Westheimer Pkwy. I observed the new graffiti painted in this location, which was first discovered by Deputy Tanner on Friday. I continued patrolling to WillowFork Park, and sat stationary in the parking lot, which contained 57 vehicles. I patrolled around Cinco Ranch High School and then made my way to the 24500 block of Roesner Rd. I observed what appeared to be dirt bike tracks in this area, just West of Falcon Landing Blvd. I then traveled in a Southeast direction, patrolling the levee near Heritage Grand subdivision, the playground near Finbury Ln, the levee behind Fry Ct, and up to the Army Corp of Engineers. I patrolled to Exploration Park, which contained 37

vehicles. I then patrolled the levee to the recreation center of Canyon Gate. I worked a total of 5 hours. I did not observe any motorized vehicles on the levee during my shift.

Fernie Flores;

On March 25, 2022, I began my shift at Exploration Park where the park was busy with parents and children enjoying the day. There were 25 vehicles parked on the lot. I patrolled my way past Beck Jr High School that was busy with school activities. The paths were busy with mostly children walking home from school. I continued to the pedestrian bridge without incident. I remained in the area of the pedestrian bridge and

Beck Junior High School for an extended period without incident.

I then crossed the pedestrian bridge and traveled to Willow Fork Park. I traveled the Grand Parkway Underpass toward the Westheimer Parkway underpass. No new Graffiti was observed under the Grand Parkway Underpass. I made my way to the Westheimer Parkway Underpass where no new graffiti was observed. I made my way to Willow Fork Park where there were 27 vehicles on location. The park traffic was increasing while on location. I observed security patrolling the area during my patrol. I then traveled back toward Cinco Ranch High School and crossed the pedestrian Bridge to Falcon Landing Boulevard. I patrolled the area between the Westheimer Parkway underpass and Falcon Landing Boulevard for an extended period without incident.

I traveled under the Westheimer Parkway underpass back toward the Grand Parkway Underpass with no damage or graffiti discovered at each. I crossed the pedestrian bridge to the crossover path. I remained between Beck Jr. High School and the crossover path for an extended period without incident.

I patrolled to Exploration Park where there were 32 vehicles on the lot. I parked on the levee across from the park by the Canyon Gate subdivision. While sitting next to Mason Road a golf car drove up from the Canyon Gate Subdivision and was stopped prior to the levee. I made contact and discussed that driving on the levee was illegal. I remained in this area for the remainder of my shift without incident.

Tanner Eddleblute;

On March 25, 2022 I started riding the Willow Fork Levee at Kilpatrick Elementary School, I made my way on the levee over to Cinco Ranch High School but when I went under Westheimer Pkwy. I noticed that the concrete wall had been spray painted with graffiti. I rode the section of the levee which runs from Cinco Ranch High School to almost Saddle Spur. I then rode the levee over to Willow Fork Park where from about

3:00pm till 3:30pm I sat in the parking lot. While I was there I counted about 17 vehicles in the parking lot but I did not see anyone from on-site security at the park. I then rode the levee to The Bowl where I crossed over the pedestrian bridge and rode the section of the levee which

runs by Beck Junior High. I rode the levee to Exploration Park where from about 4:10pm till 4:40pm I sat in the parking lot.

While I was there I counted about 27 vehicles in the parking lot. I then made my way over and rode the section of the levee that runs behind Kelliwood Greens Dr and Spyglass Hills. I then rode the levee back to where it crosses Cinco Ranch BLVD where from about 6:00pm till 6:30pm I sat on the levee due to information I got about two dirt bikes seen riding the levee last week. I did not see any motorized vehicles on the levee during my shift.

Brian Schmitt;

On March 27, 2022, I began the shift by Gaston Rd. near Kilpatrick Elementary. I first went to Highlands Community Park.

I then went to Exploration Park. While at Exploration Park I counted 51 vehicles in the parking lot. I went and sat close to the Ballard House and watched the traffic come and go from Exploration Park.

Lots of people were utilizing the trails today. The weather was great.

I checked the viewing platforms and nature trails throughout the shift.

I sat by the Renberg pedestrian bridge for a short time. I moved a bit further down the diversion channel and sat by the pedestrian bridge near Westbrook Cinco Lane.

I moved on and went to Willow Fork Park. While at Willow Fork Park I counted 71 vehicles in the parking lot. While sitting by the parking lot I saw Mike with On-Site security making his rounds around the park in the golf cart. Due to the heavy traffic in and out of the parking lot I sat and watched the park for approximately an hour and a half.

I then checked the new walkway under Falcon Landing Rd.

I finished the shift by sitting next to viewing platform number 5.

I did not see any motorized vehicles during the shift.

Willow Fork Drainage District

March 28th of 2022 thru April 3rd of 2022.

Aramis Gonzales -

March 29, 2022

2:30P - 7:30P: 5 hours

Chis Bronsell-

March 30, 2022

4:30p.m. - 7:30p.m. - 3 hours

Fernie Flores-

No shifts

Tanner Eddleblute-

March 25, 2022

2:30 pm to 6:30 pm - 4 hours

March 28, 2022

4:00 pm to 8:00 pm - 4 hours

April 1, 2022

3:00 pm to 7:00 pm - 4 hours

Brian Schmitt-

April 2, 2022

12p - 5p - 5 hours

April 3, 2022

12p - 6p - 6 hours

ATV summaries;

Notes:

Aramis Gonzales;

On March 29, 2022, I rode the levy and had no incidents with motor vehicles.

I first rode and sat between Stansbury Place Ln. and Summer Edge Ln. on the levee near the Grand Parkway.

I then rode to Willow Fork Park and checked the outer perimeter and parked by the front parking lot for a while. I noted eighteen vehicles in the parking lot on this date. I further observed in the parking lot a white truck with a high sided lowboy trailer which had lawn care workers. The workers were cutting the grass of the park with zero turn mowers and weed eaters.

I then rode to and sat between Banning Point Ct and Litchfield Bend Ln. on the levee.

I rode to and checked Highland park where I sat for a while near the open playing fields.

I rode to and sat for a while near the overpass on Westheimer Parkway due to reports of criminal mischief under the bridge area. No incidents to report on this date.

I also checked the diversion channel and the walkover bridge between Fry Rd. and Peek Rd. due to complaints of four-wheeler traffic.

I then rode to and sat for a while at Wellbrook Ln. and Arbor Stream Ln on the levee.

I further rode to walk over a bridge near Freedom park where I sat for a while.

I rode to and sat for a while near Cassidy Park Ln. and S Mason Rd. Near the golf course area.

Toward the end of my shift, I rode and sat between Exploration Park and The Ballard House. I noted ten vehicles in the parking lot near Exploration Park. I also noted near Mason. Rd. A white Chevy pickup parked on the south-east grassy area with several lawn care workers. The truck had a placard on the driver's door from Champion lawn service company.

I encountered only authorized motor vehicles, equipment and workers on the levee system this date.

Chris Bronsell;

On Wednesday, March 30, 2022, I, Deputy C. Bronsell, badge #1144, worked extra employment for WillowFork Drainage District from 4:30pm until 7:30pm. I began by patrolling the levee around Cinco Ranch H.S. and Jr. High. I sat stationary in the parking lot of WillowFork Park, which contained 29 vehicles. I patrolled through the Park and met with On-Site Security Officer Matthew Dunn (who was covering for Security Officer Jorge). I then patrolled the Bayou South Side Trail across Falcon Landing and to Roesner Rd. I then patrolled the Bayou North Side Trail sitting stationary at Banksfield Ct. I patrolled the levee around the Highland pool and playground, and behind Kilpatrick Elementary. I then made my way across Cinco Ranch Blvd, and patrolled the levee through Heritage Grand subdivision. I worked a total of 3 hours. I did not observe any motorized vehicles on the levee during my shift. I made numerous citizen contacts with walkers and joggers along the walking path.

