

NOTICE OF MEETING

WILLOW FORK DRAINAGE DISTRICT FORT BEND AND HARRIS COUNTIES, TEXAS

The Board of Directors of Willow Fork Drainage District will hold a regular meeting on **Thursday, June 30, 2022, at 11:30 a.m.**, at the offices of **LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy, TX 77449**, to discuss and, if appropriate, act upon the following items:

1. Comments from the public.
2. Approve minutes.
3. Report on security, including security operations and budget for same, and authorize appropriate action.
4. Update from Friends of the Park, including installation of historical and interpretive panel and planning for development of Patti's Patch.
5. Financial and bookkeeping matters for parks and drainage matters, including payment of the bills, review of investments, and authorize appropriate action regarding bookkeeping services.
6. Discuss LaCenterra's insurance renewal request and authorize appropriate action.
7. Consider insurance proposal for cyber liability coverage and additional premiums for additional security officers, and authorize appropriate action.
8. Champions drainage, park maintenance, and park management reports.
9. Report from TBG Partners, including:
 - a. update on Willow Fork Park and authorize appropriate action;
 - b. update on Exploration Park, and authorize necessary action;
 - c. update on Trail Package 1 of Phase 3 and approve pay estimates and change orders, if any;
 - d. update on Trail Package 3 of Phase 3 and approve pay estimates and change orders, if any;
 - e. update on Trail Package 4, including acquisition of rights-of-way;
 - f. update on status of trail system and authorize appropriate action;
 - g. update on Fry Road Underpass;
 - h. authorize appropriate action regarding shade structure at Central Green;
 - i. authorize design of new projects; and
 - j. discuss park bond surplus analysis.
10. Engineering matters, including:
 - a. mid-block crossings;
 - b. Fry Road Underpass;
 - c. update on Flood Infrastructure Fund Grant Application and authorize necessary action;
 - d. status of ongoing repairs to facilities; and

- e. Phase II Small MS4 General Permit and Storm Water Management Plan, including status of compliance, necessary training, public comment, and approval of year 3 annual report and public education materials.
- 11. Discuss additional trail projects, including master community plan and authorize appropriate action.
- 12. Project Barker and authorize appropriate action.
- 13. Report regarding Central Green events and Parks Committee recommendations and approve contracts for events, as appropriate, discuss park operations and authorize appropriate action.
- 14. Community communications matters and authorize appropriate action.
- 15. Current events.
- 16. Meeting schedule, action items, and items for inclusion on the next agenda.



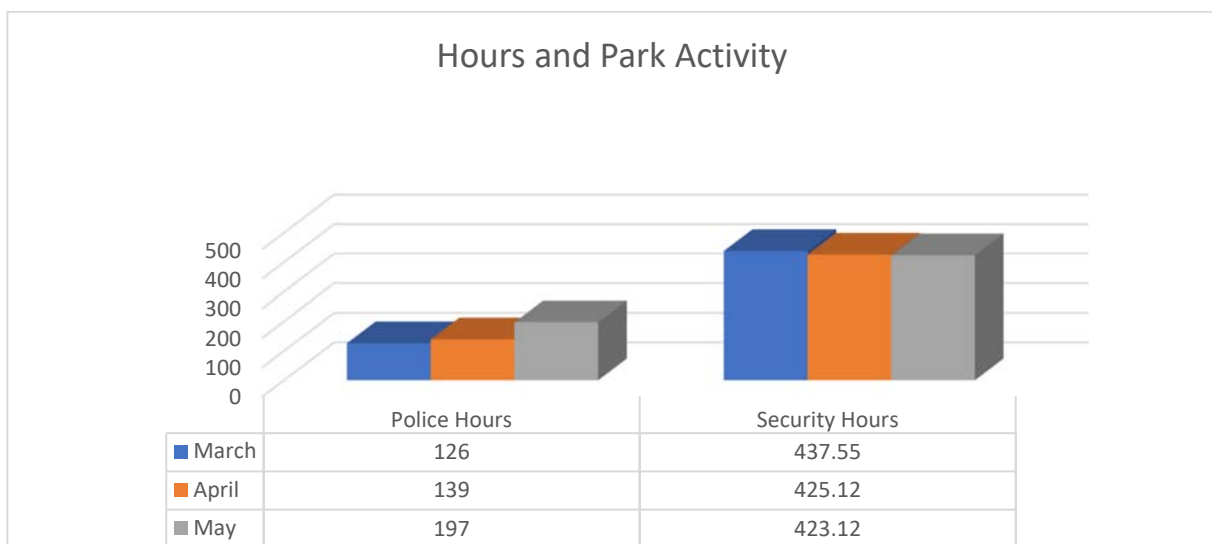
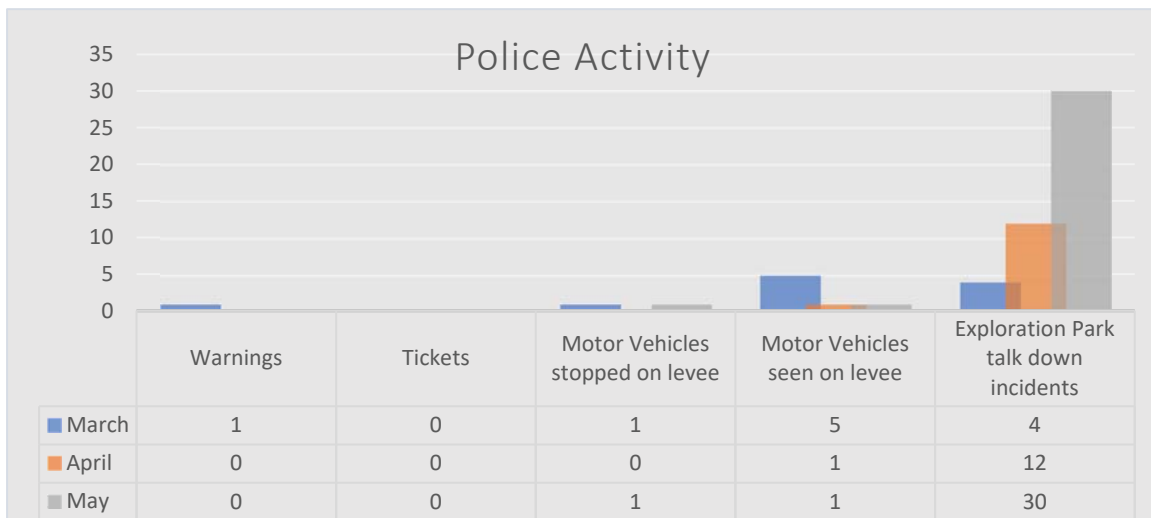
/s/ Harry Thompson

Attorney for the District




























Willow Fork Drainage District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney about Pending or Contemplated Litigation), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.086 (Economic Development).

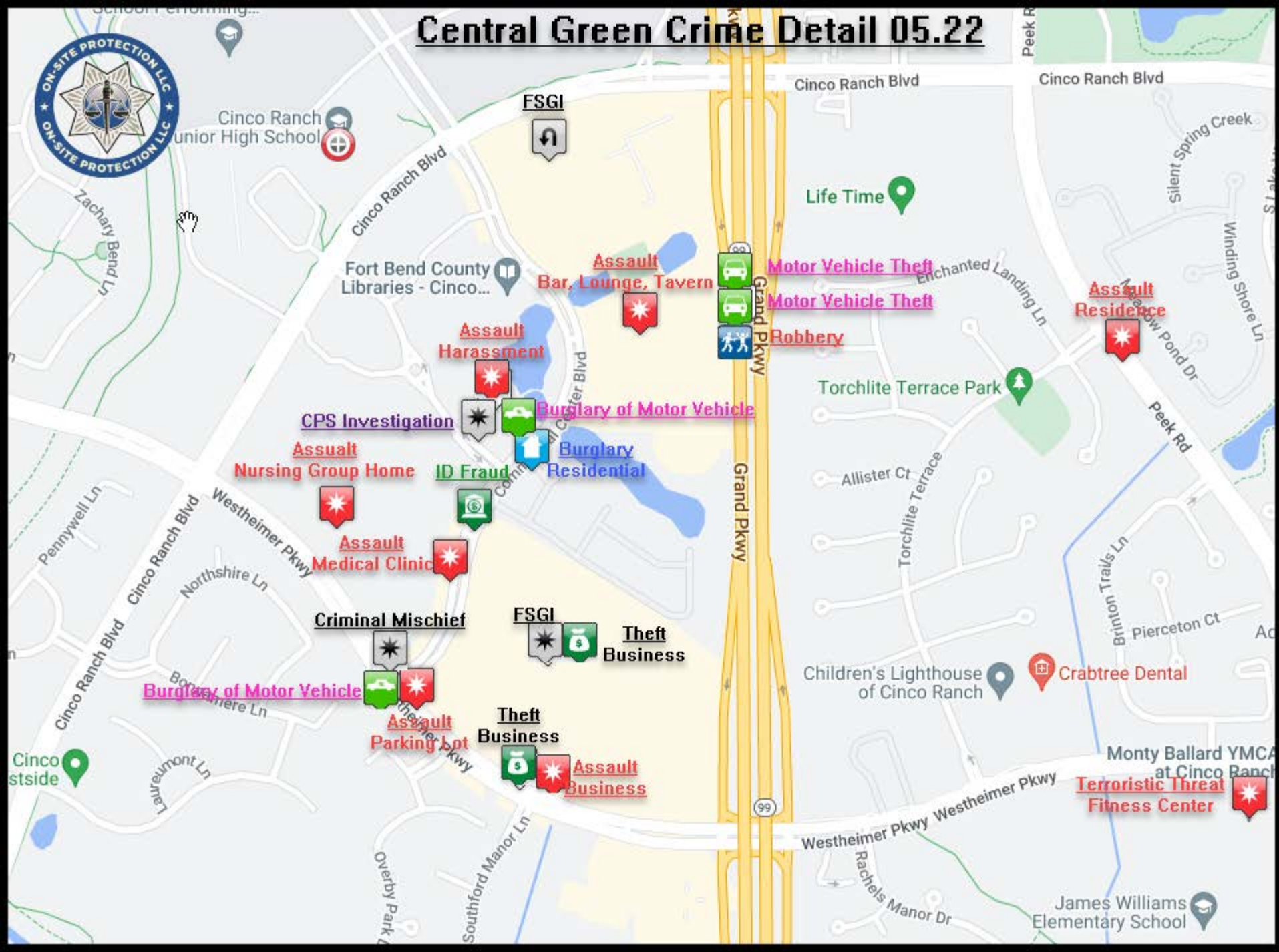


ON-SITE PROTECTION INC.





