

## NOTICE OF MEETING

### WILLOW FORK DRAINAGE DISTRICT FORT BEND AND HARRIS COUNTIES, TEXAS

The Board of Directors of Willow Fork Drainage District hold a regular meeting on Thursday, January 11, 2024, at 11:30 a.m., at the offices of LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy, Texas, to discuss and, if appropriate, act upon the following items:

1. Comments from the public.
2. Approve minutes.
3. Approve audit for fiscal year end September 30, 2023.
4. 2024 Directors Election, including:
  - a. adopt Resolution Designating an Agent of the Secretary of the Board of Directors During the 2024 Board of Directors Election Period;
  - b. authorize Notice of Deadline to File Applications for Place on the Ballot; and
  - c. approve contracting for election services with Fort Bend County.
5. Tax assessment and collections matters, including delinquent tax collections update, installment agreements, and payment of tax bills.
6. Financial and bookkeeping matters, including:
  - a. payment of the bills and review of investments;
  - b. resolution(s) expressing intent to reimburse; and
  - c. amend annual budget, if necessary.
  - d. annual report regarding Post-Issuance Compliance Policy; and
  - e. accept annual disclosure statements for Investment Officer and bookkeeper.
7. Operation of District facilities, repairs, and maintenance, including:
  - a. ditch maintenance and desilting projects; and
  - b. discussion of maintenance budgets and, if applicable, approval of any necessary proposals and/or budgets for regular, additional or revised maintenance schedules.
8. Report from Inframark, LLC, including:
  - a. update on status of FEMA claim; and
  - b. maintenance of storm sewer lines, including approval of any necessary maintenance and repair proposals.
9. Engineering matters, including:
  - a. new drainage model and floodplain administrator duties;
  - b. report on outfall inspections and rehabilitation plan and review maintenance chart and authorize appropriate action;
  - c. update on USACE Interim Study and authorize necessary action;

- d. 2 and authorize financial advisor to take necessary action to obtain bridge financing, if appropriate; deeds, easements, offsite drainage agreements, consents, including requests to transfer drainage capacity and requests to reserve drainage capacity;
  - i. waterline easement across Va3;
- e. design of District facilities;
- f. review bids and award contract for construction projects; and
- g. status of ongoing improvements and repairs to District facilities, including approve pay estimate, change order, and final acceptance and direct engineer to notify insurance company of new facility for the following:
  - i. Va1, Va9 and Va12 Slope Erosion; and
  - ii. Central Green Improvements.
- 10. Phase II Small MS4 General Permit and Storm Water Management Plan, including status of compliance, necessary training, public comment, and approval of year 2023 annual report and public education materials.
- 11. Park matters related to drainage improvement projects, and/or maintenance of drainage facilities used for recreational purposes and Park Manager/Park Committee matters.
- 12. Reports from Directors and Committees, regarding correspondence and/or reports received during the month and events and activities attended during the month, including:
  - a. Houston Stronger report; and
  - b. report on current events.
- 13. Meeting matters, including special meetings, agenda items, and scheduling.

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**AVISO DE ASAMBLEA**

**DISTRITO DE DRENAJE DE WILLOW FORK CONDADOS DE FORT BEND Y HARRIS, TEXAS**

La Junta Directiva del Distrito de Drenaje de Willow Fork llevará a cabo una asamblea ordinaria el jueves 11 de enero de 2024 a las 11:30 a.m. en las oficinas de LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy, Texas, para discutir, y de ser necesario, actuar sobre los siguientes puntos:

- 4. Elección de Directores de 2024, incluyendo:
  - a. adoptar una Resolución Designando un Agente del Secretario de la Junta Directiva Durante el Período de la Elección de la Junta Directiva de 2024;
  - b. autorizar el Aviso de Fecha Límite para Presentar una Solicitud de un Lugar en la Boleta; y

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District’s attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made. Texas Water Code Section 49.062(c) provides a process for qualified voters residing in the District to request the designation of a meeting place within the District. Please see Section 49.062(c) for specific information.

- c. aprobar el contrato de servicios electorales con el Condado de Fort Bend.

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## THÔNG BÁO HỌP

### CƠ QUAN DỊCH VỤ THOÁT NƯỚC WILLOW FORK CÁC QUẬN FORT BEND VÀ HARRIS, TEXAS

Ban Giám Đốc Cơ Quan Dịch Vụ Thoát Nước Willow Fork sẽ tổ chức một cuộc họp thường lệ vào thứ Năm, ngày 11 tháng Một, 2024, vào lúc 11 giờ 30 sáng, tại các văn phòng của LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy, Texas, để thảo luận và, nếu thích hợp, sẽ thực hiện các công việc sau đây:

4. Cuộc Bầu Cử Giám Đốc 2024, bao gồm,
- thông qua Nghị Quyết Chỉ Định một Đại Diện của Thư Ký Ban Giám Đốc trong Thời Gian diễn ra Cuộc Bầu Cử Ban Giám Đốc 2024;
  - phê duyệt Thông Báo Hạn Chót Nộp Đơn Xin ghi tên tranh cử trên Lá Phiếu; và
  - phê chuẩn hợp đồng dịch vụ bầu cử với Quận Fort Bend.

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## 會議公告

### WILLOW FORK 排水區 TEXAS 州 FORT BEND 及 HARRIS 縣

Willow Fork 排水區董事會將於 2024 年 1 月 11 日 (週三) 上午 11:30, 在 LJA Engineering, Inc., 辦公室 (地址: 1904 West Grand Parkway North, Suite 100, Katy, Texas) 召開例會, 討論並在適當時執行以下事項.

4. 2024 年董事選舉, 包括
- 採納關於在 2024 年董事會選舉期間委任董事會秘書之代理人的決議;
  - 授權發佈「申請選票席位截止日期通知」; , 以及
  - 授權與 (Fort Bend) 郡簽署選舉服務合約.



  
Attorney for the District

*Willow Fork Drainage District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney about Pending or Contemplated Litigation), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.086 (Economic Development).*

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