

## NOTICE OF MEETING

### WILLOW FORK DRAINAGE DISTRICT FORT BEND AND HARRIS COUNTIES, TEXAS

The Board of Directors of Willow Fork Drainage District will hold a regular meeting on **Thursday, November 30, 2023, at 11:30 a.m.**, at the offices of **LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy, TX 77449**, to discuss and, if appropriate, act upon the following items:

1. Comments from the public.
2. Approve minutes.
3. Update from Friends of the Park, including installation of historical and interpretive panel and planning for development of Patti's Patch.
4. Report on security, including security operations and budget for same, and authorize appropriate action.
5. Financial and bookkeeping matters for parks and drainage matters, including:
  - a. payment of the bills, review of investments, and authorize appropriate action regarding bookkeeping services;
  - b. resolution(s) expressing intent to reimburse; and
  - c. amendment or adoption of budget.
6. Champions drainage, park maintenance, and park management reports, and authorize appropriate action.
7. Report from TBG Partners, including:
  - a. update on Willow Fork Park and authorize appropriate action;
  - b. update on Exploration Park, and authorize necessary action;
  - c. update on Trail Package 4, including acquisition of rights-of-way;
  - d. update on status of trail system and authorize appropriate action;
  - e. update on Fry Road Underpass;
  - f. authorize appropriate action regarding shade structure at Central Green;
  - g. authorize design of new projects; and
  - h. discuss Harris County Precinct 4 grant.
8. Engineering matters including:
  - a. Fry Road Underpass;
  - b. status of ongoing repairs to facilities; and
  - c. Phase II Small MS4 General Permit and Storm Water Management Plan, including status of compliance, necessary training, public comment, and approval of year 3 annual report and public education materials.
9. Discuss additional trail projects, including master community plan, interlocal agreement with Cinco Municipal Utility District No. 3, and authorize appropriate action.

10. Community communications matters and authorize appropriate action.
11. Report regarding Central Green events and Parks Committee recommendations and approve contracts for events, as appropriate, discuss park operations, Amendment to Resolution Regarding Authority of Parks Committee and Delegation of Certain Duties to Parks Manager, and authorize appropriate action.
12. Personnel matters, including park employee matters, and amendment to Parks Manager Employment Agreement.
13. Current events.
14. Meeting schedule, action items, and items for inclusion on the next agenda.



  
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Attorney for the District

*Willow Fork Drainage District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney about Pending or Contemplated Litigation), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.086 (Economic Development).*