- ☒  Homicide
- ☒  Attempted Homicide
- ☒  Death Investigation
- ☒  Sexual Assault
- ☒  Sexual Offense - Other
- ☒  Robbery - Commercial
- ☒  Robbery - Individual
- ☒  Aggravated Assault
- ☒  Assault - Other
- ☒  Burglary - Commercial
- ☒  Burglary - Residential
- ☒  Theft
- ☒  Fraud
- ☒  Shoplifting
- ☒  Theft - Other
- ☒  Motor Vehicle Theft
- ☒  Burglary from Motor Vehicle
- ☒  Arson
- ☒  DUI
- ☒  Alcohol Violation
- ☒  Drugs / Narcotics Violation
- ☒  Disorderly Conduct
- ☒  Traffic Incident
- ☒  Vandalism
- ☒  Weapons Violation
- ☒  All Other - Non-Criminal
- ☒  All Other - Criminal

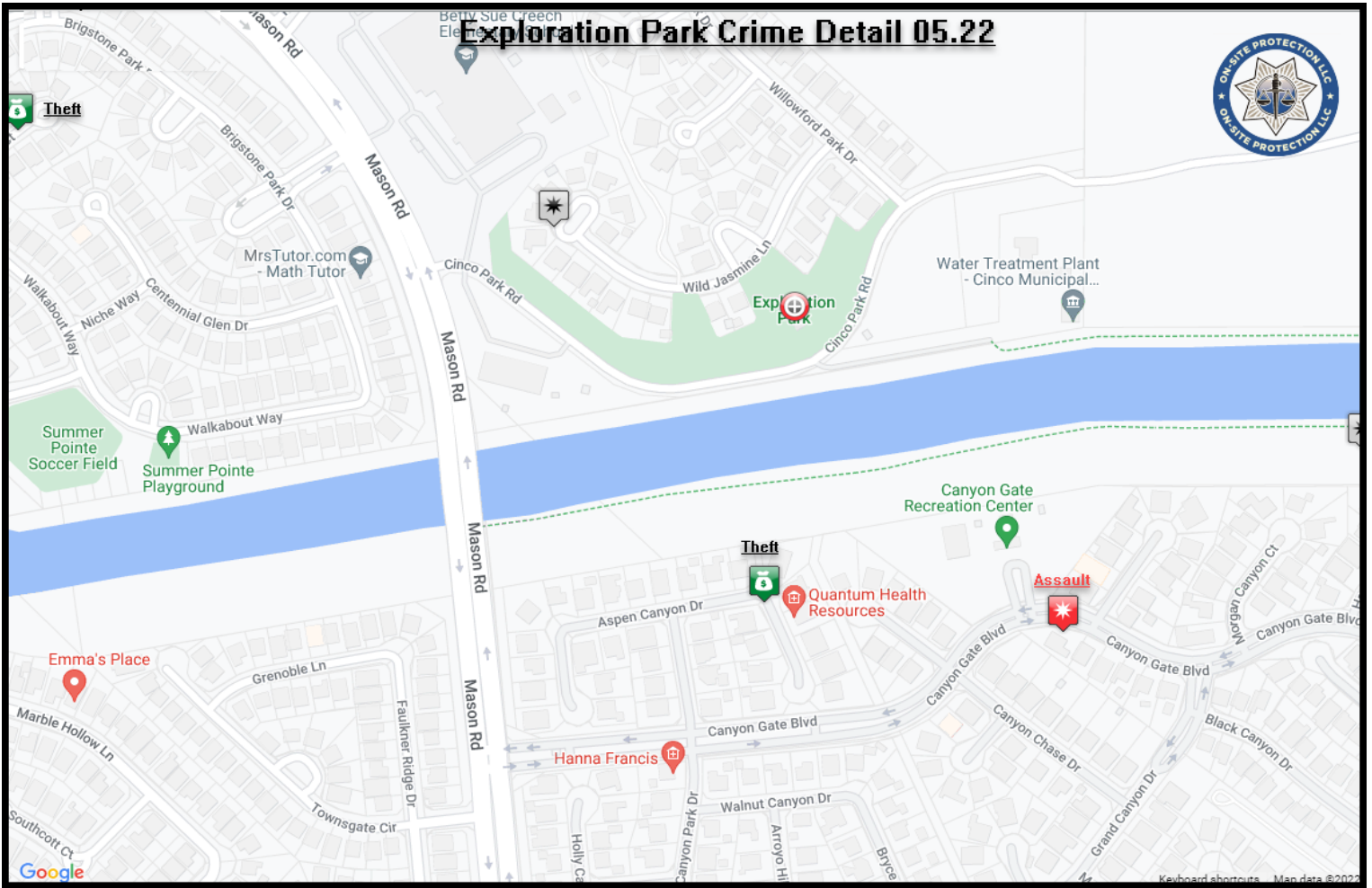


WFP/Central Green Area Crime 05.22

This map displays various crime incidents in the Falcon Ranch and Cinco Ranch areas. The incidents are categorized by type and color-coded icons:

- Assault:** Red star icon. Locations include Parkway Oaks, Falcon Ranch, and near Fort Bend MUD.
- Sex Offense:** Purple star icon. Locations include Parkway Oaks and near Fort Bend MUD.
- Theft:** Green star icon. Locations include Parkway Oaks and near Fort Bend MUD.
- Burglary:** Blue star icon. Locations include Parkway Oaks and near Fort Bend MUD.
- Robbery:**

Exploration Park Crime Detail 05.22



Officer Comments WFDD Meeting 05.22

ATV summaries:

Notes:

Aramis Gonzales:

On May 31, 2022, I rode the levee and had no incidents with motor vehicles.

I first rode to and sat between Stansbury Place Ln. and Summer Edge Ln. on the levee.

I encountered parked on the levee grass two backhoe and three trucks parked at Peek Rd. and the levee bridge. The construction of digging up the concrete from under the bridge and working on the structure continues.

I then rode to the Willow Fork Park where I sat for a while observing the parking lot and park area. I further rode and checked the park perimeter and periodically checked the parking lot area. While there I noted nine vehicles in the adjacent parking lot to the park.

I checked and sat for a while near the walkover bridge between Fry. Rd. and Peek Rd. No incidents to report in this area on this date.

I further rode and sat for a while near the overpass on Westheimer Parkway due to reports of criminal mischief under the bridge area.

I then rode and sat by Roger and Ellen Beck Junior High for a while near the levee walking trail. I noticed parked on the levee near the bridge a white cab truck with a Champions door logo with a black flatbed and a tractor with a mower deck parked next to it. No workers were in this area at the time.

I rode to Freedom Park walkover bridge and parked for a while near the walking trail.

I finished my shift by riding to and sitting near Exploration Park where I noted five vehicles in the parking lot.

I encountered no unauthorized motor vehicles on the levee this date.

Chris Bronsell:

On Wednesday, June 01, 2022, I, Deputy C. Bronsell, badge #1144, worked extra employment for Willow Fork Drainage District from 4pm until 8pm. I began by patrolling the Bayou North Side Trail. I patrolled around the Highland Community Park,

playground and practice fields. I patrolled around Kilpatrick Elementary and sat stationary at the Highland pool & playground. I patrolled the levee to the 3300 block of Falcon Landing, and sat stationary near the cul-de-sac of Banksfield Ct. I patrolled underneath the overpass, located in the 24200 block of Westheimer Pkwy, and observed that all the graffiti had been cleaned off. I patrolled the levee behind Cinco Ranch High School then sat stationary in the parking lot of Willow Fork Park. I observed the parking lot to contain 34 vehicles. I then patrolled the Bayou South Side Trail to the 24600 block of Roesner Rd. I worked my way towards S.H. 99 and sat stationary in this area. I patrolled the levee through the Heritage Grand subdivision. I worked a total of 4 hours. I did not observe any motorized vehicles on the levee during my shift.

On Saturday, June 04, 2022, I patrolled the levee from 1pm until 6pm. I began by patrolling the levee just East of the 6000 block of S. Mason Rd. I patrolled around the Canyon Gate Recreation Center. I sat stationary in the parking lot of Exploration Park, which contained 12 vehicles. I patrolled through Camp Cinco and sat stationary near Fry Rd and Fry Ct. I patrolled the levee behind Fry Ct. I patrolled the levee around Beck Jr. High and sat stationary near the tennis courts. I patrolled the levee around Williams Elementary, located in the 3900 block of S. Peek Rd. I patrolled around the playground, near Finbury Ln. I made my way to Willow Fork Park and sat stationary near the baseball field. I watched the parking lot from a distance, which was half full. I worked a total of 5 hours. I did not observe any motorized vehicles on the levee during my shift.