Fernie Flores;

N/A

Tanner Eddleblute;

On March 25, 2022, I started riding the Willow Fork Levee at Kilpatrick Elementary School, I made my way on the levee over to Cinco Ranch High School but when I went under Westheimer PKWY I noticed that the concrete wall had been spray painted with graffiti. I rode the section of the levee which runs from Cinco Ranch High School to almost Saddle Spur. I then rode the levee over to Willow Fork Park where from about

3:00 pm till 3:30 pm I sat in the parking lot. While I was there I counted about 17 vehicles in the parking lot but I did not see anyone from on-site security at the park. I then rode the levee to The Bowl where I crossed over the pedestrian bridge and rode the section of the levee which runs by Beck Junior High. I rode the levee to Exploration Park where from about 4:10 pm till 4:40 pm I sat in the parking lot.

While I was there I counted about 27 vehicles in the parking lot. I then made my way over and rode the section of the levee that runs behind Kelliwood Greens Dr and Spyglass Hills. I then rode

the levee back to where it crosses Cinco Ranch BLVD where from about 6:00 pm till 6:30pm I sat on the levee due to information I got about two dirt bikes seen riding the levee last week. I did not see any motorized vehicles on the levee during my shift.

On March 28, 2022, I started riding the Willow Fork Levee at Kilpatrick Elementary School, from there I rode the levee down to Wellington Grove Park and checked on the park. I then rode the levee to The Bowl where I crossed over the pedestrian bridge and rode the section of the levee which passes by Beck Junior High School and runs out to Exploration Park. From about 4:40 pm till 5:10 pm I sat in the parking lot of Exploration Park and while I was there I counted about 15 vehicles in the parking lot. I then made my way over and rode the section of the levee that runs behind Kelliwood Greens Dr and Spyglass Hills. I then rode back to The Bowl and rode the levee over to Willow Fork Park. From about 7:00 pm till 7:30 pm I sat in the parking lot and while I was there I counted about 45 vehicles in the parking lot and talked to Matt with on-site security. I did not see any motorized vehicles on the levee during my shift.

On April 1, 2022, I started riding the Willow Fork Levee at Kilpatrick Elementary School, from there I rode the levee to The Bowl where I headed north on the levee. I rode the levee to the pedestrian bridge located near The backside of Freedom Park. I then rode the section of the levee which runs behind Kelliwood Greens Dr and Spyglass Hills. I then rode the section of the levee which runs by Beck Junior High School and out to Exploration Park. From about 5:00 pm till 5:30 pm I sat in the parking lot of Exploration Park and while I was there I counted about 22 vehicles. I then doubled back to The Bowl and rode the levee to Willow Fork Park where from about 6:00 pm till 6:30 pm I sat in the parking lot. While I was there I counted about 57 vehicles in the parking lot and I did not see anyone from on-site security while I was there. I did not see any motorized vehicles on the levee during my shift.

Brian Schmitt;

On April 2, 2022, I began the shift by Kilpatrick Elementary by Gaston Rd. I patrolled across the diversion channel to the pedestrian bridge by Kelliwood Greens. I then crossed the bridge and followed the nature trail to Exploration Park. While at Exploration Park I counted 20 vehicles in the parking lot. I sat by the parking lot for approximately 45 minutes and watched the visitors come and go. I went to the Renberg pedestrian bridge and sat and watched the pedestrian traffic. It was extremely busy on the trails today. I checked the viewing platforms and nature trails throughout the shift. While patrolling back to the west side of the diversion channel I noticed spray paint on the pedestrian bridge that is just south of Finbury Lane. The spray paint is on the railing of the bridge. I took a picture of the graffiti and will attach it to my summary.

Just as I was about to cross Cinco Ranch Blvd. I was flagged down by a woman walking her dog on the sidewalk of Cinco Ranch Blvd. She wanted to tell me about the alligator that was in the pond by the Tennis Courts Cinco Ranch Westside.

I continued on to Willow Fork Park. While at Willow Fork park I counted 41 vehicles. I also saw Mike with On-Site security making his rounds in the golf cart. I sat by the parking lot for approximately an hour.

I then went to the Highland Community Park and sat for a few minutes.

During the shift I did not observe any suspicious activity or motorized vehicles.

On April 3, 2022, I began the shift on Gaston Rd. by Kilpatrick Elementary.

I first patrolled Cinco Ranch Jr. and Sr. High Schools.

I went to Willow Fork Park. While at Willow Fork Park I counted 21 vehicles in the parking lot. I sat by the parking lot for approximately an hour. While sitting by the parking lot, I was approached by a female who advised she could not figure out how to get to the tennis courts at the high school. She advised she walked over from the courts to the restroom at the park and now the gate she used to get through the high school fields is now closed. I provided her a courtesy transport back to the tennis courts. I sat by the parking lot for a bit longer and continued with my patrols and by the time I left the park there were approximately 34 vehicles in the parking lot.

I patrolled to the bridge by Kelliwood Greens and came back around on the trails to Beck Jr. High.

I checked the viewing platforms and the nature trails numerous times throughout the shift.

I went to Exploration Park, While at Exploration Park I counted 18 vehicles in the parking lot. I sat by the parking lot for approximately an hour. While sitting and watching the parking lot the amount of vehicles grew by 15.

I patrolled over to the bridge on Peek Rd. by the water treatment plant. I sat at this location for about 30 to 40 minutes.

I moved and sat by Bayou North Side Trail due to the previous complaints of dirt bikes.

I moved back and forth from Bayou North Side Trail to the bridge at Falcon Landing until the end of the shift.

During the shift I did not observe any suspicious activity or motorized vehicle



Willow Fork Drainage District

April 4th of 2022 thru April 10th of 2022.

Aramis Gonzales -

April 5, 2022

2:00P - 7:00P: 5 hours

April 8, 2022

2:00P – 7:00P: 5 hours

Chis Bronsell-

April 6, 2022

4p -8p - 4 hours

April 9, 2022

4p - 8p - 4 hours

Fernie Flores-

No shifts

Tanner Eddleblute-

April 4, 2022

3:00 pm to 7:00 pm - 4 hours

Brian Schmitt-

April 7, 2022

5p-8p - 3 hours

April 10, 2022

11a - 5p - 6 hours

ATV summaries;

Notes:

Aramis Gonzales;

On April 5, 2022, I rode the levy and had no incidents with motor vehicles.

I rode to and sat for a while near the overpass on Westheimer Parkway due to reports of criminal mischief under the bridge area. No incidents to report on this date

I first rode to Willow Fork Park and checked the outer perimeter and parked by the front parking lot for a while. I noted eight vehicles in the parking lot on this date.

I then rode and sat between Stansbury Place Ln. and Summer Edge Ln. on the levee near the Grand Parkway.

I rode to and checked Highland Park where I sat for a while near the open playing fields.

I then rode to and sat between Banning Point Ct and Litchfield Bend Ln. on the levee.

I also checked the diversion channel and the walkover bridge between Fry Rd. and Peek Rd. due to complaints of four-wheeler traffic.

I further rode to the walk over bridge near Freedom Park where I sat for a while.

I encountered a green Kawasaki Mule with one worker on the levee near Fry Rd. area. He was using a blower on the walkway trail.

I then rode to and sat for a while at Wellbrook Ln. and Arbor Stream Ln on the levee.
I rode to and sat for a while near Cassidy Park Ln. and S Mason Rd. Near the golf course area.
Toward the end of my shift, I rode and sat between Exploration Park and The Ballard House. I noted four vehicles in the parking lot near Exploration Park. I also noted near Mason. Rd.
I encountered only authorized motor vehicles, equipment and workers on the levee system this date.

