

MINUTES
WILLOW FORK DRAINAGE DISTRICT

May 12, 2022

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met by regular session, open to the public, on the 12th day of May, 2022, at the offices of LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy Texas 77449, outside the boundaries of the District, and the roll was called of the members of the Board:

Wendy Duncan	President
Gregg Nady	Vice President
John Savage	Secretary
Alexander "Alec" Bray	Assistant Vice President
Joseph S. Robinson	Assistant Secretary

and all the above were present, thus constituting a quorum.

Also attending the meeting, either in person or by telephone, were: Katie May and Robert Miller of Inframark Water & Infrastructure Services ("Inframark"); Jerry Schroeder of Champions Hydro-Lawn ("Champions"); Craig Kalkomey of LJA Engineering ("LJA"); Lisa Rickert of Artesian Financial Services ("Artesian"); Maeve Burns of TBG Partners; Yvonne Arceneaux, District Park Manager; Harry H. Thompson and Meagan Guilmenot of Allen Boone Humphries Robinson LLP ("ABHR").

COMMENTS FROM DISTRICT RESIDENTS

Director Duncan offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public wishing to make comments, Director Duncan moved to the next agenda item.

APPROVE MINUTES

The Board reviewed the minutes of the April 12, 2022, regular meeting. Director Bray moved to approve the minutes, as discussed. Director Nady seconded the motion, which passed unanimously.

2022 DIRECTORS ELECTION

The Board considered approving a Certificate of Election, reflecting the election of Gregg Nady, John Savage and Alexander "Alec" Bray to the Board of Directors of the District each for a four-year term. After review and discussion, Director Robinson moved to approve the Certificate of Election and the distribution of same to Directors Bray, Nady, and Savage, and direct that the Certificate of Election be filed appropriately

and retained in the District's official records. Director Nady seconded the motion, which passed by unanimous vote.

Mr. Thompson reviewed the Sworn Statements and Oaths of Office for Directors Bray, Nady, and Savage. After review and discussion, Director Robinson moved that the Board approve the Sworn Statements and Oaths of Office and direct that the documents be filed appropriately and retained in the District's official records, and that the Oaths of Office be filed with the Secretary of State, as required by law. Director Nady seconded the motion, which passed by unanimous vote.

REORGANIZE THE BOARD

The Board did not take action on this agenda item.

DISTRICT REGISTRATION FORM

The Board then considered authorizing filing of an updated District Registration Form with the Texas Commission on Environmental Quality ("TCEQ"), reflecting the terms of the newly elected directors. Following review and discussion, Director Robinson moved to authorize filing of the updated District Registration Form with the TCEQ and direct that the District Registration Form be filed appropriately and retained in the District's official records. Director Nady seconded the motion, which passed by unanimous vote.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Rickert reviewed the tax assessor/collector's report, a copy of which is attached. Ms. Rickert updated the Board on the status of Artesian's onboarding process and difficulties she encountered in reconciling the prior bookkeeper's records. She then reported 98.63% of the 2021 tax levy had been collected as of May 12, 2022. The Board discussed the District's current and future tax rates. Discussion ensued. Following review and discussion, Director Nady moved to approve the tax assessor/collector's report and payment of the tax bills and authorize Artesian to take the appropriate actions to rectify issues concerning the District's tax revenue. Director Bray seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Rickert reviewed the bookkeeper's report and the quarterly investment report, copies of which are attached.

Mr. Thompson discussed the District's Travel Reimbursement Guidelines (the "Guidelines") in connection with the upcoming AWBD summer conference, and discussion ensued regarding specific expenses eligible and ineligible for the conference.

Ms. Rickert requested the Board's authorization to release payment in the amount of \$700.00 for La Centerra rent matters.

After review and discussion, Director Nady moved to (1) approve the bookkeeping report and authorize payment of the bills; (2) authorize up to four per diems, three hotel nights, and six meals for each director attending the AWBD summer conference, all to be submitted in accordance with the District's Guidelines; and (3) approve the \$700.00 check for La Centerra. Director Savage seconded the motion, which passed unanimously.