Fernie Flores:

N/A

Tanner Eddleblute:

On May 30, 2022, I started riding the Willow Fork Levee at Kilpatrick Elementary School, from there I rode the levee to Cinco Ranch High School. I then rode the section of the levee which runs from Cinco Ranch High School to Saddlespur and back to Cinco Ranch High School. Then from about 3:30 pm till 4:00 pm I sat in the parking lot of Willow Fork Park where I counted about 20 vehicles in the parking lot and saw

Dave with on-site security. I then rode the levee to The Bowl where I then headed north and rode the sections of the levee which runs behind Spyglass Hill and Kelliwood Green Dr. Then I rode the levee to the pedestrian bridge located near the backside of Freedom Park. Then from about 5:00 pm till 5:30 pm I sat in the parking lot of Exploration

Park and while I was there, I counted 10 vehicles in the parking lot. I then rode the section of the levee which runs by Beck Junior High School and back to The Bowl. Then I made the long ride over to Wellington Grove Park and checked on it before I left for the day. I did not see any motorized vehicles on the levee during my shift.

On June 2, 2022, I started riding the Willow Fork Levee at Kilpatrick Elementary School, from there I rode down to Wellington Grove Park and checked on it. I then rode the levee to The Bowl where I crossed over the pedestrian bridge and rode the section which runs by Beck Junior High School and out to Exploration Park. From about 3:45 pm till 4:05 pm I sat in the parking lot of Exploration Park and while I was there, I counted about 5 vehicles in the parking lot. Once I left, I made my way on the levee to the pedestrian bridge located near the backside of Freedom Park. I then rode the section of the levee which runs behind Kelliwood Green Dr and Spyglass Hill. I then rode the section of the levee which runs by Williams Elementary School. I then made my way on the levee back to The Bowl where from about 5:15 pm till 5:40 pm I sat by the walking path. After that I rode the levee over to Willow Fork Park where from about 6:00 pm till 6:30 pm I sat in the parking lot. While I was there I counted about 23 vehicles in the parking lot but I did not see anyone from on-site security. I did not see any motorized vehicles on the levee during my shift.

On June 3, 2022, I started riding the Willow Fork Levee at Kilpatrick Elementary School, from there I rode down to Wellington Grove Park and checked on it. I then rode the levee over to Cinco Ranch High School where I then rode the section of the levee which runs from there to Saddlespur. Then from about 4:00 pm till 4:30 pm I sat in the parking lot of Willow Fork Park. While I was there, I counted about 6 vehicles in the parking lot and saw Michael with on-site security. I then rode the levee to The Bowl where I crossed over the pedestrian bridge and rode the section of the levee which runs by Beck Junior High School and out to Exploration Park. From about 5:05 pm till 5:35 pm I sat in the parking lot and while I was there, I counted about 20 vehicles in the parking lot. I made my way on the levee to the pedestrian bridge located near the backside of Freedom Park. I then rode the section of the levee which runs behind Kelliwood Green Dr and Spyglass Hill. After that I made my way back to The Bowl. I did not see any motorized vehicles on the levee during my shift.

Brian Schmitt:

On June 5, 2022 I began the shift by Kilpatrick Elementary.

I patrolled across the diversion channel to Exploration Park. While at Exploration Park I counted 5 vehicles. I sat down the street from the park for approximately an hour and watched the park.

I then checked by a Deputy that made a traffic stop in front of Beck Jr. High School.

I patrolled behind Kelliwood Greens and circled back around to the Renberg Pedestrian bridge.

I sat by Peek Rd. by the bridge and watched the pedestrian traffic. The traffic was far and few between, mostly likely due to the heat.

I sat under Highway 99 for a short time and then patrolled behind Cinco Ranch Jr. and Sr. High School.

I checked the nature trails and viewing platforms throughout the shift.

I noticed that the graffiti has been removed from the underpass underneath Westheimer Parkway.

I went to Willow Fork Park where I saw Mike with On-Site Security guard watching the parking lot. Mike went to patrol the park and watched the parking lot for approximately 45 minutes. While at the park the number of vehicles fluctuated but stayed steady around 15.

I did not observe any suspicious activity or motorized vehicles during my shift.

ATV summaries:

Notes:

Aramis Gonzales:

N/A

Chris Bronsell:

On Wednesday, June 08, 2022, I, Deputy C. Bronsell, badge #1144 worked extra employment for Willow Fork Drainage District from 4pm until 8pm. I began by patrolling the levee behind Cinco Ranch High School. I sat stationary in the parking lot of Willow Fork Park, which contained 16 vehicles. I met with On-Site Security Officer Dave and patrolled around the park. I patrolled the Bayou South Side Trail to Roesner Rd. I sat stationary on the levee near Banksfield Ct. and Sandi Ln. I then worked my way East, sitting stationary on the levee at Williams Elementary (3900 S. Peek Rd), behind Fry Court (near the golf course), and at the entrance of the Army Corp of Engineers (near Hollow Branch Dr). I patrolled to Beck Jr. High and sat stationary on the levee near the tennis courts. I worked a total of 4 hours. I did not observe any motorized vehicles on the levee during my shift.

On Saturday, June 11, 2022, I patrolled the levee from 3:30pm until 8:30pm. I began by patrolling the levee around Beck Jr. High. I observed 4 wheeler tracks that traveled underneath the overpass, located near the 5200 block of S. Fry Rd, and then back onto the cement walking path, leaving mud along the walkway. I followed the tracks which led towards Exploration Park. I sat stationary at Summer Pointe playground and then at Exploration Park, which contained 26 vehicles. I patrolled around Camp Cinco, but did not locate any motor vehicles or tracks. I patrolled the levee towards Cinco Ranch High School, making stops at the playground near Finbury Ln, Heritage Grand, and Glenthorpe Ln. I observed some new graffiti under the overpass near the 24500 block of Cinco Ranch Blvd. The new walking path underneath the 24200 block of Westheimer Pkwy is still clean. I patrolled around the schools and sat stationary in the parking lot of Willow Fork Park, which contained 20 vehicles. I patrolled through the park and then headed South. I observed some new graffiti along the cement embankment, located behind Bayou Pines subdivision, which was racist in nature. I patrolled around the Highland pool, playground. and basketball court. I patrolled around the Highland Community Park and practice fields. I worked a total of 5 hours. I did not observe any motorized vehicles on the levee during my shift.

Fernie Flores:

I began my shift at Exploration Park where there was 1 vehicle parked on the lot. I remained in the area for an extended period while the parking traffic grew to 3 vehicles. I then traveled past Beck Jr High School to the pedestrian bridge without incident. I continued to the Grand Parkway underpass where the trail traffic was very light possibly due to the heat. I patrolled to the Westheimer Parkway underpass where no new graffiti was observed.

I patrolled the path to Willow Fork Park where there were 4 vehicles parked on the lot with security patrolling the area. I then headed back toward Falcon Landing Underpass while driving through the Westheimer Parkway underpass. While at the Falcon Landing Underpass no new graffiti was located. I remained in the area for an extended period without incident.

After my stay I patrolled back to the Grand Parkway underpass where the trail traffic remained light. I crossed the pedestrian bridge to the crossover path without incident. I continued toward Exploration Park and passed Beck Jr High School along the way. I arrived at Exploration Park where there were 5 vehicles on location. I remained in the area for an extended period without incident.

After my stay I returned toward the Pedestrian Bridge to the Grand Parkway underpass. I continued to the Westheimer Parkway underpass to Willow Fork Park where there

were 15 vehicles on location. I then returned to the Falcon Landing Underpass for an extended stay. I patrolled the area between Falcon Landing underpass and the Westheimer Parkway underpass without incident. I patrolled my way back to Exploration Park where the path traffic increased into the evening. I remained in the area for the remainder of my shift without incident.

Tanner Eddleblute:

On June 6, 2022, I started riding the Willow Fork Levee at Kilpatrick Elementary School, from there I rode down to Wellington Grove Park and checked on it. I then rode the levee to Willow Fork Park where from about 3:30 pm till 4:00 pm I sat in the parking lot. While I was there, I counted about 6 vehicles in the parking lot and I saw Dave with on-site security making rounds in the park. I then rode the section of the levee which runs between Cinco Ranch High School and Saddlespur. I then rode the levee to The Bowl where I headed north on the levee and rode the section which runs behind Spyglass Hill and while I was riding that section a couple stopped me. They were concerned because they have had a lot of wild animals come up to their backyard which appear to be injured. I advised them to call the Game Warden and they can help them out with the issue. I continued riding the levee and rode the section which runs behind Kelliwood Green Dr and then out to the pedestrian bridge located near the backside of Freedom Park. I then doubled back to The Bowl where I then rode the section of the levee which runs by Beck Junior High School and out to Exploration Park.

From about 5:05 pm till 5:30 pm I sat in the parking lot and while I was there, I counted about 11 vehicles in the parking lot. I then rode the levee to where it crosses Cinco Ranch BLVD where from about 6:15 pm till 6:35 pm I sat and watched the walking path. I did not see any motorized vehicles on the levee during my shift.

On June 10, 2022, I started riding the Willow Fork Levee at Kilpatrick Elementary School, I rode the levee to The Bowl. Where I crossed over the pedestrian bridge and rode the section of the levee which runs by Beck Junior High School and out to Exploration Park. From about 3:45 pm till 4:15 pm I sat in the parking lot and while I was there, I counted about 6 vehicles in the parking lot. I then doubled back to The Bowl where I then headed north on the levee. I rode that section all the way to the pedestrian bridge located near the backside of Freedom Park. I then crossed over the pedestrian bridge and rode the section of the levee which runs behind Kelliwood Green Dr and

Spyglass Hill. I then rode the section of the levee which runs by Williams Elementary and runs over to S Peek. Then from there I made my way over to Willow Fork Park where from about 6:00 pm till 6:30 pm I sat in the parking lot. While I was there, I counted about 22 vehicles in the parking lot, but I did not see anyone from on-site security. I then rode the levee to Wellington Grove Park and checked on it before I ended my shift. I did not see any motorized vehicles on the levee during my shift.

