

MINUTES
WILLOW FORK DRAINAGE DISTRICT

June 9, 2022

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met by regular session, open to the public, on the 9th day of June, 2022, at the offices of LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy Texas 77449, outside the boundaries of the District, and the roll was called of the members of the Board:

Wendy Duncan	President
Gregg Nady	Vice President
John Savage	Secretary
Alexander "Alec" Bray	Assistant Vice President
Joseph S. Robinson	Assistant Secretary

and all the above were present, thus constituting a quorum.

Also attending the meeting, either in person or by telephone, were: Katie May and Robert Miller of Inframark Water & Infrastructure Services ("Inframark"); Shea Walker and Jerry Schroeder of Champions Hydro-Lawn ("Champions"); Craig Kalkomey of LJA Engineering ("LJA"); Lisa Rickert and Cara Silva of Artesian Financial Services ("Artesian"); Maeve Burns of TBG Partners; Cristen Wiatr, District Administrator; Yvonne Arceneaux, District Park Manager; Harry H. Thompson and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

COMMENTS FROM DISTRICT RESIDENTS

Director Nady offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public wishing to make comments, Director Nady moved to the next agenda item.

APPROVE MINUTES

The Board reviewed the minutes of the May 12, 2022, regular meeting. Director Nady moved to approve the minutes, as discussed. Director Bray seconded the motion, which passed 4 to 0, with Director Duncan absent at the time of voting.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Rickert reviewed the bookkeeper's report, including the quarterly investment report, copies of which are attached and updated the Board on the status of moving payroll to process through ADP, LLC. Ms. Rickert presented a form from the Texas Workforce Commission authorizing Artesian to access the District's records.

Ms. Silva reviewed the District's budget for the fiscal year ending September 30, 2022 and reviewed a comparison of actual expenditures against the original budget adopted.

Director Duncan joined the meeting.

After review and discussion, and based on the bookkeeper's recommendation, Director Savage moved to (1) approve the bookkeeping report and authorize payment of the bills; and (2) authorize execution of an access form to the Texas Workforce Commission allowing Artesian to access the District's records. Director Bray seconded the motion, which passed unanimously.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Rickert presented the County tax collection report.

The Board also reviewed a delinquent tax roll for 2021. Following discussion and review of the information provided by the County tax assessor collector, Director Savage moved to authorize the District's delinquent tax attorney to proceed with collection of delinquent 2021 taxes and the imposition of any authorized, additional penalties for nonpayment necessary to cover the District's expense for the cost of collection. Director Duncan seconded the motion and the motion passed unanimously.

UPDATE ON FEMA CLAIM AND MAINTENANCE OF STORM SEWER LINES

Ms. May updated the Board on the total reimbursement received for the Diversion Channel project from the Federal Emergency Management Agency and the status of projects pending approval for funding.

Mr. Miller reviewed a Storm Line Maintenance Report, a copy of which is attached, and discussed Inframark's annual pricing index increase, a copy of which is also attached.

There were no items in Inframark's report requiring Board action.

OPERATOR'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE,

Mr. Schroeder reviewed the operator's report, a copy of which is attached, and reviewed the status of the ditches and channels, as well as certain trails. Discussion ensued regarding resident complaints regarding and maintenance of the interceptor drains and outfall on the T103 Harris County Flood Control drainage unit ("T103 drainage unit"). Following discussion, Director Bray said he would follow up to inform concerned residents that the T103 drainage unit is maintained by Harris County Flood Control District.

Mr. Walker reviewed a proposal in the amount of \$21,218.58 for removal and replacement of the existing pipe in the Va1-31w.

Following review and discussion, and based on the operator's recommendation, Director Savage moved to (1) approve the Champions report; and (2) approve a proposal in the amount of \$21,218.58 for removal and replacement of the existing pipe in the Va1-31w. Director Duncan seconded the motion, which passed unanimously.

ENGINEER'S REPORT

Mr. Kalkomey reviewed the engineer's report, a copy of which is attached.

Mr. Kalkomey updated the Board regarding repair of slope erosion on the Va1, Va9 and Va12 and reviewed and recommended approval of Pay Estimate No. 13 and Final in the amount of \$38,515, payable to Compact TX LLC. Mr. Kalkomey also presented a Certificate of Completion and Acceptance and recommended the Board accept the facilities.

Ms. Kalkomey discussed Fort Bend County Drainage District's ("FBCDD") plans to remove additional silt from Buffalo Bayou and the upstream end of the Diversion Channel. He said FBCDD has asked if the District would consider contracting for and paying to haul away the silt removed. Discussion ensued regarding the estimated cost for the silt removal proposed. Following discussion, the Board concurred to authorize LJA to advertise for bids to remove silt, as discussed.

Following review and discussion, Director Savage made a motion to (1) accept the engineering report; (2) based on the LJA's recommendation, to approve Pay Estimate No. 13 and Final in the amount of \$38,515, and to accept the facilities; and (3) authorize LJA to advertise for bids for hauling silt from the Diversion Channel, as discussed. Director Bray seconded the motion, which carried unanimously.

PROJECT BARKER

Mr. Thompson updated the Board on Project Barker matters.

PARK MATTERS

Ms. Burns reported on park matters, including the status of construction of the Central Green Cover and Trail Packages 1, 2 and 3 and ongoing meetings among consultants to determine the amount of surplus funds in District accounts available for park capital improvements.

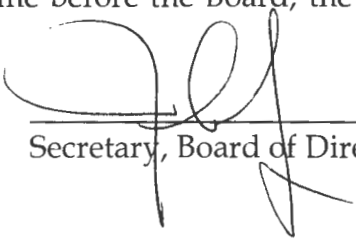
Ms. Arceneaux updated the Board on events scheduled at Central Green. Mr. Thompson reported regarding issues related to insurance coverage required for Central Green.

DIRECTOR AND COMMITTEE REPORTS AND MEETING MATTERS

Director Duncan discussed Houston Stronger matters

Director Robinson discussed current events.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



Secretary, Board of Directors

(SEAL)

