

MINUTES
WILLOW FORK DRAINAGE DISTRICT

September 10, 2026

The Board of Directors (the "Board") of Willow Fork Drainage District (the "District") met by regular session, open to the public, on the 10th day of September 2026, at the offices of LJA Engineering, Inc., 1904 West Grand Parkway North, Suite 100, Katy Texas 77449, outside the boundaries of the District, and the roll was called of the members of the Board:

John Savage	President
Gregg Nady	Vice President
Sarah Hubbell	Secretary
Alexander "Alec" Bray	Assistant Vice President
Joseph S. Robinson	Assistant Secretary

and all the above were present except Director Robinson, thus constituting a quorum.

Also attending the meeting in person or via teleconference were: David Drake, Director of Cinco Municipal Utility District No. 7 ("Cinco 7"); Dawn Mouton of Inframark Water & Infrastructure Services ("Inframark"); Kim Cosco and Cheyenne Evans of Champions Hydro-Lawn ("Champions"); Craig Kalkomey and Brian French of LJA Engineering ("LJA"); Lisa Rickert of Artesian Financial Services ("Artesian"); Craig Rathmann of Rathmann & Associates, L.P.; Jennifer Hanna of Forvis Mazars, LLP ("Forvis"); Yvonne Arceneaux, District Park Manager; and Andy Decker and Whitney Lington of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

Director Savage offered any members of the public attending the meeting the opportunity to make public comment.

There being no members of the public wishing to make comments, Director Savage moved to the next agenda item.

APPROVE MINUTES

The Board reviewed the minutes of the August 13, 2026, regular drainage meeting. Following review and discussion, Director Nady moved to approve the August 13, 2026, regular drainage meeting minutes, as amended. Director Hubbell seconded the motion, which passed unanimously.

INFRAMARK REPORT

Ms. Mouton discussed the FEMA report and updated the Board on the total reimbursements received from FEMA for the Diversion Channel project, a copy of which is attached to the storm line maintenance report.

Ms. Mouton reviewed a storm line maintenance report, a copy of which is attached. Ms. Mouton updated the Board on the water quality noncompliance notification reported in the August.

Following review and discussion, Director Hubbell made a motion to approve the storm line maintenance report. Director Nady seconded the motion, which passed unanimously.

DISCUSS 2026 TAX RATE, SET PUBLIC HEARING DATE, AND AUTHORIZE NOTICE OF PUBLIC HEARING REGARDING THE ADOPTION OF TAX RATE

Mr. Rathmann reviewed a tax rate analysis reflecting the recommendation for the District to levy a 2026 tax rate of \$0.048 per \$100 assessed valuation for debt service and \$0.097 per \$100 assessed valuation for maintenance and operations (with \$0.055 designated for drainage and \$0.042 designated for parks) for a total tax rate of \$0.145 per \$100 assessed valuation. A copy of the tax rate analysis is attached. Discussion ensued.

Mr. Decker discussed the two-step process for setting the District's tax rate.

Director Bray entered the meeting.

Following review and discussion, and based off of the financial advisor's recommendation, Director Hubbell moved to: (1) set the public hearing date for October 8, 2026; and (2) authorize publication of notice of the District's October 8, 2026 meeting to set the proposed 2026 tax rate at a maximum total of \$0.145 per \$100 assessed valuation. Director Nady seconded the motion, which passed unanimously.

ENGAGE AUDITOR TO CONDUCT AUDIT FOR FISCAL YEAR END SEPTEMBER 30, 2026

Ms. Hanna presented to the Board an engagement letter for conducting the District's audit for fiscal year ending September 30, 2026, a copy of which is attached. Following review and discussion, Director Hubbell moved that the Board engage Forvis to conduct the audit for fiscal year ending September 30, 2026. Director Bray seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Rickert reviewed the bookkeeper's report, a copy of which is attached.

The Board inquired about the invoice submitted by eSiteful Corporation.

Ms. Rickert reviewed the District's planned revenues and expenditures for both drainage and parks for the fiscal year ending September 30, 2026, and reviewed a comparison between actual and planned expenditures.

The Board inquired about payments to TWL Construction ("TWL") and use of Series 2017 bond funds.