Brian Schmitt:

On June 7, 2022, I began the shift by Kilpatrick Elementary by Gaston Road.

I went to Highland Community Park. The park was empty.

I patrolled behind Cinco Ranch Jr. and Sr. High School.

I went to Willow Fork Park. While at Willow Fork Park I counted 17 vehicles in the parking lot. I saw Dave with On-Site Security sitting in the golf cart watching the parking lot. I sat by the parking lot and then continued with my patrols.

I sat just east of Cinco Ranch Blvd. for a short time.

I then went to Exploration Park. While at Exploration Park I counted 14 vehicles in the parking lot. I sat down the street from the park and watched the parking lot for a short time.

I patrolled around the diversion channel and then sat by observation deck #5 to finish the shift.

I did not observe any suspicious activity or motorized vehicles during my shift.

On June 12, 2022, I started the shift by Kilpatrick Elementary by Gaston Rd.

I noticed new spray paint on the cement culvert west of Cinco Ranch Blvd. It's about 100 yards from viewing platform #5. I attached a photograph of the graffiti.

I patrolled across the diversion channel to Kelliwood Greens and circled back around to the Renberg Pedestrian bridge.

I patrolled to Exploration Park. While at Exploration Park I counted 3 vehicles.

It was very hot and humid, and I might have seen 15 people total during the shift.

I checked the nature trails and viewing platforms throughout the shift.

I went to Highland Community Park. There wasn't anyone in the park.

I patrolled behind Cinco Ranch Jr. and Sr. High School.

I went to Willow Fork Park where I saw Mike with On-Site Security guard patrolling around the park in the golf cart. While at Willow Fork I counted 5 vehicles. I sat by the parking lot for approximately 30 minutes and then continued with my patrols.

I did not observe any suspicious activity or motorized vehicles during my shift.

ATV summaries:

Notes:

Aramis Gonzales:

N/A

Chris Bronsell:

On Saturday, June 18, 2022, I, Deputy C. Bronsell, badge #1144, worked extra employment for Willow Fork Drainage District from 3:30pm until 8:30pm. I began by patrolling the Bayou North Side Trail, sitting stationary at Glenthorne Ln, Banksfield Ct, and Sandi Ln. I patrolled the Highland Community Park and practice fields. I patrolled around Kilpatrick Elem, Highland pool, playground, and basketball court. I worked my way to Willow Fork Park and sat stationary in the parking lot, which contained 13 vehicles. I met with On-Site Security Officer Sam and patrolled around the park. I patrolled the South Bank Trail to Roesner Rd. I then headed Southeast and patrolled the levee through Heritage Grand subdivision. I worked my way to Exploration Park and sat stationary in the parking lot, which contained 10 vehicles. Working my way back, I made stops at Summer Pointe playground, Beck Jr. High, and behind Fry Ct. I observed very few walkers and joggers due to the extreme heat. I worked a total of 5 hours. I did not observe any motorized vehicles on the levee during my shift.

Fernie Flores:

On June 16, 2022, I began my shift at Exploration Park where there were 3 vehicles parked on the lot. I remained in the area for an extended period while the parking traffic grew to 5 vehicles. I then traveled past Beck Jr High School where the lot had medium vehicle traffic. I continued to the pedestrian bridge without incident toward the Grand Parkway underpass where the trail traffic was light. I traveled the paths toward the Westheimer Parkway underpass where no new graffiti was observed.

After passing Westheimer Parkway underpass I continued toward Willow Fork Park where there were 3 vehicles parked on the lot. I then returned to the Westheimer Parkway underpass back toward the Falcon Landing Underpass. I remained in the area for an extended period without incident. After my stay I patrolled back to the Grand Parkway underpass where the trail traffic remained light. I crossed the pedestrian bridge toward Beck Jr High School. I passed Beck Jr High School and arrived at Exploration Park where there were 5 vehicles on location. I remained in the area for an extended period without incident.

I then returned and patrolled past the Grand Parkway underpass and continued to the Westheimer Parkway underpass to Willow Fork Park where there were 18 vehicles on location. I then returned toward the Falcon Landing Underpass. Just East of the Falcon Landing Underpass I discovered a juvenile in crisis and in need of adult supervision. After an extended interview I followed the juvenile home nearby and released him to his mother Chelsea Duran.

I continued to patrol the area between Falcon Landing underpass and the Westheimer Parkway underpass without incident. I continued my patrol back to Exploration Park where the path traffic increased into the evening. I remained in the area for the remainder of my shift without incident. There were 10 vehicles at Exploration Park where I ended my tour.

Tanner Eddleblute:

On June 13, 2022, I started riding the Willow Fork Levee at Kilpatrick Elementary School, from there I rode the levee down to Wellington Grove Park and checked on it. I then rode the levee over to Willow Fork Park where from about 3:30 pm till 4:00 pm I sat in the parking lot. While I was there, I counted about 6 vehicles in the parking lot, and I did not see anyone from on-site security at the park. I then rode the levee to The Bowl where I headed north on the levee. I rode the section of the levee which runs behind Spyglass Hill and behind Kelliwood Green Dr. I then rode the levee to the pedestrian bridge located near the backside of Freedom Park. After that I made my way over to Exploration Park where from about 5:45 pm till 6:15 pm I sat in the parking lot. While I was there, I counted about 8 vehicles in the parking lot. I then rode the section of the levee which runs by Beck Junior High School and back to The Bowl. I did not see any motorized vehicles on the levee during my shift.

On June 17, 2022, I started riding the Willow Fork Levee at Kilpatrick Elementary School, from there I rode the levee to The Bowl where I crossed over the pedestrian

bridge and rode the section of the levee which runs by Beck Junior High School. I rode that section of the levee till I ended up at Exploration Park where from 4:00 pm till 4:15 pm I sat in the parking lot. While I was there, I counted 1 vehicle in the parking lot. I then made my way on to the pedestrian bridge located near the backside of Freedom Park. From there I rode the section of the levee which runs behind Kelliwood Green Dr and Spyglass Hill. I then made my way on the levee over to Willow Fork Park where from about 6:00 pm till 6:30 pm I sat in the parking lot. While I was there, I counted about 18 vehicles in the parking lot and saw Jorge with on-site security making rounds in the park. I did not see any motorized vehicles on the levee during my shift.

Brian Schmitt:

June 14, 2022, I began the shift by Kilpatrick Elementary at Cinco Ranch Blvd. and Gaston Rd.

I first checked under the new underpass at Falcon Landing Blvd. There didn't appear to be any new graffiti.

I then patrolled across the diversion channel to Exploration Park. While at Exploration Park I counted 12 vehicles in the parking lot. I sat by the parking lot for a few minutes and then continued with my patrols.

I then went and sat by the Renberg Pedestrian Bridge for a short time.

I checked the nature trails and viewing platforms throughout the shift.

While patrolling towards Cinco Ranch Blvd. I noticed a gentleman trying to fix the chain on his mountain bike. I stopped and provided him the tools he needed for him to complete the job.

I went to Willow Fork Park where I saw Jorge with On-Site Security guard patrolling around the park in the golf cart. While at Willow Fork I counted 34 vehicles. I sat by the parking lot for approximately 20 to 30 minutes and then continued with my patrols.

I did not observe any suspicious activity or motorized vehicles during my shift.

On June 19, 2022, I began the shift by Kilpatrick Elementary by Gaston Rd.

I first went to Highland Community Park. No-one was in the park.

I then went to Willow Fork Park. While at Willow Fork I counted 13 vehicles. I spoke with Sam the On-Site Security Guard for a bit. After sitting by the parking lot for about 30 minutes there were only 5 cars left in the parking lot.

I patrolled behind Cinco Ranch Jr. and Sr. High School.

It was extremely hot today without a breeze. It seemed it was just the usual die-hards using the trails. I checked the nature trails and viewing platforms throughout the shift.

I patrolled behind Kelliwood Greens and circled back around to the Renberg Pedestrian bridge.

I then went to Exploration Park. There weren't any cars in the parking lot, so I continued with my patrols.

I parked and sat by the bridge near the water treatment plant on Peek Rd.

I moved and sat just east of Cinco Ranch Blvd. for a short time.

I sat in the tree line behind the Kings Lakes subdivision for about an hour.

I did not observe any suspicious activity or motorized vehicles during my shift.

Friends of Willow Fork Park

WFDD Board Update

June 30, 2022



Friends of Willow Fork Park - Update

- Little Library House - status
- WFP Program Update
- 60 Second Nature Moment – *something cool from Willow Fork Park*

Friends of Willow Fork Park

Upcoming Programs – WFP (all start at 9 am)

- April – Saturday April 30 – *Migration Celebration – Meet the Monarchs - complete*
- May - Saturday May 21– *Backyard Garden Insects of Katy – cancelled, to be rescheduled*
- ~~• May – Saturday May 28– *Disc Golf Clinic– still looking for disc golf person to put on clinic*~~
- July 2 – Saturday – *Nature Scavenger Hunt*
- August 6 – *Bike Safety and Recreational Riding in Greater Cinco Ranch*
- September – TBD - Fall Vegetable Gardening
- September – TBD – *Nature Photography*
- October – TBD Migrating Birds of Katy
- October - Saturday 15 – *K.I.S.D. High School Plein Air Painting*



60 Second Nature Moment

Rattlesnake Master



- Wildflower known for its bristly, spherical flowers. Blooms in June, July , August. Texas native - important prairie indicator
- Named for its spiky basal foliage which strongly resembles the yucca plant
- Attractive to a variety of pollinators, the highly textured flowers and leaves are unpalatable to both deer and rabbits.
- Nectar attracts Monarch, Skipper and other butterflies; soldier beetles eat pollen; pollinators include bees, wasps and flies.
- Native Americans brewed a tea from the root as an antidote to rattlesnake venom, perhaps.

