MINUTES
WILLOW FORK DRAINAGE DISTRICT

March 12, 2026

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met by regular session, open to the public, on the 12th day of March 2026, at the offices of LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy Texas 77449, outside the boundaries of the District, and the roll was called of the members of the Board:

John Savage	President
Gregg Nady	Vice President
Sarah Hubbell	Secretary
Alexander "Alec" Bray	Assistant Vice President
Joseph S. Robinson	Assistant Secretary

and all the above were present, thus constituting a quorum.

Also attending the meeting were: Dawn Mouton of Inframark Water & Infrastructure Services ("Inframark"); Kim Cosco and Cheyenne Evans of Champions Hydro-Lawn ("Champions"); Shanna O'Hara of LJA Engineering ("LJA"); Maeve Lyman of TBG Partners ("TBG"); Millie Dunmire of Artesian Financial Services ("Artesian"); Yvonne Arceneaux, District Park Manager; and Annette Stephens and Whitney Lington of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

Director Savage offered any members of the public attending the meeting the opportunity to make public comment.

There being no members of the public wishing to make comments, Director Savage moved to the next agenda item.

APPROVE MINUTES

The Board reviewed the minutes of the February 12, 2026, regular drainage meeting. Following review and discussion, Director Hubbell moved to approve the minutes, as presented. Director Nady seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Dunmire reviewed the bookkeeper's report, including the quarterly investment report, a copy of which is attached.

Ms. Dunmire reviewed the District's planned revenues and expenditures for both drainage and parks for the fiscal year ending September 30, 2026, and reviewed a comparison between actual and planned expenditures. The Board inquired about planned expenditures for drainage and parks.

The Board discussed check no. 9806 payable to Lake Management Services ("Lake Management") in the amount of $10,465.75. The Board requested for Artesian to hold payment of check no. 9806 until confirmation of work completed by Lake Management.

Ms. Stephens reviewed an Annual Report containing updated financial and operating data to be filed in accordance with the continuing disclosure provisions contained in the bond resolutions. She stated that the District is required to file certain financial and operating data with the Municipal Securities Rulemaking Board through the Electronic Municipal Market Access ("EMMA") system in compliance with SEC Rule 15c12-12.

The Board reviewed the District's procedures for continuing disclosure compliance and determined that no changes are required at this time.

Following review and discussion, and based off of the bookkeeper's recommendation, Director Nady moved to: (1) approve the bookkeeper's report and payment of the bills; and (2) approve the Annual Report, authorize the attorney to submit the District's updated financial and operating data to EMMA in compliance with the continuing disclosure provisions contained in the bond resolutions and direct that the Report be filed appropriately and retained in the District's official records. Director Hubbell seconded the motion, which passed unanimously.

2026 DIRECTORS ELECTION

Ms. Stephens discussed procedures related to the 2026 Directors Election.

Ms. Stephens presented a Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors to be executed by the Board Secretary stating that the District received three candidate applications for the three director positions for the May 2, 2026, Directors Election.

Ms. Stephens presented an Order Cancelling Election and Declaring Unopposed Candidates Elected to Office stating that the May 2, 2026, Directors Election is cancelled and that the unopposed candidates, John Savage, Alec Bray and Gregg Nady, are declared elected to office to serve from the May 2, 2026, Directors Election until the May 4, 2030, Directors Election.

Ms. Stephens discussed that the Board had approved entering into a contract with Fort Bend County (the "County") to administer the District's 2026 Directors Election, and may now cancel the contract with the County for election services.

Following review and discussion, Director Nady moved to: (1) accept the Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors; (2) adopt the Order Cancelling Election and Declaring Unopposed Candidates Elected to Office and direct that the Order be filed appropriately and retained in the District's official records; and (3) cancel the contract with the County for election services for the May 2026 Directors Election. Director Bray seconded the motion, which passed by unanimous vote.

CHAMPION'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE

Mr. Cosco discussed the status of the ditches and channels, as well as certain trails.

The Board discussed the installation of rip rap along the Va3 channel. The Board then discussed ownership of Va3 channel. The Board requested for LJA to follow up with Harris-Fort Bend Counties Municipal Utility District No. 1 regarding the maintenance of the Va3 channel.

