

MINUTES
WILLOW FORK DRAINAGE DISTRICT

February 12, 2026

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met by regular session, open to the public, on the 12th day of February 2026, at the offices of LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy Texas 77449, outside the boundaries of the District, and the roll was called of the members of the Board:

John Savage	President
Gregg Nady	Vice President
Sarah Hubbell	Secretary
Alexander "Alec" Bray	Assistant Vice President
Joseph S. Robinson	Assistant Secretary

and all the above were present except Director Bray, thus constituting a quorum.

Also attending the meeting in person were: Dawn Mouton of Inframark Water & Infrastructure Services ("Inframark"); Kim Cosco and Cheyenne Evans of Champions Hydro-Lawn ("Champions"); Craig Kalkomey and Brian Fench of LJA Engineering ("LJA"); Millie Dunmire of Artesian Financial Services ("Artesian"); Yvonne Arceneaux, District Park Manager; and Katie Carner and Whitney Lington of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

Director Savage offered any members of the public attending the meeting the opportunity to make public comment.

There being no members of the public wishing to make comments, Director Savage moved to the next agenda item.

APPROVE MINUTES

The Board reviewed the minutes of the January 8, 2026, regular drainage meeting. Following review and discussion, Director Hubbell moved to approve the minutes, as presented. Director Nady seconded the motion, which passed unanimously.

2026 DIRECTORS ELECTION

Ms. Carner discussed procedures related to the 2026 Directors Election.

Ms. Carner reviewed an Order Calling Directors Election.

Ms. Carner then discussed that Notice of Election may be required to be posted or published and provided to the County Clerk and Voter Registrar of Fort Bend County and Harris County.

Following review and discussion, Director Hubbell moved to: (1) adopt the Order Calling Directors Election and direct that the Order be filed appropriately and retained in the District's official records; and (2) authorize the Secretary's agent to post or publish and provide to the County Clerk and Voter Registrar Notice of Election, if required, and to direct that the Notice be filed appropriately and retained in the District's official records. Director Nady seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Dunmire reviewed the bookkeeper's report, including the quarterly investment report, a copy of which is attached.

The Board inquired about check no. 9775 payable to Champions in the amount of \$85,305.78. Discussion ensued regarding coding of Champions invoices for drainage and parks expenditures.

Ms. Dunmire reviewed the District's planned revenues and expenditures for both drainage and parks for the fiscal year ending September 30, 2026, and reviewed a comparison between actual and planned expenditures. The Board inquired about planned expenditures for drainage and parks.

Following review and discussion, and based off of the bookkeeper's recommendation, Director Nady moved to approve the bookkeeper's report and payment of the bills. Director Hubbell seconded the motion, which passed unanimously.

CHAMPION'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE

Mr. Cosco discussed the status of the ditches and channels, as well as certain trails.

The Board discussed storm sewer repairs for the Va1b channel. Mr. Kalkomey stated LJA has contacted the Texas Department of Transportation regarding the repairs.

Mr. Cosco discussed the Va9 channel culvert. Mr. Cosco then presented a proposal from Champions in the amount of \$24,914.80 to desilt the Va9 channel culvert and repair of the slope. The Board inquired about outfall repairs included in the Capital Improvement Plan ("CIP") and potentially including Va9 in the CIP. The Board concurred for LJA to add the Va9 channel to the District's CIP for outfall repairs.

Mr. Cosco discussed repairs associated with the pedestrian bridge located across from Cinco Ranch High School at Willow Fork Park. Mr. Cosco then presented a proposal from Champions in the amount of \$24,697.40 for repairs to the pedestrian bridge. The Board inquired about the installation of rip rap, in relation to the proposed project.

The Board discussed the removal of grates located around the trees at Central Green and the existing lights located around the trees. Discussion ensued regarding options for protecting the lights located around the trees and flower beds at Central Green. Ms. Evans then presented three options for protecting the lights located around the trees and flower beds at Central Green: (i) installation of posts and chains around the flower beds at Central Green in the amount of \$28,080.00; (ii) installation of a fence around the flower beds at Central Green in the amount of \$31,200.00; and (iii) installation of landscaping around the trees at Central Green in the amount of \$1,746.28. The Board concurred to defer action on these proposals until Directors are able to conduct a site visit to assess current status of lighting located around the trees and in the flower beds at Central Green. The Board requested for Champions to provide additional proposals for options to protect the lights around the trees and flower beds at Central Green.

Ms. Evans updated the Board on pending District projects.

The Board discussed potentially hosting an Earth Day event at Central Green.