**WILLOW FORK DRAINAGE DISTRICT
PARKS MEETING ENGINEERING REPORT**

June 30, 2022

(Issued June 29, 2022)

LJA Job No. 2642-0001P (12.3)

Agenda Item No. 10 - Engineering matters

a) Mid-Block Crossings:

Nothing new to report this month. LJA is working with ABHR, Fort Bend Engineering and Fort Bend County Commissioner Morales to ensure the project is properly documented and the County is officially taking over maintenance.

b) Fry Road Underpass:

LJA is finalizing the plans and construction estimate based on LJA's internal review and comments received from Director Nady. The revised plans and estimate will be sent to the board as soon as they are complete.

c) Update on the Flood Instructure Fund Grant Application and authorize necessary action:

Nothing new to report this month.

d) Status of ongoing repairs to facilities:

Nothing new to report this month.

e) Not Specifically Mentioned under Agenda Item No. 10:

i. Segment Q Coordination with Harris County:

LJA met with the Harris County Engineering Department and the Harris County Flood Control District about using the County's right-of-way and USACE lease for Segment Q. The agreement is being reviewed by the County Attorney's Office to use the County's USACE lease; however, Harris County has determined the portion of Segment T103 is within a drainage easement. The location is shown on the attached exhibit. It appears a portion of T103 might not have been dedicated in fee to the County with the adjacent development. LJA is looking into this determination, but if correct, the easement would have to be amended to allow for recreational usage or the land dedicated to the County before the project was permitted and constructed.

ii. Segment X, Y, and Z Coordination with Fort Bend County:

Fort Bend County has approved the agreement to utilize their existing lease with the USACE for the construction of the trails. All that remains is for the construction plans to be submitted to Fort Bend County Engineering and the Fort Bend County Drainage District for review.

iii. Lights at SH 99 and Buffalo Bayou:

LJA is continuing to solicit bids for the installation of 2 lights along the pedestrian underpass at SH 99. Contractors have been slow to respond so LJA is working to identify additional contractors for the work.

iv. Exploration Park Pedestrian Crossing:

LJA has requested an update from Fort Bend County Road and Bridge on stripping the pedestrian crossing.



Figure 1 - Exploration Park Crossing (06/29/2022)

v. Drainage Issue at Westheimer Parkway Underpass:

LJA has received complaints about the steepness of the backslope swale and interceptor structure south of Westheimer Parkway at the underpass. The conflict reported by the resident is that the structure and swale is causing issues with fence contractors pricing and work due to the location of the backslope swale. LJA cannot confirm how long this issue has existed; however, it appears the swale might have been cleaned up and adjusted during the original trail project and the underpass projects. After a site visit, there are other locations within the project where property owners have been able to replace their fence. LJA is continuing to look into the issue and possible solutions and will provide an update during the meeting. A site visit with the District and the resident will be requested in the near future.



Figure 2 - Fence Concern Location Map



Figure 3 - Fence Site Visit Looking at Inlet Concern (May 2022)



Figure 4 - Sample Fence Downstream (May 2022)

Summary of Proposed Board Action Items:

Agenda Item	Project Name	Required Action
No Action Requests including in this Report		

Items requiring Board Signatures:

Nothing Requested at the Time of this Report.

Items for next month's Agenda:

Nothing Requested at the Time of this Report.

Agenda Item No. 12 – Project Barker

Nothing New to Report at the time of this report.

Summary of Proposed Board Action Items:

Agenda Item	Project Name	Required Action

No Action Requests including in this Report

Items requiring Board Signatures:

Nothing Requested at the Time of this Report.

Items for next month's Agenda:

Nothing Requested at the Time of this Report.





WILLOW FORK DRAINAGE DISTRICT

EXHIBIT

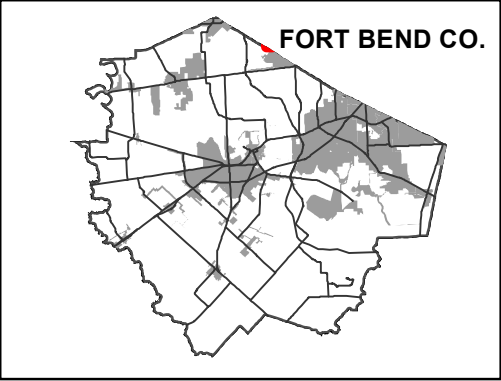
SEGMENT Q HCFCF OWNERSHIP CONFLICT

LEGEND

- Stream
-  HCFCF Drainage Easement
-  Parcels (HCAD)



0 150 300 600 Feet



THIS PRODUCT IS FOR INFORMATIONAL PURPOSES AND MAY NOT HAVE BEEN PREPARED FOR OR BE SUITABLE FOR LEGAL, ENGINEERING, OR SURVEYING PURPOSES. IT DOES NOT REPRESENT AN ON-THE-GROUND SURVEY AND REPRESENTS ONLY THE APPROXIMATE RELATIVE LOCATION OF PROPERTY BOUNDARIES.

AERIAL PHOTOGRAPH DATE: NEARMAP 2021





Willow Fork Drainage District - PARKS
Meeting 6/30/2022

Artesian Financial Services, LLC
16365 Park Ten Place, Suite 175 Houston, TX 77084
Office: 281-469-2524 Fax 281-398-9966

**Willow Fork Drainage District
Cash Flow - Parks**

Current

**General Fund Cash- Parks
Beginning Balance**

\$116,300.01

Number	Name	Memo	Amount
ACH	Stop Payment Fee	Check # 6293	\$30.00
6661	Just Energy	Utility Expense	\$32.72
6694	Reliant	Utility Expense	\$1,494.97
6695	Yvonne J Arceneaux	Park Director Salary - 6/23/2022	\$2,629.34
6696	Alexander G. Bray	Fee of Office - 6/30/2022	\$143.21
6697	John Savage	Fee of Office - 6/30/2022	\$118.89
6698	Joseph S. Robinson	Fee of Office - 6/30/2022	\$145.57
6699	Wendy L. Duncan	Fee of Office - 6/30/2022	\$144.97
6700	John Savage	Fee of Office - 6/15/2021 Parks Comm Mtg	\$113.02
6701	Wendy L. Duncan	Fee of Office - 6/15/2022 Parks Comm Mtg	\$138.52
6702	Cristen Wiatr	29.00 Hours @ \$25.00	\$725.00
6703	Xavier Leszczynski	37.5 Hours @ \$25.00	\$937.50
6704	Jolie M. Jones	6.00 Hours @ \$20.00	\$120.00
6705	Eric Parsons	6.30 Hours @ \$20.00	\$130.00
6706	Anthony Silva	2.75 Hours @ \$20.00	\$55.00
6707	Zachary Arceneaux	11.00 Hours @ \$25.00	\$220.00
6708	Michael Lawson	11.00 Hours @ \$20.00	\$220.00
6709	Theresa Siegmyer	11.00 Hours @ \$20.00	\$220.00
6710	Yvonne J Arceneaux	Expense Reimbursement	\$280.00
6711	Freddie Bautista	Security Coordinator - 10 Hours	\$510.10
6712	Allen Boone Humphries Robinson LLP	Legal Fees	\$1,981.25
6713	Champions Hydro-Lawn, Inc.	Mowing Expense	\$27,891.25
6714	Cinco MUD No. 10	Purchase Water Service	\$5,578.18
6715	Guaranteed Clean Fun, LLC	Equipment Rental	\$1,516.27
6716	Hayden Baker Music LLC	Hayden Baker Performance	\$5,000.00
6717	K & M Art Programs, LLC dba Abrakadoo	Art Classes	\$900.00
6718	LJA Engineering, Inc	Engineering Fees	\$5,359.68
6719	Moore Mkt. & Mgmt. Inc.	Entertainment at Central Green Park	\$1,450.00
6720	PR II LaCenterra LP (Retail)	Rent - La Centerra	\$700.00
6721	TBG Partners	Landscape Architect Fees	\$5,448.17
6722	Texas Counties Division Patrol LLC	Security Patrol	\$3,660.00
6723	Texas Live Sound LLC	Sound Engineer & Equipment	\$3,900.00
6724	Artesian Financial Services	Bookeeping Fees	\$4,216.68
6725	Cinco MUD 7	Purchase Water Service	\$0.00
6726	Cinco MUD 10	Purchase Water Service	\$0.00
6727	enTouch Systems	High Speed Internet	\$0.00
6728	Just Energy	Utility Expense	\$0.00
6729	Reliant	Utility Expense	\$0.00
Total Disbursements- General Fund Parks			<u>\$76,010.29</u>
Total Balance - General Fund Parks			<u>\$40,289.72</u>
Investments - Parks			<u>\$2,952,667.37</u>
Due to (from Tax Fund)			<u>\$41,036.30</u>
General Operating Fund - Parks			\$3,033,993.39
Capital Project Funds			\$3,221,262.60

Willow Fork Drainage District - Parks

Summary of Investments

June 30, 2022

Bank	Account#	Rate	Amount
General Fund - Parks			
TexPool	*00008	0.6228%	\$ 2,952,667.37
Total General Fund			\$ 2,952,667.37
Capital Project Fund - Parks			
TexPool	*00009	0.6228%	\$ 3,221,262.60
			\$ 3,221,262.60