Mr. Cosco updated the Board on repairs associated with the pedestrian bridge located across from Cinco Ranch High School at Willow Fork Park.

The Board inquired about the installation of rip rap, in relation to Segment Q, Section 2, installation of trail east of Fry Road and construction of pedestrian bridge and underpass.

The Board inquired about the erosion along channel Va3b2 and inclusion of the erosion repairs in the District's Capital Improvement Plan ("CIP").

The Board inquired about the repairs for the pedestrian bridge located at the Va11 channel.

The Board discussed sidewalk repairs associated with the rehabilitation of Va12.

Mr. Cosco presented a proposal from Champions in the amount of $41,795.00 for the desilting of the Diversion Channel along Peek Road and the intersection of Buffalo Bayou. Discussion ensued. The Board concurred to defer action on the proposal pending a site visit by Director Nady.

Ms. Evans discussed the protection of plant material and lighting located in the flower beds at Central Green. Ms. Evans then presented two proposals for protection of plant material and lighting located in the flower beds at Central Green: (i) installation of post and chains around the inner circle of Central Green in the amount of $5,925.58; and (ii) installation of post and chains around the outer area of Central Green in the amount of $10,288,76. Discussion ensued.

Ms. Evans discussed the lighting around the trees at Central Green. Ms. Evans then presented a proposal from Champions in the amount of $8,134.99 for the installation of four benches around trees at Central Green, as a way to protect the lighting around the trees at Central Green. The Board inquired about the material and parts for the benches to be used for the project.

Ms. Evans discussed trash receptacles located at Central Green. Ms. Evans then presented a proposal from Champions in the amount of $949.00 for repairs to the trash receptacles located at Central Green.

Ms. Evans presented a proposal from Champions in the amount of $51.99 for protective covering of the guy wire located at Exploration Park. The Board requested for Champions to use yellow protective covering for the guy wire.

Ms. Evans presented a proposal from Champions in the amount of $2,149.08 for the painting of the bathroom floors at Exploration Park.

Ms. Evans presented a proposal from Champions in the amount of $2,624.94 for the replacement of DogiPots located at Willow Fork Park.

Ms. Evans updated the Board on the repairs to the electrical covers at Willow Fork Park.

Ms. Evans presented a proposal from Champions in the amount of $1,394.00 for the installation of a quick coupling valve to serve Willow Fork Park's butterfly garden.

Ms. Evans presented a proposal from Champions in the amount of $ 28,047.30 for the re-staining of the wood at the Willow Fork Park pavilion. Discussion ensued regarding areas to be re-stained. The Board concurred to take no action on the proposal and requested for Champions to obtain additional proposals for the project.

Ms. Evans updated the Board on pending District projects. Discussion ensued regarding the removal of graffiti in Willow Fork Park.

Ms. Lyman updated the Board on the replacement of the snake rope swing at Exploration Park. Discussion ensued regarding qualifications needed for the service provider to install the snake rope swing. The Board inquired about age and weight limits for swings located in the District. The Board requested for TBG to obtain and post signs at District swings regarding age and weight limits for the swings.

The Board discussed the water feature located at Exploration Park.

Ms. Evans reviewed the following requests Champions received to the District: (i) request for planting of a memorial tree in Willow Fork Park; (ii) request for offering of yoga classes at Willow Fork Park; and (iii) use of Willow Fork Park for a ceremony. Discussion ensued, and the Board concurred for Champions to follow up with the requestors..

The Board inquired about the welding repairs of pipes located at the entry driveway to Willow Fork Park.

The Board discussed lighting for the Cinco Ranch Boulevard Underpass. The Board requested for LJA to assess potential placement of solar lights at the underpass.

The Board discussed a 5K event sponsored by Good Times and areas being used for the event.