On April 8, 2022, I rode the levee and had no incidents with motor vehicles.
I first rode to and sat between Stansbury Place Ln. and Summer Edge Ln. on the levee.
I then rode to the Willow Fork Park where I sat for a while observing the parking lot and park area. I further rode and checked the park perimeter and periodically checked the parking lot area. While there I noted twenty vehicles in the adjacent parking lot to the park.
I further rode and sat for a while near the overpass on Westheimer Parkway due to reports of criminal mischief under the bridge area.
I rode to and checked Highland Park where I sat for a while near the open playing fields.
I checked and sat for a while near the walkover bridge between Fry. Rd. and Peek Rd. No incidents to report in this area on this date.
I encountered a green Kawasaki Mule with two workers riding on the levee riding towards Peek Rd. from the Westheimer Parkway area.
I also checked the diversion channel and the walkover bridge between Fry Rd. and Peek Rd. due to complaints of four-wheeler traffic.
I finished my shift by riding to and sitting near Exploration Park where I noted seventeen vehicles in the parking lot.
I encountered no unauthorized motor vehicles on the levee this date.

Chris Bronsell;

On Wednesday, April 06, 2022, I, Deputy C. Bronsell, badge #1144, worked extra employment for Willow Fork Drainage District from 4pm until 8pm. I began by patrolling around the Highland Community Park and practice fields. I patrolled the levee behind Kilpatrick Elementary and around the Highland pool and playground. I continued patrolling the Bayou North Side Trail, making stops at Banksfield Ct, Glenthorne Ln, and the new walking path underneath Westheimer Pkwy. I patrolled the levee around the high school and then patrolled the Bayou South Side Trail to Roesner Rd. I worked my way back to Willow Fork Park and sat stationary in the parking lot, which contained 34 vehicles. I patrolled inside the park and met with On-Site Security Officer Jorge. I then traveled East, crossing Cinco Ranch Blvd, where I observed a small amount of graffiti under the overpass (most appears old). I patrolled the levee around the Heritage Grand neighborhood. I worked a total of 4 hours. I did not observe any motorized vehicles on the levee during my shift.

On Saturday, April 09, 2022, I patrolled the levee from 4pm until 8pm. I began by patrolling around Cinco Ranch High school and Jr. High. I sat stationary in the parking lot of Willow Fork Park, which contained 24 vehicles. I patrolled through the Park and met with On-Site Security

Officer Mike, near the back of the Park. I then headed towards Exploration Park, stopping at Beck Jr. High on the way. I observed what appeared to be 4 wheeler tracks along the grassy embankment of the levee, across the waterway from Summer Pointe playground and directly behind Marble Hollow Ln. I sat stationary in the parking lot of Exploration Park, which contained 38 vehicles. I then worked my way back in a Northwest direction making stops at Glenthorne Ln, Sandi Ln, and Highland pool, playground, and basketball court. I worked a total of 4 hours. I did not observe any motorized vehicles on the levee during my shift.

Fernie Flores;

N/A

Tanner Eddleblute;

On April 4, 2022 I started riding the Willow Fork Levee at Kilpatrick Elementary School, while I was close to it I rode the levee down to Wellington Grove Park and checked on it. I then rode the levee over to Cinco Ranch High School where I rode the section of the levee which runs from Cinco Ranch High to Saddlespur. I then rode the levee to Willow Fork Park where from about 3:45 pm till 4:15 pm I sat in the parking lot. While I was there I counted about 12 vehicles in the parking lot and I saw Jorge with on-site security making rounds. I then rode the levee to The Bowl where I crossed over the pedestrian bridge and rode the section of the levee which runs by Beck Junior High School. I continued to ride the levee over to Exploration Park where I counted about 3 vehicles in the parking lot. I did not stop at Exploration Park I continued riding the levee down to about where Canyon Gate Subdivision ends. I then doubled back to Exploration Park and saw there were only 3 vehicles in the parking lot. I then rode the levee to the pedestrian bridge located near the back side of Freedom Park. I then rode the section of the levee that runs behind Kelliwood Greens Dr and Spyglass Hills. After that I rode back to The Bowl where from about 6:00 pm till 6:30 pm I sat by the walking path. I did not see any motorized vehicles on the levee during my shift.

Brian Schmitt;

April 7, 2022, I began the shift by Kilpatrick Elementary by Gaston Rd. I first patrolled Cinco Ranch Jr. and Sr. High Schools. The kids had already departed the area from their earlier dismissal from school.

I went to Willow Fork Park. While at Willow Fork Park I counted 00 vehicles in the parking lot. I then patrolled across the diversion channel to Beck Jr. High School.

I then went to Exploration Park. While at Exploration Park I counted 00 vehicles in the parking lot.

I checked the viewing platforms and nature trails throughout the shift.

I then patrolled to the pedestrian bridge by Kelliwood Greens. I crossed the bridge and followed the nature trail to the Renberg pedestrian bridge. I sat by the bridge for a few minutes and continued on with my patrols.

During the shift I did not observe any suspicious activity or unauthorized motorized vehicles.

On April 10, 2022, I began the shift by Kilpatrick Elementary by Gaston Rd. I checked the Highland Community Park.

I patrolled across the diversion channel to the pedestrian bridge by Kelliwood Greens.

I then went to Exploration Park. While at Exploration Park I counted 21 vehicles in the parking lot. While sitting in the parking lot a Fort Bend County Pct. #1 Deputy pulled up and I spoke with him for a bit.

I continued with my patrols and went to the Renberg Pedestrian bridge and sat and watched the pedestrian traffic. There was not a lot of foot traffic today, most likely due to the high winds and the nice yellow pollen haze.

I moved and sat by the water treatment plant by the bridge Peek Rd.

I then patrolled behind Cinco Ranch Jr. and Sr. High Schools.

I went to Willow Fork Park. While at Willow Fork Park I counted 42 vehicles in the parking lot. I sat by the parking lot for approximately an hour.

I then finished the shift by sitting in the tree line behind the King Lakes subdivision.

During the shift I did not observe any suspicious activity or unauthorized motorized vehicles.

Willow Fork Drainage District

April 11th of 2022 thru April 17th of 2022.

Aramis Gonzales -

April 12, 2022

2:00P - 7:00P: 5 hours

Chis Bronsell-

April 13, 2022

4:30p - 7:30p - 3 hours

April 16, 2022

1p - 6p - 5 hours

Fernie Flores-

April 14, 2022

2:00 pm. – 7:00 pm. - 5 hours

Tanner Eddleblute-

April 11, 2022

3:00 pm to 7:00 pm - 4 hours

April 15, 2022

2:30 pm to 6:30 pm - 4 hours

Brian Schmitt-

April 17, 2022

11a - 4p - 5 hours

ATV summaries;

Notes:

On the evening of April 14, 2022 I received a text with attached photos from Sgt. Flores. He inquired if the spray paint under the bridge at Westheimer Parkway was new since he had been off the last two weeks. I advised him, it's been there.

On April 15, 2022, Deputy Tanner sent a text with photos attached that showed more graffiti under the bridge from the day before. The new graffiti most likely occurred Thursday night or early hours of Friday night.

I contacted the FBCSO night shift Sgt. and asked if the Cinco Ranch contract Deputy could keep an eye on the area.

Also on Friday afternoon I received a call from Matt Dunn in reference to an issue at Willow Fork Park. I contacted Deputy Tanner and had him contact Matt in reference to the issue with an individual at the park.

Aramis Gonzales;

On April 12, 2022, I rode the levy and had no incidents with unauthorized motor vehicles.

I first rode the levee to Willow Fork Park and checked the perimeter of the park. While parked at the front near the parking lot I noted six vehicles in the adjacent park lot.

I further rode and sat for a while near the overpass on Westheimer Parkway due to reports of criminal mischief under the bridge area.

I rode to and checked Highland Park where I sat for a while near the open playing fields.

I then rode to and sat between Banning Point Ct and Litchfield Bend Ln. on the levee.

I then rode to and sat between Stansbury Place Ln. and Summer Edge Ln. near the Grand Parkway.

I further rode to and parked near the diversion channel and the walkover bridge between Fry Rd. and Peek Rd. due to complaints of four-wheeler traffic. I encountered a green Kawasaki Mules in the area with workers close to Peek Rd and the levee bridge.

I rode to and sat for a while near Cassidy Park Ln. and S. Mason Rd.

I then rode to and sat for a while at Wellbrook Ln. and Arbor Stream Ln on the levee.

I further rode to the walkover bridge to Freedom Park where I sat for a while.