Schedule of Debt Service Payments

	Paid			
	March 1, 2022	1-Sep-22	1-Mar-23	1-Sep-23
Series 2012 Unlimited (Bank of NY)				
Principal				\$ 420,000.00
Interest	\$ 74,306.25	\$ 74,306.25	\$ 74,306.25	\$ 74,306.25
Series 2015 Unlimited (Bank of NY)				
Principal				\$ 725,000.00
Interest	\$ 133,750.00	\$ 133,750.00	\$ 133,750.00	\$ 133,750.00
Series 2015 Ref (Bank of NY)				
Principal		\$ 3,785,000.00		
Interest	\$ 37,850.00	\$ 37,850.00		
Series 2017 Unlimited (Bank of NY)				
Principal				\$ 800,000.00
Interest	\$ 135,487.50	\$ 135,487.50	\$ 135,487.50	\$ 135,487.50
	\$ 381,393.75	\$ 4,166,393.75	\$ 343,543.75	\$ 2,288,543.75
Annual Requirement	2022	\$ 4,547,787.50	2023	\$ 2,632,087.50

WILLOW FORK DRAINAGE DISTRICT

Cash Flow - Drainage

June 10 - 30, 2022

General Funds Drainage

Beginning Balance	\$42,394.57
Transfer from Investment	\$150,000.00

Number	Name	Memo	Amount
9276	Christopher T Bronsell	VOID: Security - 12 Hours - \$525.26	\$0.00
2nd Qtr 941	Central Bank	2nd Qtr 941 Deposit for 4/1 - 6/9/2022	\$9,859.08
4th Qtr TWC	Central Bank	4th Qtr Tx State Unemp 10/1-12/31/2021	\$513.26
9294	Aramis A Gonzalez	Security - 5 Hours	\$228.66
9295	Christopher T Bronsell	Security - 22 Hours	\$922.68
9296	Fernando P Flores	Security - 15 Hours	\$624.70
9297	Tanner J Eddleblute	Security - 20 Hours	\$863.26
9298	Brian Schmidt	Security - 33 Hours	\$1,360.53
9299	Christopher T Bronsell	Reissue Check No. 9276	\$525.26
9290	Alexander G Bray	Fee of Office - 6/9/2022	\$143.20
9292	Joseph S Robinson	Fee of Office - 6/9/2022	\$145.54
9293	Wendy L Duncan	Fee of Office - 6/9/2022	\$144.97
9291	John Savage	Fee of Office - 6/9/2022	\$113.03
9300	AECOM Technical Services, Inc.	MS4 Implementation	\$2,953.44
9301	F Matuska Inc.	Bookkeeping Fees	\$8.02
9302	Fort Bend Central Appraisal Dist	Quarterly Tax Assessment	\$14,502.00
9303	LJA Engineering, Inc.	Engineering Fees	\$13,300.48
Total Disbursements			\$46,208.11
Balance in Checking - Central Bank			\$146,186.46
Drainage Investments			\$6,987,254.40
Balance General Fund			\$7,133,440.86
Desilting Reserve			\$3,059,375.00
Remaining Balance in Drainage GOF			\$4,074,065.86

Willow Fork Drainage District - Parks

Profit & Loss Budget vs. Actual

October 2021 through September 2022

	<u>Oct '21 - Sep 22</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
24301 · Maintenance Tax Collectibles	1,303,022.77	1,309,570.00	-6,547.23
24401 · Cinco MUD No. 12 Contribution	153,475.00	300,000.00	-146,525.00
24801 · Interest-Temporary Investments	2,058.24	4,000.00	-1,941.76
25324 · Revenue- Grand Lakes WCID	8,554.31	0.00	8,554.31
Total Income	<u>1,467,110.32</u>	<u>1,613,570.00</u>	<u>-146,459.68</u>
Gross Profit	<u>1,467,110.32</u>	<u>1,613,570.00</u>	<u>-146,459.68</u>
Expense			
26100 · Events (Regular/Signature)	307,046.45	370,000.00	-62,953.55
26102 · Rent - La Centerra	7,700.00	10,000.00	-2,300.00
26112 · Website Expense	3,520.00	0.00	3,520.00
26210 · Utilities	18,633.66	6,000.00	12,633.66
26400 · Capital Outlay - Park Major Rpr	141,448.84	150,000.00	-8,551.16
26404 · Trail Connections	22,550.00	25,000.00	-2,450.00
26500 · Diversion Channel Landscape Irr	45,327.25	200,000.00	-154,672.75
26505 · Central Green Major R & M	63,360.54	325,000.00	-261,639.46
26601 · Park Management Services	31,375.00	56,000.00	-24,625.00
26602 · Exploration Park Maintenance	110,307.45	106,950.00	3,357.45
26603 · Willow Fork Park Maintenance	285,710.89	325,400.00	-39,689.11
26604 · Trails Maintenance	149,821.14	330,000.00	-180,178.86
26605 · Exploration/WF Park Security	199,889.21	300,000.00	-100,110.79
26606 · Security at Central Green	64,900.69	60,000.00	4,900.69
26608 · Central Green Maintenance	57,401.68	60,000.00	-2,598.32
26700 · Friends of the Park	3,971.58	24,000.00	-20,028.42
26703 · Legal Fees	52,323.54	100,000.00	-47,676.46
26704 · Landscape Architect	3,661.88	60,000.00	-56,338.12
26706 · Landscape Architect Design	51,207.26	75,000.00	-23,792.74
26708 · Engineering Fees	12,219.82	50,000.00	-37,780.18
26712 · Bookkeeping Fees	23,285.00	20,000.00	3,285.00
26714 · Printing and Office Supplies	1,244.10	3,600.00	-2,355.90
26718 · Insurance & Surety	17,593.00	20,000.00	-2,407.00
26723 · Travel Expense	0.00	1,400.00	-1,400.00
26735 · Marketing	11,137.80	30,000.00	-18,862.20
27101 · Payroll Expense - Directors	5,250.00	15,000.00	-9,750.00
27103 · Payroll Tax Expense	8,954.20	9,200.00	-245.80
27105 · Event Director	54,388.72	75,000.00	-20,611.28
27108 · Event Director - Expenses	280.00	7,000.00	-6,720.00
27110 · Event Director Assistant	37,901.90	30,000.00	7,901.90
27802 · Miscellaneous Expense	4,523.28	6,000.00	-1,476.72
Total Expense	<u>1,796,934.88</u>	<u>2,850,550.00</u>	<u>-1,053,615.12</u>
Net Ordinary Income	<u>-329,824.56</u>	<u>-1,236,980.00</u>	<u>907,155.44</u>
	<u>-329,824.56</u>	<u>-1,236,980.00</u>	<u>907,155.44</u>

AWBD Conference Attendance
Willow Fork Drainage District

Location and Date of Conference:

JW Marriott Austin, Texas

Friday January 27th - Saturday January 28th, 2023

Directors	Attending	Paid	Paid Prior Expenses
Wendy Duncan			No
Gregg Nady			N/A
Alec Bray			No
John Savage			N/A
Joseph Robinson			No

Registration Information:

To be announced

Directors can register themselves online at www.awbd-tx.org

For help, directors can contact Taylor Cavnar at tcavnar@awbd-tx.org or (281) 350-7090

Directors registration confirmation will contain a link to reserve housing.

Early Registration Starts On:

Regular Registration Starts On:

Late Registration Starts On:





Willow Fork Drainage District

Parks Report



June 30, 2022

13226 Kaltenbrun ~ Houston, Texas 77086 ~ Phone: 281-445-2614

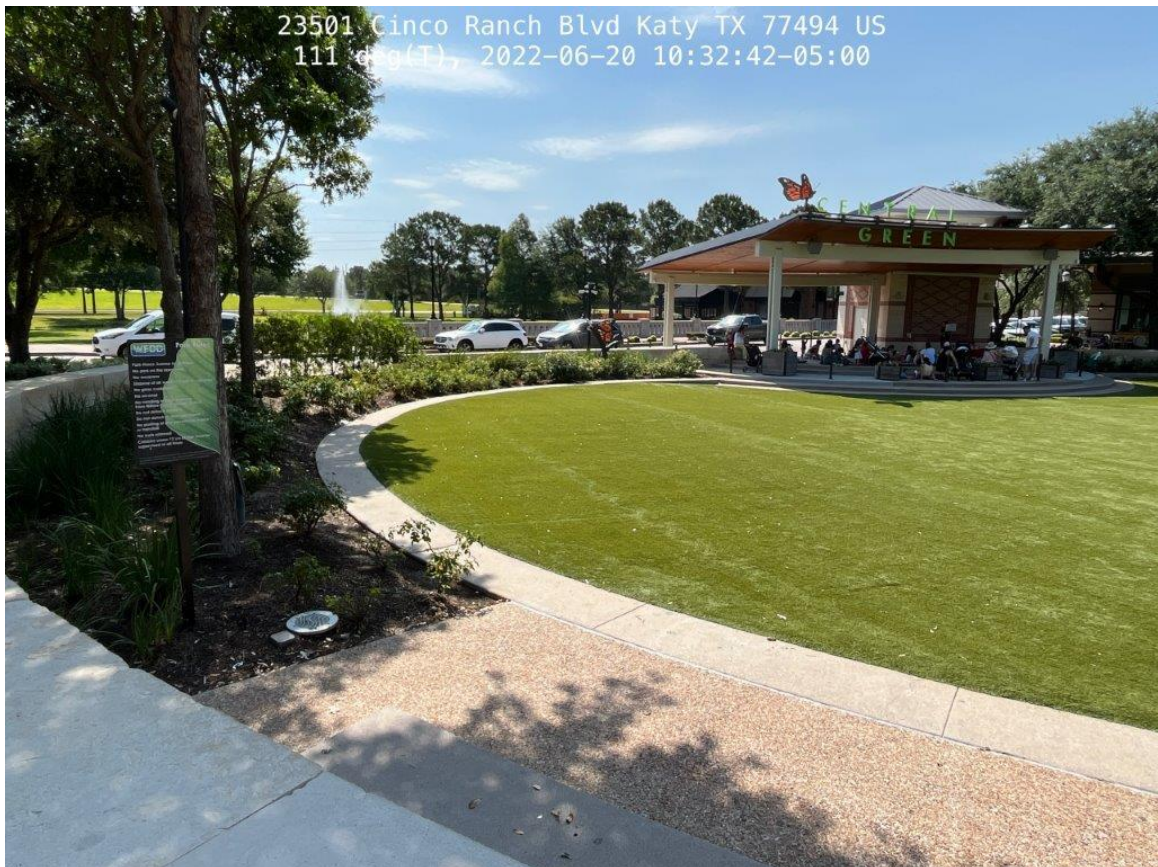
Account Representative: Jerry Schroeder ~ Cell: (713) 703-3516