Following review and discussion, and based on the operator's recommendation, Director Robinson moved to: (1) approve the operator's report; (2) approve the following proposals from Champions: (i) installation of post and chains around the inner circle of Central Green in an amount not to exceed $5,925.58; (ii) installation of post and chains around the outer area of Central Green in an amount not to exceed $10,288,76; (iii) installation of four benches around trees at Central Green in an amount not to exceed $8,134.99; (iv) repairs to the trash receptacles located at Central Green in the amount of $949.00; (v) protective covering of the guy wire located at Exploration Park in the amount of $51.99; (vi) repainting of the bathroom floors at Exploration Park in the amount of $2,149.08; (vii) replacement of DogiPots located at Willow Fork Park in the amount of $2,624.94; and (ix) installation of a quick coupling valve to serve Willow Fork Park's butterfly garden in the amount of $1,394.00. Director Bray seconded the motion, which passed unanimously.

LAKE MANAGEMENT AND MAINTENANCE MATTERS, INCLUDING REVIEW PROPOSALS AND AUTHORIZE APPROPRIATE ACTION

There was no additional discussion on this agenda item.

INFRAMARK REPORT

Ms. Mouton reviewed a storm line maintenance report, a copy of which is attached.

Ms. Mouton updated the Board on erosion repairs around manholes at Willow Fork Park.

Ms. Mouton discussed a sinkhole located at Mason Road and Westheimer Parkway related to a Cinco Municipal Utility District No. 1 ("Cinco MUD 1") sanitary sewer trunk line. Discussion ensued.

Ms. Mouton discussed the FEMA report and updated the Board on the total reimbursements received from FEMA for the Diversion Channel project, a copy of which is attached to the storm line maintenance report.

Following review and discussion, and based on Inframark's recommendation, Director Bray made a motion to approve the storm line maintenance report. Director Robinson seconded the motion, which passed unanimously.

ENGINEER'S REPORT

Ms. O'Hara reviewed the engineer's report, a copy of which is attached.

Ms. O'Hara updated the Board on the exhibit for the maintenance agreement between the District and Grand Lakes Water Control and Improvement District ("Grand Lakes WCID") to identify property to be maintained by the District and by Grand Lakes WCID, in relation to the Diversion Channel. Ms. O'Hara stated LJA is working with Artesian to determine payment owed to the District from Grand Lakes WCID.

Ms. O'Hara discussed the rehabilitation of Va9 and Va3b. Discussion ensued regarding the inclusion of slope rehabilitation for the Va9 rehabilitation.

Ms. O'Hara updated the Board on the rehabilitation of channel Va12. Ms. O'Hara recommended the approval of Pay Estimate No. 1 submitted by AR Turnkee Construction Company ("AR Turnkee") in the amount of $1,037,284.20.

Ms. O'Hara updated the Board on the construction of Cinco Ranch Boulevard Underpass. Ms. O'Hara discussed the guard rail for the project and expected delivery date. Ms. O'Hara discussed two Change Order options to the contract with Greater Houston Construction for the construction of Cinco Ranch Boulevard Underpass: (i) removal of graffiti and painting of the underpass with graffiti resistant paint in the amount of $31,580.00; and (ii) removal of graffiti and painting of the underpass with graffiti resistant paint, to include a warranty, in the amount of $54,480.00. Discussion ensued. The Board concurred to take no action on the two proposed Change Orders and requested for Champions to prepare a proposal for the removal of graffiti and painting of the underpass with graffiti resistant paint. Discussion continued regarding the guard rail for the project. The Board requested for LJA to post a sign at the Cinco Ranch Boulevard Underpass stating "Use at Your Own Risk".

Ms. O'Hara updated the Board on the CIP, to include Va3b repairs, rehabilitation of District outfalls, and interceptor repairs.

Ms. Stephens reviewed a letter agreement between the District and the North Fort Bend Regional Water Authority ("NFBWA") for construction work on Segment 18A of the surface water supply system and restoration of District trails in Segment 18A project area. Discussion ensued regarding the bidding process for work associated with restoration of District trails. The Board requested for ABHR to update the letter agreement to include procedures in the event the parties do not agree on the cost estimate for necessary trail repairs.

Ms. Stephens discussed the following requests from NFBWA: (i) termination and abandonment of waterline easement (File No. 201711778); and (ii) acquisition of waterline easement located at Parcel 18.13. Ms. Stephens reminded the Board that ABHR also represents the NFBWA. She reviewed with the Board a legal conflicts waiver regarding preparation and review of the waterline abandonment and easement requests from NFBWA.