I rode and sat between the Ballard House and Sue Creech Elementary towards the end of the shift. I checked Exploration Park and noted four vehicles parking in the lot. I encountered no unauthorized motor vehicles on the levee on this date.

Chris Bronsell;

On Wednesday, April 13, 2022, I, Deputy C. Bronsell, badge #1144, worked extra employment for Willow Fork Drainage District from 4:30pm until 7:30pm. I began by patrolling the Bayou South Side Trail to Roesner Rd. I patrolled the levee behind Cinco Ranch High School and sat stationary in the parking lot of WillowFork Park. I observed the parking lot to contain only about 18 vehicles. I patrolled through the park and met with On-Site Security Officer Jorge. I then patrolled the Bayou North Side Trail, making stops at Glenthorne Ln, Sandi Ln, and the Highland pool & playground. I continued patrolling the levee around the Highland Community Park and practice fields, located near Blackwood Bridge Ln. I made my way East, patrolling around the Heritage Grand neighborhood. I patrolled around the playground, located in the Greenbriar neighborhood, and sat stationary near S.H. 99. I worked a total of 3 hours. I did not observe any motorized vehicles on the levee during my shift.

On Saturday, April 16, 2022, I patrolled the levee from 1pm until 6pm. I began by patrolling around the Highland Community Park and practice fields. I patrolled the levee behind Kilpatrick Elementary and the Highland pool & playground. I sat stationary on the levee near the dead end of Sandi Ln and Banksfield Ct. I patrolled North, near Glenthorne Ln and crossed under the overpass in the 24200 block of Westheimer Pkwy. I observed new additional graffiti in this area (see attached pics). I did not observe this new additional graffiti last Wednesday. I patrolled the levee around Cinco Ranch Jr. High and High School. I watched the parking lot of Willow Fork Park, from the baseball field, which was about half full. I patrolled the levee to Beck Jr. High and sat stationary in the area. I patrolled around Summer Pointe playground & practice fields, and made my way to Exploration Park. I sat stationary in the parking lot, which contained about 35 vehicles. I then slowly patrolled back in a Northwest direction, towards Highland pool. I worked a total of 5 hours. I did not observe any motorized vehicles on the levee during my shift.

Fernie Flores;

On April 14, 2022, I began my shift at Beck Jr High School where the lot was full with staff and students. I traveled to Exploration Park where there were no vehicles parked on the lot. I remained in the area for an extended period as the lot filled to ten vehicles. I traveled back toward Beck Jr High School to the crossover pass and crossed the pedestrian bridge toward the Grand Parkway underpass. I continued toward the Westheimer Parkway underpass where no new graffiti was located. I patrolled my way to Willow Fork Park where there were 19 vehicles on the lot. Security was parked in a high visibility area. I remained in the area for an extended period without incident. I then traveled back toward Cinco Ranch High School and crossed the pedestrian Bridge to Falcon Landing Boulevard. The trails had light pedestrian traffic through the day.

I traveled under the Westheimer Parkway underpass back toward the Grand Parkway underpass with no new damage or graffiti discovered at each. I crossed the pedestrian bridge to the crossover path to Beck Jr High School. I remained between Beck Jr. High School and the crossover path for an extended period without incident. I patrolled to Exploration Park where there were 13 vehicles on the lot. I then headed back to Willow Fork Park and passed Beck Jr High School that was busy. The trails remained surprisingly light along the way. I crossed the pedestrian bridge to the Grand Parkway underpass toward Westheimer Parkway underpass without incident. I then completed the trail at Willow Fork Park where there were 35 vehicles on the lot. I returned to Beck Jr High School where I completed my tour.

Tanner Eddleblute;

On April 11, 2022 I started riding the Willow Fork Levee at Kilpatrick Elementary School, while I was close to it I rode the levee down to Wellington Grove Park and checked on it. I then rode the levee to Willow Fork Park where from about 3:30 pm till 4:00 pm I sat in the parking lot. While I was there I counted about 14 vehicles in the parking lot and I saw Jorge with on-site security making rounds. I then rode the section of the levee which runs from Cinco Ranch High to Saddlespur. I then rode the levee to The Bowl where I crossed over the pedestrian bridge and rode the section of the levee which runs by Beck Junior High School. I continued to ride the levee over to Exploration Park where from about 4:40 pm till 5:10 pm I sat in the parking lot. While I was there I counted about 8 vehicles in the parking lot. I then rode the levee down to about where Canyon Gate Subdivision ends. I then rode the levee to the pedestrian bridge located near the back side of Freedom Park. I then rode the section of the levee that runs behind Kelliwood Greens Dr and Spyglass Hills. After that I rode back to The Bowl and rode the levee back to Cinco Ranch BLVD where from about 6:00 pm till 6:30 pm I sat by the walking path. I did not see any motorized vehicles on the levee during my shift.

On April 15, 2022, I started riding the Willow Fork Levee at Kilpatrick Elementary School, from there I rode the levee to The Bowl where I headed north on the levee. I rode the section of the levee which runs by Williams Elementary School and ends at S. Peek Rd near Centerton Dr. I then received a phone call about an issue Michael with on-site security was having with a male at Willow Fork Park. So I headed to Willow Fork Park but by the time I got there Michael said the male had left the park already. Michael stated he told the male that he needed to have his dog on a leash while in the park. Michael stated the male then began cursing and yelling at him. Michael stated the male was able to get his dog and then left the park. Since I was at Willow Fork Park already I sat in the parking lot from about 3:30 pm till 4:00 pm. While I was there I counted about 22 vehicles in the parking lot. As I was passing under Westheimer PKWY I saw there were several new pieces of graffiti on the walking path. I then rode the section of the levee that runs behind Kelliwood Greens Dr and Spyglass Hills. I then rode the levee over to Exploration Park where from about 5:00 pm till 5:30 pm I sat in the parking lot. While I was there I counted about 35 vehicles in the parking lot. I then rode the section of the levee which runs by Beck Junior High School and back to The Bowl. I then made my way on the levee over to Wellington Grove Park and checked on it. I did not see any

motorized vehicles on the levee during my shift.

Brian Schmitt;

On April 17, 2022, I began the shift by Kilpatrick Elementary by Gaston Rd.

I patrolled across the diversion channel to the pedestrian bridge by Kelliwood Greens. I then crossed the bridge and followed the nature trail to Exploration Park. While at Exploration Park I counted 14 vehicles in the parking lot. I sat by the parking lot for a short time.

I checked the nature trails and viewing platforms throughout the shift.

Not very many people on the trails today (Easter Sunday) despite the beautiful weather

I moved and sat by the Renberg Pedestrian bridge for a short time.

I moved not too far away and sat by the bridge near the water treatment plant on Peek Rd. for a short time.

I continued with my patrols and checked behind Cinco Ranch Jr. and Sr. High Schools.

I went to Willow Fork Park. While at Willow Fork Park. I counted 34 vehicles in the parking lot. I sat by the parking lot for approximately 30 minutes.

I checked the new underpass at Falcon Landing.

I sat by viewing platform #5 for the remainder of the shift.

During the shift I did not observe any suspicious activity or unauthorized motorized vehicles.

Willow Fork Drainage District

April 18th of 2022 thru April 24th of 2022.

Aramis Gonzales -

April 18, 2022

2:00P - 7:00P: 5 hours

Chis Bronsell-

April 20, 2022

4:30p - 7:30p - 3 hours

Fernie Flores-

April 21, 2022

2:00 pm. – 7:00 pm. - 5 hours

Tanner Eddleblute-

April 19, 2022

3:00 pm to 7:00 pm - 4 hours

April 22, 2022

4:00 pm to 8:00 pm - 4 hours

Brian Schmitt-

Coordinator - 5 hours

April 23, 2022

12p - 5p - 5 hours

April 24, 2022

12p - 6p - 6 hours

ATV summaries;

Notes:

Aramis Gonzales;

On April 18, 2022, I rode the levee and had no incidents with motor vehicles.