Email: jschroeder@champhydro.com

- **Central Green:**

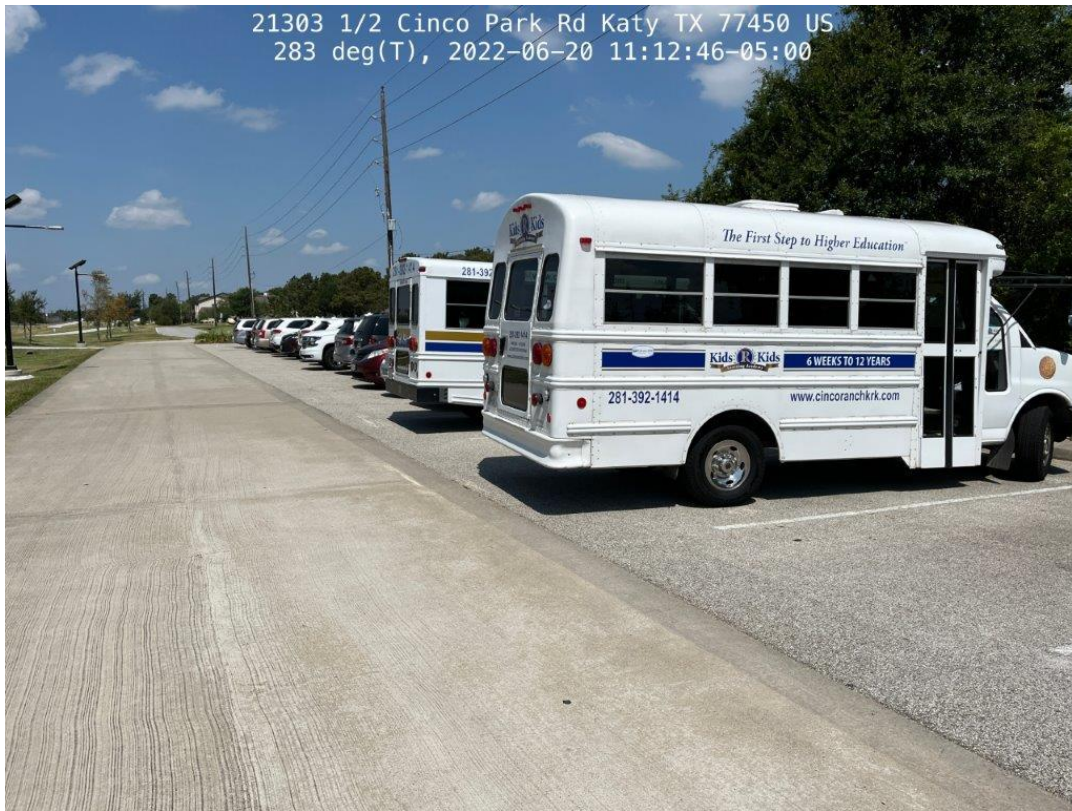
- Last serviced on 06/29/2022.

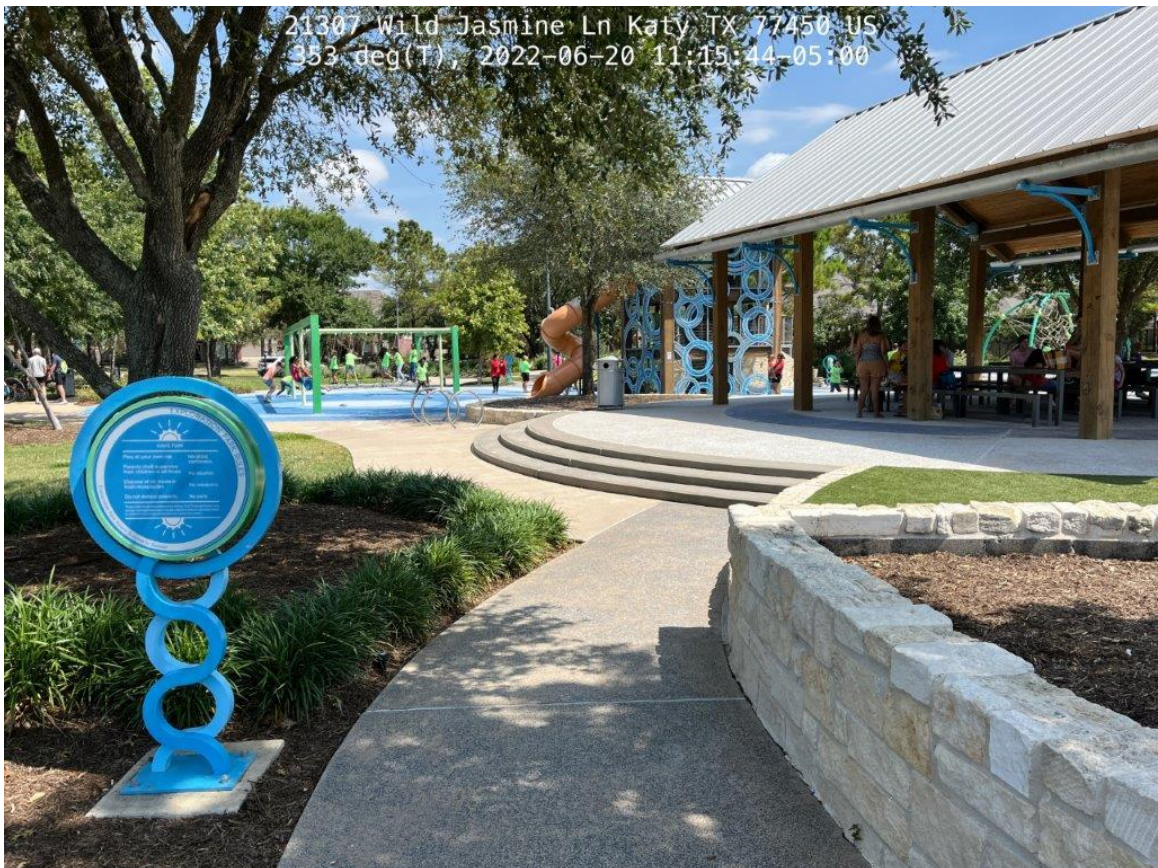




- **Exploration Park:**

- Last serviced on 06/29/2022.



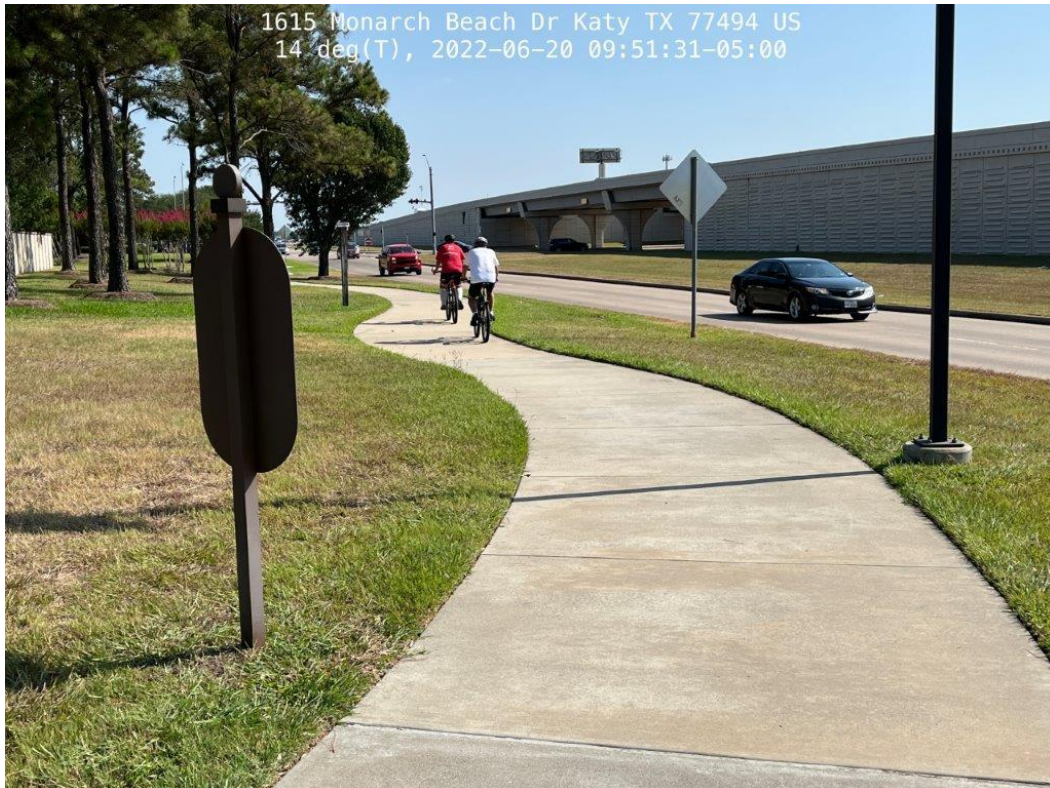






Willow Fork Park:

- Reaching out for sign repair / peeling on NE corner. Rest completed.



