

## NOTICE OF MEETING

### WILLOW FORK DRAINAGE DISTRICT FORT BEND AND HARRIS COUNTIES, TEXAS

The Board of Directors of Willow Fork Drainage District hold a regular meeting on Thursday, February 8, 2024, at 11:30 a.m., at the offices of LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy, Texas, to discuss and, if appropriate, act upon the following items:

1. Comments from the public.
2. Approve minutes.
3. 2024 Directors Election, including:
  - a. consider use of electronic voting system and authorize notice of exemption;
  - b. set pay for election officials;
  - c. adopt Order Calling Directors Election; and
  - d. authorize Notice of Election.
4. Tax assessment and collections matters, including:
  - a. delinquent tax collections update, installment agreements, and payment of tax bills; and
  - b. adopt Resolution Concerning Exemptions from Taxation.
5. Financial and bookkeeping matters, including:
  - a. payment of the bills and review of investments;
  - b. resolution(s) expressing intent to reimburse;
  - c. amend annual budget, if necessary;
  - d. discuss Association of Water Board Directors winter conference, approve reimbursement of eligible expenses, and authorize attendance at summer conference; and
  - e. depository pledge agreement with NewFirst National Bank.
6. Operation of District facilities, repairs, and maintenance, including:
  - a. ditch maintenance and desilting projects; and
  - b. discussion of maintenance budgets and, if applicable, approval of any necessary proposals and/or budgets for regular, additional or revised maintenance schedules.
7. Report from Inframark, LLC, including:
  - a. update on status of FEMA claim; and
  - b. maintenance of storm sewer lines, including approval of any necessary maintenance and repair proposals.
8. Engineering matters, including:
  - a. new drainage model and floodplain administrator duties;
  - b. report on outfall inspections and rehabilitation plan and review maintenance chart and authorize appropriate action;
  - c. update on USACE Interim Study and authorize necessary action;

- d. discuss financing of all desilting, repairs, and rehabilitation work due to Hurricane Harvey and authorize appropriate action, including authorize execution of Interlocal Agreement with Grand Lakes Water Control & Improvement District No. 2 and authorize financial advisor to take necessary action to obtain bridge financing, if appropriate; deeds, easements, offsite drainage agreements, consents, including requests to transfer drainage capacity and requests to reserve drainage capacity;
    - i. waterline easement across Va3;
  - e. design of District facilities;
  - f. review bids and award contract for construction projects; and
  - g. status of ongoing improvements and repairs to District facilities, including approve pay estimate, change order, and final acceptance and direct engineer to notify insurance company of new facility for the following:
    - i. Va1, Va9 and Va12 Slope Erosion; and
    - ii. Central Green Improvements.
9. Phase II Small MS4 General Permit and Storm Water Management Plan, including status of compliance, necessary training, public comment, and approval of year 2023 annual report and public education materials.
  10. Park matters related to drainage improvement projects, and/or maintenance of drainage facilities used for recreational purposes and Park Manager/Park Committee matters, including approve contracts for events, as appropriate, discuss park operations, park assistant matters, and authorize appropriate action.
  11. Reports from Directors and Committees, regarding correspondence and/or reports received during the month and events and activities attended during the month, including:
    - a. Houston Stronger report; and
    - b. report on current events.
  12. Meeting matters, including special meetings, agenda items, and scheduling.

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**AVISO DE ASAMBLEA**

**DISTRITO DE DRENAJE DE WILLOW FORK CONDADOS DE FORT BEND Y HARRIS, TEXAS**

La Junta Directiva del Distrito de Drenaje de Willow Fork llevará a cabo una asamblea ordinaria el jueves 8 de febrero de 2024 a las 11:30 a.m. en las oficinas de LJA

Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy, Texas, para discutir, y de ser necesario, actuar sobre los siguientes puntos:

3. Elección de Directores de 2024, incluyendo:
  - a. considerar el uso de un sistema de votación electrónico y autorizar el avisode exención;
  - b. establecer el pago de los funcionarios electorales;
  - c. adoptar una Orden Para Convocar una Elección de Directores; y
  - d. autorizar el Aviso de Elección.

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## THÔNG BÁO HỌP

### CƠ QUAN DỊCH VỤ THOÁT NƯỚC WILLOW FORK CÁC QUẬN FORT BEND VÀ HARRIS, TEXAS

Ban Giám Đốc Cơ Quan Dịch Vụ Thoát Nước Willow Fork sẽ tổ chức một cuộc họp thường lệ vào thứ Năm, ngày 8 tháng Hai, 2024, vào lúc 11 giờ 30 sáng, tại các văn phòng của LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy, Texas, để thảo luận và, nếu thích hợp, sẽ thực hiện các công việc sau đây:

3. Cuộc Bầu Cử Giám Đốc 2024, bao gồm,
  - a. xem xét sử dụng hệ thống bỏ phiếu điện tử và phê duyệt thông báo miễn trừ;
  - b. quy định mức lương của các viên chức bầu cử;
  - c. thông Qua Lệnh Yêu Cầu Tổ Chức Cuộc Bầu Cử Các Giám Đốc; và
  - d. phê Chuẩn Thông Báo Bầu Cử.

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## 會議公告

### WILLOW FORK 排水區 TEXAS 州 FORT BEND 及 HARRIS 縣

Willow Fork 排水區董事會將於 2024 年 2 月 8 日 (週三) 上午 11:30, 在 LJA Engineering, Inc., 辦公室 (地址: 1904 West Grand Parkway North, Suite 100, Katy, Texas) 召開例會, 討論並在適當時執行以下事項.

3. 2024 年董事選舉, 包括
  - a. 考慮使用電子投票系統並授權發佈豁免通知;
  - b. 設定選舉官員的薪資;

- c. 採納關於舉行董事選舉的命令；以及
- d. 授權發佈選舉通知。



  
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Attorney for the District

*Willow Fork Drainage District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney about Pending or Contemplated Litigation), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.086 (Economic Development).*