

RESOLUTION ESTABLISHING MEMORIAL TREE PLANTING POLICY

WHEREAS, Willow Fork Drainage District (the "District") is a conservation and reclamation district created pursuant to Article XVI, Section 59 of the Texas Constitution, and Chapters 49 and 51 of the Texas Water Code, as amended, and is authorized to provide parks and recreational facilities to serve the District's residents; and

WHEREAS, the District has or will acquire certain parks and recreational facilities and land associated with said facilities (the "Recreational Facilities"); and

WHEREAS, the Recreational Facilities include Willow Fork Park, an approximately 32-acre park located at the northwest corner of State Highway 99/Grand Parkway and Cinco Ranch Boulevard; and

WHEREAS, the District has received resident requests to install memorial trees and other memorial facilities at Willow Fork Park; and

WHEREAS, the District has an interest in promoting the planting of additional native trees in Willow Fork Park and wishes to promote additional tree plantings by coordinating with residents regarding the District's installation of memorial trees at Willow Fork Park under the terms and conditions provided herein;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF WILLOW FORK DRAINAGE DISTRICT THAT:

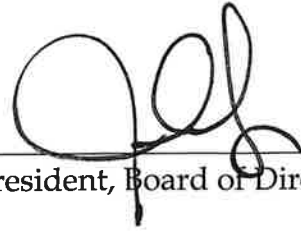
Section 1: The facts recited above are hereby declared to be true and correct.

Section 2: The District hereby adopts, and considers appropriate and reasonable, the Memorial Tree Planting Policy attached hereto as Exhibit A.

Section 3: This Resolution shall be effective immediately. The District's consultants are hereby authorized and directed to do any and all things necessary and proper in connection with this Resolution.

[EXECUTION PAGE FOLLOWS]

PASSED, APPROVED, AND EFFECTIVE this 25th day of March, 2026.



President, Board of Directors



Secretary, Board of Directors

(SEAL)



Exhibit A

**WILLOW FORK DRAINAGE DISTRICT
MEMORIAL TREE PLANTING POLICY**

Adopted and effective as of the 25th day of March, 2026.

GENERAL

Willow Fork Drainage District (the “District”) owns and operates multiple parks and recreational facilities, including Willow Fork Park, an approximately 32-acre park located at the northwest corner of State Highway 99/Grand Parkway and Cinco Ranch Boulevard. The District has received resident requests to install memorial trees and other memorial facilities at Willow Fork Park and wishes to establish a uniform policy (the “Policy”) to address such requests.

PURPOSE

The purposes of the Memorial Tree Planting Policy are:

- To provide individual residents the opportunity to have a memorial tree installed by the District at Willow Fork Park;
- To promote the installation of new native trees in Willow Fork Park to ensure a native population of varying maturity; and
- To educate the community regarding the positive impacts of reforestation and the importance of native trees and other plants at Willow Fork Park.

POLICY

Willow Fork Drainage District residents will have the opportunity, subject to the terms and conditions specified herein, to submit an application in a form provided by the District to request that one (1) memorial tree be installed by the District at Willow Fork Park, at the resident’s sole cost and expense. Each District resident may only have one (1) memorial tree installed at Willow Fork Park pursuant to this Policy. The District, in consultation with its landscape maintenance contractor, shall determine the number of memorial tree applications that may be considered and the number of each type of tree that may be planted each year, given the number and type of trees already located at Willow Fork Park. The District, in its sole discretion, may determine to deny any application that exceeds the number of allotted trees for a particular year or may elect to create a waiting list of interested residents.

Applicants will be provided with the tree options, all of which will be fifteen (15) gallons or larger. Applicants will have an option to rank multiple choices on the application, in the event their top choice(s) are not recommended or available.

Once an applicant completes the application and submits the same to the District, the District's landscape maintenance contractor will review the application and, if it appears to qualify under the Policy, the landscape maintenance contractor will conduct a site visit to review the requested tree type(s) and to determine a proposed location for the memorial tree installation. The landscape maintenance contractor will then prepare a proposal containing their recommendations regarding the memorial tree installation, including the cost for purchase and installation of the tree, and provide the proposal to the applicant and to the Board of Directors (the "Board") for the Board's consideration at its next meeting. At the meeting, the Board will review the proposal and determine whether to approve the proposal, make modifications to the proposal, or to deny the proposal. The District's determination regarding any resident application and/or landscape maintenance contractor proposal pursuant to this Policy shall be final.

When the District approves an applicant's request, a District representative will provide the applicant with an invoice for the total cost for the purchase and installation of the memorial tree. The applicant must make payment in full to the District before installation is scheduled, and the invoice shall expire after ninety (90) days. If the applicant has not paid the full balance by the expiration of the ninety (90) day period, the application will be deemed abandoned and the District's approval of the application automatically will be withdrawn. Any applicant who has an application withdrawn for failure to timely pay shall not be permitted to reapply under this Policy for a period of one (1) year. Upon timely receipt of full payment for the memorial tree installation, the District's landscape maintenance contractor will schedule the installation of the selected tree type by a District contractor and notify the applicant of the installation date and time. The length of time between the Board's approval and installation may vary greatly based upon a number of factors, such as tree availability, weather, and time of year.

The applicant may choose to be present for the tree installation and may hold a remembrance event in connection with or after the installation, subject to compliance with the District's then-current Rules and Regulations Regarding Use of District Recreational Facilities, which may be amended from time to time, in the Board's sole discretion. Each memorial tree shall remain unadorned. No temporary or permanent plaques, flowers, ribbons, flags, candles, markers, photographs, or any other tributes, items, or tokens of remembrance shall be placed on or near any memorial tree at any time. All such items shall be subject to immediate removal by the District. Additionally, the

District reserves the right to remove any memorial tree in the event of repeated violations without any notice or reimbursement to the applicant.

Upon installation, the District will maintain the tree consistent with its maintenance of other trees at Willow Fork Park. Applicants should be advised that the District does not warranty any memorial trees installed through this Policy, and is not responsible for the replacement of any diseased or dead trees.