

MINUTES
WILLOW FORK DRAINAGE DISTRICT

May 14, 2026

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met by regular session, open to the public, on the 14th day of May 2026, at the offices of LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy Texas 77449, outside the boundaries of the District, and the roll was called of the members of the Board:

John Savage	President
Gregg Nady	Vice President
Sarah Hubbell	Secretary
Alexander "Alec" Bray	Assistant Vice President
Joseph S. Robinson	Assistant Secretary

and all the above were present except Director Bray, thus constituting a quorum.

Also attending the meeting in person or by teleconference were: Matt Billiot and Kevin Mineo of DCCM Engineering; Amer Qureshi of the Texas Department of Transportation ("TxDOT"); Dawn Mouton of Inframark Water & Infrastructure Services ("Inframark"); Kim Cosco and Cheyenne Evans of Champions Hydro-Lawn ("Champions"); Craig Kalkomey of LJA Engineering ("LJA"); Millie Dunmire of Artesian Financial Services ("Artesian"); and Katie Carner and Whitney Lington of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

Director Savage offered any members of the public attending the meeting the opportunity to make public comment.

There being no members of the public wishing to make comments, Director Savage moved to the next agenda item.

ENGINEERING MATTERS, INCLUDING REQUEST FROM TXDOT

Mr. Billiot updated the Board on the proposed installation of a noise barrier along SH-99 adjacent to Willow Fork Park, in connection to the construction of SH-99 frontage roads from FM 1093 to I-10. Mr. Billiot discussed the concrete drainage flume and inlet associated with the construction of the noise barrier. Discussion ensued. The Board inquired about ownership and maintenance of property in relation to the construction of the noise barrier, and the timeline for the project. Mr. Billiot stated that

the Board should expect to receive correspondence from TxDOT about the project in the next month, and that a maintenance agreement will be required for the inlet.

APPROVE MINUTES

The Board reviewed the minutes of the April 9, 2026, regular drainage meeting. Following review and discussion, Director Hubbell moved to approve the minutes, as submitted. Director Nady seconded the motion, which passed unanimously.

2026 DIRECTORS ELECTION

The Board considered approving a Certificate of Election, reflecting the election of John Savage, Gregg Nady and Alec Bray to the Board of Directors of the District each for a four-year term.

The Board then considered approving the Sworn Statements and Oaths of Office executed by Directors Savage, Nady and Bray. Following review and discussion, Director Hubbell moved to approve the Certificate of Election and the distribution of same, approve the Sworn Statements and Oaths of Office and direct that the documents be filed appropriately and retained in the District's official records, and that the Oaths of Office be filed with the Secretary of State, as required by law. Director Robinson seconded the motion, which passed by unanimous vote.

REORGANIZE THE BOARD AND AUTHORIZE EXECUTION OF DISTRICT REGISTRATION FORM

The Board considered reorganizing the Board. Following review and discussion, the Board concurred to make no changes to the current Board positions.

The Board then considered authorizing filing of an updated District Registration Form with the Texas Commission on Environmental Quality ("TCEQ"), reflecting the terms of the newly elected directors. Following review and discussion, Director Hubbell moved to authorize filing of the updated District Registration Form with the TCEQ and direct that the District Registration Form be filed appropriately and retained in the District's official records. Director Robinson seconded the motion, which passed by unanimous vote.

CYBERSECURITY AND ARTIFICIAL INTELLIGENCE TRAINING REQUIREMENTS

Ms. Carner reviewed a memorandum regarding annual cybersecurity and artificial intelligence training requirements for local government employees and elected and appointed officials. She stated that the required training should be completed and reported to ABHR prior to the August 31st deadline for reporting compliance to the Texas Department of Information Resources ("DIR"). Following review and discussion,

the Board directed the required persons to complete the required training and report their completion to ABHR for reporting to DIR by August 31st.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Dunmire reviewed the bookkeeper's report, including the quarterly investment report, a copy of which is attached.

Ms. Dunmire reviewed the District's planned revenues and expenditures for both drainage and parks for the fiscal year ending September 30, 2026, and reviewed a comparison between actual and planned expenditures.

The Board discussed check no. 9881 in the amount of \$700.00, payable to Brixmoor Property Group. The Board requested for Artesian to hold the check, pending confirmation of the maintenance agreement between the District and LaCenterra.

The Board discussed the Travel Reimbursement Guidelines (the "Guidelines") for the Association of Water Board Directors ("AWBD") summer conference.

Following review and discussion, Director Nady moved to: (1) approve the bookkeeper's report and payment of the bills; and (2) authorize up to four per diems, three hotel nights, and reasonable meals for each director attending the AWBD summer conference, all to be submitted in accordance with the District's Guidelines. Director Hubbell seconded the motion, which passed unanimously.

CHAMPION'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE

Mr. Cosco reviewed the monthly maintenance report, a copy of which is attached, and reviewed the status of the ditches and channels, as well as certain trails.