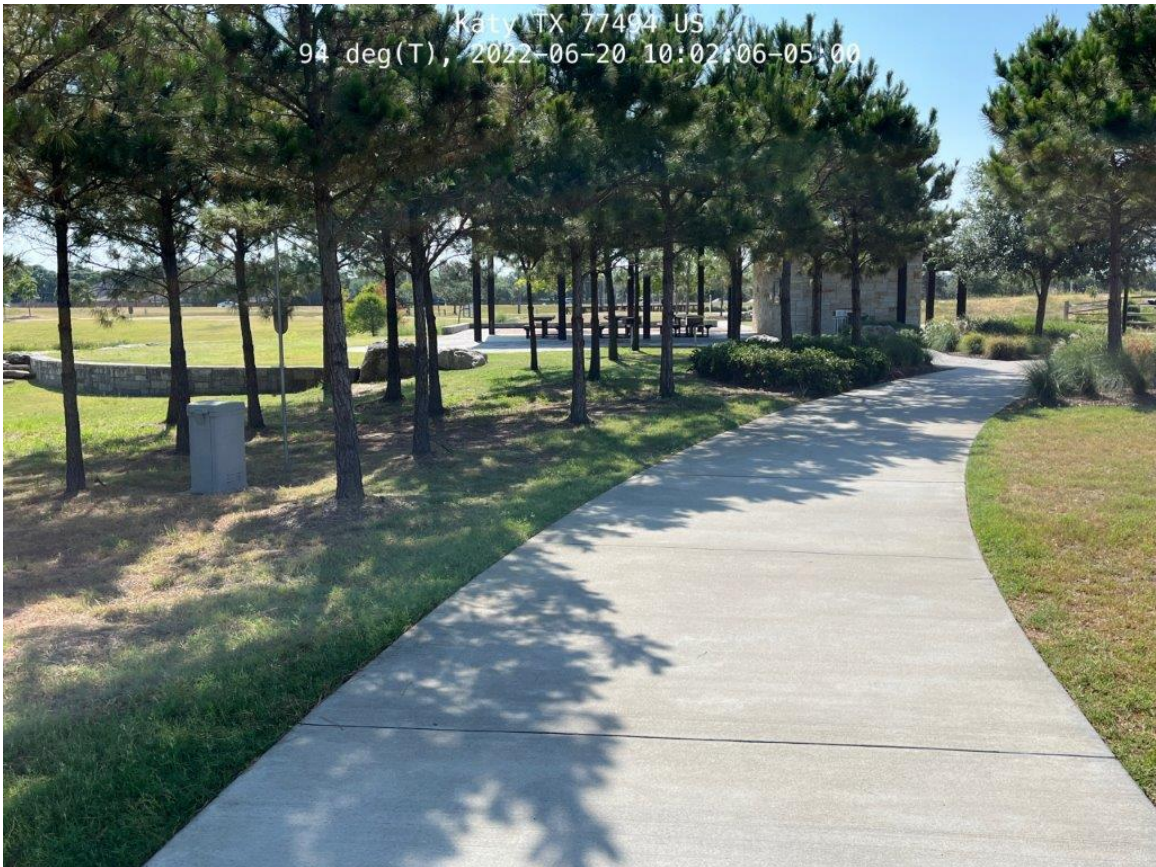
Katy TX 77494 US
156 deg(T), 2022-06-20 09:42:12-05:00



Katy TX 77494 US
238 deg(T), 2022-06-20 09:44:10-05:00









Va3 Anti-Graffiti Paint



3002 Pennywell Ln Katy TX 77494 US
28 deg(T), 2022-06-10 10:20:58-05:00



Westheimer Pkwy Katy TX 77494 US
30 deg(T), 2022-06-10 12:59:40-05:00







TBG

Meeting Agenda

IN ATTENDANCE:

WFDD Board Members
ABHR
Consultants

DATE: June 30, 2022

PROJECT: Willow Fork
Drainage District

PROJECT NO.:

LOCATION: Hybrid - In person and
remote call in

Agenda Item:

Willow Fork Park

Central Green Shade Structure

Contractor: Johnson Fence and Masonry
Original Contract amount \$403,507.00

Expected Sub. Comp.: 6/2021

Construction: 120 days

- Pre-construction (no on-site activities): 60 days
- On-Site Construction: 75-90 Days (majority of heavy construction within 30-45 day window)

Project Status Update

- Substantial completion established on 12/17. 86 days for final (January 31).
- Received as-builts and warranty documents.

Pay Applications:

1. Pay App #1 - \$11,990.70
2. Pay App #2 - \$54,868.68
3. Pay App #3 - \$44,109.18
4. Pay App #4 - \$26,528.40
5. Pay App #5 - \$56,295.18
6. Pay App #6 - \$ 21,863.70
7. Pay App #7 - \$4,878.36
8. Pay App #8 - \$12,544.20
9. Pay App #9 - \$70,113.92
10. Pay App #10 - \$33,707.88
11. Pay App #11 - \$2,910.60
12. Pay App #12 - \$20,108.20
13. Pay App #13 - \$39,991.00



Change Orders:

Change Order #1b - \$17,940.00

Change Order #4 - \$9,750.00

Change order #7- Denied

Change order #8- Denied

PHASE 3 TRAILS.

Trails Package 4:

- *Fry Road Underpass (\$445,000 estimate)*
 - MUD contribution amount to be verified by ABHR. (150,000 estimate)*
- *Trail to end at proposed Memorial MUD bridge at this time. Funds originally slated for trail connection to S. Mason past the Equestrian Center to be reallocated towards the construction of the Fry Road Underpass.*
- *Moving forward with underpass at Fry Road crossing as part of Trail Package 4. Meeting pending with the County to review.*

Miscellaneous:

Solar Lights in Willow Fork Park

- No further improvements at this time.

Patti's Patch

- On hold.

Exploration Park – Park Hours Signage

- Board member signature needed for contract

Trail Etiquette Signage

- No further improvements at this time.

Park Bond Surplus / Potential New Trail Segments

- Review projected surplus proposed projects, previously identified projects

OTHER ITEMS

BOARD ACTION ITEMS:

Central Green Shade Structure - Pay App 12

Central Green Shade Structure - Pay App 13

WFDD June Parks Board Meeting

Yvonne Arceneaux

Parks GM

Central Green

Willow Fork Drainage District

Attendance

- Attendance is back to pre-Covid numbers. Events are averaging 1,000 during peak time on Friday and Saturday nights.

Doug the manager at Dish society said they usually clear \$7,000-\$8,000 on a Friday or Saturday without an event. When I have an event, they average \$17,000-\$18,000.

Antonio, owner of Fish City Grill, says we increase his business 75%



Event Calendar **MUD 12 Events Highlighted**

- Upcoming Highlights

June

- **Jazz 8pm-10pm *Rumor has it the Tamar Davis may pop in to sing a few songs***
- **Blood Red Sky 7:30pm-9:30pm U2 tribute**

July

- Summer Concert Series continues
 - **Dream Walker 9th 7:30pm-9:30pm funk and soul**
 - **Fantastics 16th 7:30pm-9:30pm Rock and Latin**
 - **TBD 15th 7:30pm-9:30pm Emo and punk**
 - **TBD 30th 7:30pm-9:30pm Hip hop**
 - **Hayden Baker 22nd-7:30pm-9:30pm country**

August

- **Back to School Bash 6th (Rain Date 13th) 6pm-9:30pm**
- **Comedy and Music Show 12th**
- **Lost Shaker of Salt August 20th**
- Lost Shaker of Salt Jimmy Buffett Tribute
- Bollywood 27th

September

Month long Hispanic Programming

- **Hispanic Heritage Festival and 10th Birthday Bash! 10th (Rain Date 24th) 6pm-10pm**

Upcoming Next Calendar Year:

October

- **International Festival 1st (Rain Date 8th) 12pm-4pm**
- Nerd Night 7th (Rain Date 9th) 6pm-9pm
- Monster Mash 14th 5:30pm-9:30pm
- Diwali Mela 15th (Rain Date 22nd) 6:30pm-9pm
- **Día de los Muertos 28th**

November

- **Symphonic Ballet 4th I will have a 15-piece symphony in front of the stage while a ballet production of Peter Pan takes place.**
- **Veteran's Day 11th with Major Country Act 5pm-9pm**
- Tentative- Water Conservation 12th event including MUDs, HOA's, Inframark, NFBWA (In discussion)

December

- Polar Express Party 3rd (Rain Date 17th)
- **Winter Wonderland with Nutcracker Ballet 10th (Rain Date 16th)**

Approval

- Coovert DJ and Sound Contract
- Bollywood August 27



Communications Report for Willow Fork Drainage District (6/30/22)

Website

Updates since last reporting include:

- Review of Board & Operations page for needed updates, minutes added for past meetings.
- June newsletter added to the Newsletters & Updates page.

Ongoing Communications

- Newsletter – The newsletter was distributed June 10, with articles on WFDD's involvement educating residents on hurricane readiness, Central Green's summer activities and events, and heightened efforts to prevent and encourage reporting of graffiti and vandalism to District property.

Action Item(s)

None