I first rode through Camp Cinco and Exploration Park where I sat for a while watching the walking trail. I noted fourteen vehicles in the parking lot adjacent to Exploration Park.

I then rode toward George Bush Park and checked the walk over bridge on the water control levee district. I checked the levee area from the walk over bridge to Fry Rd.

I then rode and sat by Roger and Ellen Beck Junior High for a while near the levee trail.

I then rode and sat for a while near the overpass on Westheimer Parkway due to reports of criminal mischief under the bridge area.

I rode to and checked Highland Park where I sat for a while near the open area playing fields.

I further rode to Willow Fork Park where I sat near the front of the parking lot. I further rode and checked the park area perimeter while there. I noted thirty-five vehicles in the parking lot.

I rode back to the levee and sat near Hamptonshire Ln. and Cinco Ranch Blvd. on the levee watching the walking trail.

I encountered no unauthorized motor vehicles on the levee on this date.

Chris Bronsell;

On Wednesday, April 20, 2022, I, Deputy Chris Bronsell, badge #1144, worked extra employment for Willow Fork Drainage District from 4:30pm until 7:30pm. I began by patrolling the levee around Exploration Park. I sat stationary in the parking lot, which contained 14 vehicles. I patrolled the South side of the levee to the Canyon Gate Recreation Center. I then patrolled in a Northwest direction, making stops at Summer Pointe playground, Emily Park Ln, and Beck Jr. High. I sat stationary on the levee near the tennis courts of Beck Jr High. I then made my way to Willow Fork Park, making stops at Glenthorpe Ln and Cinco Ranch H.S. I observed the parking lot to be half full. I worked a total of 3 hours. I did not observe any motorized vehicles on the levee during my shift.

Fernie Flores;

On April 21, 2022, I began my shift at Beck Jr High School where the lot was full with staff and students. I traveled to Exploration Park where there were 13 vehicles parked on the lot. I remained in the area for an extended period without incident. I traveled back toward Beck Jr High School to the crossover path to South Mason Road where the trails had medium traffic. I returned to the pedestrian bridge and crossed toward the Grand Parkway underpass where no new graffiti was located. I continued to the Westheimer Parkway underpass toward Willow Fork Park without incident. There were 13 vehicles parked on the lot with security patrolling the area. I then traveled back toward Cinco Ranch High School and crossed the pedestrian Bridge to Falcon Landing Boulevard without incident. I traveled under the Westheimer Parkway underpass back toward the Grand Parkway underpass with no new damage or graffiti discovered at each. I crossed the pedestrian bridge to South Mason Road where I remained for an extended period. I patrolled my way back to Beck Jr High School where the trails had medium traffic. I patrolled my way to Exploration Park where there were 4 vehicles parked on the lot. I remained in the area for an extended period without incident. I then headed back past Beck Jr High School to the crossover path where the trails had light traffic. I continued to South Mason Road passing the Pedestrian Bridge. I remained in the area for the remainder of my shift without incident.

Tanner Eddleblute;

On April 19, 2022, I started riding the Willow Fork Levee at Kilpatrick Elementary School, from there I rode the levee down to Wellington Grove Park and checked on it. I then rode the levee over to Willow Fork Park where from about 3:35 pm till 4:05 pm I sat in the parking lot. While I was there I counted about 22 vehicles in the parking lot and I

saw Jorge with on-site security making rounds in the park. I then rode the section of the levee which runs from Cinco Ranch High School and ends at Saddlespur. I then rode the levee to The Bowl where I crossed over the pedestrian bridge and rode the section of the levee which runs by Beck Junior High School and out to Exploration Park. From about 4:45 pm till 5:15 pm I sat in the parking lot and while I was there I counted about 10 vehicles in the parking lot. Before I left the area I rode the levee on the backside of Canyon Gate. I then doubled back to The Bowl where I headed north on the levee. I then rode the section of the levee which runs behind Kelliwood Greens Dr and Spyglass Hills. I did not see any motorized vehicles on the levee during my shift.

On April 22, 2022, I started riding the Willow Fork Levee at Kilpatrick Elementary School, as I was riding the levee and I came to the wood bridge (Number 19) located on the west side of S Peek Rd I noticed it was damaged. It appeared someone may have run into it with something and a few of the boards on it (see photo). I then rode the levee to The Bowl where I crossed over the pedestrian bridge and rode the section of the levee which runs by Beck Junior High School and out to Exploration Park. From about 4:50 pm till 5:20 pm I sat in the parking lot and while I was there I counted about 22 vehicles in the parking lot. I then rode the levee to the pedestrian bridge located near the backside of Freedom Park. I then rode the section of the levee which runs behind Kelliwood Greens Dr and Spyglass Hills. I then rode back to The Bowl where from about 6:15 pm till 6:40 pm I sat and watched the walking path. I then rode the levee over to Willow Fork Park where from 7:00 pm till 7:30 pm I sat in the parking lot. While I was there I counted about 125 vehicles in the parking lot and I saw Michael with on-site security making rounds in the park. I then rode the levee over to Wellington Grove Park and checked on it before I called it a day. I did not see any motorized vehicles on the levee during my shift.

Brian Schmitt;

On April 23, 2022, I began the shift by Gaston Rd. near Kilpatrick Elementary. I first went to Highlands Community Park, no-one was in the park. While riding to Exploration Park, I noticed that bridge #19 by Peek Rd. has damage to one side of the railing. There are also some missing pickets in the fence line. It looks as if someone damaged it by running into it with something or kicking the boards out. I then went to Exploration Park. While at Exploration Park I counted 20 vehicles in the parking lot. I sat close to the parking lot for about a half hour and watched the vehicles come and go. I then went around to the Kelliwood Greens subdivision and made the U-turn at the pedestrian bridge. I sat by the pedestrian bridge near Westbrook Cinco for a short time.

I moved down the diversion channel a bit and sat by the Renberg pedestrian bridge for about 30 minutes.

While riding to Willow Fork, I crossed over Cinco Ranch Blvd. and made the turn towards Westheimer Parkway. At the corner on the bench there was a black male sound asleep on the bench with his bicycle parked next to the bench. He appeared to be homeless.

I saw that there was more graffiti under the bridge at Westheimer Parkway.

I patrolled behind Cinco Ranch Jr. and Sr. High Schools.

I went to Willow Fork Park. While at Willow Fork Park I counted 27 vehicles in the parking lot.

While sitting next to the parking lot I saw Mike with On-Site Security making his patrols around the park in the golf cart.

I did not observe any suspicious activity or motorized vehicles during the shift.

On April 24, 2022, I began the shift by Kilpatrick Elementary near Gaston Rd. I first went to the new underpass at Falcon Landing. I noticed new spray paint underneath the bridge. I photographed the graffiti and attached it to the report.

I then patrolled over to Exploration Park. While at Exploration Park I counted 19 vehicles in the parking lot. I moved west of the park by the Willow Fork picnic tables and sat under the trees for approximately an hour and watched the parking lot.

Despite the high winds there were a lot of people on the nature trails today.

I checked the viewing platforms and nature trails numerous times throughout the shift.

I then went around to the Kelliwood Greens subdivision and made the U-turn at the pedestrian bridge.

I sat by the pedestrian bridge near Westbrook Cinco for a few minutes.

I moved and sat by the water treatment plant by the bridge on Peek Rd. While sitting there a Fort Bend County Pct. #1 Deputy pulled up and I sat and talked with him in the median for a short time. While we were talking, Fort Bend County dispatched a call for a four wheeler riding on the diversion channel. I went east towards the location and was crossing over the Renberg Pedestrian bridge when I observed a black male driving and a small female riding on the back of the black racing style four wheeler on the opposite side of the diversion channel. The driver had a full helmet on with a reflective lens. The Pct. #1 Deputy saw the four wheeler crossing over Peek Rd. and activated his emergency equipment. The four wheeler stopped on the west side of Peek Rd. just past bridge #19. The Deputy advised while he was walking up to the four wheeler he told the driver to turn off the atv. The Deputy said the guy hesitated for a second then sped off at a high rate of speed down the diversion channel towards highway 99. When I crossed Peek Rd. the four wheeler was out of sight and I did not give chase nor did the Pct. #1 Deputy.