The Board discussed an excavator located on District property along channel Va1. The Board requested for LJA to follow up with AR Turnkee Construction Company ("AR Turnkee") regarding the excavator on District property, and if it does not belong to AR Thurnkee, to report it to the Constable's Office as abandoned property.

Mr. Cosco presented the following proposals from Champions for pipe repairs along the Va9 channel: (i) repair of pipe 14w3 in the amount of \$22,405.15; (ii) repair of pipe 15nw2 in the amount of \$22,460.00; and (iii) repair of pipe 16e in the amount of \$20,837.50. Discussion ensued regarding the location of the pipes and associated repairs. The Board concurred for Champions to prepare a revised proposal reflecting the repairs for pipes 14w3, 15nw2 and 16e as one project. Champions stated that combining the three repairs would result in a total reduction of \$1,700.00, with \$850.00 in mobilization costs removed from the proposals for the pipe 15nw2 and 16e repairs.

Mr. Cosco reviewed a Fuel Surcharge Notification from Champions. He requested that the Board consider approving an amendment to Champions' agreement to impose a temporary 3% fuel surcharge to the monthly maintenance and repair invoices while diesel costs remain elevated. Mr. Cosco stated Champions would review the fuel surcharge on a regular basis and make adjustments based on market conditions.

The Board inquired about a desilting project at the Barker Reservoir.

Ms. Evans updated the Board on the placement and planting of the first memorial tree at Willow Fork Park. She discussed additional requests from the applicant in relation to the planting of the memorial tree. Discussion ensued.

Ms. Evans discussed an email received to the District regarding the water cycle wall at Exploration Park. The Board requested for Champions to follow up with TBG Partners ("TBG") to discuss further.

Ms. Evans discussed the timers for the lights at Willow Fork Park.

The Board discussed the use of motorized scooters, e-bikes and dirt bikes in the District.

The Board requested for Director Nady to follow up with On-Site Protection LLC regarding the District's golf cart.

Ms. Evans updated the Board on pending projects in the District.

Ms. Evans updated the Board on solar lights owned by the District. Discussion ensued regarding the installation of the solar lights at the Cinco Ranch Boulevard Underpass.

Ms. Evans discussed a damaged bench located at Willow Fork Park. Ms. Evans stated Mr. Stillman will be assessing the needed repairs for the damaged bench.

The Board inquired about the lighting repairs at Central Green.

The Board inquired about the installation of gauges at the Diversion Channel and Buffalo Bayou.

Following review and discussion, Director Nady moved to: (1) approve the maintenance report; (2) authorize Champions to begin repairs for pipes 14w3, 15nw2 and 16e along channel Va9, pending receipt of a revised proposal from Champions reducing the total cost by \$1,700.00; and (3) approve Champions' proposed temporary 3% fuel surcharge and authorize execution of a corresponding amendment to Champions' agreement with the District, subject to ABHR's final review. Director Robinson seconded the motion, which passed unanimously.

LAKE MANAGEMENT AND MAINTENANCE MATTERS, INCLUDING REVIEW PROPOSALS AND AUTHORIZE APPROPRIATE ACTION

Director Savage updated the Board on the repair of the pump for the waterfall at Willow Fork Park.

The Board discussed the buildup of algae in the upper lake at Willow Fork Park.

INFRAMARK REPORT

Ms. Mouton discussed the FEMA report and updated the Board on the total reimbursements received from FEMA for the Diversion Channel project, a copy of which is attached to the storm line maintenance report.

Ms. Mouton reviewed a storm line maintenance report, a copy of which is attached.

Ms. Mouton reviewed a letter from Inframark providing notice of the annual CPI adjustment, a copy of which is attached to the storm line maintenance report. She noted that the CPI adjustment reflects a 4.635% increase.

Following review and discussion, Director Hubbell made a motion to: (1) approve the storm line maintenance report; and (2) approve the CPI adjustment, as presented. Director Nady seconded the motion, which passed unanimously.

ENGINEER'S REPORT (CONT'D)

Mr. Kalkomey reviewed the engineer's report, a copy of which is attached.

Mr. Kalkomey updated the Board on the exhibit for the maintenance agreement between the District and Grand Lakes Water Control and Improvement District ("Grand Lakes WCID") to identify property to be maintained by the District and by Grand Lakes WCID, in relation to the Diversion Channel. Mr. Kalkomey reviewed current and expected payments from the Texas Department of Emergency Services, in relation to the Hurricane Harvey FEMA claims for the Diversion Channel. Mr. Kalkomey then reviewed a draft true-up regarding payment owed to Grand Lakes WCID, in relation to the Hurricane Harvey Diversion Channel desilting project. Following discussion, the Board concurred for LJA to finalize the true-up analysis and submit the same to Grand Lakes WCID for review.

Mr. Kalkomey discussed the rehabilitation of channel Va9 and channel Va3b. Mr. Kalkomey then reviewed Task Order No. 22 prepared by LJA in the amount of \$115,200.00 for survey, design and bid services for the rehabilitation of Va3b. The Board inquired about the total estimated cost for the rehabilitation of channel Va3b.

