

WILLOW FORK DRAINAGE DISTRICT
BUDGET MATTERS

August 4, 2022

The Board of Directors (the “Board”) of Willow Fork Drainage District (the “District”) met by regular session, open to the public, on the 4th day of August 2022, at the offices of LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy, Texas 77449, outside the boundaries of the District, and the roll was called of the members of the Board:

Vacant	President
Gregg Nady	Vice President
John Savage	Secretary
Alec Bray	Assistant Vice President
Joe Robinson	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also attending either in person or by videoconference were: Robert Miller of Inframark Water & Infrastructure Services; Matt Klein of TBG Partners; Lisa Rickert and Cara Sliva of Artesian Financial Services (“Artesian”); Craig Kalkomey of LJA Engineering; Jerry Schroeder of Champions Hydro-Lawn, Inc. (“Champions”); Craig Rathmann of Rathmann & Associates, LP; Yvonne Arceneaux, District Park Manager; Cristen Wiatr, District Administrator; and Harry H. Thompson and Meagan Guilmenot of Allen Boone Humphries Robinson LLP.

COMMENTS FROM THE PUBLIC

Director Nady offered any members of the public attending the meeting the opportunity to make a public comment. There being no members of the public wishing to make comments, Director Nady moved to the next agenda item.

REVIEW OF CAPITAL IMPROVEMENTS PLAN AND AUTHORIZE APPROPRIATE ACTION

The Board discussed implementing a capital improvement and maintenance plan (“CIP”), including projects, completed and underway during the current fiscal year, and proposed projects for the fiscal year ending September 30, 2022, and for the future. Discussion ensued regarding repairs, maintenance, and the District’s capital expenditures.

APPROVE SERVICE AND/OR OPERATIONAL PROPOSALS AND/OR CONTRACT AMENDMENTS IMPACTING THE PROPOSED 2023 FISCAL YEAR BUDGET, IF APPROPRIATE.

Mr. Rathmann distributed and reviewed a debt service tax rate analysis reflecting the preliminary recommendation for the District's 2022 tax rates, copies of which are attached. The Board discussed taxable values, homestead exemptions, and debt services. No action was taken on this agenda item.

DISCUSS THE PROPOSED BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2023, AND AUTHORIZE APPROPRIATE ACTION.

Ms. Rickert and Ms. Sliva reviewed a preliminary proposed budget for drainage and parks' fiscal year end September 30, 2023, copies of which are attached. The Board requested Artesian to create a separate line item for the upstream litigation outreach efforts for engineering, legal, and communications. Discussion ensued on increased payroll tax expenses due to a substantial amount of personnel on the Districts payroll. The Board then discussed the parks' budget and reviewed the consultants' proposed budgets. The Board recommended changes to the line items utility and water and requested Champions to distribute an updated budget for the Board's review. Discussion ensued on general financial and budgeting matters related to pending and future projects in the District.

The Board concurred to hold the next drainage meeting in person on August 11, 2022, at LJA's office located at 1904 West Grand Parkway North, Suite 100, Katy, Texas 77449, and the next parks meeting in person on August 25, 2022, at the same location.

There being no other business to come before the Board, the meeting was adjourned.

Secretary, Board of Directors

/s/John Savage



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LIST OF ATTACHMENTS TO MINUTES

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