

NOTICE OF MEETING

WILLOW FORK DRAINAGE DISTRICT FORT BEND AND HARRIS COUNTIES, TEXAS

The Board of Directors of Willow Fork Drainage District hold a regular meeting on **Thursday, September 12, 2024, at 11:30 a.m.**, at the offices of LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy, Texas, to discuss and, if appropriate, act upon the following items:

1. Comments from the public.
2. Approve minutes.
3. Engage auditor to conduct audit for fiscal year end September 30, 2024.
4. Financial and bookkeeping matters, including:
 - a. payment of the bills and review of investments;
 - b. resolution(s) expressing intent to reimburse;
 - c. amend annual budgets, if necessary; and
 - d. adopt budgets for fiscal year end September 30, 2025.
5. Discuss 2024 tax rate, set public hearing date, and authorize notice of public hearing regarding adoption of tax rate.
6. Operation of District facilities, repairs, and maintenance, including:
 - a. ditch maintenance and desilting projects, including proposal for Va1b pipe replacement and priority list for repairs;
 - b. discussion of maintenance budgets and, if applicable, approval of any necessary proposals and/or budgets for regular, additional or revised maintenance schedules; and
 - c. update on Interlocal Mowing Reimbursement Agreement with Harris County Flood Control District for T-103 Channel.
7. Lake management and maintenance matters, including review proposals and authorize appropriate action.
8. Report from Inframark, LLC, including:
 - a. update on status of FEMA claim; and
 - b. maintenance of storm sewer lines, including approval of any necessary maintenance and repair proposals.
9. Engineering matters, including:
 - a. new drainage model and transfer of floodplain administrator duties, including related Interlocal Agreements with Harris County and Fort Bend County;
 - b. report on outfall inspections and rehabilitation plan and review maintenance chart and authorize appropriate action;
 - c. update on USACE Interim Study and authorize necessary action;

- d. discuss financing of all desilting, repairs, and rehabilitation work due to Hurricane Harvey and authorize appropriate action, deeds, easements, offsite drainage agreements, consents, including requests to transfer drainage capacity and requests to reserve drainage capacity;
 - i. waterline easement across Va3;
- e. design of District facilities;
- f. review bids and award contracts for construction projects;
- g. status of ongoing improvements and repairs to District facilities, including approve pay estimate, change orders, substantial completion, and final acceptance and direct engineer to notify insurance company of new facility for the following:
 - i. Va1, Va9 and Va12 Slope Erosion;
 - ii. Central Green Improvements;
 - iii. Va3b silt removal and channel repair; and
 - iv. Va14-20 storm water outfall repairs and Va14-21W interceptor pipe replacement.
- 10. Phase II Small MS4 General Permit and Storm Water Management Plan, including status of compliance, necessary training, and public comment.
- 11. Park matters related to drainage improvement projects, and/or maintenance of drainage facilities used for recreational purposes and Park Manager/Park Committee matters, including:
 - a. approve contracts for events, as appropriate;
 - b. discuss park operations, park assistant matters, and authorize appropriate action, including if appropriate, amendment to lease agreement for Central Green And
 - c. Interlocal Agreement with Fort Bend County for Trail Segment X, Y, Z.
- 12. Reports from Directors and Committees, regarding correspondence and/or reports received during the month and events and activities attended during the month, including:
 - a. Houston Stronger report; and
 - b. report on current events.
- 13. Meeting matters, including special meetings, agenda items, and scheduling.



Katherine Scarce
 Attorney for the District

Willow Fork Drainage District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney about Pending or Contemplated Litigation), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.086 (Economic Development).

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.