Mr. Kalkomey updated the Board on the rehabilitation of channel Va12. Mr. Kalkomey stated LJA is working with AR Turnkee to review the punch list items for the project. Mr. Kalkomey then recommended approval of Pay Estimate No. 2 submitted by AR Turnkee in the amount of \$466,976.43.

Mr. Kalkomey updated the Board on the construction of Cinco Ranch Boulevard Underpass. Mr. Kalkomey discussed Pay Estimate No. 2 submitted by Greater Houston Construction ("Greater Houston") in the amount of \$344,079.45. Mr. Kalkomey stated LJA is still reviewing Pay Estimate No. 2 and will present it for approval at the next Board meeting. Mr. Kalkomey stated Greater Houston is completing the final turf establishment for the project.

Following review and discussion, and based on the engineer's recommendation, Director Nady moved to: (1) approve the engineer's report; (2) approve Task Order No. 22 prepared by LJA in the amount of \$115,200.00 for survey, design and bid services for the rehabilitation of channel Va3b; and (3) approve Pay Estimate No. 2 submitted by AR Turnkee in the amount of \$466,976.43 for the rehabilitation of channel Va12. Director Robinson seconded the motion, which passed unanimously.

PHASE II SMALL MS4 GENERAL PERMIT AND STORM WATER MANAGEMENT PLAN ("SWMP")

Mr. Kalkomey discussed the monitoring of ongoing development in the District and procedures for ensuring compliance with the District's SWMP.

PARK MATTERS

Mr. Kalkomey updated the Board on the installation of turf at Central Green. Mr. Kalkomey stated TBG reported they received 3 bids for the project, with the lowest qualified bidder being Strickly Green Grass LLC - Synlawn Houston ("Synlawn") in the amount of \$110,890.36. Mr. Kalkomey stated TBG recommends awarding the contract to Synlawn. Ms. Carner stated Cinco Municipal Utility District No. 12 ("Cinco 12") has agreed to contribute \$40,000.00 to the project, which will be invoiced to Cinco 12 following completion of installation of the turf. The Board concurred that, in its judgment, Synlawn was a responsible bidder whose bid would result in the best and most economical completion of the District project.

Mr. Kalkomey updated the Board on Segment X, Y, and Z. Discussion ensued regarding the District contract with TWL Construction for the project.

Mr. Kalkomey updated the Board on Segment Q, Section 1, installation of the trail from Mason Road to Fry Road. The Board inquired about the pipeline crossings for the project.

Mr. Kalkomey updated the Board on the installation of bollards at Central Green.

Ms. Carner updated the Board on the LaCenterra access trails project. Ms. Carner discussed a potential contribution from Cinco 12 in relation to the project.

The Board discussed the Mason Road sidewalk project.

The Board discussed the upcoming ribbon cutting ceremony for the opening of the Cinco Ranch Boulevard Underpass.

Ms. Carner reviewed draft letters to the following entities in relation to proposed District trail connections: (i) Cinco Municipal Utility District No. 1 ("Cinco 1"); (ii) Cinco Municipal Utility District No. 7 ("Cinco 7"); and (iii) Cinco Municipal Utility No. 10 ("Cinco 10"). Discussion ensued. The Board concurred for ABHR to update the draft letters, as discussed, and send them out.

The Board discussed emails received to the District regarding the following matters: (i) activities at Central Green; and (ii) requests to use Willow Fork Park for group activities. Discussion ensued.

Following review and discussion, Director Hubbell moved to: (1) award the contract to Synlawn in the amount of \$110,890.36 for the installation of turf at Central Green, based upon the landscape architect's recommendation and receipt of the payment and performance bonds and the certificate(s) of insurance and endorsements, if any, provided by the contractor; and (2) approve correspondence to Cinco 1, 7, and 10, with the revisions as discussed and authorize distribution of same. Director Nady seconded the motion, which passed unanimously.

REPORTS FROM DIRECTORS AND COMMITTEES REGARDING
CORRESPONDENCE AND/OR REPORTS RECEIVED DURING THE MONTH AND
EVENTS AND ACTIVITIES ATTENDED DURING THE MONTH

Director Hubbell updated the Board on the distribution of flood insurance postcards.

Director Nady updated the Board on the Harris County Precinct 4 Meetings of the MUDs event that occurred on May 12, 2026.

The Board discussed the AWBD spring breakfast held on April 17, 2026.

Director Robinson discussed current events.

MEETING MATTERS, INCLUDING SPECIAL MEETINGS, AGENDA ITEMS, AND SCHEDULING

The Board concurred to hold the next drainage meeting on June 11, 2026, at LJA's office located at 1904 West Grand Parkway North, Suite 100, Katy, Texas 77449, and to hold the next parks meeting on May 28, 2026, at the same location mentioned above.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



Secretary, Board of Directors

(SEAL)



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