I patrolled west towards Highway 99 and crossed over Cinco Ranch Blvd. I patrolled behind Cinco Ranch Jr. and Sr. High Schools.

I went to Willow Fork Park. While at Willow Fork Park I counted 20 vehicles in the parking lot. I sat by the parking lot for a few minutes and continued with my patrols.

I went back to Peek Rd. by the water treatment plant and sat again with the hopes that the four wheeler would come back. I sat there for about an hour with no luck.

I went and sat in the treeline behind King Lakes subdivision for the remainder of the shift.

Friends of Willow Fork Park

WFDD Board Update

April 28, 2022



Friends of Willow Fork Park - Update

- Railroad Program presentation to Katy Heritage Society
- Park Volunteer Projects
- Upcoming Programs

Friends of Willow Fork Park

Volunteer Projects

- Goal is to get a pre-approved list of 1-3 projects
- Asking today for approval to install 2 *Little Library* boxes
 - Free book exchange
 - 1 box in Willow Fork Park – location to be decided
 - 1 box in Exploration Park – location to be decided
 - Painting will be WFDD colors (green-roof , blue-box)
 - Cost to ~\$100/box to be covered from FOWFP budget

Partners, Friends and Recognition “*Little Free Library*”

We appreciate those who help bring our mission to life and we're grateful for the recognition that inspires us. [View all.](#)



Friends of Willow Fork Park

Park Volunteer Project Approval Process - *Draft – to be finalized at next Park Committee meeting*

1. Friends of Willow Fork Park bring proposed project to Parks Committee
2. Parks Committee reviews and modifies project description – signs off
3. Champions and TBG review and modify project – signs off
4. Friends of Willow Fork Park brings proposed project for final approval to WFDD Board

Proposed Park Volunteer Project

Project Description / Location / Benefit

Start and End Date of Project: _____

Organization completing work: _____

Cost/Funding Source: _____

WFDD Parks Committee Approval: _____

Champions Approval: _____

TBG Approval: _____

Friends of Willow Fork Park

Upcoming Programs – WFP (all start at 9 am)

- April – Saturday April 30 – *Migration Celebration – Meet the Monarchs*
- May - Saturday May 21– *Backyard Garden Insects of Katy*
- May - Saturday May 28– *Disc Golf (hopefully 😊)*
- June - Saturday June 11 or 18– *Nature Scavenger Hunt*
- July – TBD – *Nature Photography*
- August – 6 or 13 – *Bike Safety and Recreational Riding in Greater Cinco Ranch*
- September – TBD Fall Vegetable Gardening
- October – TBD Migrating Birds of Katy
- October - Saturday 15 – *K.I.S.D. High School Plein Air Painting*

**WILLOW FORK DRAINAGE DISTRICT
PARKS MEETING ENGINEERING REPORT
April 28, 2022
(Issued April 27, 2022)
LJA Job No. 2642-0001P (12.3)**

Agenda Item No. 10 - Engineering matters

a) Mid-Block Crossings:

LJA has finalized the paperwork for Change Order No. 6 and is working with Division III on the final pay application. LJA anticipates submitting the final payment at the Drainage Meeting.

Pay Applications			
Number	PA Amount	Remaining Contract Amount	Status
PA No. 1	\$177,846.00	\$368,153 ^{(1) (2) (3)}	Paid
PA No. 2	\$44,359.20	\$323,793.80 ^{(1) (2) (3)}	Paid
PA No. 3	\$46,333.80	\$277,460.00 ^{(1) (2) (3)}	Paid
PA No. 4	\$118,461.73	\$158,998.27 ^{(2) (3)}	Paid
PA No. 5	\$45,256.56	\$113,741.71 ^{(2) (3)}	Paid
PA No. 6	\$19,727.10	\$94,014.61 ^{(2) (3)}	Paid
PA No. 7	\$33,694.86	\$60,319.75 ^{(2) (3)}	Paid
PA No. 8	\$27,452.54	\$32,867.21 ^{(2) (3)}	Paid
PA No. 9	\$13,154.40	\$19,712.81 ^{(2) (3)}	Paid
PA No. 10	\$83,063.36	\$32,070.50 ⁽²⁾	Paid
PA. 11 (Final)	Under Review	\$0.00	Under Review.

Notes:

- ⁽¹⁾ Does not Include Change Order No. 1.
- ⁽²⁾ Includes Retainage.

Change Orders			
Number	Total Amount	Updated Contract Amount	Summary / Status
CO No. 1	\$3,120.00	\$549,119.00	Approved
CO No. 2	\$10,800.00	\$559,919.00	Approved
CO No. 3	\$5,700.00	\$565,619.00	Approved
CO No. 4	\$13,000.00	\$578,619.00	Approved
CO No. 5	\$70,708.00	\$649,327.00	Approved
CO No. 6	\$13,300.00	\$662,627.00	Approved

Notes:

b) Fry Road Underpass:

LJA is making the final internal revisions to the plans and will be submitting the preliminary plans and construction cost estimate to the Parks Committee for review.

c) Update on the Flood Instructure Fund Grant Application and authorize necessary action:

Nothing new to report this month.

d) Status of ongoing repairs to facilities:

Nothing new to report this month.

Summary of Proposed Board Action Items:

Agenda Item	Project Name	Required Action
No Action Requests including in this Report		

Items requiring Board Signatures:

Nothing Requested at the Time of this Report.

Items for next month's Agenda:

Nothing Requested at the Time of this Report.

Agenda Item No. 12 – Project Barker

Field work is underway. The cultural resources survey is complete, and the cultural resources technical report is underway. LJA will be sharing the full report with the Board prior to submitting to the USACE.



Figure 1 - One of Many Types of Wildlife Observed by Field Teams

Summary of Proposed Board Action Items:

Agenda Item	Project Name	Required Action
No Action Requests including in this Report		

Items requiring Board Signatures:

Nothing Requested at the Time of this Report.

Items for next month's Agenda:

Nothing Requested at the Time of this Report.