Ms. Evans updated the Board on the needed repairs for playground equipment located at Exploration Park. Ms. Evans stated the swing swivel repair and removal of the rope swing at Exploration Park were completed in the amount of \$4,777.67. Ms. Evans stated TBG Partners is following up regarding the replacement of the rope swing and the associated warranty.

Ms. Evans discussed repairs needed for the canopy joints at Central Green. The Board concurred for Champions to repair the canopy joints at Central Green in an amount not to exceed \$2,500.00.

Ms. Evans updated the Board on turf repairs at Central Green.

The Board discussed drone video footage of Willow Fork Park.

Following review and discussion, and based on the operator's recommendation, Director Nady moved to: (1) approve the operator's report; (2) approve the proposal from Champions in the amount of \$24,697.40 for repairs to the pedestrian bridge located across from Cinco Ranch High School at Willow Fork Park; and (3) authorize Champions to repair canopy joints at Central Green in an amount not to exceed \$2,500.00. Director Hubbell seconded the motion, which passed unanimously.

LAKE MANAGEMENT AND MAINTENANCE MATTERS, INCLUDING REVIEW PROPOSALS AND AUTHORIZE APPROPRIATE ACTION

The Board reviewed a proposal prepared by Lake Management Services ("Lake Management") in the amount of \$9,753.75 for the removal of the pump house located by Willow Fork Park lake. Discussion ensued regarding the installation of an enclosure, as listed in the proposal from Lake Management. Following review and discussion, Director Robinson moved to approve the proposal from Lake Management in the amount of \$9,753.75 for the removal of the pump house located by Willow Fork Park lake. Director Nady seconded the motion, which passed unanimously.

INFRAMARK REPORT

Ms. Mouton discussed the FEMA report and updated the Board on the total reimbursements received from FEMA for the Diversion Channel project, a copy of which is attached to the storm line maintenance report. Ms. Mouton stated Inframark received a confirmation letter from FEMA stating the closeout amount for the District to receive is \$1,928,085.18.

Ms. Mouton reviewed a storm line maintenance report, a copy of which is attached. Ms. Mouton discussed two water quality noncompliance notifications and actions taken by Inframark. Discussion ensued.

Ms. Mouton updated the Board on erosion repairs around manholes at Willow Fork Park. Ms. Mouton stated Inframark conducted a site visit and the estimated cost for the repairs is \$8,000.00.

Following review and discussion, and based on Inframark's recommendation, Director Hubbell made a motion to: (1) approve the storm line maintenance report; and (2) authorize Inframark to complete the erosion repairs around manholes at Willow Fork Park in an amount not to exceed \$8,000.00. Director Nady seconded the motion, which passed unanimously.

The Board inquired about a sinkhole located near the Ballard House. The Board requested for Inframark to conduct a site visit to assess the sinkhole.

ENGINEER'S REPORT

Mr. Kalkomey reviewed the engineer's report, a copy of which is attached.

Mr. Kalkomey updated the Board on the exhibit for the maintenance agreement between the District and Grand Lakes Water Control and Improvement District ("Grand Lakes WCID") to identify property to be maintained by the District and by Grand Lakes WCID, in relation to the Diversion Channel. Mr. Kalkomey discussed

FEMA claims associated with the Diversion Channel project and potential reimbursements from the District to Grand Lakes WCID for the Diversion Channel project.

Mr. Kalkomey updated the Board on the rehabilitation of channel Va12 and stated the project is 50% complete. The Board inquired about the installation and repairs of sidewalks in connection to the project. Discussion ensued regarding turf establishment for areas affected by the project.

Mr. Kalkomey updated the Board on the construction of Cinco Ranch Boulevard Underpass. Mr. Kalkomey stated the guard rail for the project is expected to be delivered in the next few weeks. Mr. Kalkomey stated that Greater Houston Construction ("Greater Houston") is finalizing a Change Order to the contract to include the installation of a sidewalk at the end of the cul-de-sac located at Hamptonshire Lane to connect to the District trail system. The Board inquired about ownership of the land located at the end of the cul-de-sac. Discussion ensued regarding the Va3 outfall located behind Cinco Ranch High School. The Board concurred for Greater Houston to prepare a Change Order to include the installation of a sidewalk at the end of the cul-de-sac located at Hamptonshire Lane to connect to the District trail system, subject to authorization by the Cinco Residential Property Association ("HOA") and repair of the Va3 outfall located behind Cinco Ranch High School.

Mr. Kalkomey updated the Board on the CIP, to include Va3b repairs, rehabilitation of District outfalls and interceptor repairs. Mr. Kalkomey stated channel work for Va9 is included in the District's CIP for 2026.

