

NOTICE OF MEETING

WILLOW FORK DRAINAGE DISTRICT FORT BEND AND HARRIS COUNTIES, TEXAS

The Board of Directors of Willow Fork Drainage District hold a regular meeting on **Thursday, December 11, 2025, at 11:30 a.m.**, at the offices of LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy, Texas, to discuss and, if appropriate, act upon the following items:

1. Comments from the public.
2. Approve minutes.
3. Financial and bookkeeping matters, including:
 - a. payment of the bills and review of investments;
 - b. five-year cash flow; and
 - c. resolution(s) expressing intent to reimburse.
4. Travel Reimbursement Guidelines and Director Expenses for the Association of Water Board Directors winter conference.
5. Adopt Resolution Voting for Director for Board of Directors Election for Fort Bend Central Appraisal District
6. Champions report on operation of District facilities, repairs, and maintenance, including ditch maintenance and desilting projects, update on priority list for additional repairs; and, if applicable, approval of any necessary proposals for regular, additional or revised maintenance schedules.
7. Lake management and maintenance matters, including review proposals and authorize appropriate action.
8. Report from Inframark, LLC, including:
 - a. update on status of FEMA claim; and
 - b. maintenance of storm sewer lines, including approval of any necessary maintenance and repair proposals and update on ownership of manholes/inlets.
9. Engineering matters, including:
 - a. discuss Diversion Channel outfall erosion, including maintenance agreement with Grand Lakes Water Control and Improvement District;
 - b. design of District facilities and authorization to advertise for bids;
 - c. review bids and award contracts for construction projects;
 - d. status of ongoing improvements and repairs to District facilities, including approve pay estimate, change orders, termination, settlement agreements, litigation, substantial completion, and final acceptance and direct engineer to notify insurance company of new facility, including:
 - i. Va12 rehabilitation; and
 - ii. Cinco Ranch Boulevard Underpass;

- e. land acquisition and conveyance matters, including deeds and easements; and
 - f. capital improvement plan, including authorize preparation of drainage bond application.
10. Phase II Small MS4 General Permit and Storm Water Management Plan, including status of compliance, necessary training, and public comment.
11. Park matters and Park Manager/Park Committee matters, including:
- a. update on Trail Package 4, including acquisition of easements and rights-of-way, authorize advertisement for bids, review bids and award contracts, and approve pay estimates, change orders, substantial completion, and final completion and acceptance for the following:
 - i. Segments X, Y, and Z;
 - ii. Segment Q, Section 1, including installation of trail from Mason Road to Fry Road; and
 - iii. Segment Q, Section 2, including installation of trail east of Fry Road and construction of pedestrian bridge and underpass;
 - b. design of Central Green bollards;
 - c. review bids and award contract for Mason Road sidewalk improvements;
 - d. discuss La Centerra access trails, including Cinco Ranch Boulevard sidewalk improvements;
 - e. review draft term sheet for proposed park development adjacent to Monty Ballard YMCA at Cinco Ranch;
 - f. approve contracts for events, as appropriate; and
 - g. discuss park operations and employment matters and authorize appropriate action.
12. Review and update Eminent Domain Report to the Texas Comptroller.
13. Reports from Directors and Committees, regarding correspondence and/or reports received during the month and events and activities attended during the month, including:
- a. Houston Stronger report, including discuss Houston Stronger membership and authorize appropriate action; and
 - b. report on current events.
14. Meeting matters, including special meetings, agenda items, and scheduling.




Attorney for the District

Willow Fork Drainage District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney about Pending or Contemplated Litigation), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.086 (Economic Development).

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.