Willow Fork Drainage District

Parks Report



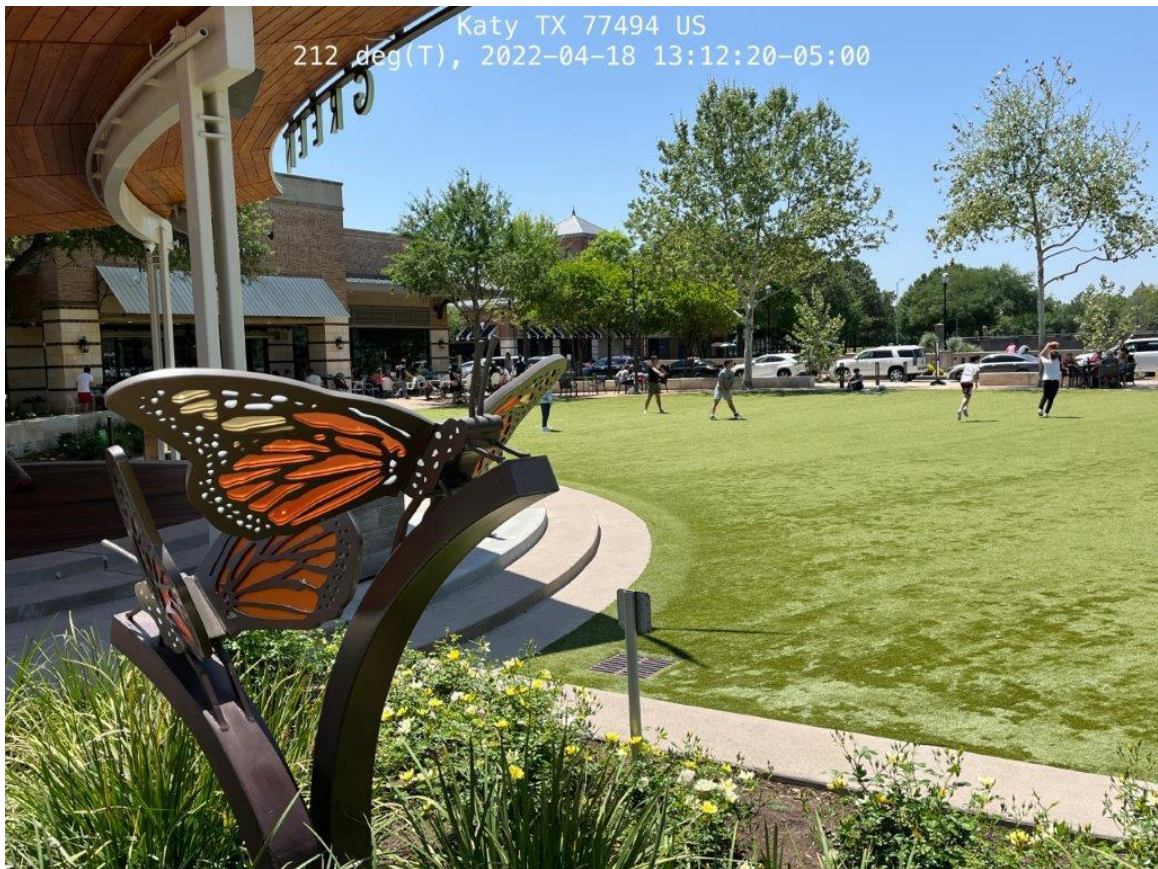
April 28, 2022

13226 Kaltenbrun ~ Houston, Texas 77086 ~ Phone: 281-445-2614
Account Representative: Jerry Schroeder ~ Cell: (713) 703-3516
Email: jschroeder@champhydro.com

- **Central Green:**

- Last serviced on 04/27/2022.
- Stinger Box: Installed







- **Exploration Park:**

- Last serviced on 04/27/2022.
- Tables / Benches to be powder coated. Finished and installed!



21219 Wild Jasmine Ln Katy TX 77450 US
343 deg(T), 2022-04-18 11:34:16-05:00



21307 Wild Jasmine Ln Katy TX 77450 US
320 deg(T), 2022-04-18 11:35:29-05:00









Willow Fork Park:

- Pump House - Diving / Pump Replacement scheduled. Completed.
- Reaching out for sign repairs / peeling. In progress.
- Grill replacements. Completed.









Treatment by Lake Management behind due to high winds



Katy TX 77494 US
22 deg(T), 2022-04-18 12:52:56-05:00



Katy TX 77494 US
223 deg(T), 2022-04-18 12:54:46-05:00



1917-1939 SH-99 Toll S Katy TX 77494 US
236 deg(T), 2022-04-18 12:56:03-05:00



Katy TX 77494 US
234 deg(T), 2022-04-18 12:59:09-05:00





Pump repaired / See Proposal





TBG

Meeting Agenda

IN ATTENDANCE:

WFDD Board Members
ABHR
Consultants

DATE: April 28, 2022

PROJECT: Willow Fork
Drainage District

PROJECT NO.:

LOCATION: Hybrid - In person and
remote call in

Agenda Item:

Willow Fork Park

Central Green Shade Structure

*Contractor: Johnson Fence and Masonry
Original Contract amount \$403,507.00*

Expected Sub. Comp.: 6/2021

Construction: 120 days

- Pre-construction (no on-site activities): 60 days
- On-Site Construction: 75-90 Days (majority of heavy construction within 30-45 day window)

Project Status Update

- *Revised project Substantial Completion date with approved additional change order or work delays to date is 5/7/21.*
- Substantial completion established on 12/17. 86 days for final (January 31).
- Final walk was 4/26; minor items remaining to be completed by 4/29

Pay Applications:

- 1. Pay App #1 - \$11,990.70*
- 2. Pay App #2 - \$54,868.68*
- 3. Pay App #3 - \$44,109.18*
- 4. Pay App #4 - \$26,528.40*
- 5. Pay App #5 - \$56,295.18*
- 6. Pay App #6 - \$ 21,863.70*
- 7. Pay App #7 - \$4,878.36*
- 8. Pay App #8 - \$12,544.20*
- 9. Pay App #9 - \$70,113.92*
- 10. Pay App #10 - \$33,707.88*
- 11. Pay App #11 - \$2,910.60*



TBG

Change Orders:

Change Order #1b - \$17,940.00

Change Order #4 - \$9,750.00

Change order #7- Denied

Change order #8- Denied

PHASE 3 TRAILS.

Trails Package 3:

Contractor MoBill Contractors

Original Contract amount: \$1,188,148.00

Current contract amount: \$1,188,148.00

Contractor DL Meacham

Contract amount: \$417,867.90

Pay Applications:

- 1. Pay App #1 - \$42,300.00*
- 2. Pay App #2 - \$44,051.00*
- 3. Pay App #3 - \$38,372.40*
- 4. Pay App #4 - \$24,953.76*
- 5. Pay App #5 - \$50,750.64*
- 6. Pay App #6 - \$83,296.80*
- 7. Pay App #7 - \$48,675.00*
- 8. Pay App #8 - \$47,062.00*
- 9. Pay App #9 - \$145,577.34*
- 10. Pay App #10 - \$104,856.07*
- 11. Pay App #11 - \$20,782.26*
- 12. Pay App #12 - \$30,965.99*
- 13. Pay App #13 - \$18,620.64*
- 14. Pay App #14 - \$80,64.50*

Pay Applications:

- 1. Pay App #1 - \$9,787.50*
- 2. Pay App #2 - \$139,814.23*
- 3. Pay App #3 - \$106,335.76*
- 4. Pay App #4 - \$81,985.09*
- 5. Pay App #5 - \$25,486.77*
- 6. Pay App #6 - \$5,873.06*

Change Orders:

- 1. Change Order #1 - \$7,554.00*

Project Status Update

- Final items completed
- Pay app 6 and Change Order 1 for Board approval
- TBG has received Pay app 7, will present once we receive as-builts

Trails Package 4:

- Fry Road Underpass (\$445,000 estimate)
 - MUD contribution amount to be verified by ABHR. (150,000 estimate)*
- Trail to end at proposed Memorial MUD bridge at this time. Funds originally slated for trail connection to S. Mason past the Equestrian Center to be reallocated towards the construction of the Fry Road Underpass.
- Review of Fry Road crossing – at grade vs. underpass.



Trail Etiquette Signage:

Contractor: RS Industrial Arts, LLC. (originally Vistex Graphics)

Original Contract amount: \$22,550.00

Pay Applications:

Project Status Update

- Punch list items outstanding, completion set for Friday
- TBG received comments regarding signage and currently reviewing

Miscellaneous:

Solar Lights in Willow Fork Park

- Pending updated quote from lighting vendor. TBG and Champions have coordinated adapter tenon with fabricator to utilize existing poles.

Patti's Patch

- TBG has reached out to 5 contractors for quotes.

Potential New Trail Segments

- TBG to review exhibits and costs with Parks Committee.

Exploration Park – Park Hours Signage

- Review exhibit – confirm hours

OTHER ITEMS

BOARD ACTION ITEMS:

Pay App 6

Change Order 1

Cinco MUD 12 April Board Meeting

Central Green

Yvonne Arceneaux Parks GM

Events

- **Non-profits Helped to date:**

- Unicef USA
- Supply Bridge Ministries
- Reggie Rusk Foundation
- Ryan Yarborough Foundation
- Kick off 4 Kids
- Katy Christian Ministries
- Pets Alive

- **Planning and Protection**

○ **Brief Guideline:**

- I wanted to touch on what the news has been reporting regarding the Astro world concert. You will see below a very brief outline I created for Neil in 2019. These are event planning 101 guidelines. According to reports, several of these steps were left out of the Astro world event planning process. The ones reported, are in red below.