Mr. Kalkomey discussed the preliminary FEMA updates to flood maps in Harris County. The Board inquired about Fort Bend County updates. Discussion ensued.

Following review and discussion, and based off the engineer's recommendation, Director Hubbell moved to: (1) approve the engineer's report; and (2) authorize Greater Houston to prepare a Change Order to include the installation of a sidewalk at the end of the cul-de-sac located at Hamptonshire Lane to connect to the District trail system, subject to authorization by the HOA and repair of the Va3 outfall located behind Cinco Ranch High School. Director Nady seconded the motion, which passed unanimously.

PHASE II SMALL MS4 GENERAL PERMIT AND STORM WATER MANAGEMENT PLAN ("SWMP")

Mr. French updated the Board on the District's Stormwater Management Program ("SWMP"). He reviewed the year 1 annual report for the SWMP and a summary of the year 1 inspections and goals under the SWMP, a copy of which is attached. The Board inquired about the pet waste stations listed in the SWMP. The Board requested for LJA to update the year 1 annual report to reflect that the pet waste

stations are installed at Willow Fork Park, not Central Green. Discussion ensued regarding construction in the District.

Following discussion, Director Hubbell moved to approve the year 1 annual report for the SWMP. Director Robinson seconded the motion, which passed unanimously.

PARK MATTERS

Ms. Carner updated the Board on the draft term sheet for the potential park development of land owned by the YMCA, located off Westheimer Parkway. Discussion ensued. Ms. Carner stated Cinco Municipal Utility District No. 12 ("Cinco 12") has proposed to fund and maintain the first 15 years of the project and if their Strategic Partnership Agreement with the City of Houston renews, they will fund an additional 5 years of the project. Discussion ensued. The Board requested for security cameras and equipment, as well as security monitoring, to be added to the program elements listed in the term sheet for the project. The Board inquired about steps for moving forward to acquire the property.

Ms. Carner updated the Board on Segment X, Y, and Z and the needed United States Army Corps of Engineers ("USACE") permits for the project.

Mr. Kalkomey updated the Board on Segment Q, Section 1, installation of the trail from Mason Road to Fry Road.

Mr. Kalkomey updated the Board on Segment Q, Section 2, installation of trail east of Fry Road and construction of pedestrian bridge and underpass.

Ms. Carner and Mr. Kalkomey updated the Board on the installation of bollards at Central Green. Ms. Carner stated the proposal prepared by LJA for structural engineering and design services associated with the installation of bollards at Central Green will be presented to Cinco 12 for approval at their next Board meeting.

Ms. Carner updated the Board on the Interlocal Agreement between the District and Cinco Municipal Utility District No. 3 ("Cinco 3") for funding of the Mason Road sidewalk improvements. Ms. Carner stated the revised request letter regarding additional funding for the project was sent to Cinco 3 and will be discussed at their meeting next week.

Director Nady discussed trail connections in the District. Director Nady stated he had contacted Cinco Municipal Utility District No. 1, Cinco Municipal Utility District No. 7, and Cinco Municipal Utility District No. 10 a number of years ago regarding potential contributions for the installation of trail connections to District trails, but that the HOA had declined to grant the required easements at that time. The Board inquired about easements needed for the trail connections.

Ms. Carner discussed an email the District received regarding a skunk at Willow Fork Park. Ms. Carner stated she forwarded the email to Fort Bend County Animal Control and notified the resident.

REPORTS FROM DIRECTORS AND COMMITTEES REGARDING CORRESPONDENCE AND/OR REPORTS RECEIVED DURING THE MONTH AND EVENTS AND ACTIVITIES ATTENDED DURING THE MONTH

The Board discussed business cards for District directors and consultants. The Board concurred for Ms. Renberg to prepare business cards for Mr. Stillman.

Director Robinson discussed current events.

MEETING MATTERS, INCLUDING SPECIAL MEETINGS, AGENDA ITEMS, AND SCHEDULING

The Board concurred to hold the next drainage meeting on March 12, 2026, at LJA's office located at 1904 West Grand Parkway North, Suite 100, Katy, Texas 77449, and to hold the next parks meeting on February 26, 2026, at the same location mentioned above.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



Secretary, Board of Directors

(SEAL)



LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
Bookkeeper's report.....	- 2 -
Operator's report.....	- 2 -
Storm line maintenance report.....	- 4 -
Engineer's report.....	- 4 -
Year 1 annual report and a summary of the year 1 training and goals.....	- 5 -