Following review and discussion, and based off the engineer's recommendation, Director Nady moved to: (1) approve the engineer's report; (2) approve Pay Estimate No. 1 submitted by AR Turnkee in the amount of $1,037,284.20 for the rehabilitation of channel Va12; (3) approve the letter agreement between the District and NFBWA for construction work on Segment 18A of the surface water supply system and restoration of District trails in Segment 18A project area, as revised; (4) approve the following requests from NFBWA: (i) termination and abandonment of waterline easement (File No. 201711778); and (ii) acquisition of waterline easement located at Parcel 18.13, including the associated legal conflicts waiver. Director Hubbell seconded the motion, which passed unanimously.

PHASE II SMALL MS4 GENERAL PERMIT AND STORM WATER MANAGEMENT PLAN ("SWMP")

There was no discussion on this agenda item.

PARK MATTERS

Ms. Lyman reviewed the landscape architect's report prepared by TBG, a copy of which is attached.

Ms. Lyman updated the Board on the installation of additional alligator warning signage and stated all signs have been installed. Ms. Lyman recommended final acceptance of the project.

Ms. Lyman stated TBG is preparing exhibits for updates to the pedestrian bridge located in Willow Fork Park.

Ms. Lyman updated the Board on the installation of a climate controlled green room and storage room at Central Green.

Ms. Lyman stated TBG is soliciting bids for the installation of turf at Central Green.

The Board discussed Segment X, Y, and Z and the First Amendment to the Interlocal Agreement with Fort Bend County in relation to the project.

Ms. Lyman updated the Board on Segment Q, Section 1, installation of the trail from Mason Road to Fry Road. Ms. Lyman stated TBG will prepare an additional scope of services to TBG's contract with the District, in relation to Segment Q, Section1, to present at the next meeting.

Ms. O'Hara updated the Board on the installation of bollards at Central Green. The Board requested for Ms. Arceneaux to follow up with LaCenterra regarding the installation of the bollards.

Ms. O'Hara updated the Board on Segment Q, Section 2, installation of trail east of Fry Road and construction of pedestrian bridge and underpass.

Ms. Lyman updated the Board on the Mason Road sidewalk improvements.

Ms. Lyman updated the Board on the Cinco Ranch High School area sidewalk improvements, as part of the LaCenterra access trails project. Discussion ensued regarding cost sharing of the project with Cinco Municipal Utility District No. 12. Ms. Lyman requested for the Board to review the design of the trail and provide any input regarding the design for the trail.

Ms. Lyman discussed estimated costs for District trail connections with the following entities: (i) Cinco MUD 1; (ii) Cinco Municipal Utility District No. 7; (iii) Cinco Municipal Utility District No. 10; and (iv) Katy Independent School District. Discussion ensued regarding trail designs with each entity. The Board concurred for Directors Savage and Nady to discuss the proposed trail connections at the next Cinco Residential Property Association meeting.

Ms. Lyman updated the Board on the Va3 trail.

Ms. Lyman updated the Board on the potential park development of land owned by the YMCA, located off Westheimer Parkway.

Following review and discussion, and as recommended by the landscape architect, Director Nady moved to: (1) approve the landscape architect's report; and (2) approve final acceptance of the installation of additional alligator warning signs. Director Hubbell seconded the motion, which passed unanimously.

REPORTS FROM DIRECTORS AND COMMITTEES REGARDING CORRESPONDENCE AND/OR REPORTS RECEIVED DURING THE MONTH AND EVENTS AND ACTIVITIES ATTENDED DURING THE MONTH

Director Bray updated the Board on business cards for District directors and consultants.

Director Bray updated the Board on the T-103 repairs being conducted by the Harris County Flood Control District.

Director Robinson discussed current events.

MEETING MATTERS, INCLUDING SPECIAL MEETINGS, AGENDA ITEMS, AND SCHEDULING

The Board concurred to hold the next drainage meeting on April 9, 2026, at LJA's office located at 1904 West Grand Parkway North, Suite 100, Katy, Texas 77449, and to hold the next parks meeting on March 26, 2026, at the same location mentioned above.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)

Secretary, Board of Directors

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<u>LIST OF ATTACHMENTS TO MINUTES</u>

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