Each venue is unique. These are a few applicable to Central Green:

- Central Green is a wind channel. We have 13mph gust on a regular basis. I take precautions with each event i.e.:
 - Weight of instruments and equipment and how to secure them
 - Sound and how wind will affect the ability to hear show.
 - Sound and ability to hear emergency vehicles and announcements.
 - Sound and surrounding businesses and neighborhoods
 - Sound and feedback, equipment, band quality and what how large of a system is needed.
 - Lighting and its' affect on movie visibility, flow of traffic, ability to see performers.
- I also consider heat, cold, the elements and attendee, performer, teacher and staff health and safety. I offer breaks on an as need basis, provide water for staff and entertainment/teacher. I also have juice and/or snacks available for diabetic and hypoglycemic staff and entertainment.
- Sunscreen is kept in the AV closet
- Staff is trained on electronics and lifting
- Staff is required to read and confirm the safety manual I created was read. There is also staff training.
- Staff is trained on, "tells", by me and Deputies

- Staff is trained on flow of green....main entry points and how evacuation would take place according to human psychological response and how to make adjustments.
- Staff is CPR and AED certified.
- Security, Deputies and staff are scheduled on ratios per anticipated crowd attendance.
- Security, Deputies and staff are placed in areas that can cause problems...in front of stage, back of stage, entry points and area that is high risk of children running out of park, etc.

*There are many more safety and event guidelines that take place.
Each event is different and to list all would create an endless report.
Every event is viewed and accessed per its uniqueness and preparations are made.*

WFP Fair Event Planning Outline

From: yvonne@willowforkparks.com

Sent: Fri, Dec 6, 2019 at 1:20 pm

To: [Neil Stillman](#)

Cc: [Harry Thompson](#), [Wendy Duncan](#), [Smith, Dan \(Houston\)](#)

Hi Neil,

Nice to speak with you today. Sorry we got disconnected. Please see below items you need to consider for the Nature Fair event is different. This is a good guideline to get you started.

I'm also sending you my contacts. I have established these contacts over the years and will be happy to book them or negotiate price due to relationship or amount of use.

You had mentioned you are planning to use volunteers to work the event. I would put this before Harry. I would suggest you use volunteers. **My ambassadors have been trained in Public Relations, How to detect and report; "tells", lost children, incident conflict, etc. They are also trained in crowd management, safety issues such as lifting, electrical, tent and booth set up, traffic public activity, etc.** I would need to know in advance. I currently have an event scheduled the same day and time and would

Event Planning Items to Consider:

1. **Security** - The ratio is 1 employee and 1 Officer per 200 people. You will need to determine how many will be in attendance and need to break the park in to quadrants and place an officer and employee(s) in each.

You Must have a Fort Bend Deputy working in the street. Security Guards and Volunteers are not allowed to do this.

2. **First Aid**- You will need to hire Willow Fork EMS

3. **Staff**- Use my Ambassadors

4. **Tents**- You will want to use APS. They secure the tents better than anyone regarding wind. LaCenterra has faced a lawsuit over vehicles. The big concern was a farmers market when one blew away and missed a woman's eye by 1/4 inch. Make sure you use APS is the most professional and reliable. They do rodeo, Freedom over Texas, City Hall and all major events in Houston in teams.

APS also has a generator cart, comfort restroom station and handwashing.

You will also need tables and possibly tents and trashcans and clean up for guest of the food trucks.

5. Food Trucks- You need to get a copy of their Fort Bend Health Permit. You need to make sure they follow Fire Marshall MUST also make sure they take their grease traps with them.... I cannot stress this enough. Make sure they do not dump oil

You will be required to provide them with restrooms and hand washing in the area they are located. Our restrooms are too

You will need to hire Champions to do clean up during and after event.

Contact: Fort Bend Health for up-to-date guidelines. They change every year.

Contact: Dawn at Champions for cleanup quote

6. Transportation- You will need golf carts to help vendors get items to booths. It never fails. A company will send a 70 year old and set up items weighing 50 lbs. It is a long walk for some to get from the parking lot to tents. Make sure you have golf carts

Shuttles for guest. You will want a passenger cart to run through the parking along 99 and the schools parking lots. I saved money On-site in the passenger vehicles and having them transport. Some security companies will not agree to this.

Cost: ask On-site

7. Katy ISD- You will need to contact Cyndi Shiffler for approval as well as the Principals of CRHS and CRJHS. If they have a student event, they will give you designated parking areas to use.

8. Policing no driving on property- Matt from TBG gave approval along with the Parks Committee to have the tent company set up and set up tents. There are guidelines on weight and size of vehicle.

10. **Schematic, Logistics**- You need to consider what each vendor is doing, if you have a speaker and where entertainers will

You will also need to do this for food trucks, tents, tables and chairs, hand washing, comfort stations, generator cart.

11. Forms of Release- Make sure Harry knows who your vendors are and what they are doing. See if they need a Form of Release

12. Entertainment- I will get a contract and insurance for your band. I will book before 8 weeks.

13. **Sound System**- Will you be addressing the crowd and using a microphone? This is a great crowd control mechanism if you have entertainment.

14. Signage- You will want signs along Cinco Ranch Blvd and Westheimer and Commercial Center Blvd. and in the parking lot to the fair. I have the best and most economical vendor in the business. I can contact him for you once you send artwork, not

15. Marketing- Ask April to do marketing for you. You will need to do this 8 weeks out which means you should have your vendors booked correctly. I will have your band booked before this.

16. Unforeseen items- You will need scissors, tape, bungee cords, water for vendors, snacks in case a vendor or staff member needs provisions, etc.

I ask all vendors to bring water and snacks for their staff. I tell them verbally and send two or more emails listing items needed for snacks. They will be asking you for water and snacks throughout the event.

A brief description of putting the event together would be but not limited to;

Communication- this is the most important part of putting an event together. You will need to communicate with Harry, Park District Dawn, vendors, staff, volunteers, contractors, entertainers, sound company, etc.

Determine- theme, goal, entertainment, number of attendees, crowd control, etc.

Risk Management- have a plan for the unexpected.... lake, Frisbee golf and location, heat, wind, rain, walk, heavy items, u

Timeline- load in, activity of guest and how occupied during event, vendor needs, crowd management, etc.

Load out- what is needed for a safe and seamless exit. Police coordination.

Operational checklist

Budgeting

Legal- contracts, forms of release, other items such as propane tanks

Uniform- Guest and vendors should easily recognize who is involved with putting on the event.

You will have questions along the way. I will be happy to help.

Sincerely,

Yvonne Arceneaux
832-265-0506
Parks Manager
Central Green
Willow Fork Drainage District
www.centralgreenpark.com

Yoga- every Wednesday and Friday

Laughter Yoga- Every Thursday

Story Time- Every 3rd Monday

Home School on the Green- Every last Friday

4/8- Prince tribute

4/9 Princess Picnic

Jon David Finney Band

4/16 In Time

4/22- Movie, Luca with Luca Mascots

4/24 Waters Church

4/29 Liquid Confusion

4/30 Rhythm India

5/6- rain date Rhythm India

5/7- Hybrid Trio

5/13- Movie, Sonic with Sonic Mascot

5/14- Live Music

5/21- Chase the Night

Attendance

April weekend night attendance is averaging 900 people with peak being 2,000 in attendance.

Day exercise classes are receiving 2-3 new members per class. A group called, "Great Gals of Cinco Ranch", had 11 members join Laughter Yoga 4/21/22. Four of the women have made plans to attend our traditional yoga classes.

Story Time had 45 in attendance.

Home School on the Green had 75 in attendance.

Approval

- Magic Funny Mascots Yearlong contract

Communications Report for Willow Fork Drainage District (4/28/22)

Website

Updates since last reporting include:

- Phase II MS4 Annual Report 2021-2022 added to the Legal Notices & Documents page.
- Annual flood insurance postcard mailer added to the Education page.
- April newsletter added to the Newsletters & Updates page.

Ongoing Communications

- Newsletter – The newsletter was distributed April 20, with articles on the annual flood insurance postcard, recommended safe interaction with wildlife, and collaboration with Ft. Bend County/Commissioner Morales.
- The annual educational flood insurance postcard was mailed April 15.

Action Item(s)

None