Ms. Rickert reviewed the Five-Year Project report, a copy of which is included in the bookkeeper's report. Discussion ensued regarding adding projects and associated costs in connection with the capital outlay repairs line item listed in the Five-Year Project report.

Ms. Rickert reviewed the draft budget for drainage, for the fiscal year ending September 30, 2027, a copy of which is attached to the bookkeeper's report. Discussion ensued regarding expenditures related to the capital drainage projects.

Ms. Rickert then reviewed the draft budget for parks, for the fiscal year ending September 30, 2027, a copy of which is attached to the bookkeeper's report. Discussion ensued regarding budgeted expenditures. The Board deferred action on the drainage and parks budgets.

Following review and discussion, Director Bray moved to approve the bookkeeper's report and payment of the bills. Director Nady seconded the motion, which passed unanimously.

CHAMPION'S REPORT, INCLUDING AUTHORIZING DITCH MAINTENANCE

Mr. Cosco reviewed the monthly maintenance report, a copy of which is attached, and reviewed the status of the ditches and channels, as well as certain trails.

Mr. Cosco discussed tree overgrowth along the Diversion Channel. The Board requested for Champions to prepare a proposal for an audit of tree overgrowth along the Diversion Channel.

Mr. Cosco discussed slope paving repairs along the Diversion Channel. Discussion ensued regarding repair options.

The Board discussed the installation of elevation markers along the Diversion Channel. The Board requested for LJA and Champions to conduct a site visit to assess areas for elevation markers. Discussion ensued. The Board concurred for Champions to

install elevation markers, as discussed, along the Diversion Channel for an amount not to exceed \$2,000.00.

Mr. Cosco discussed fertilization of District property and the current maintenance schedule for District facilities. Mr. Cosco then discussed an amended maintenance schedule for District facilities.

Following review and discussion, Director Bray moved to: (1) approve the maintenance report; (2) authorize Champions to install elevation markers along the Diversion Channel for an amount not to exceed \$2,000.00, as discussed; and (3) amend the maintenance schedule for District facilities, subject to review and finalization. Director Hubbell seconded the motion, which passed unanimously.

Ms. Evans updated the Board on pending projects in the District.

Ms. Evans updated the Board on a lock placed by an adjacent resident on the District's gate at Exploration Park. The Board requested for Champions to replace the lock with a District lock.

Ms. Evans discussed rope equipment at Willow Fork Park playgrounds and needed repairs of the rope equipment.

Ms. Evans discussed the needed repairs for the water cycle wall located at Exploration Park. The Board requested for Champions to prepare a proposal for the water cycle wall repairs.

LAKE MANAGEMENT AND MAINTENANCE MATTERS, INCLUDING REVIEW PROPOSALS AND AUTHORIZE APPROPRIATE ACTION

There was no discussion on this agenda item.

ENGINEER'S REPORT

Mr. Kalkomey reviewed the engineer's report, a copy of which is attached.

Mr. Kalkomey updated the Board on the draft true-up regarding potential payment owed to Grand Lakes Water Control and Improvement District ("Grand Lakes WCID"), in relation to the Hurricane Harvey Diversion Channel desilting project. Mr. Kalkomey stated Grand Lakes WCID is requesting a reimbursement check in the amount of \$329,034.51 for the desilting project. The Board directed Artesian to include the payment in the next bookkeeper's report and requested for Artesian to reinstate billing to Grand Lakes WCID for ongoing maintenance charges associated with the Diversion Channel.

Mr. Kalkomey discussed the design plans for the rehabilitation of channel Va3b. Mr. Kalkomey stated installation of rip rap and slope paving will be added to the design plans for the project. Mr. Kalkomey stated he will bring an updated cost summary for the project to the next meeting.

Mr. Kalkomey updated the Board on the rehabilitation of channel Va12. Discussion ensued regarding pending punch list items for the project.

Mr. Kalkomey updated the Board on the Cinco Ranch Boulevard Underpass. Mr. Kalkomey stated LJA issued a certificate of completion for the project. Mr. Kalkomey recommend approval of Pay Estimate No. 5, and Final, submitted by Greater Houston Construction, LLC ("Greater Houston") in the amount of \$28,593.05. Mr. Kalkomey then recommended approval of Change Order No. 3 to the contract with Greater Houston to increase the contract in the amount of \$31,285.50 for the Twinmont cul-de-sac trail connection and replacement of the Va3 outfall, as previously discussed. The Board determined Change Order No. 3 is beneficial to the District.

