

## NOTICE OF MEETING

### WILLOW FORK DRAINAGE DISTRICT FORT BEND AND HARRIS COUNTIES, TEXAS

The Board of Directors of Willow Fork Drainage District will hold a regular meeting on **Thursday, November 21, 2024, at 11:30 a.m.**, at the offices of LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy, Texas, to discuss and, if appropriate, act upon the following items:

1. Comments from the public.
2. Approve minutes.
3. Update from Friends of the Park.
4. Report on security, including security operations, budget for same, and authorize appropriate action.
5. Tax assessment and collections matters, including delinquent tax collections update, installment agreements, and payment of tax bills.
6. Financial and bookkeeping matters for parks and drainage matters, including:
  - a. payment of the bills, review of investments, and authorize appropriate action regarding bookkeeping services; and
  - b. Resolution(s) Expressing Intent to Reimburse.
7. Champions drainage, park maintenance, and park management reports, including review proposals and authorize appropriate action.
8. Lake management and maintenance matters, including review proposals and authorize appropriate action.
9. Report from TBG Partners, including:
  - a. update on Willow Fork Park and authorize appropriate action;
  - b. update on Trail Package 4, including acquisition of easements and rights-of-way, for the following:
    - i. Segments X, Y, and Z; and
    - ii. Segment Q.
  - c. update on status of trail system and authorize appropriate action, including design of Mason Road sidewalk extension and Segment Q pedestrian bridge;
  - d. update on railing installation;
  - e. update on Fry Road Underpass;
  - f. authorize appropriate action regarding shade structures at Central Green;
  - g. discuss parks maintenance report and authorize appropriate action; and
  - h. authorize design of new projects.
10. Engineering matters including:
  - a. Fry Road Underpass;

- b. Cinco Ranch Boulevard underpass, including Interlocal Agreement with Fort Bend County;
  - c. Enchanted Meadow Midblock Crossing;
  - d. Mason Road sidewalk extension survey and utility relocations;
  - e. status of ongoing repairs to facilities; and
  - f. Phase II Small MS4 General Permit and Storm Water Management Plan, including status of compliance, necessary training, and public comment.
- 11. Discuss additional trail, park, and safety projects, including:
    - a. Trail Detour Routes; and
    - b. potential joint projects with Cinco Municipal Utility District No. 12, including discuss scheduling joint meeting.
  - 12. Community communications matters and authorize appropriate action.
  - 13. Report regarding Central Green events and Parks Committee recommendations and approve contracts for events, as appropriate, discuss park operations, and authorize appropriate action.
  - 14. Current events.
  - 15. Meeting schedule, action items, and items for inclusion on the next agenda.



Katherine S. Case  
Attorney for the District

*Willow Fork Drainage District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney about Pending or Contemplated Litigation), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Personnel or Devices), and Section 551.086 (Economic Development).*