

## NOTICE OF MEETING


### WILLOW FORK DRAINAGE DISTRICT FORT BEND AND HARRIS COUNTIES, TEXAS

The Board of Directors of Willow Fork Drainage District hold a regular meeting on **Thursday, July 24, 2025, at 11:30 a.m.**, at the offices of LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy, Texas, to discuss and, if appropriate, act upon the following items:

1. Comments from the public.
2. Approve minutes.
3. Update from Friends of the Park.
4. Report on security, including discuss security operations and authorize appropriate action.
5. Tax assessment and collections matters, including:
  - a. delinquent tax collections update, installment agreements, and payment of tax bills;
  - b. authorize Execution of Summary of the 10/20 Year Write Off of Property Taxes Per Texas Property Tax Code Section 33.05; and
  - c. adopt Resolution Regarding Development Status for 2025 Tax Year.
6. Financial and bookkeeping matters for parks and drainage matters, including:
  - a. payment of the bills, review of investments, and authorize appropriate action regarding bookkeeping services;
  - b. update on status of FEMA claim; and
  - c. Resolution(s) Expressing Intent to Reimburse.
7. Champions drainage, park maintenance, and park management reports, including review proposals and authorize appropriate action.
8. Lake management and maintenance matters, including review proposals and authorize appropriate action.
9. Report from TBG Partners, including:
  - a. update on Willow Fork Park and authorize appropriate action;
  - b. update on Trail Package 4, including acquisition of easements and rights-of-way, authorize advertisement for bids, review bids and award contracts, and approve pay estimates, change orders, substantial completion, and final completion and acceptance for the following:
    - i. Segments X, Y, and Z;
    - ii. Segment Q, Section 1, including installation of trail from Mason Road to Fry Rd;
    - iii. Segment Q, Section 2, including installation of trail east of Fry Road and construction of pedestrian bridge and underpass;

- c. update on status of trail system and authorize appropriate action, including design of and acquisition of easements for Mason Road sidewalk improvements;
  - d. design of Central Green green room;
  - e. design of Central Green bollards, including review cost estimate for same;
  - f. design of La Centerra access trails;
  - g. conceptual design of Monty Ballard YMCA site proposed park improvements;
  - h. discuss parks maintenance report and authorize appropriate action; and
  - i. authorize design of new projects.
10. Engineering matters including:
- a. design of Va12 rehabilitation and authorize advertisement for bids;
  - b. Fry Road Underpass;
  - c. Cinco Ranch Boulevard underpass, including pay estimates, change orders, substantial completion, and final acceptance;
  - d. status of ongoing repairs to facilities;
  - e. land acquisition and conveyance matters, including deeds and easements; and
  - f. Phase II Small MS4 General Permit and Storm Water Management Plan, including status of compliance, necessary training, public comment.
11. Discuss additional trail, park, and safety projects, including Trail Detour Routes and discuss Texas Department of Transportation *de minimis* request for future Buffalo Bayou trail closure.
12. Community communications matters and authorize appropriate action.
13. Report regarding Central Green events and Parks Committee recommendations and approve contracts for events, as appropriate, discuss park operations, employment matters, and authorize appropriate action.
14. Current events.
15. Discuss meeting schedule.



  
 Attorney for the District

*Willow Fork Drainage District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney about Pending or Contemplated Litigation), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.086 (Economic Development).*

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.