Director Nady discussed trail connections with Cinco Municipal Utility District No. 10 ("Cinco 10") and Cinco 10's contribution for the project.

Mr. Kalkomey updated the Board on the Willow Fork Park access road signage. Mr. Kalkomey stated LJA is preparing a proposal for the removal of the current posted directional signage and the white stop line painted on the access road.

Mr. Kalkomey discussed the televising of District outfalls and storm sewer trunk lines and potentially adding it to the District's Capital Improvement Plan. Discussion ensued.

Following review and discussion, and based on the engineer's recommendation, Director Nady moved to: (1) approve the engineer's report; (2) authorize Artesian to prepare a reimbursement check payable to Grand Lakes WCID in the amount of \$329,034.51 for the desilting project; (3) approve Pay Estimate No. 5, and Final, submitted by Greater Houston in the amount of \$28,593.05 for construction of Cinco Ranch Boulevard Underpass; and (4) approve Change Order No. 3 to the contract with Greater Houston to increase the contract in the amount of \$31,285.50 for the Twinmont cul-de-sac trail connection and replacement of the Va3 outfall, as previously discussed, for construction of Cinco Ranch Boulevard Underpass. Director Hubbell seconded the motion, which passed unanimously.

PHASE II SMALL MS4 GENERAL PERMIT AND STORM WATER MANAGEMENT PLAN ("SWMP")

Mr. French reviewed a letter from the Texas Commission on Environmental Quality ("TCEQ") regarding District compliance for the MS4 general permit. Mr. French stated the TCEQ reported no violations for the District.

Mr. French stated the District is beginning Year 2 of the MS4 general permit and reviewed components connected to the District's SWMP. Mr. French then presented a proposal from LJA in the amount of \$89,000.00 for environmental consulting services for the District's SWMP.

Following review and discussion, Director Bray moved to approve the proposal from LJA in the amount of \$89,000.00 for environmental consulting services for the District's SWMP. Director Nady seconded the motion, which passed unanimously.

PARK MATTERS

Ms. Arceneaux updated the Board on upcoming events at Central Green.

Mr. Decker updated the Board on proposed District trail connections with the Cinco Municipal Utility District No. 1 ("Cinco 1") and the associated contribution for the project. Discussion ensued regarding costs associated with the proposed District trail connections. The Board took no action on the Interlocal Agreements with Cinco 1 or Cinco 10 for the trail connections, pending further discussion.

The Board discussed the pedestrian bridge located across channel Va1. The Board noted that the Cinco Ranch Residential Property Association completed all needed repairs for the pedestrian bridge. The Board then discussed pedestrian bridges located at Peek Road and Buffalo Bayou.

FINANCIAL AND BOOKKEEPING MATTERS (CONT'D)

Ms. Rickert requested Board approval of the following checks not listed in the bookkeeper's report: (i) check no. 10046 payable to Four Black Dogs in the amount of \$4,320.82; and (ii) check no. 10047 payable to TWL Construction in the amount of \$185,814.82.

Following review and discussion, Director Nady moved to approve the following checks not included in the bookkeeper's report: (i) check no. 10046; and (ii) check no. 10047. Director Hubbell seconded the motion, which passed unanimously.

REPORTS FROM DIRECTORS AND COMMITTEES REGARDING CORRESPONDENCE AND/OR REPORTS RECEIVED DURING THE MONTH AND EVENTS AND ACTIVITIES ATTENDED DURING THE MONTH

The Board inquired about the potential park development of land currently owned by the YMCA, located off Westheimer Parkway. Discussion ensued.

Director Hubbell updated the Board on drone video footage of Willow Fork Park and stated the video editing is complete. The Board then reviewed the video and concurred for the video to be posted to the District's website.

MEETING MATTERS, INCLUDING SPECIAL MEETINGS, AGENDA ITEMS, AND SCHEDULING

The Board concurred to hold the next drainage meeting on October 8, 2026, at LJA's office located at 1904 West Grand Parkway North, Suite 100, Katy, Texas 77449, and to hold the next parks meeting on September 24, 2026, at the same location mentioned above.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)




Secretary, Board of Directors

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