UPDATE ON FEMA CLAIM AND MAINTENANCE OF STORM SEWER LINES

Ms. May updated the Board on the total reimbursement received for the Diversion Channel project from the Federal Emergency Management Agency and the status of projects pending approval for funding.

Mr. Miller reviewed a Storm Line Maintenance Report, a copy of which is attached, and discussed Inframark's annual pricing index increase, a copy of which is also attached.

There were no items in Inframark's report requiring Board action.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE,

Mr. Schroeder reviewed the operator's report, a copy of which is attached, and reviewed the status of the ditches and channels, as well as certain trails.

Following review and discussion, Director Nady moved to approve the Champions report. Director Savage seconded the motion, which passed unanimously.

ENGINEER'S REPORT

Mr. Kalkomey reviewed the engineer's report, a copy of which is attached.

Mr. Kalkomey reviewed options for the District's continuous participation in the National Flood Insurance Program ("NFIP"). He stated that the District will need to provide documentation to remain in the program. Discussion ensued. After further discussion, the Board concurred to no longer participate in the NFIP and authorize LJA to initiate the process of removing the District from the NFIP.

Mr. Kalkomey updated the Board on the status of the Va1a Outfall Replacement project. Mr. Kalkomey stated that six bids were received for replacing outfalls on the Va1a. He recommended the award of the contract to the third-lowest bidder, Champions, for the contract amount of \$368,313.65.

Mr. Kalkomey noted the low bidders for the project, Compact TX LLC, who withdrew their original bid due to material difficulties in its bid form, and Environmental Allies was not recommended as contractors for this specific project based upon historical performance and references. The Board concurred, in its judgment, that Champions was a responsible bidder who would be most advantageous to the District and would result in the best and most economical completion of the project.

Following review and discussion, and based on the engineer's recommendation, Director Savage made a motion to (1) approve the engineering report; and (2) award the contract for the Va1a Outfall Replacement project, in the amount of \$368,313.65 to Champions, subject to the approval of the payment and performance bonds and review of the certificate(s) of insurance and endorsements, if any, provided by the contractor. Director Nady seconded this motion, which carried unanimously.

PROJECT BARKER

The Board concurred to discuss Project Barker matters under executive session.

PARK MATTERS

Ms. Arceneaux updated the Board on events scheduled at Central Green.

Ms. Burns updated the Board on the status of the Trail Etiquette Signage project. She then presented the certificate of final acceptance from RS Industrial Arts, LLC ("RS") and recommended final acceptance of the project. Discussion ensued regarding the placement of those signs.

Following review and discussion, Director Nady moved to approve final acceptance of the project. Director Bray seconded the motion, which carried unanimously.

DIRECTOR AND COMMITTEE REPORTS AND MEETING MATTERS

Director Duncan discussed and recommended that the District renew its membership with the Fulshear-Katy Area Chamber of Commerce. Following review and discussion, Director Bray moved to authorize the renewal of the membership, as discussed. Director Nady seconded the motion, which carried unanimously.

Director Robinson discussed current events.

EXECUTIVE SESSION

At 1:07 p.m., the Board convened in Executive Session pursuant to Section 551.071 of the Texas Local Government Code to discuss pending or contemplated

litigation with Mr. Craig Kalkomey, the District's general counsel (Mr. Thompson, Mr. Steve Robinson, Ms. Miller, and Ms. Guilmenot), and its outside counsel (Mr. Eric Storm and Mr. David Tuckfield).

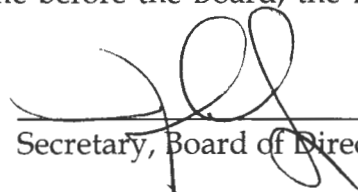
OPEN SESSION

At 2:18 p.m., the Board reconvened in Executive Session. Following discussion in executive session, Director Nady moved to authorize ABHR and the communications committee to coordinate, organize and lead communication efforts relating to Addicks/Barker matters. Director Bray seconded the motion, which carried unanimously.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)




Secretary, Board of Directors